**AP3.13. APPENDIX 3.13**

**BACKORDER**

| **FIELD LEGEND** | **RECORD**  **POSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter appropriate DIC from the DG series (third digit codes in this series correspond to the third digit codes provided in the D7 series). |
| Routing Identifier Code (TO) | 4-6 | Enter RIC of the Inventory Control Point to which this transaction is being forwarded. |
| Media and Status | 7 | Enter M&S code from source document. |
| Stock or Part Number | 8-22 | Enter stock or part number of item Number backordered. |
| Unit of Issue | 23-24 | Enter UI of item. |
| Quantity (Backordered) | 25-29 | Enter quantity backordered, preceding significant digits with zeros.[[1]](#footnote-1) / [[2]](#footnote-2) |
| Document Number | 30-43 | Enter document number from original document. |
| Suffix | 44 | Enter assigned suffix code; otherwise, leave blank. |
| Supplementary Address | 45-50 | Perpetuate from source document. |
| Signal | 51 | Perpetuate from source document. |
| Fund | 52-53 | Perpetuate from source document. |
| Distribution | 54-56 | Perpetuate from source document. |
| Project | 57-59 | Perpetuate from source document. |
| Priority | 60-61 | Perpetuate from source document. |
| Day of Year (Delivery) | 62-64 | Perpetuate from source document. |
| Advice | 65-66 | Perpetuate from source document. |
| Routing Identifier Code (Storage Activity) | 67-69 | Enter RIC of the storage activity against which the backorder is recorded. |
| Ownership/Purpose | 70 | Enter ownership/purpose code of item backordered. |
| Supply Condition | 71 | Enter supply condition code of the item  backordered. |
| Management | 72 | Enter issue management code; otherwise, leave blank. |
| Day of Year (Transaction) | 73-75 | Enter ordinal day of the calendar year on which the transaction is processed. |
| Multiuse | 76-80 | For intra-Component use, enter data prescribed by the Component. For inter-Component use, leave blank. |

1. See Appendix AP3 – formats introductions, paragraph AP3.3.1. [↑](#footnote-ref-1)
2. See Appendix AP3 – formats introductions, paragraph AP3.3.2. [↑](#footnote-ref-2)