



DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY



DoD Activity Address Directory (DoDAAD) Process Review Committee (DPRC)



PRC 101

Who or what is DLMSO?

- **DoDM 4140.01** – DoD Supply Chain Materiel Management Regulation
 - **DLMSO**: “Establishes process review committees (PRC) composed of representatives from the DoD Components and participating external organizations for each of the DLMS functional areas of finance, pipeline measurement, supply discrepancy reporting, and supply (to include but not limited to requisitioning and issue procedures, physical inventory, and disposition services). Establishes PRCs **for the DoDAAC**, Military Assistance Program address code, and the pipeline measurement functions. ***Designates a chair for each PRC to serve as the DoD control point.***” (V8, 2a(2)).
 - **Federal Agency & DoD Components :**
 - Identify to DLMSO the name of a primary and alternate representative (O5/O6/GS-14/15 or equivalent level) to serve on the PRC with the ability to provide a Service-level position on [DoDAAD] matters and the authority to make decisions regarding procedural aspects.

Note: Central Service Points may also attend the PRC.



Laws, Regulations, & Policies



PRC 101

Who or what is DLMSO?



Procurement, Financial Management, Supply, Transportation, Maintenance, Readiness, etc.



PRC 101

Process Review Committees

INPUTS

- OMB/OSD Policy Guidance
- Service/Agency Requirements
- DLA Transaction Services' Technical Expertise

Proposed DLMS Changes (PDCs)

A Structured Collaboration Model

MANAGED TRANSFORMATION PROCESS

Artful Negotiation & Consensus Building

OUTPUTS

- Business Rules
- Business Objects
- Meta Data
- Functional Requirements

Approved DLMS Changes (ADCs)

DLA Transaction Services & Components Implement

<http://www.dla.mil/j-6/dlms/About/committees.asp>



PRC 101

Policy

- **DLM 4000.25, Volume 6, Chapter 2** – DoD DoDAAD Policy and Procedures
- **Top Tier-level Policies and Procedures**
 - **Federal Agencies:** CFR 41, Federal Property Management Regulations
 - **U.S. Army:** AR 725-50
 - **U.S. Air Force:** AFI 24-230
 - **U.S. Marine Corps:** MCO 4400.201, Volume 2
 - **U.S. Coast Guard:** COMDTINST M4000.2
 - **Defense Information Systems Agency:** DISA Instruction 270-50-10

- **No Policies and Procedures**

U.S. Navy	DECA	DTRA	USUHS	WHS
DLA	DCAA	DODEA	USSOCOM	
DCMA	DFAS	DODIG	USSTRATCOM	
AAFES	DIA	MPSA	USTRANSCOM ACQ	
DARPA	DSS	NSA	USTRANSCOM DCD	



The DPRC – Who we are:

Over 30 Members representing 100's of stakeholders* / 343,755 DoDAACs / 11,373 RICs

SERVICE/AGENCY	DoDAACs	%	DoDAACs Avail	RICs	RICs Avail
US Army	128,977	37.52%	182,949,167	2,397	4,083
GSA (Federal Agencies)	119,887	34.88%	604,541,873	83	NA
DLA	32,865	9.56%	125,938,442	1,139	1,453
US Air Force	26,232	7.63%	181,372,296	2,530	1,358
USN	14,820	4.31%	241,849,884	4,454	2,026
USMC	5,487	1.60%	120,926,865	495	2,097
USTRANSCOM DCD	5,100	1.48%	1,674,516		
USCG	2,794	0.81%	1,676,822	213	1,083
AAFES	2,603	0.76%	1,677,013		
NGA	1,229	0.36%	1,678,387		
WHS (Fourth Estate)	909	0.26%	1,678,707	62	1,234
DECA	517	0.15%	46,139		
DCAA	487	0.14%	1,679,129		
DIA	440	0.13%	1,679,176		
DFAS	305	0.09%	46,351		
DODEA	248	0.07%	1,679,368		
DCMA	229	0.07%	1,679,387		
USSOCOM	131	0.04%	46,525		
DISA	129	0.04%	46,527		
DSS	91	0.03%	1,679,525		
DODIG	73	0.02%	1,679,543		
MPSA	61	0.02%	1,679,555		
DTRA	50	0.01%	1,679,566		
USTRANSCOM ACQ	33	0.01%	46,623		
NSA	31	0.01%	46,625		
USSTRATCOM	12	0.00%	46,644		
USUHS	7	0.00%	1,679,609		
DARPA	6	0.00%	1,679,610		
USCENTCOM	2	0.00%	46,654		
TOTAL	343,755		2,176,438,581	11,373	11,955

* Includes Fed, State/local, CTR, NGO & Foreign

DPRC Webpage

DEFENSE LOGISTICS AGENCY
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The Department of Defense Activity Address Directory (DoDAAD)

DoDAAD Governance. The Secretary of Defense, by Agreement with the General Services Administration, administers the DoDAAD on behalf of the DoD and Federal Government. The Under Secretary of Defense for Acquisition, Technology, and Logistics (USD AT&L) delegates this responsibility to the Deputy Assistant Secretary of Defense for Supply Chain Integration (DASD, SCI), through the Assistant Secretary of Defense for Logistics & Materiel Readiness (ASD L&MR). The Defense Logistics Management Standards Office (DLMSO) is chartered by DASD SCI to chair a Process Review Committee (PRC) for the Administration of the DoDAAD, with participation by all stakeholder DoD Components and Federal Agencies.

DoDAAD Search. To perform a search of the DoDAAD, use the following links:

- [Single Search of the DoDAAD with a known DoDAAC or RJC \(open access\)](#)
- [DLA Transaction Services Web Portal \(requires setup of an account w/a PKI device or certificate\)](#)

The DoDAAD Process Review Committee (PRC). The DoDAAD PRC is the Governance forum for the DoDAAD and exists to provide the DoD Components, Federal Agencies, and other organizations represented in the DoDAAD the ability to participate in the development, expansion, improvement, maintenance, and administration of DoDAAD policy and procedures. There are over 300,000 DoD Activity Address Codes (DoDAAC), which are used in approximately five billion business transactions per year, by the DoD, Federal Agencies, State and local agencies, and supporting contractors of the DoD and Federal Government. **See below for next committee meeting.**

- [DoDAAD PRC Members \(CAC Restricted\).](#) Members of the PRC are formally appointed by their respective Components/Agencies to represent their Component's/Agency's DoDAAD equities (per DODM 4140.01, Volume 8, enclosure 3, paragraph 2.a.(X)).

Policy & Procedures. The policy and procedures for the DoDAAD can be found in DLM 4000.25, Volume 6, Chapter 2:

- [DLM 4000.25, Volume 6, Chapter 2.](#) The DoDAAD Policy and Procedures.
- [SOP for the DoDAAD Update Application.](#) How-to guide for CSPs/Monitors to make changes to DoDAACs and RJCs.
- [DoDAAD Series Table.](#) List of how the DoDAAD is divided up by Service/Agency.
- [DoDAAD Major Command \(MARCOR\) Codes.](#) Major Command/Bureau code list.
- [DoDAAC Assignment Logic.](#) A table of the business rules CSPs use to properly construct their DoDAACs.
- [DoDAAD Data Elements.](#) Table of data elements and definitions.
- [DoDAAC Authority Codes.](#) Table of Authority codes and what each means.
- [DoDAAD Batch Transaction Formats.](#) Legacy batch transaction formats.
- [DoDAAD Unique Processing Rules.](#) DoDAAC unique processing rules by Service.
- [GENC Country Code List.](#) (note: Switched to GENC standard on April 1, 2014). Current list of country codes used in the DoDAAD.
- [Country Code List Change Log.](#) Historical list of country code changes. This list is no longer maintained.

Other Regulations:

- [Federal Property Management Regulations \(FPMR\)](#)

DoDAAD Frequently Asked Questions (FAQ) ([Click here](#))

DoDAAD Changes. To add, modify or delete a DoDAAC or RJC, contact your Service/Agency DoDAAD Central Service Point (CSP) in the listings found below. If you are a contractor, you may also contact the appropriate DoDAAD CSP.

- [DoDAAD Central Service Points \(Public Access\)](#)
- [DoDAAD Central Service Points \(CAC Restricted\)](#)
- [DoDAAD Members \(CAC Restricted\)](#)
- [OSA Activity Address Code \(AAC\) Contact List.](#)

Other Resources

- [DoDAAD PRC Representative Appointment Letter Template](#)
- [CSP and Monitor Appointment Letter Template](#)
- [Monthly Metrics Report](#)
- [DoDAAD Training Module](#)
- [Single Query:](#) Query the DoDAAD for a single DoDAAC or RJC
- [Enhanced Query:](#) Query and download DoDAACs/RJCs (CAC and SAR required)
- [DoDAAD Standard Entry Form and Instructions:](#)
 - [DoDAAD Standard Entry Form](#)
 - [DoDAAD Standard Entry Form Instructions](#)

Next Committee Meeting

Dates: November 18, 2015
Times: 9:00 am to 2:00 pm EST
Agenda: [Agenda](#)
Minutes: [Minutes](#)
DCS: <https://conference.apps.mil/webconf/DoDAAD>
Meet Me Line: 703-767-5141
Location: [Location](#)
Directions/Accommodations: [Directions/Accommodations](#)

[Meeting Survey Form](#)

- Policy & Procedures
- SOP & References
- Points of Contact
- FAQs **New!**
- Links
- Templates
- Training
- PRC Announcements
- & more!