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April 14, 2026

MEMORANDUM FOR RECORD

SUBJECT: Supply Process Review Committee Defense Logistics Management Standards Summit, April 2026, Meeting Minutes.

This memorandum forwards the attached meeting minutes of the Defense Enterprise Data Standards Office (DEDSO) Process Review Committee (PRC). These minutes provide updates regarding the Supply PRC breakout session at the Defense Logistics Management Standards Summit.

The DEDSO points of contact are Dr. Gail Fuller, Tonja Carter, Jessica Gratkowski, and Alexa Ferrari, e-mail [DEDSO.Supply@dla.mil](mailto:DEDSO.Supply@dla.mil).

Sarah C. Hall  
Director, Defense Enterprise Data Standards Office

Attachments:  
As stated

cc:  
ODASW(Logistics)  
Supply PRC Attendees

# **MEETING MINUTES FROM THE SUPPLY PROCESS REVIEW COMMITTEE (PRC) BREAKOUT SESSION AT THE DEFENSE LOGISTICS MANAGEMENT STANDARDS (DLMS) SUMMIT, APRIL 2026**

**SUBJECT:** Supply PRC Breakout Session Meeting Minutes, DLMS Summit, April 2026

**Purpose:** The Defense Enterprise Data Standards Office (DEDSO) convened in person at Logistics Management Institute Headquarters in Tysons Corner and the Supply Process Review Committee (PRC) provided a virtual option to attend the breakout session via [teleconference](#) on April 02, 2026.

**Meeting documentation:** The meeting agenda, briefing material, and the Action Item Tracker are available on the DEDSO [Supply PRC Webpage](#). **Please provide responses to open action items within 30 days of distribution by sending an e-mail to [DEDSO.Supply@DLA.MIL](mailto:DEDSO.Supply@DLA.MIL).**

## **Brief Summary of Discussion:**

**Opening Remarks:** Dr. Gail Fuller, DEDSO Supply Administrator, welcomed attendees and introduced the new members of the Supply Team: Tonja Carter, Jessica Gratkowski, and Alexa Ferrari. She encouraged the group to actively participate throughout the discussion.

**Meeting Topics:** Dr. Fuller provided a brief overview of DEDSO and outlined the topics for discussion, including the working group strategy. Action items reported for this meeting are outlined below.

### **1. Agenda Topic 1 – Working Group Strategy Update.**

a. Dr. Gail Fuller, DEDSO Supply System Administrator, provided an overview of the DEDSO Supply Working Group Strategy and provided the history of the initial bi-weekly.

b. Dr. Fuller explained the purpose of the bi-weekly forum, emphasizing that it serves as platform for sharing concepts and discussing desired business processes.

(1) **Action Item 1:** No action item.

### **2. Agenda Topic 2 – Transaction Discussion.**

a. Tonja Carter, DEDSO Supply System Administrator, led an engaging discussion on the 830W – War Reserve Materiel (WRM) discussion. She outlined the:

(1) Current policies regarding WRM requirements in the Defense Logistics Manual (DLM) 4000.25, Volumes 1 and 2.

(2) DoD Instruction 3130.06, War Reserve Materiel Policy.

b. Tonja:

(1) Emphasized policy that mandates Components to submit a WRM DLMS 830W by February 15 each year.

(2) Provided discussion points detailing the functionality of military standard transaction reporting and accountability procedures, including legacy document identifier codes.

(3) Presented data from Defense Automatic Addressing System, which revealed:

(a) Only 10 transactions have occurred over the past five years.

(b) There were no transactions in the past two years.

(c) There has been zero usage this year.

c. In the second part two of Transaction Usage, Alexa Ferrari, DEDSO Supply System Administrator, played a pivotal role in addressing the 867I – Issue during the discussion. Alexa:

(1) Referenced the current policies outlined in the DLM 4000.25, Volume 2, Chapter 4 – Requisitioning, as well as Department of Defense Manual (DoDM) 4140.01, Volume 5, DoD Supply Chain Materiel Management Procedure.

(2) Discussed usage of over 187,000, 867I transactions and highlighted the expected transaction flow: 940R – Materiel Release Order > 867I – Issue > 945A – Materiel Release Advice > 856S – Shipment Status.

d. During the collaboration, the working group concluded decrements by Components:

(1) DLMS 945A/856S should be the financial decrementing transactions.

(a) Supply Team will advocate for the use of 856S to decrement balances, rather than using 867I.

(b) This is in Proposed DLMS Change (PDC) 1511.

(2) Defense Logistics Agency (DLA) does not decrement on-hand balances but does decrement owner balances with 940R transaction.

(3) The U.S. Army does not use the 867I from DLA, and instead issues 867I to other components, transferring items from Army depots to U.S. Marine Corps (USMC), U.S. Air Force, and U.S. Navy.

(4) USMC could not provide a response regarding their usage during the discussion.

(5) The U.S. Navy Enterprise Resource Planning utilizes the 867I to decrement on-hand balances.

**e. Action Item 2:**

(1) Schedule follow-up meetings for the 830W WRM to discuss the ongoing necessity and usage of this annual transaction.

(2) Validate whether the February 15 date is still applicable.

(3) Initiate a joint discussion regarding the 867I – Issue with the Supply Transaction Working Group (STWG), focusing on the development of PDC 1511, Synchronizing Revenue Recognition.

(4) Request USMC provide a response regarding their 867I usage during the follow-on discussion.

f. **Status:** Open

### 3. Agenda Topic 3 – Turn-in Receipt Acknowledgment.

a. Tonja Carter, DEDSO Supply System Administrator, provided an overview of the 527R Physical Receipt and Materiel Receipt Acknowledgment (TRA/MRA), outlining current policies and approved DLMS Changes related to Turn-in Receipt Acknowledgement (TRA).

b. Tonja provided some background information on the TRA in the discussion, highlighting that TRA is not a balance-affecting transaction, and is only used by DLA Disposition Services. It is sent to Department of Defense Activity Address Code that submits materiel to Disposition Services.

c. Tonja provided valuable information on why Components should pay attention to this transaction:

(1) This transaction systemically supports all Components as soon as Disposition Services Warehousing system completes a receipt.

(2) If Components have implemented Approved DLMS Change (ADC) 1111, they will use this transaction to close their property books.

(3) Supply Administrator will attend the 1244B Implementation Strategy Update on April 21, 2026, to engage in follow-on discussion of the TRA usage.

(4) USMC stated that Global Combat Support System - Marine Corps was coded to receive TRA transactions when turning material into Disposition Services.

(5) Additionally, Army advised recent implementation of ADC 1111.

#### d. Action Item 3:

(1) Follow-up discussion with Small Arms/Light Weapons Committee on TRA usage.

(2) Touch point with Army on 13 May Working Group call to ensure TRA is flowing and discuss any issues with the transaction.

(3) Subsequent discussions with Supply Team during Working Group on Electronic Turn-In Document use on material sent to DLA Disposition Services.

e. **Status:** Open

#### **1. Agenda Topic 4 – PDC 1516, 527R Materiel Receipt Revisions Discussion.**

a. Jessica Gratowski, DEDSO Supply System Administrator, provided an overview of PDC 1516, which addresses 527R, Materiel Receipt Revisions.

(1) The PDC was created to address policy gaps among the following:

(a) DLM 4000.25, Volume 2, Supply Standards and Procedures

(b) DoD 7000.14R, Financial Management Regulation

(c) DoDM 4140.01, Volume 5, DoD Supply Chain Materiel Management Procedures.

(d) DoD Instruction 5010.40, DoD Enterprise Risk Management and Risk Management and Internal Control Program

(2) This change will provide clear policy guidance including:

(a) Timelines

(b) Reason code/indicators

(c) Discussion of financial and operational impacts

#### **b. Action Item 4:**

(1) Determine whether Components observe receipt revision versus reversal in their systems.

(2) Discuss the utilization of 947I – Inventory Adjustment with an Error Classification Code (ECC) and the Document Number; special use of the ‘EL’ qualifier.

(3) Ensure the stock is tied to a Supply Discrepancy Report, rather than being classified as suspended stock.

(4) USMC will provide receipt revision process to DEDSO Supply.

#### **2. Agenda Topic 5 – Wrap Up/Action Items.**

a. Dr. Gail Fuller, DEDSO Supply System Administrator, provided an overview of action items and thanked the participants for their engaging discussion and progress, emphasizing the importance of communication within the group.

b. The next DEDSO DLMS Summit dates are to be determined.

**Attachment**

**Action Item Tracker – Defense Enterprise Data Standards Office (DEDSO) Supply Process Review Committee (PRC) 2026 DLMS Summit (April 02, 2026)**

DEDSO Supply PRC 26-01 Minutes

No.	Reference	Action Item	Responsibility	Target Due Date	Status	Notes
1.	Supply PRC DLMS Summit 2026 Agenda Topic 2: Transaction Discussion 830W	Schedule follow-up meetings for the 830W War Reserve Materiel to discuss the ongoing necessity and usage of this annual transaction; validate whether the February 15 date is still applicable.	DEDSO Supply	Open	Open	DEDSO Supply will establish a follow-on discussion with stakeholders.
2.	Supply PRC DLMS Summit 2026 Agenda Topic 2: Transaction Discussion 527R TRA	Schedule follow-up meetings for the 527R TRA with U.S. Army during the Supply Working Group. Additionally, understand Electronic Turn-In Document process with the Working Group.	DEDSO Supply	Open	Open	DEDSO Supply Working Group is scheduled to take action during the 13 May meeting.
3.	Supply PRC DLMS Summit 2026 Agenda Topic 2: Transaction Discussion 867I	Schedule a joint discussion regarding the 867I Issue with the Finance Process Area and the Government-Invoicing (G-Invoicing) Working Group, focusing on the development of Proposed DLMS Change (PDC) 1511, Synchronizing Revenue Recognition.	DEDSO Supply	Open	Open	DEDSO Supply will initiate a joint Discussion with the Finance Process Area and the G-Invoicing Working Group.
4.	Supply PRC DLMS Summit 2026 Agenda Topic 2: Transaction Discussion	Request U.S. Marine Corps (USMC) provide a response regarding their 867I usage during the follow-up discussion.	USMC	Open	Open	USMC will provide DEDSO Supply with their usage of 867I at the next bi-weekly.
5.	SPRC DLMS Summit 2026 Agenda Topic 3: Turn-in Receipt Acknowledgement (TRA)	Follow-up discussion with Small Arms/Light Weapons Committee on TRA usage. Use active voice to describe action and who is responsible for completing.	DEDSO Supply	Open	Open	DEDSO Supply will participate in the Approved DLMS Change (ADC) 1244B Implementation Strategy Update Working Group on April 21, 2026.

No.	Reference	Action Item	Responsibility	Target Due Date	Status	Notes
6.	Supply PRC DLMS Summit 2026 Agenda Topic 4: PDC 1516, 527R Materiel Receipt Revisions Discussion	Determine whether Components observe receipt revision versus reversal.	DEDSO Supply	Open	Open	Components will observe their system looking for receipt revision versus reversal
7.	Supply PRC DLMS Summit 2026 Agenda Topic 4: PDC 1516, 527R Materiel Receipt Revisions Discussion	Discuss the utilization of 947I Inventory Adjustment with an Error Classification Code and the Document Number; special use of the "EL" qualifier. Ensure the stock is tied to a Supply Discrepancy Report rather than being classified as suspended stock.	DEDSO Supply	Open	Open	Components will discuss utilization in a focus group.
8.	Supply PRC DLMS Summit 2026 Agenda Topic 4: PDC 1516, 527R Materiel Receipt Revisions Discussion	USMC will provide receipt revision processes to DEDSO Supply.	USMC	Open	Open	USMC will provide receipt revision processes to DEDSO Supply.