

DIC FF1/FF2/GF1/GF2 FORMAT

BILLING FOR DOD DEPENDENT SCHOOL SUPPLIES

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter FF1 or GF1 (charge) FF2 or GF2 (credit).
RI Code	4-6	Enter the RI code of the billing office.
Sales Price Condition Code	7	Enter applicable code or leave blank.
Contract Number	8-18	Enter in positions: 08-14 The last 7 positions of the PIIN 15-18 The Supplemental PIIN
Blank	19	Leave blank.
Port of Embarkation Code	20-22	Enter applicable POE code or leave blank.
U/I Code	23-24	Enter U/I.
Quantity	25-29	Enter the quantity billed or credited.
Document Number	30-43	Perpetuate from the MILSTRIP requisition.
Suffix	44	Perpetuate from the MILSTRIP shipment status or equivalent document.
Supplementary Address	45-50	Perpetuate from the MILSTRIP requisition.
Signal Code	51	Perpetuate from the MILSTRIP requisition.
Fund Code	52-53	Perpetuate from the MILSTRIP requisition.
Bill Number	54-58	Enter bill number from SBR.
Blank	59	Leave blank.
Type of Bill Code	60-61	Enter a type of bill code or leave blank.
Day of Year	62-64	Enter the day item dropped from inventory.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the extended amount e.g., unit price times quantity. 65-71 Dollars 72-73 Cents
Unit Price	74-80	Enter the contract unit price plus applicable surcharges. 74-78 Dollars 79-80 Cents