**DIC FR1/FR2/GR1/GR2 FORMAT**

**BILLING FOR EXPORT TRANSPORTATION**

| Field Legend | Position(s) | Entry and Instructions |
| --- | --- | --- |
| DI Code | 1-3 | Enter  FR1 or GR1 (charge) FR2 or GR2 (credit). |
| RI Code | 4-6 | Enter the RI code of the billing office. |
| Description | 7-29 | Enter descriptive phrase for the type of service. For example, OCEAN TRANS. |
| Various | 30-34 | DoD BILLING OFFICES:  30-35: Enter the DoDAAC of the billed office   36-38: Enter the year within decade and month of billing  39-44: Leave Blank  NonDoD BILLING OFFICES  30-43: Enter the Requisitioning Document Number  44: Enter the suffix code if applicable. |
| Supplementary Address | 45-50 | Leave blank. |
| Signal Code | 51 | Leave blank. |
| Fund Code | 52-53 | For GSA level A and B pack surcharges follow the guidance provided in chapter 2.  Otherwise perpetuate from the order or requisition. |
| Bill Number | 54-58 | Enter bill number from SBR. |
| Blank | 59-64 | Leave blank. |
| Amount | 65-73 | Enter the amount of the charge or credit.  65-71: Dollars  72-73: Cents |
| Blank | 74-80 | Leave blank. |