



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

December 15, 2023

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Product Quality Deficiency Report Process Review Committee Meeting 23-02,
November 29, 2023

This memorandum forwards the attached minutes of the Product Quality Deficiency Report Process Review Committee Meeting 23-02 for your information and action as appropriate.

The Defense Enterprise Data Standards Office point of contact is Mr. Mark Rockwell,
e-mail: DEDSO.PQDR@dla.mil.

Attachment
As stated,

Sarah Winegardner
Director, Defense Enterprise Data Standards Office

DISTRIBUTION:
ODASD(Logistics)
PQDR PRC Attendees

MINUTES FROM PRODUCT QUALITY DEFICIENCY REPORT PROCESS REVIEW COMMITTEE MEETING 23-02, NOVEMBER 29, 2023

1. Purpose: The Defense Enterprise Data Standards Office (DEDSO) convened a virtual meeting of the Product Quality Deficiency Report (PQDR) Process Review Committee (PRC) via Microsoft Teams and teleconference on November 29, 2023. Specific discussion topics are noted below. The meeting agenda, briefing material, action item tracker, and evidential matter are available on the PQDR PRC web page archive: <https://www.dla.mil/Defense-Data-Standards/Committees/PQDR/>.

2. Brief Summary of Discussion: Mr. Mark Rockwell, Department of Defense (DoD) PQDR Administrator, facilitated meeting discussions. No action items were reported for this meeting.

3. Opening Remarks: Mr. Rockwell, DEDSO, provided opening remarks and introduced Ms. Sarah Winegardner, Division Chief, DEDSO. Ms. Winegardner welcomed attendees and expressed appreciation for the stakeholder collaboration and encouraged continued discussion and feedback on the issues being addressed today. Mr. Rockwell also acknowledged Mr. Ryan Maddox as the ODASD representative for the meeting before reviewing the agenda topics.

4. Meeting Topics: The PQDR PRC meeting informed stakeholders about the ongoing efforts and status on several important topics impacting the DoD Components. As part of the meeting, DEDSO elicited topic inputs from the PRC members. These topics were:

a. Agenda Topic 1 – Status of ServiceNow (SNOW) and Data Dictionary

Ms. Winegardner, DEDSO Division Chief, socialized the upcoming DEDSO initiatives to improve products and processes to better support stakeholders. She specifically referenced the revised Approved Defense Logistics Management Standards Change (ADC) 1240A Comment Matrix implemented to streamline the formal responses for Proposed and PDCs and ADCs. She then introduced the ServiceNow concept that is being created as a singular entry way for communities to request support from the DEDSO office. These inputs would enable DEDSO to capture and track the various support projects to improve and optimize workload and resource management. Once finalized and published, training and ongoing support would be provided through the website and the Process Review Committee forums. DEDSO remains receptive to any feedback to continuously improve and adapt to ensure it serves as a user-friendly platform.

b. Agenda Topic 2 – Data Dictionary

Ms. Winegardner briefed the roadmap being utilized by DEDSO in the fielding of a DoD Data Dictionary to collect common business terms in one repository and standardize naming conventions for data elements while remaining system agnostic. An initial first draft was socialized with the components via a Task Management Tracker (TMT) with a January 19, 2023,

suspense for feedback on the definitions and multiple data elements being captured such as acquisition, supply, transportation to further validate the functionality. This effort is in concert with the push for ADVANA initiative and the Data Dictionary will be available via the DEDSO website to ensure accessibility. The DEDSO Data Dictionary and functional area contact information was provided to the group to assist in any questions.

c. Agenda Topic 3 – PQDR Committee Team Overview

Mr. Rockwell introduced and recognized the designated DoD Components, Service/Agencies and partners that comprise the DoD PQDR Committee. DEDSO chairs the recurring bi-weekly PQDR committee meetings to develop and recommend policy and procedures for submitting, processing, investigating, and resolving PQDRs across the DoD Components, with an emphasis on continuous process improvement, standardization, and policy implementation strategies for PQDR processes and business rules.

d. Agenda Topic 4 – Draft ADC 1443A Policy Migration to Defense Logistics Management Standards (DLMS) Volume 2, Chap 24 Status.

Mr. Rockwell provided an overview of the development and collaboration on draft ADC 1443A currently undergoing the 30-day component review process. OSD approved ADC 1443 Policy Migration in January of 2023 which designated DEDSO to serve as the DoD's authoritative source for Product Quality Deficiency Report (PQDR) related guidance.

Draft ADC 1443A further codifies the transition of policy guidance from the Joint Service Regulation DLAR 4155.24 to the DLM 4000.25, Volume 2, Chapter 24. Mr. Rockwell reiterated that a follow-on PDC 1443B will be developed to further enhance the policy and capture any additional significant changes, or policy gaps after the completion and publication of the ADC 1443A policy migration.

e. Agenda Topic 5 – Draft ADC 1453 Updates Product Quality Discrepancy Reporting for Missing Bare Item Material Markings.

Mr. Rockwell summarized the draft ADC introduced by Navy that clarifies the proper reporting method as it relates to manufacturing deficiencies to the item, specifically, illegible or missing bare item markings required per the technical data package (TDP).

Mr. Rockwell highlighted that due to the joint implications for both Supply Discrepancy Reporting and PQDR, that the draft ADC was currently undergoing a dual path for 30-day component review by both committees with an estimated final approval projected for January 2024.

f. Agenda Topic 6 – PDC 1446 Security Assistance (SA)

Mr. Rockwell announced that PDC 1446 was no longer on hold due to the approval of ADC 1007E DLMS Implementation Convention (IC) 842P business rules which have now been published. This change does not impact how the Foreign Military Sales (FMS) partners will submit SDRs, however it will require the International Logistics Control Office (ILCO) to take quality related deficiencies reported by Security Assistance (SA) customers on SDRs and submit them through a DLMS-compliant PQDR application using the DLMS 842P IC. This change does propose to standardize and improve communication between the Security Assistance (SA)/Foreign Military Sales (FMS) community via the ILCO while increasing investigative data sharing and improvement and accuracy of vendor performance reporting to the Supplier Performance Risk System (SPRS).

It was noted that meetings were held between DEDSO, DLA and United States Army Security Assistance Command (USASAC) on Nov 8, 2023, to re-engage and begin informal reviews of PDC 1446 with the DoD PQDR Committee.

g. Agenda Topic 7 – ADC 1007E Implementation Status

Mr. Rockwell briefed the significance of the recent approval of ADC 1007E, DLMS IC 842P Procedures, Business Rules, Data Elements and Coding Update and the associated notional 90-week implementation plan delineated in the change for future implementation of the three main IT systems.

h. Agenda Topic 8 – Initial PQDR IT Systems

Mr. Rockwell presented an overview of the three Service and Agency managed PQDR applications, Product Data Reporting and Evaluation Program (PDREP), DLA Enterprise Business System (EBS) and Joint Deficiency Reporting System (JDRS) and introduced the respective leads to present the current system implementation status and related reporting metrics for the DoD PQDR Program.

i. Agenda Topic 9 – DLA ADC 1007E Implementation Status:

Mr. Steve Nace, DLA, shared the DLA strategy for implementation highlighting the three main facets in the process: Request for Service, Request for Change and Implementation and Testing. Recognizing the different lead times associated with each phase, they were able to get a head start on programming by working concurrently vice consecutively with the different DLA functional offices. Mr. Nace stated that the challenge remains in obtaining resource prioritization against the other competing DLA modernization IT initiatives. As this is a completely new build, DLA emphasized that they are actively engaged in advocating for priority and preparing the workforce for transition after the programming and testing is complete.

j. Agenda Topic 10 – NAVSEA PDREP ADC 1007E Implementation Status

Ms. Elizabeth Woodbury, the PDREP functional lead for the PQDR application, provided implementation status for both the PQDR application that is housed within PDREP-AIS and the Application Programming Interface (API) that supports communications between EBS and JDRS. She briefed that PDREP has developed application only changes and that the interface requirements are still under review to ensure all previous requirements are captured.

Mr. Ken Carr, PDREP-AIS Program Manager, further emphasized the importance of clearly defined APIs as that was one of the stated challenges, ensuring DLMS compliant API protocols between the Service providers continued to be mitigated with collaboration amongst the Services and Defense Automatic Addressing System (DAAS).

Mr. Rockwell commented on the benefit of continuing the DAAS/Service collaboration for technical issues and encouraged the establishment of a regular drumbeat battle-rhythm for the meetings.

k. Agenda Topic 11 – JDRS ADC 1007E Implementation Status

Mr. Brian McCabe, the JDRS lead, briefed the NAVAIR reporting and supporting relationships for JDRS as a joint entity. He then relayed that JDRS is 75% through reviews and have established a monthly technical drumbeat. However, the main challenge stated was that JDRS is currently in minimal operational status and is currently only operating on enough funding to complete minimal operational functions and does not have the funding or manpower for new work changes.

The JDRS program is part of the ALE (Aviation Logistics Environment) which falls under the Program Executive Office, Aviation Common Systems and Commercial Services (PEO(CS)).

Mr. Matt Forrestal, Chief Engineer of Log IT for PEO (CS) further added that PEO (CS) manages the Navy Log IT Portfolio within NAVAIR as part of an agreement with PEO Manpower Logistics and Business (MLB), who own the entire Navy Log IT Portfolio. Mr. Forrestal provided potential contacts at MLB that may be able to advocate for JDRS funding, resources, and prioritization for the implementation phase.

Mr. Rockwell commented on the meeting dialogue as being a breakthrough discussion and expressed optimism for this exchange generating a potential way forward with communication for JDRS support.

l. Meeting Wrap-Up (Final Comment)

Mr. Rockwell remarked on the significance and progress of the PQDR policy migration to DLMS and the ongoing collaboration efforts to keep that on track. He acknowledged the remaining work still to be accomplished over the next two years for ADC 1007E implementation and suggested the benefit of another future in-person working group to continue the momentum.

Mr. Rockwell emphasized the importance of receiving the formal component responses for the two changes currently under review by the given suspense to facilitate the inclusion into DLM 4000.25, Volume 2, Chapter 24 in January. Mr. Rockwell reviewed the upcoming DoD PQDR Committee meeting schedule and opened discussions to all stakeholders for additional questions or concerns.

Mr. Rockwell closed by expressing that DEDSO will continue to collaborate with stakeholders in the development of new requirements and will host additional meetings as necessary.

The meeting minutes will be posted to the DoD PQDR PRC webpage archive section using a secure link.

Next Meeting: The DEDSO team thanked all attendees for their participation, enthusiasm, and continued support. The next PQDR PRC meeting has not been scheduled.