**AP3.29. APPENDIX 3.29**

**MATERIEL RECEIPT ACKNOWLEDGEMENT**

| **FIELD LEGEND** | **RECORD**  **POSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter DIC DRA when submitting materiel receipt acknowledgment (MRA).  Enter DIC DRB when submitting a delinquent MRA in reply to followup.[[1]](#footnote-1) |
| Routing Identifier Code (TO) | 4-6 | Enter the RIC of activity to receive this transaction.[[2]](#footnote-2) |
| Multiuse  Mode of Shipment  or  Service Use | 7 | For security assistance shipments, enter the applicable mode of shipment, if available; otherwise, leave blank.  For U.S. forces shipments, enter data prescribed by the Component (e.g., code for controlling receipt of partial or split quantities). |
| Stock or Part Number | 8-22 | Enter stock number or part number of the item received.[[3]](#footnote-3) For total or partial nonreceipt, duplicate form due-in record. |
| Unit of Issue | 23-24 | Enter UI of the item received. For total or partial nonreceipt, duplicate from due-in record. |
| Quantity | 25-29 | Enter total quantity received for the document number and suffix code entered in record positions 30-44. For total or partial nonreceipt, enter the missing quantity and enter Discrepancy Indicator Code F in record position 63.[[4]](#footnote-4) |
| Document Number | 30-43 | Duplicate from receipt document. For total or partial nonreceipt, duplicate from due-in record. |
| Suffix | 44 | Enter suffix code, if any, from receipt documentation. For total or partial nonreceipt or missing documentation, duplicate from due-in record. |
| Supplementary Address | 45-50 | Duplicate from receipt document. For total or partial nonreceipt, duplicate from due-in record. |
| Signal | 51 | Duplicate from receipt document. For total or partial nonreceipt, duplicate form due-in record. |
| Blank | 52-53 | Leave blank. |
| Routing Identifier Code (TO) | 54-56 | When prescribed by Component, enter applicable RIC for:[[5]](#footnote-5)  a. Activity requiring MRA in addition to activity indicated in record positions 4-6.  b. Management Control Activity requiring MRA in addition to Inventory Control Point (for Government Furnished Material shipments to contractors). |
| Project | 57-59 | Duplicate from receipt document. For total or partial nonreceipt, duplicate form due-in record. |
| Day of Year (Posted to Record/Shipped) | 60-62 | Enter ordinal day of calendar year as follows:  a. For U.S. forces, enter day receipt was posted to stock record/property account or equivalent. If record position 63 is F, enter day this transaction is prepared.  b. For security assistance shipments, when mode is entered in record position 7 enter the day shipped; otherwise, enter day this transaction is prepared. |
| Discrepancy Indicator | 63 | Enter code from appendix AP2.17, when applicable; otherwise, leave blank. |
| Blank | 64-66 | Leave blank. |
| Service Use | 67-69 | Enter data prescribed by the Component. |
| Blank | 70-72 | Leave blank. |
| Service Use | 73-80 | Enter data prescribed by the Component. |

1. In reply to follow-up, when no record of the basic requisition document number exists, duplicate record positions 8-24 and record positions 30-51 from the DIC DRF Follow-up. [↑](#footnote-ref-1)
2. Duplicate from the following in listed order of preference: record positions 4-6 of the DIC DRF, MRA follow-up or DIC AS\_ Shipment Status; record positions 67-69 of the DD Form 1348-1 or DIC AE\_ Supply Status; record positions 4-6 of the original requisition. For intra-DoD Component follow-up requirements, enter code prescribed as the DoD Component. [↑](#footnote-ref-2)
3. If the stock number/part number of the item received cannot be fully entered in record positions 8-22, leave blank. If item received exceeds stock number field and is wrong item or cannot be identified leave record positions 8-22 blank and enter Discrepancy Indicator Code A in record position 63. [↑](#footnote-ref-3)
4. See Appendix AP3 - Formats Introduction, paragraph AP3.3.1. [↑](#footnote-ref-4)
5. Defense Automatic Addressing System will edit and provide an MRA to the activity identified by a valid RIC in record position 54-56. [↑](#footnote-ref-5)