

**Action Item Tracker – SDR PRC 17-1 (March 16, 2017)**  
**Current as of November 1, 2017 (initial input)**

<b>No</b>	<b>Reference</b>	<b>Action Item</b>	<b>Responsibility</b>	<b>Target Due Date</b>	<b>Status</b>	<b>Notes</b>
1.	SDR PRC 17-1 Minutes § xxx Page xxx	DLA Distribution to provide implementation status of issue reversal reason codes per ADC 1160 to the SDR PRC chair	DLA Distribution	30 days from publication of meeting minutes	Open	Dennis Amrhein is A/I owner DSS RFC DOF-C17-0016 is in a status of : Submitted for Impact Estimate. Noted as of 11/1/17.
2.	SDR PRC 17-1 Minutes § xxx Page xxx	PDREP team to confirm implementation of the PQDR RCN data element and tracking functionality to include use of receipt and/or shipment status.	NAVSUP/PDREP Program Office	30 days from publication of meeting minutes	Open	Ken Carr, PDREP is A/I owner. Reference is ADC1007/1007A
3.	SDR PRC 17-1 Minutes § xxx Page xxx	PDREP team to provide the implementation time line for replacing use of PDREP system DoDAAC with the submitting customer DoDAAC.	NAVSUP/PDREP Program Office	30 days from publication of meeting minutes	Open	Ken Carr, PDREP is A/I owner. Reference is ADC 1174
4.	SDR PRC 17-1 Minutes § xxx Page xxx	All Components to update SOPs to ensure source of supply representatives ask submitters to provide evidential matter (e.g., photographs, documents) prior to forwarding SDR for DCMA investigation. Submitters will need to provide evidential matter as attachments to WebSDR to allow visibility and forwarding to PDREP.	All Components	90 days from publication of meeting minutes	Open	Reference is ADC 1181A

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5.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to develop additional guidance regarding how to identify a contract number when the controlling number for the shipment a document number but contractor noncompliance may be the cause of the discrepancy (e.g. shipment from DLA Distribution, but sealed packages retain original contract number and contain wrong item; repair contractor shipment on a document number is discrepant.) Interface with EDA for contract data needed so WebSDR can obtain CAO DoDAAC and use if forwarding to DCMA is required. Requires PDC.	DLMS Program Office	120 days from publication of meeting minutes	<i>Closed</i>	DLMS Program Office to consider leveraging existing data field Contract Reference Number.
6.	SDR PRC 17-1 Minutes § xxx Page xxx	DLA Distribution to provide implementation status of DSS edit blocking creation of SDRs for missing QAR signature when shipment indicates CoC or ARP to the SDR PRC Administrator.	DLA Distribution	30 days from publication of meeting minutes	Open	Dennis Amrhein is A/I owner Reference ADC 1202
7.	SDR PRC 17-1 Minutes § xxx Page xxx	Air Force (AFSAC) to provide examples of missing signatures in iRAPT report that result in suspended stock to the SDR PRC chair.	Air Force (AFSAC)	30 days from publication of meeting minutes	Open	PRC chair will forward to DCMA (Phil Wedgie)
8.	SDR PRC 17-1 Minutes § xxx Page xxx	DLA Distribution to provide Dollar value chart similar to Slide 9–11 in Topic 6: SDRs/SQDRs with Disposition (Total Count), SDRs/SQDRs without Disposition (Total Count), and Total Count of Open SDRs w/o Disposition > 55 Days	DLA Distribution	30 days from publication of meeting minutes	Open	Provide chart to SDR PRC chair for Bob Carroll, ODASD(SCI)

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9.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to provide list of SDR PRC representatives to DLA J316 (Xavier Villarrueva)	DLMS Program Office	30 days from publication of meeting minutes	<i>Closed</i>	Initial Information sent 3/17/17; need to follow up to ensure information provided meets J316 needs.
10.	SDR PRC 17-1 Minutes § xxx Page xxx	Add DLMS Program Office, Jennifer Smith (DLAJ3), and Greg Pigg (DLA Distribution) to be sent invitation for Comprehensive Inventory Improvement Plan (CIMIP) meeting discussion on suspended stock at DLA Distribution Centers	ODASD(SCI)	TBD based upon CIMIP meeting schedule	<i>Closed</i>	Bob Carroll to follow up with CIMIP leadership
11.	SDR PRC 17-1 Minutes § xxx Page xxx	Components to provide implementation dates for the Hazmat Indicator	Army (LMP), DLA (EBS and DSS)	30 days from publication of meeting minutes	Open	Refer to ADC 1153. Identified as optional, but recommended by DLMS Program Office to support GAO data requests.
12.	SDR PRC 17-1 Minutes § xxx Page xxx	Air Force to send examples of DVD shipments coming in with no PMRs. These are Air Force contract shipments, shipped by DLA but the Air Force has issued PMRs under an FB DoDAAC.	Air Force (Linda Miles)	30 days from publication of meeting minutes	Open	Merita Briggs to send explanatory e-mail to Ellen Hilert and Bob Carroll with specific focus on AF owned and managed materiel being inducted under (incorrect) RIC = SMS
13.	SDR PRC 17-1 Minutes § xxx Page xxx	Air Force to consider drafting a PDC to improve handling of unidentified materiel and documenting SDRs.	Air Force	N/A	Open	
14.	SDR PRC 17-1 Minutes § xxx Page xxx	DLA Distribution to draft a white paper for the SDR PRC documenting the “special Inspections” attachment (e.g., photos) process for WebSDR. The white paper needs to address the billing associated with those special inspections.	DLA Distribution	30 days from publication of meeting minutes	Open	

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15.	SDR PRC 17-1 Minutes § xxx Page xxx	All Components to review the DCMA SDR response template (Form 1227) as a method of reporting results of DCMA investigation to the source of supply, and provide feedback to SDR PRC chair.	All Components	30 days from publication of meeting minutes	<i>Closed</i>	PRC chair will forward to DCMA (Phil Wedgie); Reference DD Form 1227 questions in SDR PRC 17-01 Refer to topic 9 brief.
16.	SDR PRC 17-1 Minutes § xxx Page xxx	All Components to update SOPs to ensure source of supply representatives ask submitters to provide evidential matter (e.g., photographs, documents) prior to forwarding SDR for DCMA investigation. Submitters will need to provide evidential matter as attachments to WebSDR to allow visibility and forwarding to PDREP.	All Components	90 days from publication of meeting minutes	Open	Reference is ADC 1181A
17.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to provide a DCMA and DPAP list of contacts who can address missing or delayed QAR signatures in iRAPT.	DLMS Program Office	30 days from publication of meeting minutes	<i>Closed</i>	PRC chair will forward to members
18.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to review time standards for DCMA response (final) after interim reply indicating DCMA investigation is ongoing.	DLMS Program Office	90 days from publication of meeting minutes	<i>Closed</i>	
19.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to provide DoDM 4140.01 (DLMS authority document) and contact information for PRC members to PDREP Programs	DLMS Program Office	30 days from publication of meeting minutes	<i>Closed</i>	Sent 3/16/2017
20.	SDR PRC 17-1 Minutes § xxx Page xxx	DLMS Program Office to provide PDREP Program Office with required implementation dates relative to specific SDR functionality in ADC 1181A. Specific target dates to include when DCMA is to process actionable SDRs.	DLMS Program Office	30 days from publication of meeting minutes	Open	What specific functionality must be included by November 1, 2017? What are the target implementation dates for longer-term requirements? Nov 1 2017- Implementation of ADC 1181A may be delayed.

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21.	SDR PRC 17-1 Minutes § xxx Page xxx	<p>Army, Air Force, and PDREP Program Office to provide status update to SDR PRC chair with regard to their status toward meeting implementation target of November 1, 2017 for adding cause codes to SDR replies to facilitate tracking contractor noncompliance in PPIRS-SR</p> <p>DLA to provide status on adding functionality for outgoing SDR reply with contract noncompliance cause codes for “info only” SDRs</p>	Army, Air Force, PDREP Program Office, DLA	30 days from publication of meeting minutes	Open	<p>Reference is ADC 1181A Nov 1 2017- Implementation of ADC 1181A may be delayed. PDREP has implemented Cause Code. DSS For Depot-initiated type W SDRs, DSS does not enter or pass CAUSE CD on these SDRs. However, for Customer-initiated type W SDRs, the DLA Depots can enter CAUSE CD on the type W SDR when they are submitting Reply Disposition.</p> <p>**The CMLPNT_CAUSE_CD are just utilized on the Isdr records. The SDR's from DSS receiving do not use this code.</p> <p>11/1/17- Testing with WebSDR</p>