**AP3.38. APPENDIX 3.38**

**PRE-POSITIONED MATERIEL RECEIPT – PROCUREMENT INSTRUMENT SOURCE**

| **FIELD LEGEND** | **RECORD**  **POSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter appropriate DIC from the DU series. |
| Routing Identifier Code (FROM) | 4-6 | Enter RIC of the Inventory Control Point (ICP) to which the receipt will be reported. |
| Blank | 7 | Leave blank. |
| Stock or Part Number | 8-22 | Enter stock or part number of item to be received. |
| Unit of Issue | 23-24 | Enter UI of the item. |
| Quantity | 25-29 | Enter quantity to be received, preceding significant digits with zeros.[[1]](#footnote-1) [[2]](#footnote-2) |
| Procurement Instrument or Due-In Document Number | 30-43 |  |
| Procurement Instrument Identifier (PIID) | (30-42) | Enter (or perpetuate) the PIID or the applicable 13-position call/order number (identified by F in the 9th position)[[3]](#footnote-3). |
| Blank | (43) | Leave blank. |
| or |  |  |
| Due-In Document Number | (30-43) | For intra-Component use only, enter (or perpetuate) due-in document number. |
| Suffix | 44 | Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary.[[4]](#footnote-4) |
| Item Number | 45-50 | Enter the contract/exhibit line item number or subline item number as indicated below, if applicable; otherwise, leave blank. |
| Contract/Exhibit Line Item Number | (45-48) | Contract Line Item Number:  Enter the CLIN, preceding significant  digits with zeros.  Exhibit Line Item Number:  Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit line number in record positions 46 through 48, preceding significant digits with zeros. |
| Contract/Exhibit Subline Item Number | (49-50) | Enter the contract or exhibit subline item number, if applicable; otherwise, leave blank. |
| Routing Identifier Code(FROM) | 51-53 | Enter RIC of the activity transmitting the document if different from the ICP RIC to which the receipt will be reported; otherwise, leave blank. |
| Distribution | 54-56 | Enter distribution code; otherwise, leave blank**.** |
| Project | 57-59 | Enter project code; otherwise, leave blank |
| Multiuse | 60-66 | For intra-Component use, enter data prescribed by the Component. For inter-Component use, leave blank.**[[5]](#footnote-5)** |
| Routing Identifier Code (TO) | 67-69 | Enter RIC of the storage activity which is to receive item. |
| Ownership/Purpose | 70 | Enter ownership/purpose code of item to be received. |
| Supply Condition Code | 71 | Enter SCC of item to be received. |
| Management | 72 | Enter management code; otherwise, leave blank. |
| Date Indicator (Estimated Delivery) | 73-75 | If prescribed by the Component managing the item, enter last digit of calendar year and two-digit month signifying estimated delivery date, e.g., 207 means 2002, month of July.[[6]](#footnote-6) |
| Multiuse | 76 | For intra-Component use, enter data prescribed by the Component. For inter-Component use, leave blank. |
| Call/Order Number | 77-80 | Enter applicable legacy four-position call/order number associated with the PIIN; otherwise, leave blank. |

1. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.1. [↑](#footnote-ref-1)
2. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.2. [↑](#footnote-ref-2)
3. Use the legacy PIIN pending transition to the PIID. Refer to ADC 1161A. [↑](#footnote-ref-3)
4. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.3. [↑](#footnote-ref-4)
5. For intra-Navy use rp 60-66 identifies the ‘standard unit price’ (see ADC 63). [↑](#footnote-ref-5)
6. See Appendix AP3 - Formats Introduction, Paragraph AP3.3.4. [↑](#footnote-ref-6)