

DIC FDR/FDS FORMAT

REPLY TO REQUEST FOR SUMMARY LEVEL

ADJUSTMENT AND

RESPONSE TO FOLLOW-UP ON REQUEST FOR

SUMMARY LEVEL BILLING ADJUSTMENT

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter FDR to reply to an initial request. FDS to reply to follow-up request.
RI Code	4-6	Perpetuate the billing office RI from the request (DI Code FDE, FDF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Blank	8-10	Leave blank.
Bill Number (Duplicate)	11-15	Perpetuate from the request.
Blank	16-18	Leave blank.
Date (Duplicate Bill)	19-21	Perpetuate Year Within Decade and Month from the request.
Blank	22-24	Leave blank.
Bill Number (Original bill)	25-29	Perpetuate from the request.
Blank	30-32	Leave blank.
Date (Original bill)	33-35	Perpetuate Year Within Decade and Month from the request.
Amount (Original bill)	36-44	Perpetuate from the request.
DoDAAC (Requestor)	45-50	Perpetuate from the request.
Bill Number (Adjustment)	51-55	When the billing status code indicates adjustment furnished previously (e.g., AI or DD), enter the bill number under which the adjustment was processed. Otherwise, leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Year Within Decade and Month (Adjustment)	56-58	Enter the year within decade and the month in which the adjustment was processed when the billing status indicates adjustment was furnished previously. Otherwise, leave blank.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 Applicable status code.
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within three calendar days of this day.
Amount (Duplicate)	65-73	Enter adjustment amount.
Blank	74-80	Leave blank.