**AP2.15, APPENDIX 2.15**

**INVENTORY ADJUSTMENT - PHYSICAL INVENTORY ERROR CLASSIFICATION CODES**

|  |  |
| --- | --- |
| NUMBER OF CHARACTERS: | Three |
| TYPE OF CODE: | Alpha/Numeric |
| EXPLANATION: | Provides processing activities a means of mechanically identifying the causes for errors which resulted in potential/actual inventory adjustments and the processing operations in which they occurred  |
| DLSS RECORD POSITIONS: | 63-65 of inventory adjustment transactions (Document IIdentifier Code (DIC) D8A/D9A and D8B/D9B |
| DLMS SEGMENT/QUALIFIER: | DLMS 947I LQ segment, LQ01 qualifier ‘EL’ used with W19 segment, W1901 Quantity or Status Adjustment Reason Code ‘AA-Physical Count’ |

AP2.15.1. PURPOSE

 AP2.15.1.1. The physical inventory program error classification codes provide a standard means for Components to classify the causes of actual/potential adjustments for subsequent analysis, evaluation, and corrective action.

 AP2.15.1.2. The error classification code is a required entry on MILSTRAP documentation for use in preparing reports and for providing evaluation data to higher authority in standard error classification categories.

AP2.15.2. CODE STRUCTURE

 AP2.15.2.1. First Position. The first character is the operation code which shall be numeric or alphabetic and shall identify the operation during which the error occurred and not the operation in which the error was detected. Code assignment for the first character is controlled by DoD and may not be assigned by the Components. The following operation codes are assigned as the first character in the error classification code:

|  |  |  |  |
| --- | --- | --- | --- |
| CODE | OPERATION | CODE | OPERATION |
| 0 | Not assigned; reserved for future assignment by DoD | 6 | Warehousing/ Rewarehousing |
| 1 | Receiving | 7 | Location Survey |
| 2 | Issue | 8 | Other |
| 3 | Physical Inventory | 9 | Not assigned; reserved for future assignment by DoD |
| 4 | Cataloging Changes | A-Z | Not assigned; reserved for future assignment by DoD |
| 5 | Logistics Reassignments |  |  |

 AP2.15.2.2. Second Position. The second character is the type of error code which is alphabetic or numeric and identifies the type of error which occurred. Code assignment for the second character is controlled by DoD and may not be assigned by the Services/ Agencies. The following type of error codes are assigned as the second character in the error classification code:

| CODE | LEGEND | DEFINITION |
| --- | --- | --- |
| A | System/Program Error | Property accountability record was not correctly updated by a valid transaction because system failed or program contained a logic error |
| B | Document Not Posted | Physical processing was completed but transaction update of the property accountability record was not effected |
| C | Source Document Error | Error in the source document national stock number (NSN), quantity, unit of issue, condition, type of pack, lot number, ownership/ purpose, and/or location (routing identifier) caused erroneous update of property accountability record |
| D | Data Entry Error | Input transaction did not match source document NSN, quantity, unit of issue, condition, type of pack, lot number, ownership/purpose, and/or location (routing identifier) and caused erroneous update of the property accountability record |
| E | Rejected Document Not Posted | Transaction was rejected during processing and was not reinput to update the property accountability record |
| F | Duplicate Document Posted | Same transaction updated the property accountability record more than once |
| G | Reversal Document Not Posted | Property accountability record was updated by a transaction processed to completion and required transaction reversal was not processed |
| H | Erroneous Reversal Posted | Prior action to reverse a transaction which updated the property accountability record was taken in error |
| I | Not Assigned |  |
| J | Misidentified/Mixed Materiel  | Assets in storage location were identified by incorrect/multiple stock number, unit of issue, supply condition, shelf-life, type of pack, lot number, or ownership/purpose |
| K | Duplicate Physical Processing | Transaction updated the property accountability record once but materiel physically processed more than once |
| L | Wrong Materiel Selected | Materiel selected did not match transaction which updated the property accountability record (i.e., wrong stock number, quantity, unit of issue, supply condition, type of pack, lot, ownership/purpose, and/or location was physically selected) |
| M | Materiel Selected From Wrong Location | Storage location from which materiel was selected did not match storage location cited in the transaction |
| N | Physical Processing Not Complete  | Transaction updated the property accountability record but physical processing of materiel was not completed |
| O | Not Assigned |  |
| P | Erroneous Denial | Denial processed in error. Materiel found after denial was submitted |
| Q | Materiel Not Stored/Stored Incorrectly | Materiel was not stored in finite location or placed in finite location when processing the storage transaction |
| R | Infloat Document Control Error | Erroneous data posted to the property accountability record because infloat documents were not considered or were not available |
| S | Erroneous Count | Materiel incorrectly counted |
| T | Erroneous Adjustment Posted | Prior action to adjust the property accountability record was taken in error |
| U | Catalog Change Not Posted | Transaction resulted in erroneous update of the property accountability record because the property accountability record was not updated by catalog change transaction |
| V | Erroneous Catalog Change Posted | Erroneous data posted to property accountability record due to error in catalog change record due to error in catalog change transaction (e.g., wrong unit of issue to or from, etc.) |
| W | Bin Tag/Locator Label Error  | Bin tag/locator label missing, incomplete, or reflected erroneous data for assets in storage location |
| X | Theft | Inventory adjustment attributed to probable theft |
| Y | No Conclusive Findings | Cause for the inventory discrepancy could not be determined |
| Z | Not Assigned | Reserved for future DoD assignment |
| 0-9 | Not Assigned | Reserved for future DoD assignment |

###  AP2.15.2.3. Third Position. The third character may be assigned by each Component to internally amplify the error classification. Numeric and alphabetic code assignments in this position will be controlled by each individual Component for their internal use.