**AP3.9. APPENDIX 3.9  
INVENTORY ADJUSTMENT – DUAL   
(OWNERSHIP TRANSFER)**

| **FIELD LEGEND** | **RECORD**  **POSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter DIC DAS. |
| Routing Identifier Code (TO) | 4-6 | Enter RIC of the storage activity to which this transaction is being forwarded. |
| Blank | 7 | Leave blank. |
| Stock or Part Number | 8-22 | Enter stock or part number of item being adjusted. |
| Unit of Issue | 23-24 | Enter UI of item. |
| Quantity | 25-29 | Enter quantity being adjusted, preceding significant digits with zeros.[[1]](#footnote-1) / [[2]](#footnote-2) |
| Document Number | 30-43 | Enter document number under which the materiel originally was issued. |
| Suffix | 44 | Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary.[[3]](#footnote-3) |
| Routing Identifier Code (Losing) | 45-47 | Enter RIC of Service from which materiel is being transferred. |
| Multiuse | 48-50 | For intra-Service, enter data prescribed by the Service. For inter-Service use, leave blank. |
| Blank | 51 | Leave blank. |
| Fund | 52-53 | Enter fund code for intra-Service use. For inter-Service use, leave blank. |
| Distribution | 54-56 | Enter distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank. |
| Project | 57-59 | Enter project code if stocks are segregated and maintained by codes reflected in the project field; otherwise, leave blank. |
| Blank | 60-64 | Leave blank. |
| Ownership (TO) | 65 | Enter TO ownership code. |
| Supply Condition | 66 | Enter supply condition code. |
| Routing Identifier Code (Storage Activity) | 67-69 | Enter RIC of the storage activity at which item is stored. |
| Ownership (FROM) | 70 | Enter FROM ownership code. |
| Supply Condition | 71 | Perpetuate the supply condition code entered in record position 66; otherwise leave blank. |
| Management | 72 | Enter management code; otherwise, leave blank. |
| Day of Year | 73-75 | Enter ordinal day of the calendar year on which the adjustment is processed to the Single Manager for Conventional Ammunition (SMCA) record. |
| Multiuse | 76-80 | For intra-Service use, enter data prescribed by the Service. For inter-Service use, leave blank. |

1. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.1. [↑](#footnote-ref-1)
2. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.2. [↑](#footnote-ref-2)
3. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.3. [↑](#footnote-ref-3)