**AP3.15. APPENDIX 3.15**

**PHYSICAL INVENTORY REQUEST**

| **FIELD LEGEND** | **RECORDPOSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter DIC DJA. |
| Routing Identifier Code (TO) | 4-6 | Enter RIC of the activityto which this transaction is being forwarded. |
| Type of Physical Inventory/Transaction History  | 7 | Enter appropriate type of inventory/transaction history code.  |
| Stock or Part Number | 8-22 | Enter stock or part number of item to be counted. |
| Unit of Issue | 23-24 | Enter UI of item. |
| Blank | 25-34 | Leave blank. |
| Date (Physical Inventory Infloat Control) | 35-38 | Enter the ordinal date established for initiating controls on all in-process transactions and materiels which could affect the outcome of the inventory.  |
| Blank | 39-43 | Leave blank. |
| Multiuse | 44-46 | For inter-Component use, when agreed by the Components involved, enter the lot/segment number for controlling the inventory; otherwise, leave blank. For intra-Component use, enter the data prescribed by the Component. |
| Blank | 47-53 | Leave blank. |
| Distribution | 54-56 | Enter distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank. |
| Project | 57-59 | Enter project code if stocks are segregated and maintained by codes reflected in the project field; otherwise, leave blank. |
| Blank or date (Physical Inventory Cutoff) | 60 - 64 | Leave blank, or for materiel owners with existing interface agreements with DLA enter Physical Inventory Cutoff Date. |
| Multiuse | 65-66 | For intra-Component transactions, enter the data prescribed by the Component. For inter-Component use, leave blank. |
| Routing Identifier Code (FROM) | 67-69 | Enter RIC of the activity from which this transaction is being forwarded. |
| Ownership/Purpose | 70 | Enter the ownership/purpose code if stocks are segregated and maintained by codes reflected in the ownership/purpose field; otherwise, leave blank. |
| Supply Condition | 71 | Enter the applicable supply condition code of the item to be counted when Type of Physical Inventory/Transaction History Code L, N, and P is entered in record position 7; otherwise, leave blank. |
| Management | 72 | Enter management code; otherwise, leave blank. |
| Blank | 73-75 | Leave blank. |
| Multiuse | 76-78 | For intra-Component use, enter data prescribed by the Component. For inter-Component use, leave blank. |
| Dual Use | 79-80 |  |
|  Multiuse | (79-80) | For intra-Component use, enter data prescribed by the Component. For inter-Component use, leave blank. |
| or |  |  |
|  Subsistence Type of Pack  | (79) | For Subsistence Items Only: Enter the applicable subsistence type of pack code (see MILSTRIP). |
|  Blank | (80) | For Subsistence Items Only: Leave blank.  |