Cataloging Data Change (CDC) Template

# administrative information

## originating service/agency:

## point of contact:

## expedited handling required: Choose an item.

***NOTE:***  *Please select the appropriate value from the drop-down menu above. Expedited action is reserved for work stoppage situations when work cannot be completed until the change is implemented.*

## administrative cdc eligible code table changes: Choose an item.

***NOTE:*** *Please select the appropriate value from the drop-down menu above. If the change affects any of the listed code tables from Cataloging Data and Transaction Standards, Volume 10, please select the affected table. If the change does not affect any of the listed tables, select N/A.*

# system impact

## earliest service/agency system implementation date: Click or tap to enter a date.

***NOTE:*** *Please provide the date at which your Service/Agency is able to implement associated system changes.*

## system implementation must be completed by: Click or tap to enter a date.

***NOTE:*** *If system changes are required by a specific date, please add the date here with an explanation. This will help to prioritize the workload.*

## affected publications and db2 tables

| **🗹** | **Publications/Transaction** | **Volume Table Number and Title** | **FLIS DB2 Table** |
| --- | --- | --- | --- |
|  | Volume 8, Document Identifier Codes (Input/Output Fixed Length) |  |  |
|  | Volume 9, Document Identifier Codes (Input/Output Variable Length) |  |  |
|  | Volume 10, Data Element or Dictionary |  |  |
|  | Volume 11, Federal Logistics Information System (FLIS) Edits and Validations |  |  |
|  | Volume 12, Standard Federal Supply Class (FSC) Data |  |  |
|  | Volume 13, Major Organizational Entity (MOE) Rule Data |  |  |
|  | Cataloging Transaction |  |  |

## affected systems

***NOTE:*** *Typically, this is the Federal Logistics Information System (FLIS) and the name(s) of Service/Agency Legacy or ERP system(s) affected by this change.*

# requested change

## brief overview of change

***NOTE:*** *This is your ‘Elevator Pitch’. No more than 2-3 sentences on why this change is necessary.*

## reason for change

***NOTE:*** *Provide details on your system change and why it’s important. For example, citing the Mission or Weapon System.*

## alternatives

***NOTE:*** *Optional.*

## proposed process/transaction flow

***NOTE:*** *Optional. May be written and/or attached as an enclosure.*

## revisions to cataloging data and transaction standards

***NOTE:*** *Insert here or add as an enclosure. Indicate any deletions via double strikethrough and any additions in red, bold, italic font.*

*Upon Completion, send this form to your FCC Voting Member. For additional details or to find your FCC Voting Member, see the CDC Procedures* [*here*](https://www.dla.mil/Portals/104/Documents/DLMS/CDS/CDC_Quick_Guide.docx)*.*

# enclosure

***NOTE:*** *Insert an example of your change here. Such as a Volume 10 table with edits. Red, Bold, Italic for Additions, Double strikethrough text for Deletions.*