

DLMSO

DEC 3 1997

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Defense Logistics Management Standards (DLMS) Supply
Process Review Committee (PRC) Meeting, November 17-21,
1997.

The attached minutes of the DLMS Supply PRC Meeting are
forwarded for your information and appropriate action.

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/s/
JAMES A. JOHNSON
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Attachment

DISTRIBUTION:
ADUSD(L)MDM
Supply PRC Representatives and Attendees

SUBJECT: Defense Logistics Management Standards (DLMS) Supply Process Review Committee (PRC) Meeting, November 17-21, 1997.

Purpose: The Defense Logistics Management Standards Office (DLMSO) hosted a Supply PRC meeting on November 17-21, 1997, at the Headquarters Complex, Ft. Belvoir, VA. The primary focus of this meeting was discussion of proposed and approved DLSS/DLMS changes and DLMS implementation convention (IC) review. Specific discussion topics are noted below. The agenda is shown at Enclosure 1. A list of attendees is shown at Enclosure 2.

Brief Summary of Discussion: Ms. Ellen Hilert and Ms. Mary Jane Johnson, Supply PRC Co-Chairs, and Ms. Vermella Savage, MILSTRIP Administrator, provided opening remarks and facilitated discussion of agenda items below.

Review of Prior Meeting Agenda Items:

a. **PMC 40, Processing Cooperative Logistics Supply Support Arrangement (CLSSA) Requisitions.** This change clarifies policy relative to use of Not Mission Capable Supply/Anticipated Not Mission Capable Supply (NMCS/ANMCS) and expedite handling codes. The Revised Request for Implementation Date (RRFID) was released on November 6, 1997. The Navy reiterated their desire to expand the coverage of this change to all FMS requisitions. The Services/Agencies were requested to consider additional related changes or expanded application of the revised procedures as new requirements to be documented as separate change proposals. This will avoid further delay for the coordinated changes.

ACTION: Responses to the RRFID are due by December 20, 1997.

b. **Follow-up for DD Form 1348-1A, Issue Release/ Receipt Document Implementation.** MILSTRIP waivers for continued use of the DD 1348-1 (marked for cancellation since July 21, 1986) expire January 1, 1998. The Services anticipate conversion to the DD 1348-1A will be accomplished by close of year. The Defense Logistics Agency (DLA) requested extensions for three former Navy depots and one former Marine Corps depot which have not yet converted to the Distribution Standard System. Mr. Fiskett, Naval Supply Systems Command (NAVSUP), had been informed that the necessary software for the depot will be included under the Navy systems changes. Two additional discussion topics applicable to the DD 1348-1A are addressed below under new items.

ACTION: Navy/DLA will verify that the software/hardware for preparation of the DD 1348-1A at the identified depots will be operational by January 1, 1998.

c. **Proposed DLMS Change 10, Identification of Flight Safety Critical Aircraft Parts (FSCAP) in Issue, Release, and Receipt Documents.** This change adds identification of FSCAP to the Defense Turn-In Document/DLMS transaction and the Disposal Release Order (DRO) format. DLMSO released the revised proposal on October 3, 1997. The proposal includes a request signed by the Acting Assistant Deputy Under Secretary of Defense for Logistics Materiel Distribution Management (ADUSD(L)MDM) for emergency action to implement this change by the end of March 1998.

Action: Responses are due to DLMSO by December 5, 1997.

d. **Approved DLSS/DLMS Change 9, Validation of F/AD I Activities.** This change established an automated process to validate F/AD I requisitions using a table of authorized activity DoDAACs maintained at the DLA Systems Design Center (DSDC)/ Defense Automatic Addressing System Center (DAASC). The PRC reviewed the draft change prepared by DLMSO and suggested minor revisions. The change cannot be released until the security classification covering F/AD I activities is rescinded. Mr. Brown, DAASC contractor support, stated that the planned January implementation date would be obtainable if approval is issued by the end of November. Subsequent to the meeting, Mr. Trepal, ADUSD(L)MDM, indicated that resolution of the classification issue looked very promising.

Action: DLMSO will amend the draft as requested and hold said draft pending direction from ADUSD(L)MDM.

e. **AMCLs 11 (MILSTRIP) and 15 (MILSTRAP), Expanded Materiel Receipt Acknowledgment (MRA) Procedures.** The draft Third Addendum revisions was distributed for comments. The MILSTRIP AMCL 15 portion was previously discussed and agreed to by the PRC. Attendees were asked to review the MILSTRAP AMCL 11 portion and provide concurrence and/or comments, through the Component primary Supply PRC representative by December 10, 1997. Mr. Jack Carter, LMARS Administrator, also provided the draft to the LMARS committee for review and asked that they submit any comments through their Supply PRC representatives. Mr. Fiskett briefly advised the PRC of related discussion on logistics response time at the October LMARS meeting. Separate action to modify the force closure procedures are addressed below under new items.

ACTION: DLMSO will release the addendum upon receipt of Component concurrence/comment. Implementation for the MILSTRIP portion will be 30 days from the date issued. The MILSTRAP portion will include a footnote indicating that the LMARS reports are not yet available.

f. **Automatic Identification Technology (AIT).** Mr. Mark Reboulet, Air Force AIT Program Manager, forwarded revised draft documents, U.S. DoD Practice and Guidelines for the Use of Linear Bar Code and Two-dimensional Symbols in the Shipping, Transport, and Receiving Processes, for comment on October 7, 1997. Mr. Fitzhugh, MILSTAMP Administrator, will staff the completed package as a DLMS/MILSTAMP change proposal.

h. **Lifting the Moratorium on Proposed Changes.** DLMSO has prepared a draft memorandum for ADUSD(L)MDM's signature lifting the moratorium on submission of proposed changes to the DLSS and soliciting enhancement change proposals for the DLMS.

i. **AMCL Implementation.**

(1) **Approved MILSTRAP Change Letter 14, Revised Asset Status Reporting and Logistics Asset Support Estimate (LASE) Procedures for DoD Total Asset Visibility (TAV).** Although TAV is functional, full Service implementation of this change has not been achieved.

Action: The RRFID was issued December 2, 1997. Responses are due January 17, 1998.

(2) **AMCLs 12 (MILSTRAP) and 43 (MILSTRIP), Maintaining Accountability During Maintenance Actions.** This change provides for accurate DoD accountability and financial accounting for items scheduled for maintenance by Depot Maintenance Inter-Service Support Agreements (DMISAs) and for items undergoing commercial and intra-Service or Agency maintenance actions. The Army provided an overview of their processes as implemented on a limited basis. The approved change will be corrected to update references and reflect appropriate property accountability under AMCL 8A. DLA provided a memorandum documenting needed changes.

Action: DLMSO will update the change and provide an electronic draft of the RRFID for review by the Components.

(3) **AMCL (MILSTRIP) 44, Recurring Nonrecurring Demand Data.** This change expands the explanation of no demand code "0", requires adjustment of demand data whenever a cancellation request is processed, and revises the format of the Referral Order (A4_) to identify the demand code.

Action: The RRFID was issued November 4, 1997. Responses are due December 18, 1997.

(4) **AMCL (MILSTRAP) 3, Supply Condition Code (SCC) W for Unserviceable Warranted Assets.** This change provides a means of identifying, segregating, and controlling unserviceable warranted assets.

Action: RFID was issued November 28, 1997. Responses are due January 12, 1998.

(5) **AMCL (MILSTRIP) 23A, MILSTRIP Advice Codes to Ship Newest Materiel with No Less Than 75 Percent of the Shelf Life Remaining.** Procedures for this change were inadvertently posted to the MILSTRIP manual and will be withdrawn under Formal Change 10. The change establishes new MILSTRIP advice codes that indicate the newest material is required from the storage activity and that this material must have at least 75 percent shelf life remaining. Use of these codes is restricted to specific applications and activities obtaining Service/Agency

approval.

Action: The RRFID was released on November 19, 1997. Responses are due January 3, 1998.

(6) **AMCL (MILSTRAP) 9, Processing Materiel Receipts Not Due-in for GSA Managed Items.** This change prohibits reporting of depot receipts from non-procurement sources to GSA inventory managers unless the storage activity has a pre-positioned material receipt. The change requires the Components to establish the means to account for and maintain owner visibility of such material and effect disposition.

Action: The RRFID was released on November 19, 1997. Responses are due January 3, 1998.

(7) **AMCLs 7 (MILSTRAP) and 22 (MILSTRIP), Cooperative Logistics Supply Support Arrangements.** This change expands the Cooperative Logistics Program Support Code (CLPSC) to differentiate a Foreign Military Sales Order (FMSO) I requisition from a FMSO II requisition. It also revises MILSTRAP to require use of the Demand Code P in CLSSA Termination/Drawdown Requisitions related to SPRs. The PRC reviewed the text of the AMCL for current validity noting necessary changes. The PRC reviewed 1991 correspondence to verify that these procedures do not apply to the Navy. Additionally, the PRC took into consideration a request to modify the AMCL forwarded by the CLSSA Subgroup working on the Defense Security Assistance Management System (DSAMS). These suggestions were accepted with the exception of new proposed project codes. These lacked sufficient justification and were considered to be a separate requirement, distinct from the original AMCL.

Action: DLMSO informed the Subgroup of the status of their requested changes. A revised definition for a new MILSTRIP status code is being coordinated and will be incorporated in the RRFID. The Subgroup will need to prepare a DLMS/MILSTRIP change proposal for the requested project codes.

New November Agenda Items:

a. **Request for Waiver on Use of Disposal Turn In Document (DTID)/Eliminate Proof of Delivery Copy DD Form 1348-1/1A.** The DRMS has requested a waiver which would authorize use of electronic turn-in procedures. More information was requested to include specifics on funding and clarification of optional versus mandatory use of the electronic DTID. DLMSO has also

received a request to eliminate references to the proof of delivery copy of the DTID from MILSTRIP. DLA/DRMS was requested to provide supporting documentation for this change.

Action: DLA will obtain additional information and, if possible, coordinate a briefing/demonstration on the electronic alternative to the DTID for the February meeting. When the requested documentation is furnished, DLMSO will issue an Approved DLMS Change under OSD direction revising the number of copies provided for the DTID.

b. **Proposed DLMS Change 21, Revised Pseudo Closure Procedures.** The Army recently submitted a proposal to modify force closure procedures under AMCLs 11/15 to provide an information copy to the storage facility. In a separate working meeting, PRC members agreed to enhance the Army request to include procedures to notify the storage facility of additional "pseudo" closures identified by code value included in the DI Code ARH transaction.

Action: DLMSO will staff the modified change.

c. **DLMS Proposed Change 13, Traceable Methods of Shipment.** This Supply Discrepancy Reporting (SDR) change proposed clarification of procedures related to submission of SDRs for nonreceipt. With implementation of AMCL (MILSTRIP) 138, the customer loses visibility of traceable shipment information; specifically, Government Bill of Lading numbers, and certified, registered, and insured U.S. Postal Service numbers. The problem surfaced under SDR processing because the SDR submitter is required by regulation to initiate tracing action for nonreceipt when the shipments was made via traceable means. Unfortunately, the submitter can no longer identify traceable shipments and the associated control numbers from the MILSTRIP shipment confirmation or shipment status transactions. The PRC discussed possible remedial actions. These could include further modification of the MILSTAMP planned revisions to the DoD Mode of Shipment codes or restructuring of the Transportation Control Number to include the now-missing data within its 17-position format.

Action: As an interim measure, DLMSO will modify the SDR guidance to require the SDR submitter to contact the ICP/depot to identify which nonreceipt are traceable and to obtain the control numbers so that the customer can pursue tracing action. Mr.

Fitzhugh will include this as an agenda topic at the next MILSTAMP Committee meeting. If the Committee supports either of the possible corrective measures mentioned above, DLMSO will initiate a DLMS change proposal.

d. **Allowance for Correction of Discrepancies at Assemblage Point/Consolidation Location.** The Army Security Assistance Command requested that the Defense Security Assistance Agency (DSAA) clarify DoD 5105.38-M, Security Assistance Management Manual, to allow for correction of discrepancies when identified by U.S. Government personnel at consolidation locations. DSAA took action to clarify instructions for Transportation Discrepancies and referred the Army to SDR guidance for information pertaining to supply discrepancies. PRC discussion raised several questions including how the consolidation location identifies discrepancies such as shortages, what documentation is available, and what impact delay for resolution might have on the entire shipment. The PRC would like to see specific examples to further their understanding of the situation.

Action: DLMSO will request AMSAC submit a DLMS/SDR change proposal with appropriate justification.

e. **DLSS Publication of Total Asset Visibility (TAV) Procedures.** The Components noted that the anticipated OSD directed changes to reflect TAV procedures under MILSTRIP, MILSTRAP, and MILSBILLS have not been published as official changes.

ACTION: The necessary changes are being processed. DLMSO's Administrators will attempt to expedite publication.

f. **DLMS Technical Working Group (TWG).** DLMSO informed the PRC that DAASC has agreed to reconvene the TWG to address technical issues which surface during implementation planning.

Action: Components should consider possible agenda topics for an initial meeting. Additional information will be provided.

g. **DLMS IC/Public Comment Review.** ICs listed on the agenda were reviewed and additions/corrections were documented.

(1) **TS 511R Requisition.** DLMSO distributed the 511R Record of Change (ROC) containing all the comments

recommended by the PRC during the October meeting. DLMSO is in the process of coordinating these changes with the Logistics Management Institute (LMI) to assess their overall impact. After this, the ROC will be forwarded through DISA to the DoD/Federal Logistics Function Work Group (LFWG). The ROC will be presented as a single Joint Service/Agency coordinated public comment to facilitate resolution of the comments by the LFWG. Note: The 511 under DLMS does not adequately distinguish between Lateral Redistribution Orders for consumable (Distribution Code 2) and repairable (Distribution Code 3) assets. **DLMSO will** investigate possible use of the project code for this purpose.

(2) **TS 869 (LS51) Requisition Cancellation.**

Review was completed with emphasis on enhancements to include the functionality of the MILSTRIP mass and universal cancellation. **DLMSO will** adjust mapping to reflect the most appropriate HL looping structure prior to submission to the LFWG.

(3) **TS 869 (LS52) Requisition Inquiry/Supply Assistance Request.** Review was completed and corrections noted to adjust mapping for next higher assembly and end item information. Other minor corrections were also recorded. This IC will be updated and forwarded to the LFWG. The PRC noted a translation problem may occur because DLSS formats perpetuate original data from the requisition or status transaction which is not perpetuated under DLMS.

(4) **TS 870 Supply Status Material Returns.** This IC was accepted by the LFWG, but held for PRC review. The PRC noted several changes which are needed to support current and legacy system requirements. These will be documented and forwarded to the LFWG for electronic staffing. DLMSO prepared a Data Maintenance (DM) action so that the IC future versions can distinguish parties to receive credit for transportation and for packing, crating, and handling from that for material using appropriate qualifiers. Temporary qualifiers will be identified for this version of the IC. **DLMSO will** take an action item to modify the IC to fully accommodate separate funding for each of these categories for the next version/release of the IC.

(5) **TS 945 Material Release Confirmation.** This IC was accepted by the LFWG, but held for PRC review. The LFWG had previously denied DLMSO's request to include coding to identify over/under shipment. The PRC repeated the need for this

information and assisted in preparation of an ROC with strong justification for the change. **DLMSO will** submit the ROC (which also includes minor changes to standardize use of codes for transportation numbers and identify the exception ship-to activity) to the LFWG for electronic staffing. DLMSO prepared a DM to add an N1 loop to this IC so that it can perpetuate the full in-the-clear exception ship-to address for DAASC to use in creating an off-line shipment status message to the material recipient. **DLMSO will** modify the IC to include this enhancement in a future version/release. **DLMSO will** also prepare a DM to obtain a more suitable qualifier for the estimated shipping date/material available for shipment date on the material release confirmation.

(6) **TS 830 War Material Requirements/TS 830 Special Program Requirements (SPR)**. These ICs were previously accepted by the PRC and the LFWG. They were held for an additional PRC review due to significant remapping suggested by LMI. A few minor changes were suggested. The **Components were asked** to review SPR procedures for Security Assistance customers and to verify continued validity of the coast designation code.

(7) **TS 842 Product Quality Deficiencies and Supply Discrepancies**. A draft ROC and an updated IC were distributed but there was insufficient time to review the documents. **DLMSO will** meet separately with the DoD Product Quality Deficiency Report (PQDR) Administrator to discuss mapping issues.

(8) **TS 517 (LS18) Material Obligation Validation**. The LFWG rejected this IC because it included, for conversion only, the perpetuation of the DLSS process based upon batch and line numbers. The PRC agreed to remove the two offending data elements based upon:

(a) DAASC capability to generate the fields for DLSS users and maintain batch accountability under MILSTRIP.

(b) Modification of MILSTRIP to reflect DAASC rather than ICP responsibility for this process and the associated changes to the transactions/advice codes.

(c) Restriction of the IC to DLMS only (no conversion) should DAASC be unable to convert and assume accountability for batch integrity. **DLMSO will** attempt to resolve the conversion issues with DAASC and report back to the PRC.

_____/s/_____
ELLEN HILERT
Supply PRC Co-Chair

_____/s/_____
MARY JANE JOHNSON
Supply PRC Co-Chair

APPROVE :
JAMES A. JOHNSON_____/s/_____
Director, DLMSO

Enclosures

SUPPLY PROCESS REVIEW COMMITTEE MEETING

NOVEMBER MEETING AGENDA

***** Conference Room 2601 *****

Monday, November 17 Starting at 1000 Hours

1. Welcome/Opening Remarks/Introductions
2. Review Action Items from September Meeting
3. AS NEEDED: Outstanding Issues Related to Changes In Work:
Addendum 3 to AMCL 11/15, Expanded Materiel Receipt
Acknowledgment (MRA) Procedures
Revised RFID for PMC 40, Processing CLSSA Requisitions
Revised Proposed DLMS Change 10, Identification of FSCAP in
Issue, Release, and Receipt Documents
4. AMCL 7 (MILSTRAP) and 22 (MILSTRIP) (including Addendum),
Cooperative Logistics Supply Support Arrangements.
*Discussion to determine continued validity of requirements.
Should DLMSO staff as RFID?*

*****Beginning at 1300*****

5. Revised Approved DLMS Change 9, Validation of Force or
activity Designator (F/AD) I Activities. *PRC members and
subject area experts should review the draft document to be
provided under separate cover and bring comments to the
meeting.*

***** Conference Room 3301*****

Tuesday November 18, Starting at 0815 Hours

6. Followup on DD Form 1348-1A, Issue Release/Receipt Document
Implementation. *This is last PRC meeting prior to waiver
expiration on January 1, 1998. Army should review status.*
7. DLMS Proposed Change 13, Traceable Methods of Shipment.
*This is an SDR change which proposed clarification of
procedures related to submission of SDRs for nonreceipt.
With implementation of AMCL (MILSTRIP) 138, the customer
loses visibility of the fact that shipment was made via
traceable means. The AMCL also removes the certified,
registered, or insured U.S.P.S. number which the customer is
supposed to use in shipment tracing. The purpose of this
discussion is to arrive at acceptable procedures under
current restraints and brainstorm possible pre-DLMS
improvements, e.g. reconfiguration of the TCN to include the
missing information.*

8. Allowance for Correction of Discrepancies at Assemblage Point/Consolidation Location. *There is a pending action to clarify the DoD 5105.38-M, Security Assistance Management Manual, in response to an AMSAC request for expansion of current policy to allow for correction of discrepancies when identified by U.S. Government personnel at consolidation locations. The SDR guidance currently authorizes preparation of an SDR for packaging at transshipment points, but states that "each consignee will report shipping discrepancies pertaining only to their receipt." The purpose of this discussion is to assess the need for clarification/expansion of SDR guidance. The SAMM change is directed toward achieving satisfaction for Security Assistance customers. The SDR guidance is not SA specific on this topic. Impact on delayed movement of consolidated shipments should be explored.*
9. TS 842, Supply and Product Quality Discrepancies.

***** Conference Room 2601 *****

Wednesday & Thursday, November 19-20, Starting at 0815 Hours

10. Review ICs Not Completed at September PRC Meeting:
 - TS 869 (LS51) Requisition Cancellation
 - TS 869 (LS52) Requisition Inquiry/Supply Assistance
 - TS 511 (LS50) Modification (Decision to Withdraw Pending)
11. Discussion of IC Returned by LFWG:
 - TS 517 (LS18) Material Obligation Validation
12. Review ICs Which Passed LFWG Pending PRC Approval:
 - TS 870 (LS24) Materiel Returns Supply Status
 - TS 945 (LS22) Materiel Release Advice
 - TS 830 (LS46) War Material Requirements
 - TS 830 (LS47) Special Program Requirements
13. DLMSO Public Comment on LFWG Approved ICs
Friday November, 12 Starting at 0815 Hours
14. AMCL 12 (MILSTRAP) and 43 (MILSTRIP), Maintaining Accountability During Maintenance Actions. *Services should report status of staffing.*
15. Wrap-up, Recap, and Future Planning