DIC QB1 FORMAT

REQUEST FOR RETRANSMISSION OF BILL (Copy)

Field Legend	Position(s)	Entry and Instructions
DI Code	1-3	QB1.
RI Code	4-6	Enter RI Code "SGA" (for **DLA Transaction Services**)[1].
Blank	7-29	Blank.
Recipient (DoDAAC)	30-35	Enter DoDAAC of the office to which the bill copy is to be forwarded (if blank or invalid request will be rejected.).
Year Within Decade and Month	36-38	Enter the year within decade and month (YMM) from the uncleared SBR or reply to request for adjustment (advice code 34).
Blank	39	Blank.
Bill Number	44-44	Enter the bill number from the uncleared SBR or reply to request for adjustment (advice code 34).
Billing Office	45-50	Enter the billing office DoDAAC from the uncleared SBR or reply to request for adjustment (advice code 34).
Blank	51-69	Leave blank.
Type Inquiry	70	Enter A
Blank	71-80	Leave blank.

---

[1] When the **DLA Transaction Services** converts the request to an FAE, they will enter "SGA" in the RI code field of the DI FAE record.