OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

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LOGISTICS AND

MATERIEL READINESS

DLM 4000.25-4, December 14, 2016

Change 3

DEFENSE AUTOMATIC ADDRESSING SYSTEM

CHANGE 3

I. This change to DLM 4000.25-4, Defense Automatic Addressing System (DAAS), June 2012, is published by direction of the Deputy Assistant Secretary of Defense for Supply Chain Integration under the authority of DoD Instruction (DoDI) 4140.01, “DoD Supply Chain Materiel Management Policy,” December 14, 2011. Unless otherwise noted, revised text in the manual is identified by ***bold, italicized*** print. Exceptions are when an entire chapter or appendix is replaced, a new one added, or an administrative update is made. Administrative updates in Change 8 include the following: "DLA Logistics Management Standards" is changed to "Defense Logistics Management Standards Office" to reflect the most recent name change for the DLMSO office, abbreviations such as etc., e.g., and i.e. are incorporated inside the parentheses., occurrences of “shall” are changed to “will” per a style change for DoD issuances, “Defense Logistics Management System” is updated to “Defense Logistics Management Standards”, “DoDM 4140.1-R” is updated to “DoDM 4140.01”, in accordance with General Order No. 07-15 (09/14/2015), references to “DLA Transaction Services” are changed to “Transaction Services” and “DLA Logistics Information Services” to “Logistics Information Services”, page number formats in the “front matter” (Table of Contents, Process Change History page, etc.) of the volume have been revised, and minor typographical and similar editing errors in previous versions have been corrected.

II. This change includes Approved Defense Logistics Management Standards (DLMS) Changes (ADC) published by Defense Logistics Management Standards Office memorandum:

1. ADC 1114 dated April 28, 2016. Allows an automated follow-up for delinquent materiel receipt acknowledgment (MRA) transactions at a number of days beyond shipment more aligned with the time definite delivery (TDD) standards set forth in the DODM 4140.01, Volume 8, DODI 4160.61, and the DOD Time Standards for Order Process and Delivery. Provides for MRA submission timeframes associated to TDD. Modifies the timeframe to send an MRA Reply to Follow-Up transaction and modifies the timeframe for submission of MRA after receipt of materiel to align with DODM 4140.01 timeframe for receiving activities to process receipts after materiel delivery. Adds new Discrepancy Indicator Code H (Materiel Still in Transit). Revises Appendix 7.
2. ADC 1233 dated August 4, 2016. Revises the page numbering of the “front matter” (Foreword, Process Change History, Table of Contents, Acronyms and Abbreviations, Definitions and Terms, References) in the DLM 4000.25 series of manuals to prepend an alphabetic indicator to the page numbers in each section of the front matter. Each page number will begin with an abbreviation of that section's name. Revises the front matter of the manual.

III. The list below identifies the chapters, appendices, or other files from the manual that are updated by this change:

| **Added or Replaced Files** |
| --- |
| Change History Page |
| Table of Contents |
| References |
| Acronyms |
| Appendix 7 |

IV. This change is incorporated into the on-line DLMS manual at the Defense Logistics Managements Standards Office Website [www.dlmso.dla.mil/elibrary/manuals/dlm/dlm\_pubs.asp](http://www.dlmso.dla.mil/elibrary/manuals/dlm/dlm_pubs.asp) and the PDF file containing the entire set of change files is available at [www.dlmso.dla.mil/eLibrary/Manuals/DLMS/formal\_changes.asp](http://www.dlmso.dla.mil/eLibrary/Manuals/DLMS/formal_changes.asp).

