**DIC FCA FORMAT**

**FUND CODE TO APPROPRIATION UPDATE RECORD**

| Field Legend | Position(s) | Entry and Instructions |
| --- | --- | --- |
| DI Code | 1-3 | Enter FCA |
| Blank | 4 | Leave blank |
| Action Code | 5 | Enter:  A to add new record,  C to change existing record  D to delete existing record. |
| Blank | 6-10 | Leave blank |
| Fund Code | 11-12 | Enter fund code. Use \*\* to identify seller reimbursed funds. |
| Blank | 13 | Leave blank |
| Appropriation | 14-24 | Leave blank if fund code designates billing via noninterfund. Otherwise enter  (14-15) Departmental Prefix (16) Fiscal Yr. Use # to indicate the FY of the requisition date and \* to indicate the fiscal year of the billing dates. (17-20) Basic Symbol (21-24) Limit |
| Blank | 25 | Leave blank |
| Date | 26-30 | Enter the effective date of the  addition, change, or deletion:  (26-27) Decade and year (YY) (28-30) Day of the year (DDD) |
| Department index | 31-32 |  |
| Department index (Transfer) | 33-34 | Different from the Department index when transfer appropriations are involved. |
| Fiscal Year (Beg) | 35-38 | XXXX and FFFF are valid fiscal years |
| Fiscal Year (End) | 39-42 | XXXX and FFFF are valid fiscal years |
| Treasury Symbol | 43-48 |  |
| Limit/Subhead | 49-52 |  |
| Authorized DODAAC | 53-58 | DODAAC or DODAAC series authorized to be used with fund code and serial number, e.g. “S%%%%%”=DODAACs beginning with “S”. Equals seller DODAAC when fund code=”\*\*”. |
| Allotment Serial | 59-62 | Allotment number assigned for this customer’s (billed DODAAC) use of the appropriation |
| No Accounting Station | 63-68 | AAA, FSN, or ADSN responsible for this combination of customer (Billed DODAAC), appropriation, and allotment serial number. |
| Buyer CAO | 69 | CAO responsible for ensuring that disbursements to the indicated funds are processed. |
| Report ID | 70-80 | Identifies the Financial Statement Report this charged or reimbursed fund will appear on. |