

AP3.1. APPENDIX 3.1

MATERIEL RECEIPT - PROCUREMENT INSTRUMENT SOURCE

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter appropriate DIC from the D4 series.
Routing Identifier Code (TO)	4-6	Enter (or perpetuate) RIC of the Inventory Control Point to which this transaction is being forwarded.
Blank	7	Leave blank.
Stock of Part Number	8-22	Enter stock or part number of item received.
Unit of Issue	23-24	Enter UI of item.
Quantity	25-29	Enter quantity received, preceding significant digits with zeros. ^{1, 2}
Procurement Instrument Identifier (PIID) or Due-In Document Number	30-43	Enter the PIID ³ , or the applicable 13-position PIID call/order number (identified by F in the 9 th position) in record positions 30-42 and leave record position 43 blank or, for intra-Component use only, enter or perpetuate the controlling document number in record positions 30-43.
Procurement Instrument Identifier (PIID)	(30-42)	Enter (or perpetuate) the PIID or the applicable 13-position PIID call/order number (identified by F in the 9 th position). ⁴
Blank	(43)	Leave blank.
or		
Due-In Document Number	(30-43)	For intra-Component use only, enter (or perpetuate) due-in document number.

¹ See Appendix AP3 - Formats Introduction, AP3.3.1.

² See Appendix AP3 - Formats Introduction, AP3.3.2.

³ Use the legacy PIIN pending transition to the PIID. Refer to ADC 1161A.

⁴ Ibid.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Suffix	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. ⁵
Item Number	45-50	Enter the contract/exhibit line item number or sub-line item number as indicated below, if applicable; otherwise, leave blank.
Contract/Exhibit Line Item Number	(45-48)	<u>Contract Line Item Number</u> : Enter the CLIN preceding significant digits with zeros. <u>Exhibit Line Item Number</u> : Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit line number in record positions 46 through 48, preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(49-50)	Enter the contract or exhibit subline item number, if applicable; otherwise, zero fill.
Multiuse	51-53	For intra-Component use, enter data prescribed by Component. For inter-Component use, leave blank.
Distribution	54-56	Enter (or perpetuate) distribution code; otherwise, leave blank.
Project	57-59	Enter (or perpetuate) project code; otherwise, leave blank.
	60-66	Continued on next page

⁵ See Appendix AP3 - Formats Introduction, AP3.3.3.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Shipment Number or DSS Operations Control Number (OCN)	60-66	<p>Enter vendor shipment number shown on shipping document, preceding significant digits with zeros, unless trading partner agreement requires entry of the Distribution Standard System (DSS) OCN. The OCN is randomly assigned by DSS to systemically identify a specific receipt transaction. The OCN is used to link DIC D4S to the corresponding DI Code Z4S which is created based on a trading partner agreement with DSS. The DSS Z4S Supplemental Receipt Data transaction contains both the OCN and the vendor shipment number. Trading partner agreements for use of OCN are as follows:</p> <p style="padding-left: 40px;">Army: OCN is used for local procurement.</p> <p style="padding-left: 40px;">Air Force: OCN is never used.</p> <p style="padding-left: 40px;">Navy: OCN is used when RIC TO is Navy (starts with N, P, Q, R, or V) and RIC FROM is Navy (depot RIC SDF, SDM, SDX, SEB, SCJ, SCQ, SCF, SCH, SDH, SLM, and SCN).</p> <p style="padding-left: 40px;">Mapping: OCN is used when RIC TO is HM8 (Mapping).</p>
Routing Identifier (Receiving Location)	67-69	Enter (or perpetuate) RIC of the activity at which item is received.
Ownership/Purpose	70	<u>Storage Activity</u> : Enter (or perpetuate) the ownership/purpose code shown on shipping documents or in pre-positioned materiel receipt transaction; otherwise, leave blank.
Supply Condition	71	Enter (or perpetuate) supply condition code of item received.
Management	72	Enter management code; otherwise, leave blank.
Day of Year (Released by Carrier)	73-75	Enter ordinal day of the calendar year materiel released by carrier.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Multiuse	76	For intra-Component use, enter data prescribed by Component. For inter-Component use, leave blank.
Call/Order Number	77-80	Enter applicable legacy four-position call/order number associated with the PIIN; otherwise leave blank.