

Official Letter of Appointment

Date:

MEMORANDUM FOR: Program Manager, Defense Enterprise Data Standards Office

SUBJECT: Appointment to the

REFERENCES:

- (a) DoD Manual 4140.01, Volume 8, "DoD Supply Chain Materiel Management Procedures: Materiel Data Management and Exchange, February 10, 2014.
- (b) Defense Logistics Manual 4000.25, Volume 1, "Defense Logistics Management Standards: Concepts and Procedures," May 19, 2014, as amended.

1. In accordance with references (a) and (b), the following individuals meet necessary grade requirements and are hereby appointed to the to represent the above-named Component/Agency in all matters relevant to this entity(s).

Primary Representative:

Name:

Email:

Phone:

Alternate Representative:

Name:

Email:

Phone:

2. All previous appointees are hereby removed for this DoD Component/Agency.

3. Signator:

Designating Official Name:

Designating Official Email:

Designating Official Phone:

cc:

PRC/CMB/WG