



LOGISTICS AND
MATERIEL READINESS

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
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DLM 4000.25-1, July 18, 2014
Change 4

MILITARY STANDARD REQUISITIONING AND ISSUE PROCEDURES CHANGE 4

I. This change to DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), June 2012, is published by direction of the Deputy Assistant Secretary of Defense for Supply Chain Integration under the authority of DoD Instruction (DoDI) 4140.01, "DoD Supply Chain Materiel Management Policy," December 14, 2011. Unless otherwise noted, revised text in the manual is identified by ***bold, italicized*** print. The exception would be when the entire chapter or appendix is replaced, or a new one added. In all updated documents "DLA Logistics Management Standards" is changed to "Defense Logistics Management Standards Office" to reflect the most recent name change for the DLMSO office and abbreviations such as etc., e.g., and i.e. are incorporated inside the parentheses. Change 4 also includes administrative updates not marked by bold italics, to change "shall" to "will" per a style change for DoD issuances and administrative updates are incorporated based on the Defense Security Cooperation Agency (DSCA) updates to the Security Assistance Management Manual (SAMM), now published in electronic (e-SAMM) format.

II. This change includes Approved Defense Logistics Management Standards (DLMS) Changes (ADC) published by Defense Logistics Management Standards Office memorandum:

A. ADC 1014A dated November 5, 2013. Revised Procedures for Inclusion of Government-Furnished Property (GFP)/Contractor-Acquired Property (CAP) Contract Data – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN) (Supply and Contract Administration). Revises Appendices 2.15 and 2.16.

B. ADC 1043 dated September 18, 2013. DLMS Revisions for Department of Defense (DOD) Standard Line of Accounting (SLOA)/Accounting Classification (Finance/Supply). Revises Chapters 2, 7, 9, Appendix 2.16, and the Acronyms list.

C. ADC 1067 dated November 20, 2013. Update to DLMS/MILSTRIP Guidance for Status Dissemination Including Elimination of GSA Form 10050 (GSA Mailer) and Revised Media and Status Codes (Supply/MILSTRIP). Revises Appendices 1, 1.7, and 2.4.

D. ADC 1068 dated October 3, 2013. Enhanced Procedures for Requisitioning via DOD EMALL and GSA Internet Ordering: Component Verification of Funds Availability and Materiel Identification using the Supplier-Assigned Part Number and/or Supplier Commercial and Government Entity (CAGE) Code (Supply/Finance). Revises Chapter 2 and Appendix 2.16.

E. ADC 1097 dated December 20, 2013. Administrative Realignment of Contract Access to Government Sources of Supply Procedures in 4000.25, Volume 2 and DLM 4000.25-1 (Supply). Revises Chapter 11.

III. The list below identifies the chapters, appendices or other files from the manual that are replaced by this change:

<u>Added or Replaced Files</u>	<u>Added or Replaced Files</u>
Chapter 2	Appendix 1
Chapter 7	Appendix 1.7
Chapter 9	Appendix 2.4
Chapter 11	Appendix 2.15
Acronyms List	Appendix 2.16
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IV. This change is incorporated into the on-line MILSTRIP manual at the Defense Logistics Managements Standards Office Website www.dla.mil/j-6/dlmsso/elibrary/manuals/dlm/dlm_pubs.asp and the PDF file containing the entire set of change files is available at www.dla.mil/j-6/dlmsso/eLibrary/Manuals/DLMS/formal_changes.asp


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MILITARY STANDARD REQUISITIONING AND ISSUE PROCEDURES (MILSTRIP)

PROCESS CHANGE HISTORY

ADC Number	Date	Change Description	Version
AMCL 13	2/18/2010	Withdrawal of Approved Military Change Letter (AMCL) 5 and 13, Date Packed/Expiration for Subsistence Items. This change withdrew the original request the "Date Packed/Expiration for "Subsistence Items" elements in the DLMS Supplement and retracts associated business rules related to MILSTRIP, MILSTRAP and DLMS. Revises MILSTRIP AP3.13, Disposal Release Order, Follow-up, or Cancellation.	0
93A	8/29/2012	Addendum 93A to include Status Code BP in Cancellation Procedures. This change corrects an administrative oversight in documented procedures for source of supply processing of single line requisition cancellation requests to check for Status Code BP. Revises MILSTRIP Chapter 3, Requisition Processing and Related Actions.	1
102	8/15/2009	Revised Service Code V Use in Routing Identifier Codes (RICs). This change reassigns the use of Service and Agency Code V applicable to Routing Identifier Codes (RICs) to the Navy. Although the Service and Agency Code V belongs to the Navy for DoDAAC assignment, its use in RICs does not. The V-series when used as the RI-To is currently assigned to the National Aeronautics and Space Administration (NASA) for use in logistics transactions (NASA also used as RI-From). Under this ADC, all new RIC assignments in the V-series will belong to the Navy for use to designate Navy contractor locations. Any existing V-series RI values previously assigned for NASA will be deleted. To satisfy NASA requirements, new RICs in the appropriate G-series will be assigned in coordination with the General Services Administration (GSA).	2

ADC Number	Date	Change Description	Version
103	7/23/2003	DAAS Processing Rules for Project Code 3AD (Supply/MILSTRIP). This change requires the DLA Transaction Services to pass (instead of route) all DIC A0_ Requisitions containing Project Code 3AD to the activity identified in the Routing Identifier Code (RIC To) (record positions 4-6). This will direct the requisition to the Principal whose assets will be used for the repair as requested by the Agent (or Source of Repair) under the Depot Maintenance Inter-Service Agreement (DMISA). Revises Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups.	3
224	2/21/2007	Revised Procedures for Logistics Accountability During Maintenance. This change incorporates multiple revisions to procedures for maintaining accountability during maintenance. Uses existing requisitioning procedures for the induction of reparable into maintenance. Withdraws directed use of the DIC FTA transaction by the shipping activity for accountability of items identified and scheduled for repair under a Depot Maintenance Inter-Service Support Agreement (DMISA), since that type of workload must be negotiated. Revises Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups, Chapter 3, Requisition Processing and related actions, and Chapter 9, Materials Returns Program (MRP) and Lateral Distribution of Retail Assets	0
256	12/19/2007	WebSDR/SDR Transaction Edits: Forwarding and Follow-up Timeframes. This change approves two new edit processes for DOD WebSDR that will improve data quality and enforce existing business rules under referenced guidance. Follow-up transactions will be edited to ensure that an appropriate time has elapsed before follow-ups may be submitted. Revises Chapter 17 and establishes two new reply codes.	0
262	12/19/2007	Deleted Department of Defense Activity Address Code (DoDAAC) Cited on Open Orders. This change revises MILSTRIP and DLMS procedures to include instructions on cancellation of orders citing a ship-to or bill-to DoDAAC that has been deleted. Revises DLMS Volume 2, Chapter 4, and MILSTRIP Chapter 3 and Appendix 2.16 Status Code - BQ.	0

ADC Number	Date	Change Description	Version
264	1/30/2008	DLMS Enhancement for Part-Numbered Requisition Format and USAF Unique Rules for Descriptive Information including Technical Order (T.O.) Number. This change will supports unique procedures for the AF requirement pending future reengineering. This change includes administrative updates to MILSTRIP-identified descriptive information data associated with part-numbered requisitions, during the transition to DLMS from the MILS-based procedures. AP3.4, Non-National Stock Number Requisition (Mechanical).	0
282	5/8/2008	Consolidation and Containerization Points (CCP)-Originated Supply Discrepancy Reports (SDRs) including Noncompliant Wood Packaging Material (WPM) Procedures and Shipment Hold Code. This change is requested to support generation of DLMS SDRs at the Consolidation and Containerization Points (CCP) and involves shipments using noncompliant Wood Packaging Materials (WPM) and shipping through the CCPs to OCONUS sites. Revises MILSTRIP AP2.17, Hold Codes.	0
285	6/10/2008	Administrative Revision to MILSTRIP and DLMS Supplement 869C, Requisition Cancellation for Inclusion of Missing Passing Activity Identification. This change updates the MILSTRIP/DLMS procedures, the DLMS Supplement 869C, and Defense Automatic Addressing System (DAAS) conversion mapping for MILSTRIP Document Identifier AC_/AK_ transactions. All now permit inclusion of the party passing the transaction in the cancellation and cancellation follow-up. Revises MILSTRIP AP 3.7, Requisition Cancellation.	0
286B	6/2/2008	Administrative Update for MILS/DLMS Conversion for MILSTRIP ACP/ACM Cancellation Formats. This ADC updates documentation and system maps in order to support current MILSTRIP requirements. The cancellation transactions above are not currently in use, although Army has confirmed their plan to use them. Implementation of this ADC will position Defense Automatic Addressing System to support future systems developers, regardless of Service. Revises MILSTRIP AP3.9, Supply Source Cancellation.	0

ADC Number	Date	Change Description	Version
289	10/21/2009	Revisions to Security Assistance Program Procedures, Modification of the Definition of the Security Assistance Type of Assistance and Financing Codes (MILSTRIP/Supply) and Policy Change to Billing Procedures. This change accommodates the inclusion of a paragraph on the timeframe for shipments using a required availability date (RAD), the use of extended required delivery dates (RDDs), a paragraph regarding possible storage charges for materiel awaiting Notice of Availability (NOA) responses, and some minor changes to program names and acronyms. Revises MILSTRIP Chapter 6, Security Assistance Program, and MILSTRIP AP2.19 Security Assistance Program Type of Assistance and Financial Codes.	0
296	8/12/2008	Passive Radio Frequency Identifications. The changes are proposed to standardize the pRFID processes and related visibility transactions used throughout DoD. In addition, the additions will expand the use of pRFID to local delivery and the associated delivery and attempted delivery transactions to be implemented under Joint Regional Inventory Materials Management (JRIMM). Revises Chapter 24, Passive RFID Transactions.	0
306	11/10/2008	Administrative Change to Rail Transportation Mode/Method Codes and Definitions. This administrative change updates the DoD codes, definitions, X12 conversion and Military Standard Requisitioning and Issue Procedures (MILSTRIP) references to synchronize with the United States Transportation Command's Authorized Data Source for transportation mode/method codes. This change is in direct support of the expansion of the Defense Transportation Coordinator Initiative (DTCI) to include rail movements. Revises MILSTRIP, AP3.14, Material Release Confirmation, AP3.15, Force-Closed Material Release Confirmation, AP3.19, Shipment Status, AP3.30, Foreign Military Sales Notice of Availability Key Document, as well as, AP3.39, Shipment Status.	0

ADC Number	Date	Change Description	Version
309	6/3/2009	Notice of Availability (NOA) and NOA Reply Transaction Data Content/Mapping including Addition of Type Pack Code for 463L Pallets. This revision resolves a DLMS/MILS conversion issue between the MILSTRIP AD5 and the comparable DLMS 870N, Notice of Availability Reply. Revisions are identified to add a code and DLMS note to DLMS Supplement 870N supporting what the DAAS map has already implemented, and add a future enhancement to the process to identify the NOA submitter. This change also modifies the location of the type pack code in the DS 856N, Notice of Availability, updates MILSTRIP AP3.30, Formats, to correctly identify the authorized data source for valid DoD Type Pack Codes and adds to MILSTRIP Abbreviations.	0
313	12/24/2008	Request for Implementation Date for Approved Defense Logistics Management System, Revisions to DLMS Supplement 527R to Add Code for MILSTRAP DRB Functionality and to Address Enhancement for Advice Codes Used with 527R Receipt and Response to Inquiry for Materiel Receipt. Provides a new DS 527R, Receipt, Inquiry, Response and MRA, beginning segment action code to provide functionality of MILSTRAP (reference 3a) Document Identifier Code (DIC) DRB-MRA Reply to Follow-up. Revises MILSTRIP (references 3.c), Appendix 2.15, Advice Codes.	0

ADC Number	Date	Change Description	Version
316	2/19/2009	Retail Transportation and Supply Receipt and Acknowledgement Transactions. This ADC approves a standardized interchange and set of business processes between retail transportation and supply activities through the use of the standard DLMS Warehouse Shipping Order (940R) and Warehouse Shipping Advice (945A). This standard exchange provides the ability to pre-position release order data in transportation, submit follow-up status messages to transportation requesting updated shipment status, submit cancellation requests to transportation for release orders already turned over to transportation for shipment planning and execution, provide supply status messages from transportation to supply, provide cancellation response messages from transportation to supply, and submit material release confirmation messages from transportation to supply when the material has shipped. Revises MILSTRIP Chapter 2, Preparation and Submission of Requisitions, Cancellations and Follow-Ups, Chapter 3, Requisition Processing and Related Actions, Chapter 4, Status, AP2.12, Distribution Codes, AP2.16, Status Codes, AP2.1 Document Identifier Codes, and AP3.10, Supply Status.	0
316A	6/26/2009	USAF Requirements for Item Record Data and Unique Item Tracking (UIT) using the Materiel Release (DLMS Supplement 940R) under Transportation and Supply Receipt and Acknowledgement Interchange. This change enhanced the Standard Base Supply System (SBSS) - Cargo Movement Operations System (CMOS) interface in association with implementation of the ADC 316 procedures for retail transportation and supply receipt and acknowledgement interchange. The change will allow SBSS to perpetuate selected item record (NSN) data and serialized control numbers/unique item identifiers (UII) in the 940R Material Release transaction. Revises Chapters 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups, 19, Unique Item Tracking.	0

ADC Number	Date	Change Description	Version
316B	6/26/2009	<p>New Distribution Code (111) for the Retail Transportation and Supply Receipt and Acknowledgement Interchange for the 940R and 945A. This change clearly identifies the transaction used for the Retail Transportation and Supply Receipt and Acknowledgement Interchange. The distribution code "1" has been replaced by the new code "111". Revises Chapters 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups, 3, Requisition Processing and Related Actions, 4, Status, and Appendixes 2.1, Document Identifier Codes, 2.12, Distribution Codes, 2.16, Status Codes, and 3.10, Supply Status.</p>	0
317	2/17/2009	<p>Revised Business Rules for Transshipper-Prepared. This change establishes new procedures associated with SDR reporting discrepancies discovered while the shipment is in-transit. It authorizes two new SDR action codes to distinguish between SDRs requiring expedited response to resolve frustrated freight problems and those requiring no response, but which may be used by the action activity to correct shipping/packaging errors, recoup money from noncompliant vendors, and identify trends. A time standard of 5 days is established for those SDRs requesting expedited response. The change authorizes special routing rules for DLA-directed shipments (for both the ICP and the Distribution Depot). The change will support use of DoD WebSDR for direct input by aerial ports by adopting a process similar to that currently used by the consolidation and containerization point (CCP).</p>	0

ADC Number	Date	Change Description	Version
324	6/24/2009	DLMS Procedures for Materiel Returns from National Inventory Management Strategy (NIMS) Sites and Industrial Sites under Base Realignment and Closure (BRAC). This change documents procedures for materiel returns to DLA as partially implemented under the national inventory management strategy (NIMS) and as planned in support of the 2005 Base Realignment and Closure (BRAC) decision. The change addresses communications among customers, the distribution depot, and the DLA ICP, along with establishing new procedures for authorizing and processing customer credit. Finalization of the returns procedures required recurring DLMSO interaction with the BRAC team to achieve correct business rules and documentation of these rules in the applicable DoD manuals. Revises MILSTRIP Chapter 9, Material Returns Program (MRP) and Lateral Redistribution of Retail Assets.	0
328	7/28/2009	“Off-Line” Requisition Processing: Internet Ordering Application Request for Component Verification of Funds Availability and Recording of the Financial Obligation. This change requests an interface be established between the various internet ordering applications and the applicable Component financial application, so that fund availability can be checked before allowing the requisition to be processed, and, as a separate, subsequent action, establish the associated obligation within the applicable financial system. Revises MILSTRIP Chapter 2, Preparation and Submission of Requisitions, Cancellations, and Follow-ups, as well as, AP2. 1, Document Identifier Code.	0
332	7/8/2009	Intra-Navy Exchange Price Billing for Depot Level Repairables. The purpose of this change is to map the Navy’s current billing transactions for depot level repairables (DLRs) under the Navy Carcass Tracking program to the DLMS Supplement 810L, Logistics Bill. This change will support the Navy migration to DLMS, and will support mapping in a mixed DLMS/MILS environment. Revision to DLMS Supplement (DS) 810L, Logistics Bill.	0

ADC Number	Date	Change Description	Version
338	9/28/2009	New Advice Code for Surge Requirements of Mission Support Material (MSM) under Navy Base Realignment and Closure (BRAC) Inventory Management and Stock Positioning (IMSP). This change was replaced in its entirety by ADC 338A.	0
338A	8/24/2010	New Advice Code for Surge Requirements of Mission Support Material (MSM) under Navy BRAC Inventory Management and Stock Positioning (IMSP). This change republishes ADC 338 to replace the previously assigned advice code with a new management code for use on DLMS transactions associated with requisitioning to identify surge requirements for Mission Support Material (MSM) under DLA-Navy BRAC IMSP. Revises AP2.15 as well as the DLMS Data Dictionary and corresponding MILSTRAP appendix.	0
379	6/15/2010	New and Revised Supply Status Procedures to Support “Virtual Receipt” and Requisition Alert Processes under Navy BRAC SS&D/IMSP. This change created the new supply status for arrival and delivery supplements MILSTRIP requirements for materiel release confirmation (DLMS 945A) and shipment status (DLMS 856S) when directed release is triggered by a materiel release order (DLMS 940R) in support of BRAC. This change also establishes (2) Supply and shipment status provided on requisition alerts to the Navy Shipyard (NSY) or Fleet Readiness Center (FRC) sites as the order is updated in EBS. This includes revising existing status code definitions to accommodate the new requisition alert process. Revises MILSTRIP AP2.16, Supply Status Codes.	0
379A	5/4/2012	Revised Supply Status Procedures to Support “Virtual Receipt” and Requisition Alert Processes under Navy BRAC SS&D/IMSP – Intermediate Supply Status. This change enhances procedures implemented under ADC 379 (Reference 3.a.) to include additional supply status requirements to Navy BRAC SS&D sites. The new supply status procedures will provide greater visibility to the Naval Shipyard (NSY) or Fleet Readiness Center (FRC) in response to Navy requisition alert transactions (Reference 3.b.) in three situations: Pre-shipment Notification, Pre-protection Notification, and Mission Support Materiel (MSM) Allocation Notification.	0

ADC Number	Date	Change Description	Version
379B	4/8/2013	<p>Revised Supply Status Procedures to Support Requisition and Requisition Alert Processes under Navy BRAC SS&D/IMSP – Intermediate Supply Status. This change enhances procedures implemented under ADC 379 to update supply status requirements to provide notification to Navy Base Realignment and Closure (BRAC) Retail Supply Storage and Distribution (SS&D)/Inventory Management and Stock Positioning (IMSP) sites when materiel requisitioned by DLA (on behalf of the Navy) from another Service/Agency source of supply (SoS) has been processed for shipment. This change updates the narrative for existing supply status codes to provide more explicit explanation of their usage. This change supplements and modifies ADC 379/379A procedures; it does not replace prior ADCs. Revises Appendix 2.16, Status Codes.</p>	3
384A	4/7/2011	<p>Special Programs for Non-DoD/Non-Federal Agency Requisitioners; Additions in Support of DLA Disposition Services Under Reutilization Business Integration (RBI). This change amends ADC 384 to establish Defense Logistics Management Standards (DLMS) procedures for additional Special Programs in support of DLA Reutilization Business Integration, where the requisitioner is neither a Federal Agency nor a DoD entity. This change establishes DoDAAC series to clearly identify such programs. Chapter 2, Preparation and Submission of Requisitions, Cancellations and Follow-Ups.</p>	0
384B	10/7/2011	<p>Special Programs for Non-DOD/Non-Federal Agency Requisitioners; Update to Section 1122 Program DODAAC Series. This is an administrative change to amend ADC 384 to change the first position designation for Special Program Section 1122 DODAACs from "1" to "3". There are special programs where the requisitioner is neither a Federal Agency nor a DOD entity. One such program, specifically addressed by this ADC is the special program established by Section 1122 of the fiscal year 1994 National Defense Authorization Act, which established the authority for state and local governments to purchase law enforcement equipment through Federal procurement channels, provided that the equipment is used in the performance of counter-drug, homeland security, and emergency response activities. There are no changes to the DLMS Manual.</p>	0

ADC Number	Date	Change Description	Version
387	7/2/2010	DLMS Enhancement: DLMS Supplement 846A Asset Reclassification Transaction and Associated Procedures, and Administrative Update to DS 947I Inventory Adjustment. This change expands capability of the 846A DLMS transaction, notes and procedures. Revises MILSTRIP AP2.15, Advice Codes.	0
389	8/3/2010	Inventory Control Point /Integrated Item Manager (ICP/IMM)-Directed Shipments of Non-Requisitioned Government Furnished Materiel (GFM). This proposed change documents an alternative process for providing GFM to contractors without initializing the requirement via a requisition. Under this process materiel is “pushed” from the supply system rather than the “pulled” per current MILSTRIP procedures. The ICP/IMM provides GFM to the contractor based upon the terms which establishes a list of raw materiel/component parts needed to manufacture the end item, and which will be provided by the Government without separate charge to the contractor. Revises Chapter 11, Contractor Access to Government Supply Sources.	0
395	9/1/2010	Request for New Transportation Activity Processing Supply Status Code. This change uses supply status code BX that enables the transportation activity to report a more detailed supply status in response to a follow-up inquiry from supply. The status code “BX” provides transportation with a more descriptive status message back to supply, to report that the item for shipment has not yet arrived at the transportation activity for in-check. Revises MILSTRIP AP2.13, Requisition Transaction Status Codes.	0
397	10/26/2010	Deletion of the Passive RFID Reader ID Number from the Reader Registration Table. This change deletes the requirement for reporting the pRFID Reader ID Number in the XML Reader Registration transaction. Revision to Chapter 3.	0

ADC Number	Date	Change Description	Version
399	3/18/2011	Automated Data Capture for Serialized Item Shipments and Preparation of the Issue Release/Receipt Document (IRRD) (DD Form 1348-1A or DD Form 1348-2) Continuation Page. This change provides enhanced procedures in support automated data capture and establishes a mandatory continuation page for DD form 1348-1A or 1348-2. Additionally, this change removes use of Automated Packaging List (APL) in association with MILSTRIP. Revises MILSTRIP, Chapter 5, Release and Receipt of Materiel, Chapter 6, Security Assistance Program, AP1.1, Forms and Messages, deletes text in AP1.1.7 and insert new AP1.1.9. Also modifies AP1.35, Issue Release/Receipt Document (IRRD), AP1.36, Continuation Page, AP1.30, APL, AP3.48, Materiel Release Document, AP3.49, transfer to DLA Distribution Services on DD Form 1348-1a or DD Form 1348-2.	0
399A	1/30/2013	Automated Data Capture for Serialized Item Shipments and Preparation of the Issue Release/Receipt Document (IRRD) (DD Form 1348-1A or DD Form 1348-2) Continuation Page. This addendum requires that unique item identifiers (UIIs) and serial numbers identified in support of DOD policy for the application of IUID in supply business processes be encoded and linked together, when they are machine readable and readily available, or when retrievable from the system generating the form. Additional capability is provided to include batch/lot numbers in association with the UII and/or serial number. This addendum clarifies Code 39 linear bar code data format requirements and updates terminology including references to the PDF417 2D bar code (vice 2D symbol) and “DOD policy for application of IUID in supply processes” (vice serialized item management). Revises MILSTRIP Table of Contents, Chapter 5, Release and Receipt of Materiel, AP1, Forms/Message Formats Index, AP1.1, Forms/Message Formats (Introduction), AP1.6, DD FORM 1348-6, Single Line Item Requisition System Document (Manual-Long Form, AP1.35, Issue Release/Receipt Document (IRRD) (DD Form 1348-1A) With Code 39 (Three of Nine) Bar Codes and PDF417 Two-Dimensional (2D) Bar Code, AP1.36, Issue Release/Receipt Document (IRRD)(DD Form 1348-1A or DD Form 1348-2) Continuation Page, AP3.48, Materiel Release Document DD Form 1348-1A or DD Form 1348-2,	2

ADC Number	Date	Change Description	Version
		AP3.49, Transfers to DLA Disposition Services Field Office on 1348-1A or DD Form 1348-2 (Single Line-Item Turn-Ins). Delete MIL STD 1189B from the MILSTRIP References.	
400	4/17/2012	Elimination of the DLMS-MILSTRAP Logistics Asset Support Estimate (LASE) Process no Longer Required by the DOD Components. This change eliminates the DLMS-MILSTRAP LASE process as recommended by the DOD Components after staffing two separate PDCs from DLA and Army (DLA PDC 301 and Army PDC 400). The PDCs documented that DLA and Army were not implementing LASE in their respective enterprise resource planning (ERP) systems: DLA Enterprise Business System (EBS) and Army Logistics Modernization Program (LMP). The remaining DOD Components agreed to DLA and Army's elimination of the LASE process. In response to the PDCs, Navy and Air Force stated they would not implement LASE in their ERPs, and Marine Corps also concurred with the elimination of LASE. Revises MILSTRIP AP 2.16, Status Codes.	0
416	10/25/2011	Hazardous Material/Hazardous Waste (HM/HW) Profile Transaction, DLMS 996H, in Support of Reutilization Business Integration (RBI) This change established an interface through DLA Transactions Services to electronically convey Hazardous Material/Hazardous Waste (HM/HW) Profile Sheet (HWPS) and shipment status information for shipments to DLA Disposition Service Field Offices. The interchange will accommodate the existing Generator Communication (GenComm) Standard v5.0 in either pipe-delimited (see enclosure 1) or XML schema (see enclosure 2) transaction formats from either GenComm or the individual Component generator systems. Revises AP3.49, Transfers to Defense Reutilization and Marketing Office on DD Form 1348-1A or DD Form 1348-2 (Single Item Turn-Ins), Block 27.	0
418	4/6/2011	Advice Code 2W for Free Issue. This change authorizes Navy and Marine Corps use of Advice Code 2W when requisitioning on a free fill or kill basis where the requisition is satisfied through Navy-owned residual end-use assets managed under Navy ERP. Supports use of AP2.15, Advice Codes.	0

ADC Number	Date	Change Description	Version
426	5/10/2011	Intra-Navy DLMS 511R, Requisition, Inclusion of Requested Storage Activity. This change documents changes to DLMS 511R / Document Identifier Code A0_, to allow for the identification of the desired storage activity from which a requisitioned item is to be supplied. This change will be adopted as an intra-Navy DLMS enhancement in support of organic maintenance requisitioning procedures. Revises AP3.2, Requisition.	0
427	11/28/2011	This ADC has been superseded by ADC 427A Approved on October 2, 2012.	0
427A	10/3/2012	Requisition Document Number Date Edit. This change implements a permanent DAAS edit to check for an appropriate ordinal date in requisitions prior to forwarding to the source of supply. Comparable edits are authorized within source of supply requisition processing. This change replaces ADC 427 in its entirety; it retains all information previously published, additional exclusion values, and clarification of the implementation timeline. Revises MILSTRIP Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups, Chapter 3, Requisition Processing and Related Actions and MILSTRIP AP2.16 Status Codes.	2
428	5/23/2011	Special Program Section 1122 DoDAACs Changed from "1" Series to "3" Series. This change modifies initial guidance in ADC 384, which assigned Service Code "I" to Missile Defense Agency. Since the alpha "I" is very similar to the numeric "1" assigned to Section 1122 Program DoDAACs, this change has been made to avoid possible confusion in human readable form. Revises AP2.2, Service and Agency Codes.	0

ADC Number	Date	Change Description	Version
428A	6/9/2011	Support to Missile Defense Agency (MDA) as a Foreign Military Sales (FMS) Implementing Agency (IA) and Assignment of New Service and Agency (S/A) Code "I". This addendum is provided to make administrative corrections to the approved change documentation and document additional requirements for new distribution code and fund codes to support Missile Defense Agency (MDA) as an Implementing Agency (IA). MDA will establish an ILCO, which will be responsible for entering and maintaining MAPACs in the MAPAD, as required, for use with requisitions submitted with Service/Agency Code "I"-based document numbers. Additionally, MDA will be responsible for updates to the Fund Code Table to support Interfund billing as applicable. Revises AP2.2, Type of Physical Inventory/Transaction History Codes.	0
436	8/4/2011	Administrative Revisions to DLMS Supplements to Remove Obsolete Routing Identifier Code (RIC) "Streamline" Notes and Update MILSTRIP/DLMS Documentation Associated with RICs. This change updates the RIC field note in the DLMS to remove obsolete references to future streamlining, and the RIC assignment rules to reflect Washington Headquarter Service (WHS) is now responsible for update of "Other DoD DoDAACs (H series)". Revises AP2.3, Routing Identifier Codes.	0
437	9/26/2011	Additional Data Element Requirements for the Issue Release/Receipt Document (IRRD) (DD Form 1348-1A or DD Form 1348-2) Continuation Page Supporting Reutilization Business Integration. This change adds the following categories of instructions to Block 27 (and its continuation page or in available white space on the paper that the form is printed, if needed) of the DD 1348-1A or DD 1348-2 to support issue of DLA Disposition Services property. Revises AP3.49, Transfers to DLA Disposition Services DD Form 1348-1A or DD Form 1348-2 (Single Line-Item Turn-Ins) Block 27 and replaces the sample continuation page in AP1.36, Issue Receipt Document (IRRD).	0

ADC Number	Date	Change Description	Version
437	11/4/2011	Correction to DOD 4000.25-1-M, Appendixes 3.48 and 3.49. This change reverses the ADC 437 changes erroneously applied to DOD 4000.25-1-M, Appendix 3.49, and applies approved ADC 437 changes to DOD 4000.25-1-M, Appendix 3.48. Revises AP3.49, Transfers to DLA Disposition Services DD Form 1348-1A or DD Form 1348-2 (Single Line-Item Turn-Ins), and AP3.48, Material Release Document DD Form 1348-1A or DD Form 1348-2.	0
440	7/19/2011	Change to DoDAAC Authority Code Assignment Process. This change is to require the user to make a decision about which Authority Code to assign when creating a new DoDAAC vice defaulting to Authority Code "00". Revises Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations and Follow-ups.	0
441	8/22/2011	Exception Rules to Accommodate Communication of Ammunition/Ammunition Related Quantities in Excess of Five Digits. This change proposes that DLA Transaction Services split large quantities for ammunition communicated via DLMS Transaction into two legacy 80-record position transactions without creating or changing the suffix code. The split into separate transactions is necessary because the legacy format restricts the allowable field length for quantities and does not accommodate residual quantities when using the "M" quantity multiplier described above. The Defense Automatic Addressing System (DAAS) conversion split from a single DLMS transaction into two separate 80-record position legacy transactions will result in the maximum allowable quantity on the first transaction and the residual quantity on the subsequent transaction produced with like document number/suffix. Revises Chapter 4, Status, and AP3.10, Supply Status, AP3.19, Shipment Status, AP2.6, Unit of Issue and Quantity, AP3.1, Formats, AP3.12, Materiel Release Order/Follow-Up For Materiel Release Order/Lateral Redistribution Order, AP3.2, Requisition, and AP3.14, Materiel Release Confirmation.	0

ADC Number	Date	Change Description	Version
441A	1/23/2012	Approved Addendum to Approved Defense Logistics Management System (DLMS) Change 441A, Clarification to Exception Rules to Accommodate Communication of Ammunition/Ammunition Related Quantities in Excess of Five Digits. (This document must be used in conjunction with the original ADC 441.) Revises MILSTRIP Chapter 4, Status, Appendix AP3.10, and Appendix 3.19.	0
448	9/21/2011	Implementation of International Organization for Standardization (ISO) 3166-1 Codes for the Identification of Countries and their Subdivisions. This change implements DoD policy within the DLMS to transition to the use the International Organization for Standardization (ISO) 3166-1, "Codes for the representation of names of countries and their subdivisions – Part 1: Country Codes" by September 30, 2012, in accordance with References 3.a and 3.b. ISO 3166-1 contains two alphabetic code lists: digraph (two characters) and tri-graph (three characters). Also approves a related enhancement to use country short names in DoDAAD and MAPAD last address line in lieu of country codes to meet the ISO and United States Post Office (USPS) postal addressing rules. Revises AP2.8, Security Cooperation Customer Codes, Chapter 6, Security Assistance Program, as well as, Chapter 7, Validation of Material Obligation.	0
448B	10/2/2012	Delayed implementation for International Organization for Standardization (ISO) 3166-1 Codes for the Identification of Countries and their Subdivisions. (Replaces ADC 448A in entirety) Due to the delayed implementation for ISO 3166-1 country code standard, this administrative ADC updates related DLMS documentation to restore the name change for Country & Activity codes (Logistics Qualifier 85/85*) and to remove the previously published "September 30, 2012" implementation date established under ADC 448. Revises LOGDRMS (Qualifiers 85/*85), MILSTRIP Definitions; MILSTRIP Chapter 6, Security Assistance Program, Chapter 7, Validation of Material Obligation, AP2 Index, AP2.18 Country and Activity Codes, AP 3.3 Security Assistance Program Requisition, AP3.30, FMS Notice of Availability Key Document.	2

ADC Number	Date	Change Description	Version
450	2/14/2012	Elimination of the DLMS Request for Implementation Date Procedures for Component System Changes. The RFID letter/process, as currently published in the DOD 4000.25 family of manuals is eliminated. Implementation dates will be requested at the time of issuance of the PDC. The revised procedure will incorporate the request for and negotiation of an agreement upon implementation dates embedded in the PDC/ADC process.	0
451	11/7/2011	Elimination of DD Form 173/2 for Message Transmission of MILSTRIP Transactions and Updated Procedures associated with DLA Transaction Services Document Mailing. Revised Chapter 1, General Information, Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Follow-ups, Chapter 9, Materials Returns Program (MRP) and Lateral Redistribution of Retail Assets, AP1, Forms/Message Formats Index, AP2.4, Media and Status Codes, AP1.8, MILSTRIP Requisition Message, AP1.9, MILSTRIP Message Follow-up, AP1.10, MILSTRIP Message Supply Assistance Request, AP1.11, Abbreviated MILSTRIP Message Supply Status, AP1.12, abbreviated MILSTRIP Message Shipment Status, AP1.13, MILSTRIP Part Number/Non-NSN Message Requisition, AP1.15, Message Request for Special Material Obligation Validation, AP1.16, Message Reply to Special Material Obligation Validation, AP1.22, Abbreviated Message Asset Report, Etc. (Material Returns Program), and AP1.23, Mass or Universal Cancellation Message.	0

ADC Number	Date	Change Description	Version
453	12/9/2011	<p>Component Turn-In Documentation, Issue Release/Receipt Document (IRRD) (DD Form 1348-1A or DD Form 1348-2), Supporting Disposition Services. This ADC addresses DD Form 1348-1A (or DD Form 1348-2) requirements for DOD Components that are turning in property to DLA Disposition Services to clarify funding information required for reimbursement of scrap proceeds or obligation for Hazardous Waste (HW) disposal cost. Additionally, changes are needed to reduce the number of paper copies required at time of turn-in and also to expedite automated turn-in processing where Component systems provide computer generated DD Form 1348-1A (or DD Form 1348-2) documents that have all required information. Revises MILSTRIP AP3.49, Transfers to DLA Disposition Services Field Office on DD Form 1348-1A or DD Form 1348-2 (Single Line item Turn-Ins), as well as, Chapter 5, Release and Receipt of Material.</p>	0
455	2/7/2012	<p>**ADC 455 was replaced in entirety by ADC455A. Refer to ADC 455A** Revisions to Procedures and Supply Status (DLMS 870S/Document Identifier Code (DIC) AE_) from DLA Disposition Services under Reutilization Business Integration (RBI). This change allows MILSTRIP requisitions for DLA Disposition Services NSN property to be prepared and submitted external to the DLA Disposition Services' RTD Web (via the customer's own supply system). These requisitions will be forwarded by DLA Transaction Services to the RTD Web for processing. When a DTID Number is not cited on the requisition transaction, the RTD Web will determine the applicable DTID Number(s) necessary to fill the requisition. This is required because DLA Disposition Services property is managed by NSN/DTID Number. Revises MILSTRIP Appendix, AP2.16, Status Codes.</p>	0

ADC Number	Date	Change Description	Version
455A	2/7/2011	Revisions to Procedures and Supply Status (DLMS 870S/Document Identifier Code (DIC) AE_) from DLA Disposition Services under Reutilization Business Integration (RBI). MILSTRIP requisitions for DLA Disposition Services NSN property may be prepared and submitted external to the DLA Disposition Services' RTD Web (via the customer's own supply system). These requisitions will be forwarded by DLA Transaction Services to the RTD Web for processing. When a DTID Number is not cited on the requisition transaction, the RTD Web will determine the applicable DTID Number(s) necessary to fill the requisition. This is required because DLA Disposition Services property is managed by NSN/DTID Number. Revises MILSTRIP Appendix, AP2.16, Status Codes.	0
464	3/02/2012	Intransit Control System (ICS), Shipment Status (DLMS 856S/Document Identifier Code (DIC) AS3), and Disposal Shipment Confirmation Follow-up (DLMS 940R/ DIC AFX/AFZ) under Reutilization Business Integration (RBI). This change adds a new shipment hold code for receipt in place and establishes new utilization code to recognize turn-ins processed outside the Service's supply system when ICS follow-up procedures are required. Revises Chapter 3, AP1.33, and AP2.17.	0
466	3/28/2012	Revisions to Procedures and DLMS 511R, Requisition, to Support Requisitioning from DLA Disposition Services under RBI. This ADC describes the new processing rules for DOD requisitions submitted to DLA Disposition Services from within the Components' supply system (via MILSTRIP legacy or DLMS format). [Use of the controlling document number suffix code as described above to provide separate transactions for each DTID is not consistent with MILSTRIP suffixing to identify split shipments. However, the DLA Disposition Services requires accountability down to the DTID level and only supports a single occurrence of the DTID for each document number. The use of suffix codes in the manner described above will leverage existing Component legacy system processing to recognize and recognize/retain suffix codes provided via supply status and will simultaneously create the one-to-one relationship necessary. Revision to MILSTRIP AP3.2.	0

ADC Number	Date	Change Description	Version
473A	11/21/2012	DLMS Revisions to Add the Associated Purchase Order (PO) Number (Supports DLA Interface with the Exchange, Navy Exchange Service Command (NEXCOM), and Marine Corps Exchange (MCX) Non-Appropriated Funds (NAF) Activities, and Non-DOD Customers) ADC 473 (Reference 3.c.) updated DLMS transactions to support the Exchange (the Army and Air Force Exchange Service). This change allows the Exchange and NEXCOM customer orders to include an internal PO number in the DLMS requisition transaction. DLA will then perpetuate the PO number through shipping and billing functions. Revises Appendices 1.1, Forms/Message Formats (Introduction), and 3.48, Materiel Release Document DD Form 1348-1A or DD Form 1348-2.	2
477	3/8/2011	Component Performing Procurement/Contracting for another Component Involving Government Furnished Property (GFP). Procedures were revised to clarify that when one Component is performing the procurement/contracting service for another Component, the Component providing the procurement/contracting service and the Component requesting the contract shall coordinate efforts to ensure that the requesting Component's MCA has access to the necessary contract and applicable contract modification information to perform its management control and accountability functions over Government supply system materiel access. This change is for clarification only; no system changes or MCA management control functions/process, transaction format or transaction flow changes are needed.	0
478	2/23/2012	Revision to Project Code Procedures Authorizing 3H-Series Project Codes for Assignment by the Joint Materiel Priorities Allocation Board (JMPAB). This change adds 3-Hotel-(Alpha) to the existing 3-Juliet-(Alpha) series project codes for the Joint Materiel Priorities and Allocation Board (JMPAB) use. This change also reflects administrative updates/clarification of project code procedures, including procedures for dissemination of CJCS-assigned project codes. Revises MILSTRIP, AP2.13, Project Codes.	0

ADC Number	Date	Change Description	Version
486	3/28/2012	Administrative Change to Delete Document Identifier Codes QD1/QR1 Routing Identifier Code Interrogation Request/Response Transactions. This change deleted all references to the legacy DIC QD1 and QR1 transactions and associated business rules and processes and advises the using community to make all RIC inquiries via the DLA Transaction Services Portal, using the eDAASINQ application. Revises MILSTRIP AP2.3, Routing Identifier Codes.	0
1006	7/12/2012	Exception Processing for DLA Contractor Furnished Materiel (CFM) Requisition. This change documents an exception/deviation to the current requirements under MILSTRIP procedures for contractor access to Government supply sources. It establishes an automated DLA Transaction Services Defense Automatic Addressing System (DAAS) edit/interface to provide management control activity (MCA) validation for requisitions submitted by DLA contractors for contractor-furnished materiel (CFM). Revises Chapter 11, Contractor Access to Government Sources of Supply.	1
1011	8/13/2012	Routing Identifier Code (RIC) Format Rule for Defense Contract Management Activity (DCMA). This change modifies business rules for Routing Identifier Code (RIC) assignment for the purpose of establishing a business rule supporting a machine-readable method of distinguishing between RICs representing Defense Logistics Agency (DLA) and those representing Defense Contract Management Agency (DCMA) activities. Revises Appendix 2.2, Service and Agency Codes, and 2.3, Routing Identifier Codes.	1

ADC Number	Date	Change Description	Version
1014	8/17/2012	<p>Revised Procedures for Inclusion of Contract Data in Transactions Associated with Government Furnished Property (GFP) and Management Control Activity (MCA) Validation of Contractor Furnished Materiel (CFM) Requisitions. This change updates DLMS procedures and multiple DLMS transactions to enhance the visibility of GFP through associated logistics transactions. It perpetuates the DFARS contract number through the requisitioning and MCA validation processing and establishes a mandatory requirement for inclusion of the applicable GFP contract number in relevant requisitions, redistribution/materiel release orders, and shipment status, thereby providing capability to monitor GFP through enterprise visibility/accountability program. Revises Chapter 11, Contractor Access to Government Sources of Supply, Appendices 1.1, Forms/Message Formats Introduction, 3.2, Requisition, 3.23, Passing Order, 3.24, Referral Order/Lateral Redistribution Order for Retail Assets, and 3.48, Materiel Release Document DD Form 1348-1A or DD Form 1348-2.</p>	1
1014A	11/5/2013	<p>Revised Procedures for Inclusion of Government-Furnished Property (GFP)/Contractor-Acquired Property (CAP) Contract Data – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN) (Supply and Contract Administration). This addendum supplements the procedures authorized in ADC 1014 to further enhance the visibility of Government Furnished Materiel (GFM) and CAP in associated logistics transactions. GFM is that portion of GFP that can be obtained under MILSTRIP procedures; CFM refers to that portion of CAP that can be obtained under MILSTRIP requisitioning procedures. Under ADC 1014, DLMS transactions are able to support the inclusion of the authorizing contract number, call or order number, and either the CLIN or MDN. This addendum allows for simultaneous identification of the CLIN and the MDN when both are applicable and required by the authorizing Service/Agency and optional validation of the CLIN. All other aspects of ADC 1014 are unchanged. Revises Appendix 2.15, Advice Codes, and Appendix 2.16, Status Codes.</p>	4

ADC Number	Date	Change Description	Version
1017	9/18/2012	Intra-DLA Change: Revisions to Procedures and to DLMS 527R Receipt and 947I Inventory Adjustment, and MILSTRIP to Support the Upgrade from Scrap Process used by DLA Disposition Services under Reutilization Business Integration (RBI). This change further updates DLMS 527R and 947I to accommodate upgrading of an item from scrap for items already receipted as, or downgraded to, scrap that are later identified as useable items. The upgrade from scrap process in the DLA Disposition Services Field Office system is initiated by indicating specific warehouse location and entering the Local Stock Number (LSN). Revises MILSTRIP Appendix 2.7, Document Number (utilization codes).	2
1020	11/2/2013	Inter-Service Ownership Transfer of Ammunition/Ammunition Related Materiel. This change documented procedures for the ownership change of Single Manager for Conventional Ammunition (SCMA) managed and non-SMCA managed materiel ammunition and ammunition-related items only, where there is no shipment or billing associated with the ownership change. Revises MILSTRIP Chapter 3, Requisition Processing and Related Actions, Appendices 2.2, Service/Agency Codes, 2.9, Supplementary Address, 2.10, Signal Codes, 2.13, Project Codes, and 3.24 Referral Order/Lateral Redistribution Order For Retail Assets.	2
1023	9/6/2012	MILSTRIP References to Requisitioning from Plant Clearance Automated Reutilization Screening System (PCARSS). This change removes placeholders for data elements intended as DLMS enhancements to support transactional requisitioning from PCARSS using DLMS requisitioning transactions. DLMS requisitioning from PCARSS is not currently identified as a PCARSS modernization goal. Additionally, this change updates MILSTRIP to remove the specific code value assigned for requisitions applicable to screening via Contractor Inventory Redistribution System. Revises MILSTRIP Chapter 2, Preparation and Submission of Requisitions, Cancellations, and Follow-ups, and MILSTRIP AP2.7, Document Number (utilization codes).	2

ADC Number	Date	Change Description	Version
1029	8/14/2012	Establish New MILSTRIP Authorized Value for First Position of Requisition Document Number Serial Number and DLMS Utilization Code H for Military Sealift Command (MSC). Revises Appendix 2.7. (Withdrawal of ADC 1029 dated September 4, 2012.)	1
1031	4/5/2013	Foreign Military Sales (FMS) Repair Value. This change requires shipping activities preparing the DD 1348-1A, Issue Release/Receipt Document (IRRD) or DD Form 1348-2, Issue Release/Receipt Document with Address Label, to print the repair service value on the shipment document for FMS shipments associated with a “repair and return” or “return and replace” program. To facilitate this requirement for materiel stored in a DLA Distribution Depot or other storage activity, the repair service value is added to the DLMS materiel release order (MRO) transaction so it will be available at the time the shipment document is printed. The repair value will be incorporated in the 2D bar code on the IRRD. For enhanced visibility of the repair value by the FMS customer, the supply status transaction is also updated. Revises Chapter 6, Security Assistance Program and Appendices 1.1, Forms/Message Formats, 1.35, Issue Release/Receipt Document (DD Form 1348a), and 3.48. Materiel Release Document DD Form 1348-1A or DD Form 1348-2.	3
1032	1/31/2013	Assignment of Numeric Routing Identifier Codes (RIC). This change allows numeric values to be used in the first position of the RIC. Revises MILSTRIP AP2.2, Service and Agency Codes.	2

ADC Number	Date	Change Description	Version
1043	9/18/2013	DLMS Revisions for Department of Defense (DOD) Standard Line of Accounting (SLOA)/Accounting Classification (Finance/Supply). This change adds discrete SLOA/Accounting Classification data elements to logistics transactions with financial implications to implement SLOA within DLMS. This is the first in a series of anticipated DLMS changes to accommodate SLOA requirements in logistics domain processes. This change also modifies X12 FA1 segment Qualifier DF for clarification. Revises Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations and Follow-ups, Chapter 7, Validation of Materiel Obligation, Chapter 9, Materiel Returns Programs (MRP) and Lateral Redistribution of Retail Assets, Appendix 2.16, Status Codes, and the Acronyms list.	4
1048	4/25/2013	Defense Logistics Agency (DLA) Supply Status Code for Shipped Orders. This change documents a status code that is generated by DLA for use internal to DOD EMALL and other DLA systems to denote a DLA requisition has been shipped. This code is not transmitted via supply status transaction. DLA provides Status Code SS to DOD EMALL for expanded visibility by the user community. Revises Appendix 2.16, Status Codes.	3
1049	4/2/2013	New Supply Status Code for Backorders Awaiting Engineering Support Activity (ESA) Support and First Article Testing (FAT). This change establishes two new supply status codes. The first new status code will be used to inform requisitioners that their order has been placed in a backorder status while the Inventory Control Point (ICP)/Integrated Materiel Manager (IMM) seeks further information from an ESA to obtain the materiel in question. A second status code will be used to notify the requisitioner of a delay while the requisitioned item is undergoing FAT. Revises Appendix 2.16, Supply Status Codes, and Appendix 3.10, Supply Status (Issues from Stock) Format.	3

ADC Number	Date	Change Description	Version
1050	3/18/2013	<p>New DOD EMALL DoDAAC and Supply Status Cancellation Codes for DOD EMALL Credit Card Billing. Four new requisition supply status codes are established for cancellation status for DOD EMALL Government purchase card or corporate credit card billing. These codes will be used to identify the specified reasons the purchase/credit card was rejected (causing the order to be cancelled) back to the customer. These cancellations codes are unique to the purchase/credit card purchases made through DOD EMALL for Federal and non-Federal customers. The new status codes will be provided to EMALL and transmitted transactionally via DLA Transaction Services (for customers capable of receiving supply status transactions (MILSTRIP/DLMS 870S/Document Identifier Code AE_). Additionally, cancellation status codes will also be provided to DOD EMALL customers via e-mail. In conjunction with the transition of billing to DLA's Enterprise Business System (EBS) the DoD Activity Address Code (DoDAAC) used to recognize EMALL purchase/credit card billing will change from SP5200 to SC4210. Revises Chapter 11, Contractor Access to Government Source of Supply, and Appendix 2.16, Status Codes.</p>	3
1062	6/20/2013	<p>Non-Inventory Control Point/Integrated Materiel Manager (ICP/IMM)-Directed Inter-Service Lateral Support via Retail Level Passing Order. This change authorizes Military Service requiring activities to bypass standard ordering from the cataloged FLIS SoS and, instead, use requisition passing order transactions directed to the Global Combat Support System-Army (GCSS-Army) Supply Support Activities (SSA) to satisfy high priority, mission readiness requirements, thereby reducing lead-time for both deployed and non-deployed forces. Revises Chapter 9, Materiel Returns Program and Lateral Redistribution of Retail Assets.</p>	3

ADC Number	Date	Change Description	Version
1065	5/16/2013	Modification to the Required Delivery Date (RDD) Edit for Ammunition and Ammunition-Related Requisitions and Requisition Alerts under Navy Base Realignment and Closure (BRAC) Retail Supply Storage and Distribution (SS&D)/Inventory Management and Stock Positioning (IMSP). This change provides a revision to the business rules relating to the use of the RDD on requisition alerts, requisition alert modifications, and requisition alert follow-ups to support long lead time requirements supported by DLA under approved Navy BRAC SS&D/IMSP procedures. This change includes an administrative update to clarify procedures associated with the ammunition requisition 100-day edit and expand the applicability to additional federal supply classes (FSCs) for ammunition and ammunition-related materiel. Revises Chapter 3, Requisition Processing and Related Actions.	3
1067	11/20/2013	Update to DLMS/MILSTRIP Guidance for Status Dissemination Including Elimination of GSA Form 10050 (GSA Mailer) and Revised Media and Status Codes (Supply/MILSTRIP). This change eliminates the use of GSA Form 10050 (GSA Mailer) used to provide MILSTRIP status to civil agency customers with no alternative method of communication. Although originally a valuable tool, in current times, the use of the GSA Mailer has proved to be ineffective for providing customers with the status of their requisitions and will be replaced with a web portal for viewing status. Upon completion of enhancements to GSA Advantage!, customers will view status details via the GSA requisition status web portal. The web portal will obtain supply status using standard MILSTRIP transactions/routing. MILSTRIP/DLMS guidance for the media and status code is updated to support elimination of the GSA Mailer and to more fully document its use within the DLMS (rather than relying solely on legacy 80 record position formats). Revises Appendix 1, Forms/Message Formats Index, Appendix 1.7, GSA Form 10050, Supply/Shipment Status, and Appendix 2.4, Media And Status Codes.	4

ADC Number	Date	Change Description	Version
1068	10/3/2013	<p>Enhanced Procedures for Requisitioning via DOD EMALL and GSA Internet Ordering: Component Verification of Funds Availability and Materiel Identification using the Supplier-Assigned Part Number and/or Supplier Commercial and Government Entity (CAGE) Code (Supply/Finance). This change documents enhancements and expanded implementation of the procedures established under ADC 328 and employed by DOD EMALL and GSA Advantage/GSA Global for eCommerce. It modifies the requirements for a DLMS transaction exchange for funds verification request/funds verification response prior to submission of internet “off-line” orders to the Source of Supply (SoS), ensures funds availability and establishment of the financial obligation, better accommodates part number orders, and revises the transaction flow to use DLA Transaction Services as the processing hub. The reply codes passed in the Verification of Funds Availability Reply (FV2) are expanded to accommodate additional validation by the receiving system. This change adds GCSS-Army and the Marine Corps Standard Accounting, Budgeting and Reporting System (SABRS) to the funds verification transaction exchange, and revises Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations and Follow-ups, and Appendix 2.16, Status Codes.</p>	4
1078	7/3/2013	<p>Administrative Realignment of Security Assistance Procedures in DLM 4000.25, Volume 2 and DLM 4000.25-1. This change establishes a new chapter in DLM 4000.25 DLMS Volume 2 that consolidates procedures, both DLMS enhanced and legacy, associated with Security Assistance into one location. This change administratively aligns the new DLMS chapter with its companion chapter, Chapter 6, Security Assistance Program, and aligns data element names with the Business Enterprise Architecture (BEA). Revises Chapter 6, Security Assistance Program, and revises Appendices 2.22, Cooperative Logistics Program Support Category Codes, 3.3, Security Assistance Program Requisition, 3.30, Foreign Military Sales Notice of Availability Key Document Format, as well as updates the Definitions and Table of Contents.</p>	3

ADC Number	Date	Change Description	Version
1097	12/20/2013	Administrative Realignment of Contract Access to Government Sources of Supply Procedures in 4000.25, Volume 2 and DLM 4000.25-1 (Supply). This change establishes a new chapter in DLM 4000.25, DLMS, Volume 2 that consolidates procedures, both DLMS enhanced and legacy, associated with contractor access to government sources of supply into one location. This change administratively aligns the new DLMS chapter with its companion chapter in DLM 4000.25-1 MILSTRIP Chapter 11. Revises Chapter 11, Contractor Access to Government Sources of Supply.	4

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MILSTRIP ABBREVIATIONS AND ACRONYMS

ABBREVIATION OR ACRONYM	DEFINITION
AAC	Activity Address Code
ADC	Approved DLMS Change
ADP	Automatic Data Processing
ADPE	Automatic Data Processing Equipment
AECA	Air Export Control Agreement
APL/AEL	Allowance Parts List/Allowance Equipment List
AFAO	Approved Force Acquisition Objective
AFLC	Air Force Logistics Center
AFR	Air Force Regulation
AIN	Assemblage Identification Number
AMARC	Aerospace Maintenance and Regeneration Center
AMC	Army Materiel Command
AMCL	Approved MILSTRIP Change Letter
ANMCS	Anticipated Not Mission Capable Supply
APL	Automated Packing List
APO	Army/Air Force Post Office
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
ASC	Accredited Standards Committee
BL	Bill of Lading
BDN	Build Directive Number
BRAC	Base Realignment and Closure
CAGE	Contractor and Government Entity
CASREP	Casualty Report (Navy)
CBL	Commercial Bill of Lading
CCP	Consolidation and Containerization Point

ABBREVIATION OR ACRONYM	DEFINITION
CFM	Contractor-Furnished Materiel
CIIC	Controlled Inventory Item Code
CIN	Company Identification Number
CIRS	Contractor inventory Redistribution System
CJCS	Chairman, Joint Chiefs of Staff
CLN	Case Line Number
CLPSC	Cooperative Logistics Program Support Code
CLSSA	Cooperative Logistics Supply Support Arrangement
COMSEC	Communications Security
CONUS	Continental United States
CR	Country Representative (FMS)
CSI	Critical Safety Item
CWT	Customer Wait Time
DAAS	Defense Automatic Addressing System
DAMES	DLA Transaction Services Automatic Message Exchange System
DCS	Defense Courier Service
DDMS	DLA Distribution Mapping System
DEI	Data Element Identifiers
DFARS	Defense Federal Acquisition Regulation Supplement
DFAS	Defense Finance and Accounting Service
DISN	Defense Information Systems Network
DESEX	Defense Supply Expert System
DI	Data Identifier
DIC	Document Identifier Code
DIELOG	DLA Transaction Services Integrated Email Logistics
DIPEC	Defense Industrial Plant Equipment Center
DLA	Defense Logistics Agency
DLAR	Defense Logistics Agency Regulation

ABBREVIATION OR ACRONYM	DEFINITION
DLIS	Defense Logistic Information Service
DLMS	Defense Logistics Management System
DLSS	Defense Logistics Standard Systems
DMISA	Depot Maintenance Inter-Service Support Agreement
DMS	Defense Message System
DoD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DoDAAD	Department of Defense Activity Address Directory
DoDAAF	Department of Defense Activity Address File
DoDD	Department of Defense Directive
DoDI	Department of Defense Instruction
DOE	Department of Energy
DRC	Disposal Release Confirmation
DRD	Disposal Release Denial
DRO	Disposal Release Order
DSAMS	Defense Security Assistance Management System
DSN	Defense Switched Network
DSS	Distribution Standard System
DTID	Disposal Turn-In Document
DTR	Defense Transportation Regulation
DTRA	Defense Threat Reduction Agency
DTS	Defense Transportation System
DVD	Direct Vendor Delivery
DWCF	Defense Working Capital Fund
EDD	Estimated Delivery Date
EMALL	Electronic Mail
ESD	Estimated Shipping Date
ETA	Estimated Time of Arrival

ABBREVIATION OR ACRONYM	DEFINITION
FAA	Federal Aviation Administration
F/AD	Force or Activity Designator
FEDSTRIP	Federal Standard Requisitioning and Issue Procedures
FF	Freight Forwarder
FF&V	Fresh Fruits and Vegetables
FLIS	Federal Logistics Information System
FMS	Foreign Military Sales
FMSO	Foreign Military Sales Order
FPMR	Federal Property Management Regulation
FSC	Federal Supply Classification
FSCAP	Flight Safety Critical Aircraft Part
FSG	Federal Supply Group
GBL	Government Bill of Lading
GFM	Government Furnished Materiel
GSA	General Services Administration
HM	Hazardous Materiel
HW	Hazardous Waste
IAC	Issuing Agency Code
ICP	Inventory Control Point
ICS	Intransit Control System
ILCO	International Logistics Control Office
IMM	Integrated Materiel Manager
IMPAC	International Merchant Purchase Authorization Card
IMSP	Inventory Management and Stock Position
IPE	Industrial Plant Equipment

ABBREVIATION OR ACRONYM	DEFINITION
IPG	Issue Priority Group
IRRD	Issue Release/Receipt Document
I&S	Interchangeability and Substitutability
IUID	Item Unique Identification
JANAP	Joint Army, Navy, and Air Force Publication
JCS	Joint Chiefs of Staff
LOA	Letter of Offer and Acceptance
LOGDRMS	Logistics Data Resources Management System
LOGMARS	Logistics Marking and Reading Symbols
LRO	Lateral Redistribution Order
MACOM	Major Command
MAPAD	Military Assistance Program Address Directory
MASF	Military Assistance Service Funded
MCA	Management Control Activity
MCO	Marine Corps Order
MDN	Manufacturing Directive Number
MEBS	Mapping Enterprise Business System
MICAP	Mission Impaired Capability Awaiting Parts (USAF)
MRE	Meals-Ready-To-Eat
MILSBILLS	Military Standard Billing System
MIL-STD	Military Standard
MILSTRAP	Military Standard Transaction Reporting and Accounting Procedures
MILSTRIP	Military Standard Requisitioning and Issue Procedures
MIPR	Military Interdepartmental Purchase Request
MOM	Military Official Mail
MOV	Materiel Obligation Validation
MPC	Materiel Processing Center (Navy)

ABBREVIATION OR ACRONYM	DEFINITION
MRA	Materiel Receipt Acknowledgement
MRC	Materiel Release Confirmation
MRD	Materiel Release Denial
MRO	Materiel Release Order
MRP	Materiel Returns Program
M&S	Media and Status
NAMSA	NATO Maintenance and Supply Agency
NATO	North Atlantic Treaty Organization
NAVILCO	Navy International Logistics Control Office
NAVSUPINST	Navy Supply Instruction
NCB	National Codification Bureau
NHPLO	NATO Hawk Production and Logistics Office
NIIN	National Item Identification Number
NIMSC	Non-consumable Item Materiel Support Code
NMCS	Not Mission Capable Supply
NMFC	National Motor Freight Classification
NOA	Notice of Availability
NSN	National Stock Number
OASD	Office of the Assistant Secretary of Defense
OCONUS	Outside Continental United States
OSD	Office of the Secretary of Defense
PBL	Performance Based Logistics
PCH&T	Packing, Crating, Handling, and Transportation
PD	Priority Designator
PEC	Production Equipment Code
PICA	Primary Inventory Control Activity

ABBREVIATION OR ACRONYM	DEFINITION
PIIN	Procurement Instrument Identification Number
POD	Port of Debarkation
POE	Port of Embarkation
PRC	Process Review Committee
PRN	Purchase Request Number
PWRMS	Pre-positioned War Reserve Materiel Stock
PWRR	Pre-positioned War Reserve Requirement
RAD	Required Availability Date
RCN	Record Control Number
RDD	Required Delivery Date
RDO	Redistribution Order
RDP	Required Delivery Period
RFID	Request for Implementation Date
RHF	Requisition History File
RIC	Routing Identifier Code
ROK	Republic of Korea
ROP	Reorder Point
RP or rp	Record Position or record position
RRAM	Real-time Reutilization Asset Management
S/A	Service/Agency
SAMM	Security Assistance Management Manual
SAO	Security Assistance Organization
SAP	Security Assistance Program
SC	Security Cooperation
SCA	Stock Control Activity
SCC	Supply Condition Code
SDD	Standard Delivery Date

ABBREVIATION OR ACRONYM	DEFINITION
SDDC	Military Surface Deployment and Distribution Command
SDR	Supply Discrepancy Report
SEAVAN	Commercial or Government-Owned (or leased) Shipping Container
SECNAVINST	Secretary of the Navy Instruction
SED	Shipper's Export Declaration
SF	Standard Form
SICA	Secondary Inventory Control Activity
SLOA	Standard Line of Accounting
SMCA	Single Manager for Conventional Ammunition
SOS	Source of Supply
SRC	Shipment Release Code
SSA	Supply Support Arrangement
SD&D	Supply Storage and Distribution (Retail BRAC)
SUPPADD	Supplementary Address
SWOP	Special Weapons Ordnance Publication
TAC	Transportation Account Code
TAC	Type Address Code
TAV	Total Asset Visibility
TCMD	Transportation Control and Movement Document
TCN	Transportation Control Number
TDD	Time Definite Delivery
TDR	Transportation Discrepancy Report
TM	Technical Manual
TO	Technical Order
TP	Technical Publication
TSDC	Transportation to Supply Documentation Correlation
UFC	Uniform Freight Classification

ABBREVIATION OR ACRONYM	DEFINITION
U/I	Unit of Issue
UMMIPS	Uniform Materiel Movement and Issue Priority System
UND	Urgency of Need Designator
UII	Unique Item Identifier
UIT	Unique Item Tracking
UPS	United Parcel Service
U.S.	United States
USAF	United States Air Force
USASAC	United States Army Security Assistance Center
USMFT	U.S. Message Text Format
USML	United States Munitions List
USPS	United States Postal Service
WPOD	Water Port of Debarkation
WPOE	Water Port of Embarkation
XML	eXtensible Markup Language

C2. CHAPTER 2

PREPARATION AND SUBMISSION OF REQUISITIONS, CANCELLATIONS, AND FOLLOW-UPS

C2.1. PREPARATION OF REQUISITIONS

C2.1.1. Requisitions will be prepared in one of the following formats described under Appendix AP1, Forms/Message Format (Introduction) or Defense Messaging System (DMS), using the coding structures shown in Appendix AP2.2: C2.1.1.1. [DD Form 1348](#), "DoD Single Line Item Requisition System Document (Manual)."

C2.1.1.2. [DD Form 1348M](#), "DoD Single Line Item Requisition System Document (Mechanical)."

C2.1.1.3. [SF 344](#), "Multiuse Standard Requisitioning/Issue System Document."

C2.1.1.4. [DD Form 1348-6](#), "DoD Single Line Item Requisition System Document (Manual-Long Form)."

C2.1.1.5. [DD Form 1348-1A](#), "Issue Release/Receipt Document" (acceptable and preferred as a requisition when requesting property directly from DLA Disposition Services Field Offices).

C2.1.1.6. [DD Form 1348-2](#), "Issue Release/Receipt Document, with Address Label."

C2.1.2. The manual form (DD Form 1348, SF 344, or DD Form 1348-6) will be used only when:

C2.1.2.1. Facilities are not available to the requisitioning activity to enable electronic transmission of documents in data pattern format, or when computer-readable machine-sensible facilities are not available to the requisitioning activity.

C2.1.2.2. The requisition coding structure does not provide sufficient data to assist the source of supply in making supply decisions. Use of exception data will cause delays in supply of materiel since each document containing such data must be withdrawn from routine processing, reviewed for the exception and continued in process after a decision has been made as a result of the review. Activities should not attempt to use exception data as a normal method for requisitioning materiel requirements. Limitations on the use of exception data are outlined in Paragraph C2.2.

C2.1.3. Requisitions for conventional ammunition will contain Advice Code 3Q, 3V, 3W, 3X, 3Y, or 3Z as applicable when usable Condition E stock is acceptable.

C2.1.4. Non-national stock number (NSN) requisitions will be prepared with document identifier code (DIC) A02 or A0B in DD Form 1348m when the contractor and Government entity (CAGE) and part number do not exceed the part number field and the item can be identified by additional data in record position (rp) 70-80 as indicated in Appendix AP3.4. Otherwise, use DD Form 1348-6. This also applies to non-NSN lumber products.

C2.1.5. The manual forms (DD Form 1348 and 1348-6) will be used as exception media when there are no available mechanical transmission methods. Use Appendix AP3, Formats (Introduction), and Appendices AP3.2, AP3.5, and AP1.8 (for messages) to prepare manual forms of requisitioning in the number of copies as specified by individual Components.

C2.1.6. The mechanical transaction will be used as the normal requisitioning medium and will be transmitted electronically to the source of supply via the Defense Automatic Addressing System (DAAS). Use the Appendix AP3.2 format to prepare the mechanical transaction.

C2.1.7. DMS may be used when:

C2.1.7.1. Data communication facilities are not available to permit document transmission by mechanized media.

C2.1.7.2. The document contains exception data and/or rapid document transmission is required under the assigned priority designator (PD).

C2.1.8. Under exception circumstances, requisitions may be prepared on DD Form 1348 or 1348m and read to the appropriate source of supply by telephone in exact record position alignment. When requisitions are relayed by telephone, confirmation copies are not required and will not be forwarded.

C2.1.9. Requisitions for perishable and nonperishable subsistence will be prepared using the following special instructions:

C2.1.9.1. All subsistence requisitions will contain the applicable type of pack in rp 21. See codes in Appendix AP2.20.

C2.1.9.2. All subsistence requisitions will contain a specific Required Delivery Date (RDD) (day of year format) in rp 62-64.

C2.1.9.3. Brand name resale item requisitions will contain DIC A04 or A0D in rp 1-3.

C2.1.9.4. Brand name resale item identification numbers will be entered in rp 8-20, using Appendix AP2.5, paragraph AP2.5.7.

C2.1.9.5. To accommodate a condition peculiar to brand name resale subsistence requisitioned by or for OCONUS (Outside the Continental United States)

activities, Advice Code 2C will be entered in rp 65-66 to convey advice to the source of supply to fill or kill an unfilled quantity which cannot be shipped by a vendor to arrive overseas within 30 days after the RDD. To implement this authority, the source of supply will contact the vendor to determine whether shipment has been made when the item has not been received at the transshipping depot by the contract delivery date plus 15 days. If shipment has not occurred, procurement/requisition cancellation action will be initiated by the source of supply and the customer will be furnished appropriate supply status. If the vendor has made shipment, cancellation of the procurement cannot be effected. Shipments that cannot be shipped to arrive at the OCONUS destination within 30 days after the RDD will be put in stock by the transshipping depot to fill future requirements. The source of supply will furnish appropriate rejection status to the customer.

C2.1.10. In the requisition document, follow-up (no supply status received) document, and cancellation (no supply status received) document, the identification code and the reference identification code will appear in documents applicable to part number requisitions (DICs A02 and A0B only). Materiel release denials (MRD) based on materiel release orders (MROs) issued by all activities will contain a fund code in rp 52-53. Referral order documents to DLA sources of supply from certain Navy stock points without computer capability may not include the date of receipt of demand in rp 67-69.

C2.1.11. The manual form ([DD Form 1149](#), Requisition and Invoice/Shipping Document) is used as a requisition and shipping document as specified by other DoD regulations. The DD Form 1149 will not be used for any processes under MILSTRIP.

C2.1.12. Requisitions for conventional ammunition that should not be delivered before a specific date or later than a specific date may contain a required delivery period (RDP)¹ in rp 62-64. The formula for expressing an RDP is provided in Appendix AP2.14².

C2.1.13. Requisitions will be prepared using valid DoD activity address codes (DoDAAC) for the intended purpose(s). DoDAACs designated as the requisitioner, bill-to, or ship-to activity will be validated based upon the authority code assigned to each DoDAAC in the DoD activity address file (DoDAAF) and business rules described below. Refer to DAAS edit of incoming requisitions below for edit rules.

C2.1.14 Conformance with single line of accounting (SLOA)/accounting classification requires any initiation of an obligation to include SLOA mandated standard financial information system (SFIS) elements.³ Transition to DLMS requisition transactions is required to support inclusion of SLOA required elements. Pending full implementation of SLOA under DLMS, DLA Transaction Services will facilitate interoperability by updating selected SLOA data fields

¹ Foreign military sales (FMS) and Grant Aid requisitions are excluded from RDP procedures.

² Use of RDP for conventional ammunition last reported as not implemented by U.S. Air Force or Navy. Refer to AMCL 148.

³ Refer to ADC 1043.

based upon the requisitioner's Fund Code when moving from a legacy environment to a DLMS compliant system.

C2.2. LIMITATION ON SUBMISSION OF EXCEPTION DATA REQUISITIONS

C2.2.1. To enable sources of supply to process requisitions in a timely manner to meet issue priority group, standard delivery dates, or required delivery dates, requisitioners should attempt to limit repetitive submission of requisitions containing exception data, particularly those that are to satisfy high priority requirements. Requisitioners should use available MILSTRIP capabilities to ensure that automated processes are used to the maximum possible extent. The processing of exception data requisitions is a resource-intensive process that is prone to errors and generally delays required support. Sources of supply receiving requisitions with unnecessary exception data such as "ship by commercial air," "do not use postal system," "ship by fastest traceable means," or "ship overnight delivery" are authorized to delete such information, change the exception DIC to a non-exception DIC, and continue processing. Sources of supply will process all requisitions under the standards of the Uniform Materiel Management and Issue Priority System (UMMIPS) ([DoDM 4140.01](#), "DoD Supply Chain Materiel Management Procedures," February 10, 2014). Within the UMMIPS time segment for transporting the materiel, it is the shipper's prerogative to select the mode of shipment based on time, distance, item characteristics, and economic factors. The repetitive use of the same exception ship-to address is an uneconomical way of doing business for all concerned. A separate DoDAAC assignment for this type of ship-to address should be made or the type of address code (TAC) 2 address of the involved activity should be changed and the resulting DoDAAC(s) used on applicable requisitions. Activities having multiple locations should assign a separate DoDAAC to each receiving location. It is incumbent upon the requisitioner to work with the applicable Service focal point to develop procedures to automatically process requisitions.

C2.2.1.1. Authorized conditions for use of exception ship-to addresses are listed below. Requisitions containing exception ship-to addresses other than those listed will be rejected with Status Code D6.

C2.2.1.1.1. Sales/donations/loans/issues of materiel to qualifying Federal, state, or civil organizations or individuals approved by the Service Secretaries.

C2.2.1.1.2. Issues of nuclear assets as directed by Defense Threat Reduction Agency (DTRA) Department of Energy (DOE) contractors.

C2.2.1.1.3. Materiel in Supply Condition Code L to contractors.

C2.2.1.1.4. Issues required by national emergency or natural disasters.

C2.2.1.1.5. Shipments of ammunition requiring special controls.

C2.2.1.1.6. Shipments to contractors for special testing.

C2.2.1.1.7. Requisitions from deployed Naval units with an R or V in rp 30; E, G, or W in rp 40; 01, 02, or 03 in rp 60-61; and 999 in rp 62-64.

C2.2.1.1.8. DoD EMALL-generated requisitions using an International Merchant Purchase Authorization Card (IMPAC) card as the method of payment.

C2.2.1.2. Exception data will normally be limited to the following:

C2.2.1.2.1. Non-NSN requirements that exceed the stock or part number field and/or require additional information.

C2.2.1.2.2. Non-NSN lumber products and other commodities identified and ordered by description only.

C2.2.1.2.3. Authorization/identification for items when such requirement is imposed by the inventory control point (ICP) or by the parent Service or the requisitioning activity.

C2.2.1.2.4. NSN items in Federal supply class (FSC) 5510, 5520, and 5530 requiring specification data; such as, species and/or grade.

C2.2.1.2.5. NSN requirements needing additional identifying information (e.g., requisitions initially rejected with Status Code CG or CJ).

C2.2.1.2.6. Requisitions for the Navy's LEVEL 1/SUBSAFE program and nuclear reactor plant materiel.

C2.2.1.2.7. NSN items for chemicals for boiler water feed water analysis.

C2.2.1.2.8. Requisitions used to establish a registered user with the ICP in a primary inventory control activity/secondary inventory control activity (PICA/SICA) situation.

C2.2.1.2.9. Requisitions for Marine Corps prepositioned war reserve (PWR) or Pre-Positioning Ships Program.

C2.2.2. Commanders will approve, or delegate in writing to specific personnel to approve, the submission of exception data requisitions.

C2.2.3. Automated submissions of requisitions containing exception ship-to addresses may be authorized by agreement with the source of supply. Automated submissions will include identification of the customer via a system-generated customer identification code that cannot be overridden by the user as described under Appendix AP1.35, Customer Identification. DAAS will generate the customer identification for automated submissions (e.g., via Defense Automatic Addressing System Automatic Message Exchange System (DAMES) of the DLA-supported DIC YRZ requisition trailer for ship-to exception data.

C2.3. PREPARATION OF NOT MISSION CAPABLE SUPPLY AND ANTICIPATED NOT MISSION CAPABLE SUPPLY REQUISITIONS

C2.3.1. Not mission capable supply (NMCS) is a materiel condition indicating that systems and equipment are not capable of performing any of their assigned missions because of maintenance work stoppage due to a supply shortage ([DoDI 3110.05](#), "Readiness-based Materiel Condition Reporting for Mission-Essential Systems and Equipment." September 25, 2006). Individual Service condition reporting system (e.g., Air Force mission impaired capability awaiting parts (MICAP) or Navy Casualty Reporting (CASREP)) may require the same qualifying criteria as NMCS but do not automatically generate NMCS requisitions.

C2.3.2. Expedited Handling Signal 999

C2.3.2.1. PDs 01-03, requisitions for items causing mission-essential systems and equipment to be NMCS, will be prepared to contain code 999 in rp 62-64 in lieu of the RDD. Code 999 will identify documents related to critical items and requiring expedited handling. When entered into requisitions, code 999 will be perpetuated on MROs and DD Form 1348-1A (or DD Form 1348-2.) This procedure applies only to materiel being shipped to U.S. Forces OCONUS and to CONUS Forces alerted for OCONUS deployment within 30 days of the date of the requisition.

C2.3.2.2. Code 999 will be used to identify the need for expedited handling only when the conditions specified below are met. (The Commanding Officer of the requisitioning activity will either personally review, or delegate in writing to specific personnel the authority to review, all requisitions identified for expedited handling to certify compliance with prescribed criteria.) The requisitioning unit must possess Force/Activity Designator (F/AD) I, II, or III and

C2.3.2.2.1. The required items or equipment are causing mission-essential systems or equipment to be incapable of performing any of their assigned missions (NMCS) or

C2.3.2.2.2. The required items or equipment have been identified during maintenance or testing as necessary to prevent mission-essential system or equipment from being unable to perform assigned operational missions or tasks within five days of the date of the requisition.

C2.3.2.3. Expedited handling signal 999 does not apply to foreign military sales (FMS) and Grant Aid requisitions.

C2.3.2.4. For NMCS conditions other than 999, the following procedures will apply:

C2.3.2.4.1. PD must be 01-08.

C2.3.2.4.2. Enter N in rp 62 of requisitions applicable to NMCS conditions originating at activities where forces in CONUS are not alerted for

deployment. FMS requisitions applicable to NMCS conditions will contain an N in rp 62 that will identify transactions related to critical items and requiring expedited handling.

C2.3.2.4.3. Entries in rp 63-64 are considered non-significant on inter-Component requisitions.

C2.3.2.4.4. These documents will be processed using the PD in rp 60-61.

C2.3.2.5. Anticipated not mission capable supply (ANMCS) is a condition that is anticipated to occur within 15 days in the CONUS or 20 days OCONUS that will result in equipment becoming deadlined for parts, engines going out of commission for parts, aircraft going out of commission for parts, and a ship's capability being impaired for parts. Requisitions for materiel to prevent degradation of the mission capability of such systems/equipment will be prepared as follows:

C2.3.2.5.1. PD must be 01-08.

C2.3.2.5.2. Enter E in rp 62 of requisitions applicable to ANMCS conditions. FMS requisitions applicable to ANMCS conditions will contain an E in rp 62 that will identify transactions related to critical items and requiring expedited handling.

C2.3.2.5.3. Entries in rp 63-64 are considered non-significant on inter-Component requisitions.

C2.3.2.5.4. These documents will be processed under the PD in rp 60-61.

C2.3.2.6. NMCS and ANMCS requisitions⁴ will be submitted only for materiel in the quantities needed to return the mission essential system or equipment to mission capable/operationally ready status or when items are not available in ready-for-issue condition at the supporting post, camp, station, or OCONUS theater. Use overnight or next day delivery service for NMCS and ANMCS shipments whenever possible.

C2.3.2.7. Commanders will approve, or delegate in writing to specific personnel the authority to approve, all NMCS/ANMCS requisitions in writing and submit the requisitions by the most expeditious means. NMCS/ANMCS requisitions will be submitted only for parts required for installation on or repair of mission-essential systems and equipment, without which the Commander is unable to perform assigned Service operation/mission.

C2.4. RESERVED

C2.5. RESERVED

⁴ Refer to MILSTRIP, C2.2., Limitation on Submission of Exception Data Requisitions..

C2.6. PREPARATION OF PREPOSITIONED WAR RESERVE MATERIEL STOCK REQUISITIONS

C2.6.1. Requisitions for the initial fill of prepositioned war reserve materiel stock (PWRMS) consumable item requirements will be prepared to contain Demand Code O (alpha) in rp 44 and Project Code 3AA in rp 57-59 and may be prepared as “funded” or “unfunded” requisitions except that unfunded requisitions are not to be submitted to GSA by DoD Activities. Replenishment PWRMS requisitions will contain Project Code 3PR.

C2.6.2. Funded requisitions for PWRMS requirements will contain a Signal Code other than D or M (Appendix AP2.10) in rp 51 and appropriate fund code entries in rp 52-53 (AP2.11). Normally, funded requisitions for PWRMS requirements will contain only PDs 11-15 as appropriate, except that PDs 01-03, as appropriate, may be entered when an overriding operational situation justifies immediate supply support.

C2.7. PREPARATION OF REQUISITIONS FOR ISSUE OF SERVICE-OWNED, SINGLE MANAGER FOR CONVENTIONAL AMMUNITION-MANAGED ITEMS BELOW ESTABLISHED STOCK RESERVATION LEVELS. Service owners of Single Manager for Conventional Ammunition (SMCA)-managed items may grant authority to the SMCA ICP to issue assets below all established stock reservation levels. This authority will be conveyed to the SMCA ICP online by the Service owners with Advice Code 2S entered in rp 65-66 of the requisition or referral order.

C2.8. PREPARATION/PROCESSING OF REQUISITIONS SUBMITTED VIA INTERNET ORDERING APPLICATIONS. Developers and users of internet ordering applications that permit MILSTRIP requisitions to be initiated outside the responsible DoD Component’s supply system (e.g., direct customer input to DoD EMALL, GSA Global) will take precautions to ensure that only authorized personnel place orders and all standard financial and logistics procedures are followed.

C2.8.1. DoD Components authorizing the use of ordering processes external to the Component-sponsored supply system will:

C2.8.1.1. Establish internal controls to identify/approve authorized users. This may be accomplished in coordination with the ordering application program management or independently in the absence of a satisfactory registration program for the internet ordering process.

C2.8.1.2. Notify users that they are required to manually establish an obligation for requisitions dependent on interfund payment procedures prior to/concurrent with placing orders via internet ordering applications, except where an interface is established with the requisitioner’s Component application to validate funds availability and establish an obligation.

C2.8.1.3. Ensure that appropriate procedures are established to record the demand and establish a due-in/pre-positioned materiel receipt under DoD MILSTRAP/DLMS-based upon status provided by either the source of supply or

delegated source. Alternative manual Component procedures may be employed pending systemic interfaces to support return of supply and shipment status by either the source of supply or delegated source.

C2.8.1.4. Ensure materiel receipt acknowledgement under DoD MILSTRAP/DLMS procedures via systemic interface or, where not available, instruct users to provide receipt notification via DoD EMALL (this includes non-EMALL originated orders).

C2.8.2. Sources of supply authorizing the use of ordering processes external to the customer's Component-sponsored supply system will:

C2.8.2.1. Coordinate with DoD Components to establish controls to ensure users are identified and authorized. If a satisfactory registration program is not available, users must be alerted to comply with Component-directed procedures.

C2.8.2.2. Support adherence to standard financial procedures via systemic interface or manual procedures as follows:

C2.8.2.2.1. Establish an interface between the external ordering application and the appropriate Component-sponsored application to validate funds availability and establish the obligation; or

C2.8.2.2.2. Pending development of automated processing, alert users to comply with Component-directed manual procedures.

C2.8.2.2.3. Procedures for real-time funds availability for on-line applications are provided under [DLM 4000.25](#), "Defense Logistics Management System Manual" (DLMS) Volume 4, Chapter 7⁵.

C2.8.2.3. Use standard requisition formats under MILSTRIP/DLMS where necessary to transmit the requisition from the external ordering application to the source of supply for further processing.

C2.8.2.4. Provide order and shipment status information to the customer and applicable status recipients in accordance with MILSTRIP/DLMS.

C2.8.2.5. Where feasible, internet ordering applications will integrate use of a replicated DoDAAC table to perform validation of requisitions for authorized ordering, bill-to, and ship-to activities according to the DoDAAC authority code. If the DoDAAC fails the authority code edits in C2.28.11., the transaction will be rejected.

⁵ Refer to ADC 328, "Off-Line" Requisition Processing: Internet Ordering Application Request for Component Verification of Funds Availability and Recording of the Financial Obligation.

C2.9. SUBMISSION OF REQUISITIONS AND RELATED TRANSACTIONS

C2.9.1. Frequency of submitting requisitions is the sole prerogative of the requisitioner and, except for subsistence items, the distribution systems will not prescribe scheduling. Requisitions will be submitted when necessary to meet requirements for stock or to meet specific requirements for immediate use. To make the system more efficient and cost-effective, activities should consider consolidating requirements to reduce the submission of low-value requisitions.

C2.9.2. Methods of submission of requisitions will be as prescribed in chapter C1. Special requirements for submitting government furnished materiel (GFM) requisitions are contained in Chapter C11⁶.

C2.9.3. The requisition submission time period extends from the date of the requisition to the date of receipt by the initial wholesale source of supply (e.g., ICP or stock point) that maintains any asset availability records for the purpose of filling materiel demands or ordering other supply action.

C2.9.3.1. Date of requisition (as shown in requisition document number field) will indicate the actual date of transmittal from the requisitioner to the initial source of supply. If requisitions are predated to facilitate local processing, the requisition date will be amended (if necessary) to reflect the true date of transmittal.

C2.9.3.2. Time consumed by review/approval of intermediary control offices between the requisitioner and initial source of supply is counted in the time standard for this segment.

C2.9.4. The service/agency (S/A) implementation of this provision will provide for establishment of controls to ensure transmission of requisitions on the document number date. Controls will also be established to ensure non-duplicative transmission or receipt of requisitions.

C2.9.5. Requisitions with DICs A0E and A05 will be transmitted by methods other than data pattern or computer readable fixed length format. When these requisitions are mailed, the envelope will be conspicuously marked "MILSTRIP EXCEPTION DATA REQUISITIONS."

C2.9.6. DIC AF_ follow-ups and DIC AC_ cancellations on DIC A0E or A05 requisitions will not include the exception data.

C2.9.7. DIC AT_ follow-ups and DIC AM_ modifier transactions will include the exception data. Message follow-ups (DIC AT_) on a requisition with exception data will be prepared as prescribed in Appendix AP1.9. Message modifier (DIC AM_) with exception data will be prepared as prescribed in Appendix AP1.8.

⁶ Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

C2.10. RESERVED

C2.11. MAINTENANCE OF REQUISITION AND DUE-IN FILES

C2.11.1. Procedures for maintenance of requisition and due-in files are the responsibility of each S/A.

C2.11.2. Requisitioners will ensure that status and materiel receipts are expeditiously processed to requisition and due-in files to preclude unnecessary follow-ups.

C2.11.3. Receipt take up time standards for the requisitioner are one calendar day for PDs 01-08 and three calendar days for PDs 09-15.

C2.12. RESERVED

C2.13. FOLLOW-UPS

C2.13.1. Follow ups should be submitted by the requisitioner, supplementary address (SUPADD), or the activity designated by a significant entry in rp 54, based on a need for information and criteria prescribed herein. For retail transportation and supply activities participating in the supply receipt and acknowledgement interchange, documented in DLM 4000.25, Volume 3, Chapter 2, follow-ups should be submitted to the servicing transportation activity in accordance with normal supply procedures, with the exception of follow-ups for multi-packs and assemblages (e.g., medical), which will be executed at the lead document number, assemblage identification number (AIN) respectively.

C2.13.2. Follow-up inquiries consist of five types, as follows:

C2.13.2.1. Follow-ups submitted to obtain the latest status of requisitions. These follow-up inquiries will be prepared to contain DIC AF (one through three) as prescribed in Appendix AP2.1.

C2.13.2.2. Follow-ups submitted to obtain the latest status on requisitions and which may be processed as requisitions when sources of supply have no record of receipt of the original requisitions. These follow-up inquiries will be prepared to contain DIC AT_ (one through five and seven or A through E) as prescribed in Appendix AP2.1. When an AT_ is submitted, the DLA Transaction Services authority code edits discussed in C.2.28.11 will be applied.

C2.13.2.3. Follow-ups submitted as requests to improve estimated shipping dates (ESD) contained in previously furnished supply status documents. These follow-up inquiries will be prepared to contain DIC AFC, as prescribed in Appendix AP2.1. These AFC follow-up inquiries will be prepared only for transactions applicable to PDs 01-08, and will be submitted only after receipt of supply status reflecting ESDs not commensurate with materiel usage or need dates.

C2.13.2.4. Follow-ups submitted to obtain latest status on previously submitted cancellation requests and which may be processed as cancellation requests provided the original requests were not received. These follow-ups will contain DICs in the AK_ series.

C2.13.2.5. Follow-ups submitted to obtain the DoDAAC of the initial transportation shipping activity for tracing shipments under [DTR 4500.9-R](#), "Defense Transportation Regulation".⁷

C2.13.3. Message follow-ups will be prepared as prescribed in Appendix AP1.9.

C2.13.4. DIC AFY follow-up inquiries will be submitted to the source of supply when the initial shipment tracing action results in a negative response due to the inability to determine the initial (origin) transportation shipping activity⁸.

C2.13.5. DICs AF1, AF2, and AF3 and AT_ follow-up inquiries will be submitted only under the following criteria:

C2.13.5.1. Status data is not on hand to indicate a delay in receipt of materiel beyond the SDD or RDD (not applicable to follow-up inquiries requesting improvement in ESDs).

C2.13.5.2. The UMMIPS order and shipping time standard for receipt of materiel has elapsed for requisitions on which status had not been requested.

C2.13.5.3. Timeframes for submission of follow-ups:

C2.13.5.3.1. For PD 01-08 demands - only after expiration of at least three days from date of the requisition or transaction date of the latest supply status.

C2.13.5.3.2. For PD 09-15 demands - only after expiration of at least seven days from date of the requisition or transaction date of the latest supply status.

C2.13.6. Follow-ups will be submitted to the source of supply to which the requisition was submitted, except when supply status has been received indicating that another activity is responsible for processing the demand. When supply status has been received, the follow-up will be directed to the activity indicated as currently processing the requisition (e.g., the last known source of supply).

C2.13.7. Activities initiating follow-up documents will take into consideration the fact that the source of supply may not have a record of having received the original requisition. When no positive supply status has been received and no previous cancellation request (DIC AC_) has been submitted, the requisitioner or other authorized activity may follow up only with the appropriate document from the DIC AT_

⁷ Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by GSA. Refer to AMCL 5.

⁸ Ibid.

series. Such DIC AT_ series documents will contain the same character in the third position of the DIC as the original requisition and will be submitted under media and other rules applicable to such requisitions. The AT_ series of follow-ups will be treated as requisitions if sources of supply have no record of the original requisitions. Duplicate document number edits by the source of supply will preclude duplicate processing and shipment if the original requisition is subsequently received by the source of supply.

C2.13.8. When positive supply status has been received, the requisitioner or other authorized activity may use any type of follow-up, subject to restrictions contained elsewhere in this manual.

C2.13.9. Sources of supply may follow up on a shipping activity, with the exception of follow-ups requesting improvement in ESDs, utilizing the MRO format with DIC AF6.

C2.13.10. DIC AK_ follow-ups may be submitted 10 days after submission of the original DIC AC_ cancellation request if no acknowledgment of receipt of the DIC AC_ is received. If status is not received within 10 succeeding days, another DIC AK_ follow-up may be submitted. If status is received acknowledging receipt of the DIC AC_ or DIC AK_, no further follow-up may be submitted until 30 days after receipt of last status.

C2.14. RESERVED

C2.15. REQUEST FOR SUPPLY ASSISTANCE

C2.15.1. Requests for supply assistance may be initiated to the source of supply on previously submitted PD 01-08 requisitions as shown in Appendix AP1.10. Authority to originate a supply assistance request will be prescribed in S/A regulations. The first line in the body of narrative messages must contain the words "Supply Assistance Request." Supply assistance includes status of requisitions, timely supply of requirements, item substitutability and interchangeability, release of cancellation of backordered requisitions, and diversion of materiel shipments. A request for assistance may be accomplished by electronic mail (computer–Global Information Grid), message, letter, or telephone to the appropriate source of supply. Telephone requests should not exceed seven lines; however, the limitation of items will be determined by the ability of the source of supply to record the items and initiate timely responses. Replies to supply assistance requests will include an information copy to each addressee included in the incoming request.

C2.15.2. The request should not be generated until supply status indicating open status has been received.

C2.16. RESERVED

C2.17. CANCELLATION OF REQUISITIONS

C2.17.1. Cancellation of requisitions may be initiated by the requisitioner, the SUPADD, the activity designated by the entry in rp 54, S/A headquarters, or by

authorized command elements. If cancellations are initiated by other than the requisitioner, the responsibility for advising other interested activities of this action is vested in the activity having initiated the cancellation. Cancellation requests can be initiated as single line transactions or by narrative message containing one or more single line cancellation transactions. For retail transportation and supply activities participating in the supply receipt and acknowledgement interchange, documented in DLM 4000.25, Volume 3, Chapter 2, cancellation requests will be submitted to the servicing transportation activity in accordance with normal supply procedures, with the exception of cancellation requests for assemblages (e.g., medical), which will be executed at the AIN.

C2.17.2. Events such as base closures, termination of special projects, ship and unit inactivation, termination of agreements, or termination of vessel outfitting or construction can necessitate the requirement for mass or universal cancellation of multiple lines. In some instances, the S/A headquarters would be aware that a total project or total requirement for a single basis is no longer required and should be canceled. Thus, the S/A headquarters element could initiate the requests for mass or universal cancellation of multiple lines. Such requests will be submitted by message to the S/A designated focal points listed in Chapter C8.

C2.17.3. Under normal circumstances, cancellation requests represent a discontinued need of specific items and quantities. Funds will not be deobligated and individual due-in records will not be updated until status has been received indicating that cancellation has been accomplished. Accordingly, single line requisition cancellation is the preferred method. Single line cancellation actions will be processed under Chapter C3, Paragraphs C3.27. through C3.34. The preparation of single line cancellation requests will be accomplished using the format reflected in Appendix AP3.7.

C2.17.4. Single line cancellation requests will be submitted to the last known source holding the applicable requisitions.

C2.17.5. Single line item cancellation requests will not be submitted under the following circumstances:

C2.17.5.1. When a CONUS activity has received notice of shipment (DIC AS_ or DD Form 250 (Material Inspection and Receiving Report)), advising that shipment from a contractor's facility or a depot has occurred

C2.17.5.2. When an OCONUS Activity has received shipment status and

C2.17.5.2.1. the line item value of the cancellation is less than \$200, or

C2.17.5.2.2. the materiel has been shipped by air mail or parcel post, or

C2.17.5.2.3. the materiel was shipped more than:

C2.17.5.2.3.1. 10 days by air shipment to aerial port of embarkation (APOE).

C2.17.5.2.3.2. 45 days by surface shipment to water port of embarkation (WPOE).

C2.17.6 Single line item cancellation requests will normally be submitted for conditions not excluded by paragraph C2.17.5., when a discontinued need for a requisition quantity occurs regardless of line item dollar value or received status. Such submission will enable sources of supply to properly adjust demand, when appropriate, and initiate cancellation action, when feasible.

C2.17.7. Single line item cancellation requests submitted against requisitions for which Status Code BV was received may result in billing for transportation charges and/or contract termination costs in the event that the source of supply is able to effect cancellation/diversion. (See Chapter C3, Paragraph C3.28.9.)

C2.17.8. The responsibility for the utilization or disposition of materiel for which cancellation or diversion to an alternate consignee could not be effected is that of the consignee, the appropriate commander or Service headquarters.

C2.17.9. When shortages occur for previously canceled or rejected materiel, new requisitions with new document numbers, citing appropriate issue PDs, will not be submitted to sources of supply.

C2.18. RESERVED

C2.19. MODIFICATION OF REQUISITIONS

C2.19.1. A requisition modifier may be initiated by the requisitioner, SUPADD, or control office to modify previously submitted requisitions. Restrictions for modifying GFM requisitions and associated transactions are contained in Chapter C11⁹.

C2.19.2. A requisition modifier may be used to change/modify the following fields in an original requisition document:

C2.19.2.1. Media and Status, rp 7.

C2.19.2.2. Supplementary Address, rp 45-50.

C2.19.2.3. Country FMS Offer/Release Option, rp 46 (FMS requisition).

C2.19.2.4. Freight Forwarder, rp 47 (FMS requisition).

C2.19.2.5. Signal, rp 51.

⁹ Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

C2.19.2.6. Fund, rp 52-53.

C2.19.2.7. Distribution, rp 54.

C2.19.2.8 Project, rp 57-59.

C2.19.2.9. Priority Designator, rp 60-61.

C2.19.2.10. Required delivery date or required delivery period (conventional ammunition only)¹⁰, rp 62-64. C2.19.2.11. Advice, rp 65-66.

C2.19.3. For requisitions that are identified for continued supply action and/or shipment processing during mass cancellation situations, modifiers (DIC AM_) will be submitted at the earliest possible date and will contain an expedited handling signal "555" in the RDD field, rp 62-64. (See chapter C8.)

C2.19.4. A requisition modifier, DIC AM_ will be prepared by originating activities completing all prescribed data element entries for a requisition. The requisition modifier is usually submitted when changes to existing fields are needed to expedite processing of the requisition.

C2.19.4.1. Entries in the requisition modifier may differ from that in the original requisition only to reflect changes to one or any combination of the fields identified in subparagraph C2.19.2..

C2.19.4.2. When the SUPADD (rp 45-50), the project (rp 57-59), the RDD (rp 62-64), or the advice (rp 65-66) of the DIC AM_ is blank, these fields of the original requisition will be modified accordingly (subsistence requisitions are excluded from RDD deletion provisions).

C2.19.5. The activity initiating a requisition modifier will be responsible for furnishing notification of such action to other interested activities, such as the requisitioner and SUPADD, when modifiers are initiated by control offices. The requisition modifier will be transmitted to the last known source of supply.

C2.19.6. When the priority of a previously requisitioned item is modified and the quantity required is greater than the previously requisitioned quantity, a requisition modifier will be submitted for the original quantity and a new requisition will be submitted for the additional quantity required under the new priority. If the required quantity is less than the previously requisitioned quantity, a new requisition will be submitted for the quantity required under the new priority, and if the quantity in the original requisition will be excess to needs, a cancellation request for this requisition should be submitted.

¹⁰ Use of RDP for conventional ammunition last reported as not implemented by U.S. Air Force or Navy. Refer to AMCL 148..

C2.19.7. When a requisition modifier is submitted to modify the supplementary address, signal code, or fund code, the DAAS DoDAAC authority code edits discussed in C2.28.11 will be reapplied.

C2.20. RESERVED

C2.21. REQUISITIONING DoD EXCESS PERSONAL PROPERTY FROM DLA DISPOSITION SERVICES¹¹

C2.21.1. DoD activities and, under certain circumstances, authorized Federal civil agencies are authorized to requisition excess personal property through DLA Disposition Services or directly from a DLA Disposition Services Field Office. Activities will request, through an accountable supply officer, only that property that is authorized by parent headquarters or command and will not request quantities of property that exceed authorized retention quantities. Each S/A will furnish DLA Disposition Services the Federal condition codes that are acceptable in relation to the supply condition code being requisitioned. DLA Disposition Services maintains a standardized and centralized control and accounting system for all excess and surplus personal property locations in the DLA Disposition Services Field Offices, and provides visibility of such property through a variety of utilization screening procedures. (See [DoD 4160.21-M](#), "Defense Materiel Disposition Manual" for utilization policy and procedures.)

C2.21.1.1. Requisitions from DoD Activities for excess personal property will normally be routed via DAAS to DLA Disposition Services for processing or the requisition may be hand-carried to the DLA Disposition Services Field Office for property that is selected, scheduled for pickup, or required as a result of screening at the DLA Disposition Services Field Office. The RIC of the DLA Disposition Services Field Office should be placed in rp 4-6 of DD Form 1348-1A (or DD Form 1348-2) for requisitions hand-carried to a DLA Disposition Services Field Office. Activities or units unable to submit requisitions through DAAS may forward them directly to DLA Disposition Services by mail or by narrative message but it should be understood that this is not the standard procedure and should be discontinued as soon as the ability to use DAAS is realized.

C2.21.1.2. Requisitions submitted to DLA Disposition Services will be in the format specified in Appendix AP3.2, DLA Disposition Services RIC (S9D) in rp 4-6, with K, L, R, S, or T in rp 40; Signal D or M in rp 51 to denote free issue; Advice Code 2J (fill or kill) in rp 65-66 or blank; and the appropriate supply condition code in rp 71. For a specific item, the requisition will contain the Disposal Turn-in Document (DTID) number or Excess Report Number (ERN) in rp 67-80 (DTID suffix, if applicable, in rp 21). For nonstock numbered items, the DIC must be A0D or A04. Requisitions hand-carried to the DLA Disposition Services Field Office for pickup of property will be prepared on a DD Form 1348-1A (or DD Form 1348-2), as specified in Chapter C5, Paragraph C5.3. Authorized Federal civil agencies may requisition excess/surplus property from DLA

¹¹ Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.

Disposition Services using [SF 122](#), "Transfer Order-Excess Personal Property," or any other transportation order form approved by GSA under the [Federal Property Management Regulation](#) (FPMR) Subchapter 4, Part 101-43. All requisitions for small arms will be submitted under Paragraph C2.24. Packing, crating, handling and transportation (PCH&T) charges will be applied using DoDM 4140.01.

C2.21.1.2.1. DIC A0_ requisitions submitted through DAAS will be edited by DAAS to determine if the requisition is for excess personal property. The DAAS edit is as follows:

C2.21.1.2.1.1. If the requisition contains K, L, R, S, or T in rp 40 and a condition code is entered in rp 71, DAAS will route the requisition to DLA Disposition Services. If a condition code is not in rp 71 and a DTID number is entered in rp 67-80, DAAS will route the requisition to DLA Disposition Services.

C2.21.1.2.1.2. If a condition code is not in rp 71 and a DTID number is not in rp 67-80 and RIC S9D is entered in rp 4-6, DAAS will reject the requisition back to the message originator with a clear-text message stating, "INVALID FORMAT FOR DLA DISPOSITION SERVICES REQUISITION."

C2.21.1.2.1.3. If the conditions in Subparagraphs C2.21.1.2.1.1. and C2.21.1.2.1.2. above are false, DAAS will continue requisition processing.

C2.21.1.2.1.4. If the requisition RIC S9D in rp 4-6 and a condition code is entered in rp 71 and rp 40 does not contain K, L, R, S, or T, DAAS will route the requisition to DLA Disposition Services.

C2.21.1.2.1.5. If a condition code is not in rp 71, and rp 40 does not contain K, L, R, S, or T, and a DTID number is entered in rp 67-80, DAAS will route the requisition to DLA Disposition Services.

C2.21.1.2.1.6. If a condition code is not in rp 71 and rp 40 does not contain K, L, R, S, or T, and a DTID number is not in rp 67-80 and RIC S9D is in rp 4-6, DAAS will reject the requisition back to the message originator with a clear-text message stating "INVALID FORMAT FOR DLA DISPOSITION SERVICES REQUISITION."

C2.21.1.2.2. For validated excess personal property requisitions, DAAS will provide the requisitioner DIC AE9 supply status transaction with Status Code BM. Requisitions with DIC A0B or A02 and RIC S9D will not be processed by DAAS to obtain an NSN. DAAS will reject the requisition using a narrative message.

C2.21.1.3. Upon receipt of the requisition, DLA Disposition Services will select the requested item for issue or provide appropriate supply status if not available. If rp 65-66 are blank and the requested materiel is not available, DLA Disposition Services will place the requisition on the requisition retention file for 60 days and furnish Supply Status Code B1. If all of the requested materiel does not become available

during the 60-day retention period, the remaining unfilled quantity will be canceled using Status Code D1.

C2.21.1.3.1. If stock is available, DLA Disposition Services will transmit an MRO, DIC A5_ (DD Form 1348-1A) to the DLA Disposition Services Field Office. In those instances where a specific item has been requisitioned, the DTID number or ERN will be perpetuated on the MRO. MROs received by a DLA Disposition Services Field Office from DLA Disposition Services will be confirmed or denied, as appropriate. Responses by DLA Disposition Services Field Offices to follow-ups (DIC AF6) will be made using the MRO with DIC AR0; MRDs with DIC A6_; or the supply status document with DIC AE6, as appropriate.

C2.21.1.3.2. DLA Disposition Services will process single-line cancellation requests or requisition modifiers if the MRO has not been transmitted to the DLA Disposition Services Field Office or if the requisition is on the requisition retention file. DLA Disposition Services will not process mass cancellation requests.

C2.21.1.4. When the DLA Disposition Services Field Office issues materiel as a result of DD Form 1348-1A (or DD Form 1348-2) being hand-carried to the DLA Disposition Services Field Office, a materiel release confirmation (MRC, DIC AR0, will be prepared in the format of Appendix AP3.14 and transmitted to DLA Disposition Services.

C2.21.2. DLA Disposition Services will respond to follow-ups under procedures in Chapter C3 and furnish status as outlined in Chapter C4.

C2.21.3. Materiel will be shipped from DLA Disposition Services Field Offices to authorized requisitioners using MILSTRIP.

C2.21.4. Requisitioner requests for modification, cancellation, or follow-up to DLA Disposition Services will be processed under Paragraph C2.13, Follow-up, C2.17, Cancellation and C2.19, Modification.

C2.22. REQUISITIONING CONTRACTOR INVENTORY FROM PLANT CLEARANCE AUTOMATED REUTILIZATION SCREENING SYSTEM (PCARSS). Acquiring agencies may view excess Government-furnished property (GFP), create requisitions, and see the status of current requisitions using PCARSS eTools. Authorized users may search for inventory or create alerts to be notified when desired items become available. The requisition content does not conform to MILSTRIP procedures/formatting. Detailed information about PCARSS requisitioning procedures is available at <http://www.dcma.mil/itcso/cbt/PCARSS/index.cfm>.

C2.23 REQUISITIONING REPARABLES FOR INDUCTION TO MAINTENANCE

C2.23.1. When materiel is scheduled for organic maintenance, based on the repair schedule, the maintenance activity will requisition the materiel from the materiel owner using an A0_ in the format specified in Appendix AP3.2. All requisitions will cite

Advice Code 2J (fill or kill) in rp 65-66, and the appropriate supply condition code in rp 71.

C2.23.2. Project Code 3AD supports requisitioning under a Depot Maintenance Inter-Service Agreement (DMISA). When used, this project code will cause the requisition to be passed directly to the activity identified by the RIC in rp 4-6. DAAS routing rules will be overridden. If the submitting Component requires use of an alternate project code, (e.g., a contingency support project code), on a requisition for which 3AD functionality is also desired, the alternate project code would have precedence over the 3AD. In this situation, the requisition may be prepared as a passing order (DIC A3_) to preserve the proper destination while employing the Service-mandated project code.

C2.23.3. To preclude billing by the materiel owner, the A0_ requisition will also contain the following data elements to denote free issue. For A0_s submitted to:

C2.23.3.1. Air Force: For Air Force principals (RIC To F**), use Project Code "3BB" in rp 57-59

C2.23.3.2. Navy: For Navy principals (RIC To N**), use Signal Code B in rp 51 and Fund Code 26 in rp 52-53. If RIC To is N32, use N00383 in rp 45-50; if RIC TO is N35, use N00104 in rp 45-50.

C2.23.3.3. Army: For Army principals (RIC To A** or B**), use Project Code "3BB" in rp 57-59; Fund Code GM in rp 52-53, and Signal Code D or M in rp 51.

C2.24. REQUISITIONING CONVENTIONAL SMALL ARMS FROM DLA DISPOSITION SERVICES

C2.24.1. Conventional small arms as identified in [DLM 4000.25-2 \(MILSTRAP\)](#) will generally fall into one of the following FSCs: 1005, 1010, 1015, 1025, 1040, 1055, 1090, and 1095. However, this list is not to be considered all inclusive. DLA Disposition Services will treat any weapon meeting the general guidelines of small arms accordingly, regardless of the FSC. This covers all weapons meeting these criteria, regardless of origin (including foreign, commercial, confiscated, and nonappropriated funds weapons and museum pieces).

C2.24.2. All DoD requisitions for small arms will be submitted by an accountable supply officer to the CONUS integrated materiel manager (IMM). Requisitions must include the following exception data: DTID number/ERN, as appropriate, and PCH&T citations. Such requisitions received directly by DLA Disposition Services or the DLA Disposition Services Field Office will be rejected to the requisitioning activity. Requisitions approved by the IMM will be mailed to DLA Disposition Services, Battle Creek, MI 49017-3092, ATTN: DLA Disposition Services-U.

C2.25. SHIPMENT TRACING

C2.25.1. When shipment status has not been requested and materiel has not been received in normal transit time, a follow-up (DICs AF1, AF2, or AF3) will be submitted by the requisitioner.

C2.25.2. When shipment status has been received evidencing that shipment has been made, follow-ups (DICs AF1, AF2, AF3, AT_, and AFC) will not be submitted. These actions would result only in receipt of another shipment status document with the same data.

C2.25.3. If materiel has not been received and the date of shipment cited in the shipment status transaction indicates that normal transit time has expired, a request for shipment tracing will be initiated using DTR 4500.9-R.

C2.25.4. When the shipment cannot be located or traced using information in the initial DIC AS_ shipment status transaction, a DIC AFY follow-up transaction will be submitted to the last known supply source to request the DoDAAC of the initial (origin) transportation shipping activity using the Appendix AP3.5 format. Upon receipt of the IC ASY response, the requesting activity will furnish this DoDAAC information to its local transportation officer for shipment tracing under DTR 4500.9-R¹².

C2.26. RESERVED

C2.27. SPECIAL GSA PROCEDURES ON NONMAILABLE ITEMS

C2.27.1. A requisition submitted to GSA with Advice Code 2A (item not available locally) will be processed regardless of possible excessive transportation costs.

C2.27.2. A requisition submitted to GSA without Advice Code 2A for an item valued at \$25 or less will be canceled (with Status Code CW) if, at time of shipment, transportation costs in excess of 50 percent of the item value would be incurred in shipping the order. GSA will notify the ordering activity when this condition exists, and the requisitioner should attempt to procure the item locally. If local procurement cannot be effected, a new requisition should be submitted with Advice Code 2A. In response, GSA will supply the item regardless of transportation costs.

C2.27.3. Grant Aid and FMS requisitions under these procedures will not be returned for local procurement.

C2.28. DEFENSE AUTOMATIC ADDRESSING SYSTEM EDIT OF INCOMING REQUISITIONS

C2.28.1. DAAS will edit all incoming requisitions and other MILSTRIP transactions for data errors and validity under procedures in [DLM 4000.25-4](#) DAAS Manual.

¹² Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by GSA. Refer to AMCL 5.

C2.28.2. As a result of these edits, DAAS will correct data entries or reject transactions. In the case of source of supply errors, the correct source of supply will be entered in the RIC field and the transaction rerouted, as appropriate.

C2.28.3. DAAS will reject all requisitions/EMALL orders containing GY/GZ series activity address codes (AAC) . DAAS will furnish DIC AE9 transactions with Status Code CX to advise all concerned of the rejection of the requisition.

C2.28.4.. DAAS will pass all DIC A02 and A0B transactions to the RIC present in the incoming transaction.

C2.28.5. DAAS will use AP2.13 to validate requisitions for invalid/expired Office of the Secretary of Defense/Chairman of the Joint Chiefs of Staff (OSD/CJCS) Category D project codes. DAAS will blank out the inappropriate project code and furnish DIC AE9/BK status to the customer.

C2.28.6. DAAS will validate F/AD I/UMMIPS priority usage through the requisitioning process. Requisitions containing an unauthorized priority designator according to Appendix AP2.14 will be downgraded. DAAS will furnish DIC AE9/BK status to the customer.

C2.28.7. DAAS will perform validation of requisitions (DICs A0_, AM_, AT_, A3_, A4_, and APR) for accuracy and reasonableness of the entry in the RDD field and its compatibility with the PD. DAAS will furnish DIC AE9/BK status to advise the requisitioner of the resulting modification. For Security Assistance requisitions forwarded to the applicable International Logistics Control Office (ILCO), DAAS will not blank out customer input. DLA Transaction Services will perform PD and RDD edits according to Table C3.T2 (MILSTRIP Chapter 3).

C2.28.8. DAAS will perform validation of requisitions for authorized ordering or billing DoDAACs. DAAS will furnish DIC AE9 transactions with Status Code CX to advise all concerned of the rejection. Requisitions will be rejected if the requisitioning DoDAAC:

C2.28.8.1. First position is F followed by all numerics, FA or FY.

C2.28.8.2. May not be used for billing.

C2.28.8.3. Bill-to activity identifies a United States Air Force (USAF) DoDAAC that is not authorized for use.

C2.28.9. DAAS will identify non-appropriated instrumentalities, special program requisitioner DoDAACs (1st position numeric 2nd position alpha series), and prime vendor contractors using non contractor DoDAACs for billing and provide for billing under non interfund procedures by changing the fund code for these requisitions to XP. DAAS will furnish DIC AE9/BK status to the customer. These entities are identified as follows:

C2.28.9.1. A DoD Prime Vendor contractor is identified as a DoDAAC beginning with SD.

C2.28.9.2. A non-appropriated funded activity is identified as a DoDAAC beginning with FT or FF.

C2.28.9.3. The bill-to activity is identified by DoDAAC FG4302.

C2.28.10. DAAS will perform validation of requisitions for authorized DoDAACS. Reject requisitions when the requisitioning or bill-to-activity identifies a USAF DoDAAC that is not authorized for this use. These DoDAACs are identified by their structure: the first position is an "F," followed by one numeric character in position two, and an alpha character in position three. DAAS will furnish DIC AE9 transactions with Status Code CX to advise all concerned of the rejection of the requisition.

C2.28.11. DAAS will perform validation of requisitions for authorized ordering, bill-to or ship-to DoDAAC according to the DoDAAC Authority Codes shown in Table C2.T1, and will reject requisitions that do not meet the DAAS DoDAAC Authority Code edits. DAAS will furnish DIC AE9 transactions with Status Code CX to advise all concerned of the rejection of the requisition. If the transaction failing the edit is DIC AM_, DAAS will reject with supply status DIC AE_ and Status Code D7.

Table C2.T1. DoDAAC Authority Codes

Code	Description	Definition
00	Requisition	Authorized to initiate a request for goods and services. Authorized ship-to and bill-to.
	Required: TAC 1	
	Business Rules: No restrictions	
	DAAS DoDAAC Authority Code Edit: no additional edit	
01	Ship-To Only	Can only be used as a ship-to address with no other implicit authority.
	Required: TAC 1 and either TAC 2 and/or TAC 4	
	Business Rules: Not authorized to requisition or bill-to	
	DAAS DoDAAC Authority Code Edit: DoDAAC may only be used in requisition supplementary address field (record positions 45-50) with signal code J, L, M, X	

Table C2.T1. DoDAAC Authority Codes

Code	Description	Definition
02	Finance (Bill-To Only)	DoDAAC can only be used as a bill-to
	Required: TAC 1. Note TAC 2 is not allowed.	
	Business Rules: Cannot requisition, cannot be used as a ship-to designation	
	DAAS DoDAAC Authority Code Edit: DoDAAC may only be used in the requisition supplementary address field (record positions 45-50) with signal code B	
03	Do Not Ship-To	Cannot be used as a ship-to destination
	Required: TAC 1	
	Restriction: TAC 2 and TAC 4 are not allowed	
	Business Rules: Cannot be used as a ship-to designation	
	DAAS DoDAAC Authority Code Edit: If DoDAAC used in requisition requisitioner field (record positions 30-35) must contain signal code J, K, L, M, or X. If used in the requisition supplementary address field (record positions 45-50) must contain signal code A, B, C, or D	
04	DLA Disposition Services Only	DLA Disposition Services Only (e.g., State agencies surplus). Used to identify Activities who have no requisition authority other than for DLA Disposition Services Only materiel.
	Required: TAC 1	
	Business Rules: Cannot requisition new material. Only authorized to obtain materials from DLA Disposition Services (DoD excess only)	
	DAAS DoDAAC Authority Code Edit: DoDAAC may only be used with DLA Disposition Services RIC (S9D) in record positions 4-6	

Table C2.T1. DoDAAC Authority Codes

Code	Description	Definition
05	Non-Requisition	Cannot initiate a purchase or request for goods and services
	Required: TAC 1	
	Business Rules: Cannot initiate a request for any good/services	
	DAAS DoDAAC Authority Code Edit: DoDAAC cannot be used in requisition in the requisitioner field (record positions 30-35)	
06	Free Issue	No cost option. This activity is restricted to items that are available without cost (e.g., DLA Disposition Services, NGA Maps)
	Required: TAC 1	
	Business Rules: Cannot requisition/purchase any goods/services. Similar to DLA Disposition Services, but can request free of cost items (e.g., maps from NGA)	
	DAAS DoDAAC Authority Code Edit: DoDAAC may only be used with signal code D or M	
07	Administrative	Administrative only. This code is used for information/identification purposes only (e.g., Defense Courier Service (DCS), or contingency/emergency use)
	Required: TAC 1	
	Business Rules: Cannot requisition, cannot be used as a ship-to designation, and cannot be used for billing. Information/identification use only	
	DAAS DoDAAC Authority Code Edit: DoDAAC may not be used in a requisition in record positions 30-35 or in record positions 45-50 as a ship to or bill to	

C2.28.12. ***Reserved.***

C2.28.13. Deleted DoDAACs and Requisitioning Processing. Obsolete or invalid DoDAACs are flagged for deletion and later physically removed from the DoDAAC table

to prevent improper requisition transactions from being processed through DLA Transaction Services. Once the delete effective date has passed, the DoDAAC will remain on the DoDAAD master file for five years before the record is physically removed from the master file. New requisitions may not be processed against these flagged DoDAACs. However, outstanding interfund bills (with the bill-to authorized in accordance with the DoDAAC authority code) that are associated with previously processed requisitions will not reject due to invalid DoDAACs during this period. After the five-year period, deleted DoDAACs are physically removed from the DLA Transaction Services-maintained DoDAAC table, and all subsequent requisitions or bills will reject due to invalid DoDAACs.

C2.28.14. Requisition Date Edit. DAAS will edit requisitions to reject any requisitions that are greater than one calendar year old, or are more than one day in the future.¹³ For all requisitions (DIC A01, A0B, A02, A0E, A05, A07, A04, A0D), where the requisition is not applicable to FMS Grant Aid or Navy initial outfitting (document number Service Code N, R, or V, and Fund Code equals: VO (Victor Oscar), V7 (Victor Seven), or LQ (Lima Quebec), QU (Quebec Uniform) or QZ (Quebec Zulu)), then:

C2.28.14.1. Reject requisitions that are more than one day in the future. If the document number ordinal date YDDD (rp 36-39) converted to CCYYDDD is greater than the current date plus 1 (CCYYDDD + 1), reject with Supply Status CD, and if less than or equal to the current date plus 1, allow to process.

C2.28.14.2. Reject requisitions that are greater than one year old. If the document number ordinal date YDDD (rp 36-39) converted to CCYYDDD is equal to or less than the current date minus 1 year (CCYYDDD – 1000), reject with Supply Status CD, and if greater than the current date minus 1 year (CCYYDDD - 1000), allow to process.

¹³ Refer to ADC 427A, Requisition Document Number Date Edit

C7. CHAPTER 7

VALIDATION OF MATERIEL OBLIGATION

C7.1. SECTION I - SUPPORT OF UNITED STATES FORCES

C7.1.1. GENERAL

C7.1.1.1. This chapter prescribes policies and procedures for the validation by users of the continuing need for overage requisitioned requirements and for the reconciliation of source of supply materiel/obligation records with the due-in records of requisitioning activities. The purpose, therefore, is twofold: (1) validation of need and (2) reconciliation of records. For ease of reference, these two functions will hereinafter be called materiel obligation validation (MOV).

C7.1.1.2. A materiel obligation is herein defined as that unfilled portion of a requisition (for a stocked or nonstocked item) that is not immediately available for issue but is recorded as a commitment for future issue, either by direct delivery from vendor or back-ordered from stock. This includes both national stock number (NSN) and non-NSN items. Accordingly, MOV will pertain to those requisitioned items assigned Status Codes BB, BC, BD, BP¹, BV, and BZ as applicable. Requisitions that are to be filled by direct delivery from vendors, Status Codes BV and BZ, are excluded from automatic cancellation of the MOV process,

C7.1.1.3. An MOV request is generated from a source of supply to a requisitioner/control office for a comparison and validation of the continued requirement of outstanding requisitions held as materiel obligations by the source of supply with those carried as due-in by the requisitioner.

C7.1.1.4. An MOV response is a reply by a requisitioner to an MOV request advising the supplier:

C7.1.1.4.1. To hold a materiel obligation until supplied, or

C7.1.1.4.2. To cancel all or a portion of materiel obligation.

C7.1.1.5. An MOV reinstatement request² is submitted by a requisitioner to reinstate a previously canceled requisition due to the requisitioner's nonresponse to an MOV request. ***Conformance with standard line of accounting (SLOA)/accounting classification requires any initiation of a financial business event to include SLOA mandated standard financial information system (SFIS) elements.***³ ***The DLMS***

¹ Status Code BP may be deferred for inclusion under logistics system modernization.

² Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

³ ***Refer to ADC 1043.***

requisition reinstatement transaction supports inclusion of SLOA required elements. Pending full implementation of SLOA, DLA Transaction Services will facilitate interoperability by updating selected SLOA data fields based upon the requisitioner's Service/Agency and Fund Code.

C7.1.1.6. A source of supply is herein defined as any Component activity that maintains materiel obligation records and includes, but is not limited to, those activities commonly referred to as integrated materiel managers (IMM), inventory control points (ICP), requisition processing points, stock points, and stock control activity (SCA).

C7.1.2. EXCLUSIONS FROM SECTION I

C7.1.2.1. Foreign military sales (FMS) transactions are excluded from these procedures; however, the Services should reconcile FMS materiel obligation records at the source of supply with those of the activities required to maintain FMS case control. MOV procedures for Grant Aid transactions are contained in Section II of this chapter (Paragraph C7.2.).

C7.1.2.2. Civilian Component activities are excluded unless covered by inter-Component agreements.

C7.1.3. MATERIEL OBLIGATION AGE CRITERIA

C7.1.3.1. Materiel obligations are considered overage and subject to this procedure when:

C7.1.3.1.1. Uniform Materiel Movement and Issue Priority System (UMMIPS) priority designator (PD) 01-08 requisitions have aged to 30 days past the requisition date.

C7.1.3.1.2. UMMIPS PD 09-15 requisitions have aged to 75 days past the requisition date.

C7.1.3.2. Special validations may be ordered without regard to the age of the materiel obligations involved.

C7.1.3.3. The provisions of this procedure also apply to long production lead-time items since requirements for such items may also change as a result of unit/force movements, deactivation, and other population changes. However, only item managers may elect to establish longer intervals for validation of long production lead-time items.

C7.1.4. SCHEDULE FOR CYCLIC VALIDATION OF MATERIEL OBLIGATIONS

C7.1.4.1. The annual schedule of cyclic validations in support of U.S. forces is shown in Table C7.T1.

Table C7.T1. Cyclic Schedule for Materiel Obligation Validation
(excludes Support of Grant Aid)

CYCLE NO.	SOURCE OF SUPPLY CUTOFF TO PREPARE AND FORWARD VALIDATION REQUESTS	MAXIMUM ENDING DATE BY WHICH REQUISITIONER RESPONSES ARE DUE BACK TO SOURCE OF SUPPLY
1	20 JAN	5 MAR
2	20 APR	5 JUN
3	20 JUL	5 SEP
4	20 OCT	5 DEC

C7.1.4.2. The MOV response time for support of U.S. forces is prescribed in Table C7-T1. Deployed units, afloat units, and continental U.S. (CONUS)/Outside the continental U.S. (OCONUS) locations that are unable to acknowledge receipt, or to respond by the prescribed date, may request that DLA Transaction Services temporarily provide responses to MOV requests. The request must be approved by the theater/fleet commander or major command by message to DLA Transaction Services (see Appendix AP1.32). The message will cite the MOV cycle for which the activity is unable to acknowledge receipt and provide the required MOV response. The Defense Automatic Addressing System (DAAS) will not generate MOV responses for any subsequent MOV cycle unless a separate message is received.⁴

C7.1.4.3. A consolidated report in the format shown in Appendix AP1.21 will be submitted quarterly by Component headquarters to the Deputy Assistant Secretary of Defense for Supply Chain Integration (DASD(SCI)). This report will be submitted within 30 days after close of each validation cycle. This report is assigned Report Control Symbol DD-AT&L(Q)1064. Prior to preparing the report, the source of supply will review the history file for those transactions in which the quantity response was different from the requested quantity. This review will determine whether the quantity difference resulted from a shipment or cancellation, or whether the requisitioner actually requested cancellation of the obligation. Only cancellations actually requested by the requisitioner using the MOV response will be included in the MOV Report.⁵ A difference in quantity resulting from any other cause and/or process will not be reported.

C7.1.4.4. IMMs may initiate special validation requests. For example, the IMM may need to validate requirements for high dollar value, critical items, or for those NSNs which have the largest number of materiel obligations on record or account for

⁴ Use of revised MOV temporary suspension procedures for selected Activities last reported as not implemented U.S. Marine Corps (USMC). Refer to Approved MILSTRIP Change Letter (AMCL) 37.

⁵ Requirement to clarify the Material Obligation Validation (MOV) report to reflect only cancellations actually requested by the requisitioner via the MOV response last reported as not implemented by USAF and USMC. Refer to AMCL 33.

certain percentages of the total materiel obligations. These special validations should be selective in approach and may be made regardless of whether the materiel obligations were previously validated. Critical items are determined by IMMs and are defined as those essential items that are in short supply or expected to be in short supply for an extended period.

C7.1.5. DETERMINATION OF RECIPIENT OF VALIDATION REQUESTS

C7.1.5.1. MOV requests will be transmitted to the activities determined under the following rules:

C7.1.5.1.1. The activity designated by the media and status (M&S) code (rp 7) unless covered by the exceptions listed below.

C7.1.5.1.2. When the Media and Status (M&S) Code is 0, transmit to the activity designated by an alphabetic character or numeric 6, 7, or 8 in rp 54.⁶

C7.1.5.1.3. When distribution code (rp 54) contains a numeric other than 5, 6, 7, or 8, or is blank, and M&S is 0, transmit requests to the requisitioner (rp 30-35).⁷

C7.1.5.1.4. When Distribution Code 5 is identified, transmit requests to DLA (DoD activity address code (DoDAAC) SL4701) regardless of M&S.⁸

C7.1.5.1.5. When the M&S is F, G, P, or Z, transmit requests to the requisitioner (rp 30-35).

C7.1.6. PREPARATION OF SPECIAL VALIDATION REQUESTS

C7.1.6.1. Each request for a special MOV will be performed via message. The response to the special request will also be performed via message. The requirement for use of messages recognizes the fact that these special validations will normally consist of a limited number of transactions for single requisitioning activities.

C7.1.6.2. The message request will consist of the document number of the demand that is held as a materiel obligation, the applicable stock or part number, the unfilled quantity, identification of the ship-to address, the current PD, and a reply due date. The established reply due date is always 15 days from the date of the message dispatch. The format of the message request is provided in Appendix AP1.15.

C7.1.6.3. Due to the urgency of demands for critical items, IMMs may determine that supply of current demands should be accommodated from due-in stocks,

⁶ Authorizes use of Distribution Code 6 with Navy Service Codes N, R, and V last reported as not implemented by USMC. Refer to AMCL 38.

⁷ Ibid.

⁸ Refer to Approved DLMS Change (ADC) 369. Deferred implementation authorized.

against which there are materiel obligations of lesser or equal priorities. In these instances, the IMMs would initiate the special MOV procedures.

C7.1.7. PREPARATION OF CYCLIC VALIDATION REQUESTS

C7.1.7.1. Scheduled MOV requests (Document Identifier Code (DIC) AN1, AN2, or AN3) will be prepared in the format prescribed in Appendix AP3.26.

C7.1.7.2. Sources of supply will transmit DIC AN_ documents to DAAS using the Defense Information Systems Network (DISN) (machine-readable format) message system. DAAS will transmit the requests to the designated recipient, perpetuating the source of supply batch control.

C7.1.7.3. Scheduled MOV requests will be transmitted not later than five days after the cutoff date under the cover of an MOV control document in the format contained in Appendix AP3.27. The response due dates, as established in the schedule in Tables C7.T1 and C7.T2, are entered in rp 46-49 of the control documents and rp 75-77 of the request documents. The MOV control document includes a provision whereby the recipient will acknowledge receipt of such request documents. The MOV control document will be produced for DIC AN_ and forwarded to the source of supply. The source of supply will use the DIC ANX to control and record receipt acknowledgments. Use the format shown in Appendix AP3.28 to prepare the receipt confirmation document for MOV.

C7.1.7.4. DAAS will use any of the automated communications networks to provide DIC AN_ requests to recipients based on their various capabilities. DAAS will maintain a history record of all DIC AN_ requests that are processed for each MOV cycle.⁹

C7.1.7.5. When preparing MOV batches for transmission, no more than 494 DIC AN_ transactions will be included in a single message. Each batch will have its own MOV control document (DIC AN9/ANZ). If a single batch exceeds 493 detail requests (DICs AN1, AN2, and AN3), additional messages are required, with a separate control document for each partial batch in a different message. For example, if 950 detail requests are to be sent to the same recipient, the first message will include only 493 detail requests (DICs AN1, AN2, and AN3) and a control document; the second message will include the remaining 457 detail requests and another control document. (This limitation allows for a message header and trailer, and sufficient capacity for DAAS to conform with legacy system requirements using a maximum limit of 500 documents in a single message when rejecting an erroneous MOV message to the transmitting activity.)

C7.1.7.6. When transmitting via modern automated communications networks and based on the capability of the recipient's capability to receive, there is no maximum limit as to the number of AN_ documents forwarded in a single transmission.

⁹ Use of revised MOV temporary suspension procedures for selected Activities last reported as not implemented by U.S. Marine Corps (USMC). Refer to Approved MILSTRIP Change Letter (AMCL) 37.

However, each transmission must contain a separate MOV control document (DIC AN9) and include the in-the-clear address of the source of supply for each separate group and/or quantity of AN_ requests that are sent to the same activity for validation. When two or more transmissions are sent to the same activity, enter distinct batch control numbers (rp 7-10) in the AN9 documents.

C7.1.7.7. Sources of supply will establish records by batch control number (rp 7-10) for each validation cycle. This will permit follow-up, as necessary, when customer receipt of a particular batch number is not acknowledged.

C7.1.8. ACKNOWLEDGMENT OF RECEIPT OF CYCLIC VALIDATION REQUESTS

C7.1.8.1. Requisitioning activities in receipt of scheduled validation request documents intended for other recipients will forward the documents by the most expeditious means to the intended recipients when known; otherwise, the documents will be returned immediately to the submitting source of supply.

C7.1.8.2. The recipient of scheduled requests by mail will acknowledge receipt of the request documents by annotating DIC AP9 and the receipt date in the prescribed block of the MOV control document(s) and returning the control document(s) to the activity from which it was received. The in-the-clear address of the source of supply will be preprinted on the control document. Such acknowledgment will be accomplished immediately upon receipt of the request documents. When MOV request documents are received via message, they should be checked with the control document for a complete count. If the count is correct, acknowledge receipt of the batch by returning the control document(s) utilizing DIC AP9 and including the date in rp 41-44 that the batch was received. This acknowledgment will be returned by message whenever possible, regardless of receipt by mail or message. Acknowledge receipt (DIC AP9) as each batch of AN_ documents is received. Acknowledgment (DIC AP9) will not be delayed until all batches (if two or more) are received. Prompt acknowledgment of each batch, as received, will preclude unnecessary source of supply follow-up (DIC ANZ) and transmission of duplicate DIC AN_ documents.

C7.1.8.3. Receiving activities which do not receive the total number of documents indicated in the MOV control document will take one of the following actions:

C7.1.8.3.1. If the DISN message system is utilized, the DIC of the MOV control document will be changed to APX and returned to DAAS or the source of supply.

C7.1.8.3.2. If mail is utilized, the DIC of the control document will be crossed out, DIC APX annotated, and returned to the source of supply. The phrase, "All MOV requests not received; resubmit" may be added to the document if desired. All APX documents will be construed as, or serve notice that, the source of supply should retransmit that specific batch.

C7.1.8.4. Responses to validation requests need not be batched.

C7.1.8.5. DAAS MOV response procedures for activities prescribed in Paragraph C7.1.4.2. are contained in Paragraph C7.1.11.¹⁰

C7.1.9. FOLLOW-UP ON UNACKNOWLEDGED CYCLIC VALIDATION REQUESTS

C7.1.9.1. Sources of supply will initiate follow-up action on scheduled validation when no acknowledgment of the request documents is received. The follow-up will be in the MOV control document format (Appendix AP3.27) utilizing DIC ANZ. The follow-up will be accompanied by duplicates of the original detail request documents and will be transmitted 30 days from the cutoff date of the validation requests. If no acknowledgment of the follow-up is received and no response is received by the response due date, the affected materiel obligations (except for fleet units) will be canceled.

C7.1.9.2. When acknowledgment of receipt of requests is not received from fleet units (ships and squadrons as indicated by the in-the-clear activity address), a duplicate of the follow-up MOV control document(s) (DIC ANZ) will also be furnished to the appropriate fleet type commander, the activity indicated by the entry in rp 54.

C7.1.10. PERFORMANCE OF THE VALIDATION AND RECONCILIATION

C7.1.10.1. It is mandatory that the recipient of validation requests (either scheduled or special) conduct an item-by-item review with the user to determine continued need for each item, the quantity involved, and the PD of the requirement. A perfunctory review, or a routine response that all materiel obligations are still required, is a waste of time and effort on the part of all activities. Such cursory reviews do not improve supply support. Items that are identified in the requests but are not contained on the records of the recipient of the request will also be furnished to the user for validation. Items that are contained on the records of recipients of the validation requests and which meet the overage criteria but are not covered by a request will likewise be validated with the user.

C7.1.10.2. The recipient of validation requests will match the items recorded as materiel obligations at the source of supply with the records of unfilled demands to determine the validity of the materiel obligation and take action to bring the two records into agreement.

C7.1.10.3. Requisitioning activities may request status of any items that are outstanding to the requisitioner, having met the age criteria, and not included with the scheduled validation requests. When such status is desired, the requisitioning activity will furnish the source of supply with the normal follow-up transaction in the DIC AF_ or AT_ series.

¹⁰ Use of revised MOV temporary suspension procedures for selected Activities last reported as not implemented by U.S. Marine Corps (USMC). Refer to Approved MILSTRIP Change Letter (AMCL) 37

C7.1.11. RESPONSES TO MATERIEL OBLIGATION VALIDATION REQUESTS

C7.1.11.1. Responses to special validation requests will be accomplished by message in the format shown in Appendix AP1.16. The message responses will contain the document number of the demand as contained in the validation request message, the stock or part number, the valid PD, and the quantity required for continuation as a materiel obligation. The message response will also contain any quantities of materiel received by requisitioning activities prior to preparation of the response. The response will serve to advise whether obligations should be canceled or requirements still exist (and the item should be continued as a materiel obligation). The message responses to the special validation requests will be accomplished in time to meet the "request reply by" date as contained in the validation request message.

C7.1.11.2 Upon completion of an MOV, as required by receipt of scheduled validation request transactions, a DIC AP_ response (format shown in Appendix AP3.29) for each DIC AN_ request transaction (or requisition on the listing) will be furnished to the source of supply that submitted the requests. Components have the option to allow their activities to use the DIC AP8 transaction (Appendix AP3.54) to respond to MOV requests that have been verified as valid and the quantity field remains unchanged. The DIC AP8 transaction will not be generated until all changes relating to the applicable MOV cycle have been made.¹¹ Responses will be submitted to the source of supply by the reply due date shown in the request transactions. The requisitioners will indicate the action to be taken on each scheduled MOV request as follows:

C7.1.11.2.1. The quantity field of the DIC AP_ response document will indicate the quantity still required. If total cancellation is desired, the quantity field will be zero filled.

C7.1.11.2.2. Whenever a requirement is to be retained as a materiel obligation and the PD or required delivery date (RDD)/required delivery period (RDP)¹² changes due to reassessment of requirements, a requisition modifier (DIC AM_) will be prepared to reflect the revised PD/RDD/RDP. The requisition modifier in this instance will be prepared by originating activities completing all prescribed data element entries for requisitions and reflecting the upgraded or downgraded PD/RDD/RDP.

C7.1.11.3. Transmittal of DIC AP_ responses will be as follows:

C7.1.11.3.1. DIC AP_ responses will be transmitted via message whenever the validating activity has access to the DISN message system.

C7.1.11.3.2. An MOV control document is not required with DIC AP_ responses returned by mail or message. DIC AP_ responses will be transmitted as

¹¹ Use of revised MOV temporary suspension procedures for selected Activities last reported as not implemented by U.S. Marine Corps (USMC). Refer to Approved MILSTRIP Change Letter (AMCL) 37

¹² Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

individual transactions or small batches and as early as practical after validation. Accumulation of DIC AP_ transactions for large or one-time transmission is not required and is to be discouraged. Prompt transmission of DIC AP_ transactions will preclude shipment/release of items no longer needed.

C7.1.11.3.3. Validating activities without the capability to produce machine-readable messages may respond to scheduled validation requests by returning all requests under a letter of transmittal to the source of supply. In these instances, the letters of transmittal will indicate those items required to be continued as materiel obligations and the validated PD, or those items required to be canceled. Alternatively, the DIC AP_ transactions will be annotated and returned in two batches; one containing those items to be continued and the other for those items for cancellation.

C7.1.11.3.4. Fleet units mailing responses to CONUS sources of supply will report such mailing by message to the source of supply if transactions are mailed less than 20 days before the reply due date contained in the scheduled validation request.

C7.1.11.4. DAAS will utilize the DIC AP8 transaction (Appendix AP3.54) to provide responses to the DIC AN_ transactions received for activities using the procedure outlined in Paragraph C7.1.4.2. In addition, DAAS will generate DIC AP9 transactions (Receipt confirmation for MOV requests) for these same activities.¹³

C7.1.11.5. DAAS will provide appropriate DIC AP_ responses to the respective source of supply for each DIC AP8 transaction received. DAAS will process the DIC AP8 no earlier than seven days after receipt, but no later than the last day of the cycle.¹⁴

C7.1.11.6. DAAS will utilize the DIC AN_ history file to generate appropriate DIC AP_ responses for the activity identified in the DIC AP8 transaction.¹⁵

C7.1.11.7. Requisitioning activities in receipt of confirmed cancellations (Status Code BS) as a result of the MOV program may request reinstatement¹⁶ of their canceled requisitions for a period not to exceed 60 days following the transaction date (rp 62-64) of the BS cancellation. Reinstatement of canceled requisitions will be accomplished online; off-line reinstatement requests will not be honored. When reinstatement is required, the requisitioner will furnish the source of supply a DIC APR transaction, MOV Reinstatement Request, for the quantity required, in the format shown

¹³ Use of revised MOV temporary suspension procedures for selected Activities last reported as not implemented by and U.S. Marine Corps (USMC). Refer to Approved MILSTRIP Change Letter (AMCL) 37.

¹⁴ Ibid.

¹⁵ Ibid.

¹⁶ Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

in Appendix AP3.51. The reinstated quantity may be equal to or less than the canceled quantity. The reinstated quantity must not exceed the canceled quantity.

C7.1.12. SOURCE OF SUPPLY CANCELLATION OF MATERIEL OBLIGATIONS

C7.1.12.1. When performing cancellations resulting from MOV procedures, sources of supply will initiate efforts to stop storage and transportation actions under Chapter 3.

C7.1.12.2. Sources of supply will cancel materiel obligations:

C7.1.12.2.1. When no reply to a special validation message request has been received by the reply due date.

C7.1.12.2.2. When the requisitioner has not acknowledged receipt of the scheduled validation requests (or the fleet unit/type commander has not requested temporary suspension of cancellation actions pending final response) and no DIC AP_ responses are received by the response due date.

C7.1.12.2.3. When receipt of validation requests has been acknowledged but no DIC AP_ response has been received relative to specific items submitted for validation. In these instances, receipt of a follow-up during the validation cycle will not preclude cancellation action.

C7.1.12.2.4. Upon receipt of cancellation requests from requisitioning activities. When there is no record of the item as a materiel obligation, the validation response will be matched with the requisition history file (RHF) to determine the current status of the item. If the item is in an inprocess state, effective action must be taken to stop the flow of unneeded materiel. All sources of supply will strive to attain the DoD objective of taking all feasible action to preclude shipment from the storage activity, the port of embarkation, or the vendor (in the instance of purchase actions). Based on action taken, the requisitioning activity will be provided with appropriate supply or shipment status.

C7.1.12.3. The source of supply will furnish BR or BS supply status to the activities for which validation requests were submitted, as appropriate, for each item canceled as a result of the validation actions.

C7.1.12.4. Sources of supply in receipt of scheduled validation responses intended for other sources of supply will immediately forward these transactions via priority mail to the activity designated by the routing identifier code (RIC).

C7.1.12.5. Sources of supply may contact requisitioning activities to determine desired actions applicable to erroneous transactions, if time permits. Should time not permit for the source of supply to contact the requisitioning activities, the items concerned with the erroneous transactions will be retained as a materiel obligation, until clarification is obtained.

C7.1.12.6. The Component of the activity initiating a cancellation request or failing to respond to DIC AN_ validation requests will be charged with (1) transportation costs for returning the materiel to the storage activity and (2) procurement and termination costs when it is determined that termination is in the best interest of the Government. Specific instructions concerning materiel transportation charges and credit allowances are contained in [DoD 7000.14-R](#), "Department of Defense Financial Management Regulations (FMRS)," Vol 11B.

C7.1.13. MATERIEL OBLIGATION REINSTATEMENT¹⁷

C7.1.13.1. The source of supply will reinstate supply action on requisition(s) for which a DIC APR transaction has been received if the requisition was canceled with Status Code BS within the last 60 days. Reinstatement of the requisition will be for the quantity in the DIC APR transaction that may be equal to or less than the original canceled quantity. If the reinstatement quantity of the DIC APR transaction is greater than the quantity canceled in the DIC AE_ transaction, Status Code BS, only the quantity in the DIC AE_ transaction, Status Code BS, will be reinstated. Only the quantity exceeding the BS quantity will be rejected. The DIC APR transaction should be prepared using the DIC AE_ transaction (Status Code BS) as a basis to ensure that the correct suffix code is included. The advice code from the original requisition must be perpetuated in the DIC APR transaction or the advice code will be treated as blank. DIC APR transactions will be rejected using DIC AE_ (Status Codes DK, DL, and DM) for the following reasons:

C7.1.13.1.1. Received over 60 days after the DIC AE_ (Status Code BS) transaction date.

C7.1.13.1.2. No record of a DIC AE_ transaction (Status Code BS).

C7.1.13.1.3. Requests for reinstatement of a quantity larger than that which was canceled. The canceled quantity is shown in rp 25-29.

C7.1.13.2. When the DIC APR transaction is received by the source of supply, the latest supply status will be furnished the status eligible recipients.

C7.2. SECTION II – FOREIGN MILITARY SALES AND GRANT AID

C7.2.1. GENERAL. This part prescribes policies and procedures for the validation of ICP materiel obligation records with the records of Service International Logistics Control Office) (ILCO) maintaining Security Assistance Organization (SAO) program control and for the validation of the continuing need at the Grant Aid country level for overage demands. The purpose is twofold: (1) the reconciliation of records, and (2) the validation of need.

¹⁷ Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

C7.2.2. SCHEDULE FOR CYCLIC VALIDATION OF MATERIEL OBLIGATIONS.

The annual schedule of cyclic validation in support of FMS and Grant Aid materiel obligations is shown in Figure C7.T2.

Table C7.T2. Cyclic Schedule for Materiel Obligation Validation
in Support of FMS and Grant Aid

CYCLE NO.	SOURCE OF SUPPLY CUTOFF TO PREPARE AND FORWARD VALIDATION REQUESTS	MAXIMUM ENDING DATE BY WHICH REQUISITIONER RESPONSES ARE DUE BACK TO SOURCE OF SUPPLY
1	31 JAN	31 MAY
2	31 JUL	30 NOV

C7.2.3. FMS AND GRANT AID MATERIEL OBLIGATION VALIDATION REQUEST ACTION

C7.2.3.1. Sources of supply will provide the ILCO with validation requests applicable to aged materiel obligations for Grant Aid requirements. The validation requests will be provided to the ILCO by the sources of supply using schedules for validating aged Grant Aid materiel obligations established by the Under Secretary of Defense (USD) (Acquisition, Technology and Logistics (AT&L)).

C7.2.3.2. Materiel obligations are defined as that portion of the requisitioned quantity that is not immediately available for issue to the requisitioners and/or is recorded as a commitment for future issue of stocked items. This includes commitments for direct delivery from vendors. The validation requests will be produced from the source of supply records of materiel obligations for which the requisition document number dates are aged to 180 days or more at the time of the established validation cutoff. Materiel obligations selected for validation, having met the aforementioned age criterion, will be those that are assigned Supply Status Codes BB, BC, BD, and BV. The quantities shown on the validation requests will reflect the unfilled quantities only of the indicated items that are maintained as materiel obligations at the sources of supply. The validation requests will be prepared under the format contained in Appendix AP3.26.

C7.2.3.3. Service implementation of these procedures will specify whether the listing of validation requests will or will not be furnished to the ILCO of that Service with the documents. Each Service desiring that its ILCO receive listings with the validation requests will so advise the supplying Component headquarters.

C7.2.3.4. The machine listings, when required, will be prepared in sequence by Service (rp 30), SC Customer Code, and document number, major or minor, and reflect subtotal document count by SC Customer Code (rp 31-32) and grand total for the listing. The validation requests, with listing when desired, will be sent by priority mail to

the ILCO designated in rp 54 of the original requisition. However, sources of supply may elect to forward the requests and listings by routine mail, in lieu of priority mail, in instances where the ILCO is geographically close to the source of supply. Scheduled MOV validation requests will be transmitted not later than 10 days after the established cutoff date. Transmission will be by the DISN message system when feasible, under the procedure specified in Section I, Paragraph C7.1.8.

C7.2.3.5. The source of supply will follow up on the appropriate ILCO when no acknowledgment of the validation request is received. The follow-up, in the format shown in Appendix AP1.18 and including a reproduction of the original request document, will be mailed 30 days from the cutoff date of the validation request.

C7.2.4. ACKNOWLEDGMENT OF A VALIDATION REQUEST BY THE INTERNATIONAL LOGISTICS CONTROL OFFICE

C7.2.4.1. An ILCO in receipt of validation requests intended for another ILCO will forward the transactions by priority mail to the intended ILCO when known; otherwise, return them immediately to the submitting source of supply .

C7.2.4.2. The ILCO will acknowledge receipt of the MOV requests by entering the receipt date in the prescribed block of the transmittal letter with appropriate signature of the recipient and returning the letter to the activity from which it was received. Such acknowledgment will be accomplished immediately upon receipt of the validation requests.

C7.2.4.3. An ILCO not receiving listings and which does not receive the total number of transactions indicated as having been transmitted by letters of transmittal, should include the document numbers of the actually received transactions with their acknowledgments of validation requests. In these instances, the source of supply will be required to identify the transactions that were not received and transmit them to the ILCO under a letter of transmittal.

C7.2.4.4. An ILCO receiving listings with the validation requests and not in receipt of all transactions indicated on the listings will prepare a validation request for each entry on the listings for which a validation request was not received.

C7.2.5. ACCOMPLISHING MATERIEL OBLIGATION VALIDATION BY THE ARMY AND AIR FORCE INTERNATIONAL LOGISTICS CONTROL OFFICES

C7.2.5.1. The ILCO receiving the validation requests will match the items indicated as being on record at the source of supply with its records of unfilled demands and provide the SAOs with validation requests that represent quantities/items:

C7.2.5.1.1. In the validation requests received from the source of supply. (The ILCO will not attempt to adjust differences between the ILCO record and the source of supply record.)

C7.2.5.1.2. On the ILCO record, having reached the validation age criterion and not included with validation requests furnished by the source of supply. (Service implementation of these procedures will contain the provisions whether the SAOs will be provided with validation requests and/or listings.) The ILCO records will be adjusted based upon the responses received from the SAOs.

C7.2.5.2. Components may elect to have their ILCO enter the program originator code in rp 7 of DIC AN_ requests transmitted to SAOs for validation. Entry of this code will enable the SAO to determine the specific section to which the requests are to be directed. In these instances, the codes shown in Table C7.T3 apply.

Table C7.T3. Program Originators

CODE	PROGRAM ORIGINATOR
B	SAO (Army)
P	SAO (Navy)
D	SAO (Air Force)
K	SAO (Marine Corps)
(These codes will not be perpetuated in the DIC AP_ responses transmitted to the source of supply.)	

C7.2.5.3. The validation requests and/or listings will be sent by priority mail to the appropriate SAO not later than 45 days after the scheduled cutoff date. The time between the cutoff date and the 45 days for mailing the requests to the SAOs is the time allowed for:

C7.2.5.3.1. Transmission of the requests from the source of supply to the ILCO.

C7.2.5.3.2. The ILCO establishment of suspense records of the source of supply request quantities and preparation of validation request documentation for transmission to the SAOs. The transactions will be transmitted to the SAO under cover of the validation request transmittal letter contained in Appendix AP1.19. The transmittal letter should include provisions whereby the recipient will acknowledge receipt of the transaction and return annotations to arrive at the ILCO within 90 days after the cutoff for validation.

C7.2.5.4. The ILCO will follow up on the appropriate SAO when no acknowledgment of the requests is received. The follow-up will use the format shown in Appendix AP1.20, include a reproduction of the original requests, and be sent by priority mail 65 days from the cutoff date of the validation requests.

C7.2.6. MATERIEL OBLIGATION VALIDATION BY THE NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE

C7.2.6.1. The NAVILCO will match the items indicated as being on record at the source of supply with its records of unfilled demands and effect a file reconciliation. The NAVILCO will prepare responses (DIC AP_) using the format contained in Appendix AP3.29 for each reconciliation request transaction received from the source of supply. The responses will be transmitted to the source of supply having submitted the validation requests. The response will serve to advise the source of supply as to whether the items should be canceled or requirements still exist and the items should be continued as materiel obligations. Responses to validation requests will be furnished to sources of supply by 15 March for the first cycle and 15 September for the second cycle.

C7.2.6.2. The quantity field of the DIC AP_ response will indicate the quantity still required. If total cancellation is desired, the quantity field will be zero filled.

C7.2.6.3. A follow-up in either the DIC AT_ or AF_ series will be submitted for items outstanding on NAVILCO records for which no DIC AN_ request was received from the source of supply.

C7.2.7. NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE INITIATION OF RECONCILIATION/VALIDATION WITH SECURITY ASSISTANCE ORGANIZATIONS

C7.2.7.1. Annually, on 16 September, the NAVILCO will prepare reconciliation requests representing unfilled requisitions with dates of 31 July or earlier in the format of Appendix AP3.26.

C7.2.7.2. The NAVILCO will enter the program originator code in rp 7 of DIC AN_ reconciliation requests transmitted to SAOs for validation. This code will enable the SAO to determine the specific section to which the requests are to be directed. In these instances, the codes shown in paragraph C7.2.5. above are applicable.

C7.2.7.3. The validation requests and/or listings will be sent by priority mail to the appropriate SAO not later than 26 September. The transactions will be transmitted to the SAO under cover of the validation request transmittal letter contained in Appendix AP1.19. The transmittal letter includes provisions whereby the recipient will acknowledge receipt of the document(s) and return annotations by 31 October.

C7.2.7.4. The ILCO will follow up on the appropriate SAO when no acknowledgment of the reconciliation requests is received. The follow-up, in the format shown in Appendix AP1.20 and including a reproduction of the original requests, will be sent by priority mail on 10 October.

C7.2.8. ACKNOWLEDGMENT OF LISTINGS/REQUESTS BY SECURITY ASSISTANCE ORGANIZATIONS

C7.2.8.1. SAOs in receipt of validation requests intended for other recipients will forward the requests by priority mail to the intended recipients when known; otherwise, the requests will be returned immediately to the submitting ILCO.

C7.2.8.2. The SAOs will acknowledge receipt of the requests by entering the receipt date in the prescribed block of the transmittal letter, with appropriate signature of the recipient, and returning the letter to the ILCO from which it was received. Such acknowledgment will be effected immediately upon receipt of the validation requests.

C7.2.9. VALIDATION OF REQUIREMENTS BY THE SECURITY ASSISTANCE ORGANIZATIONS

C7.2.9.1. The SAOs receiving the validation requests/listings will determine whether requirements for the items and quantities still exist. The SAOs will also determine whether requirements exist for items/quantities having reached the age criteria and not included with the validation requests. Once the validation of requirements is completed, the SAOs will adjust their records to reflect the need of the country for the items/quantities.

C7.2.9.2. SAOs will request status of any outstanding items that have met the age criteria and are not included in the materiel obligation validation requests. When such status is required, the SAO will send a DIC AF1 follow-up to the appropriate ILCO.

C7.2.9.3. The SAO will annotate a copy of the listing or each DIC AN_ validation request, as appropriate, to indicate:

C7.2.9.3.1. The required quantity of each item (if DIC AN_ requests are used, entry will be made in Data Block 8), and

C7.2.9.3.2. The received quantity of the item "to date," if any (if DIC AN_ requests are used, entry will be made in Block U of the remarks block).

C7.2.9.4. SAOs will send annotations to the appropriate ILCO by priority mail. For United States Army Security Assistance Command (USASAC) and Air Force Logistics Command (AFLC), these annotations must be forwarded to arrive no later than the date specified in the latter of transmittals, which is 35 days prior to the response due date contained in rp 75-77 of the request transactions. For NAVILCO, these annotations must arrive no later than 31 October.

C7.2.10. RESPONSE TO MATERIEL OBLIGATION VALIDATION REQUESTS BY THE ARMY AND AIR FORCE INTERNATIONAL LOGISTICS CONTROL OFFICES

C7.2.10.1. Upon receipt of the responses from the SAOs, the ILCO will adjust its records to agree with country requirements indicated by the responses. The ILCO will then prepare responses (DIC AP_) using the Appendix AP3.29 format for each reconciliation request transaction received from the source of supply. The responses will be transmitted to the source of supply having submitted the validation requests. The response will serve to advise the source of supply as to whether the items should be canceled or requirements still exist and the items should be continued as materiel obligations. Responses to validation requests are required to be furnished to the source of supply by the reply due date contained in rp 75-77 of the validation requests. The reply due date will be established as the 125th day following the cutoff date for validation. The cutoff date will be entered in rp 71-73 of the validation requests.

C7.2.10.2. The quantity field of the DIC AP_ response will indicate the quantity still required and the advice code field will be zero filled. If total cancellation is desired, the quantity field will be zero filled.

C7.2.10.3. A follow-up, either in the DIC AT_ or AF_ series, will be submitted for items outstanding on the ILCO records, indicated as required by the SAO, and for which no DIC AN_ request was received from the source of supply.

C7.2.11. NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE ACTION ON SECURITY ASSISTANCE ORGANIZATION RESPONSES

C7.2.11.1. Upon receipt of the response from the SAOs, NAVILCO will adjust its records to agree with country requirements indicated by the responses. Cancellation requests will be submitted to the source of supply on those unshipped lines for which the SAO indicated a reduced quantity requirement. Action will be initiated to resolve unreconciled lines for which the SAO indicated a requirement. NAVILCO will provide appropriate supply and shipment status to the SAOs.

C7.2.11.2. By 30 November, the cancellation requests, prepared in the format contained in Appendix AP3.7, will be transmitted to the last known source processing the corresponding requisition.

C7.2.11.3. NAVILCO will maintain a record of confirmed cancellations received in response to cancellation requests submitted as a result of reduced quantity requirements indicated by SAOs.

C7.2.11.4. NAVILCO will prepare a report of the number of lines reconciled with the SAO, the number and value of SAO requested quantity reductions, and the number and value of confirmations received as of 31 December. Two copies of the report will be submitted to the appropriate Service headquarters for review and submission to the Office of the Assistant Secretary of Defense (OASD).

C7.2.12. INTERNATIONAL LOGISTICS CONTROL OFFICE CANCELLATION OF MATERIEL OBLIGATIONS

C7.2.12.1. The source of supply will cancel materiel obligation items upon receipt of cancellation requests or indication of need for lesser quantities from the ILCO. (When there is no record of the item, at time of receipt of validation responses, the responses will be matched with the requisition history file to determine the latest status of the item or action taken to accomplish cancellation action and provide the ILCO with supply or shipment status as appropriate.) In the event procurement, rebuild, or other expense has been incurred and must be billed to Grant Aid for an individual item being canceled, the supplying S/A will take action under [DSCA 5105.38-M](#), Part II, Chapter H.

C7.2.12.2. The source of supply will furnish the ILCO for each validation request submitted a supply status transaction containing Status Code BR for each item and/or quantity canceled as a result of validation actions. The ILCO should not consider any quantity canceled until confirming BR status is received.

C7.2.12.3. The source of supply will not automatically cancel items for which materiel obligations were established when no DIC AP_ response has been received relative to specific items/requests submitted for validation.

C9. CHAPTER 9

MATERIEL RETURNS PROGRAM AND LATERAL REDISTRIBUTION OF RETAIL ASSETS

C9.1. GENERAL

C9.1.1. This chapter provides procedures for the interchange of information on the reporting and disposition of assets between the owning organization and the item manager. This chapter provides procedures for inventory control point (ICP)/integrated materiel manager (IMM) directed lateral redistribution of retail assets identified by an Inter- or Intra-Service retail asset visibility system. In addition, this chapter provides special procedures for returns to DLA from selected sites in support of Base Realignment and Closure (BRAC) Retail Supply, Storage And Distribution (SS&D)/Inventory Management and Stock Positioning (IMSP) and National Inventory Management Strategy (NIMS). These procedures also establish the necessary controls to ensure timely processing of related transactions and provide for the automatic return of materiel under specified conditions.

C9.1.2. Policy regarding the reporting, transfer, lateral redistribution, and use of assets as an alternative to procurement (also known as the procurement offset portion of Total Asset Visibility (TAV)) is contained in [DoDM 4140.01](#), "DoD Supply Chain Materiel Management Procedures." 10 February, 2014.

C9.1.3. Customer Asset Reports (Document Identifier Code (DIC) FTE) and follow-on documentation transmitted by electronic means must always be routed through the Defense Automatic Addressing System (DAAS).

C9.1.4. Credit for materiel returns is granted on the basis of receipt and classification by the consignee. Policy for granting credit is covered under DoDM 4140.01¹. Procedures for the timeframes and transactions for providing credit for materiel returns, lateral redistributions, and materiel provided for the procurement offset portion of TAV are contained in the MILSBILLS procedures identified in [DLM 4000.25, Volume 4, Finance](#). MILSBILLS also covers credit procedures for packing, crating, handling and transportation (PCH&T). In addition, MILSBILLS provides formats for follow-up for materiel returns program (MRP) Credit (DIC FTP) and reply to follow-up for credit (DIC FTB).

C9.1.5. U.S. Government activities returning materiel are cautioned that the returning activity may be held responsible for costs incurred by the receiving activity when discrepancies are reported and validated using Supply Discrepancy Reporting (SDR) procedures ([DLM 4000.25, "Defense Logistics Management System," Volume 2,](#)

¹ DLA is required to request approval of new procedures supporting BRAC/NIMS allowing full materiel credit for returns regardless of asset position with no credit for packing, crating, handling and transportation (PCH&T).

[C17](#)). This includes returns made in violation of prescribed materiel returns procedures, returns exhibiting packaging discrepancies, and returns of reparable items unaccompanied by required technical data. Recoupment action by the ICP against the initiator may include all cost reimbursable actions performed by the receiving activity (e.g., repackaging, marking, and disposal).

C9.2. APPLICABILITY AND SCOPE

C9.2.1. The provisions of this chapter are applicable to all activities offering or returning materiel to a Service ICP, DoD IMM, or the General Services Administration (GSA). These procedures also apply to activities receiving and processing lateral redistribution orders of retail assets. These procedures apply to BRAC SS&S and NIMS site returns to DLA. Policy regarding utilization and redistribution of Grant Aid materiel is contained in [DSCA 5105.38-M](#), "Security Assistance Management Manual," Chapter 11. These procedures also apply to the processing of nonconsumable items.

C9.2.2. BRAC SS&D/IMSP and NIMS

C9.2.2.1. Background. Under NIMS, DLA's consumable item supply chain management extends from the wholesale level to the point of consumption, replacing the Service-managed retail inventory level. Subsequent to the 2005 BRAC decision, retail SS&D functions and associated infrastructure supporting Military Service selected industrial sites for transfer to DLA. As a result, selected industrial and NIMS sites can no longer maintain retail stock balances; once the customer has determined that it has no use for the materiel, it is returned to DLA.

C9.2.2.2. Processing Materiel Returns. A variation of the MRP is used for processing materiel returns to DLA from selected sites in support of the BRAC SS&D/IMSP and NIMS. Standard MRP transactions (e.g., customer asset reports (DIC FTE), reply to customer asset report (DIC FTR), and ICP/IMM materiel receipt status (DIC FTZ)) do not apply; only logistics transactions specified in the detailed procedures under Paragraph C9.20. are used. Under the NIMS/BRAC returns program, DLA accepts returned DLA-managed materiel back into DLA ownership regardless of the current stock asset position. Based upon specified business rules, DLA provides zero, partial, or full credit for the materiel to the customer. No credit for packaging, crating, handling, or transportation is provided.

C9.2.2.3. Providing Pre-Positioned Materiel Receipt. Unlike MRP, under the BRAC SS&D/NIMS return procedures it is the responsibility of the returning Military Service to provide a pre-positioned materiel receipt (PMR) transaction to the applicable storage activity if that activity is a co-located DLA storage activity using the Distribution Standard System (DSS). The only transaction exchange with DLA prior to financial processing is the DLMS 527R /DIC D6B, Receipt that is reported by the storage activity to the DLA ICP.

C9.3. EXCLUSIONS

C9.3.1. DLA does not accept part-numbered customer asset reports. (All other part-numbered asset reports will be passed to the routing identifier code (RIC) indicated in the incoming transaction.) Customer asset reports identified by part numbers² exceeding rp 8-22 of the stock or part number field are excluded from the DAAS processing of DIC FTG transactions. Other customer asset reports for items not identified by a national stock number (NSN) (e.g., locally assigned stock numbers) are excluded from these procedures on an inter-Component basis.

C9.3.2. Perishable subsistence items, with the exception of perishable subsistence returns (other than fresh fruits and vegetables (FF&V) from Navy Mobile Logistics Support Force ships in the Pacific area.

C9.3.3. Industrial plant equipment (IPE) identified only by plant equipment code/manufacturers part number. Report these items to RIC S9R using [DD Form 1342](#), DoD Property Record.

C9.3.4. Class V (W) ground (surface) ammunition.

C9.3.5. Lumber products (with exception of lumber product items stocked by GSA).

C9.3.6. Items under Defense Threat Reduction Agency (DTRA) management (e.g., Federal supply group (FSG) 11, Department of Energy (DoE) special design and quality controlled items identified by contractor and Government entity (CAGE) code 87991 in the Federal Logistics Information System (FLIS) master item file) and all DoD items designed specifically for use on or with special weapons (identified by CAGE 57991, 67991, or 77991 in the FLIS master item file). (These items will be processed under DoE-DTRA TP 100-1.)

C9.3.7. Automatic data processing equipment (ADPE) under [DoD 4160.21-M, "Defense Materiel Disposition Manual"](#), August 1997.

C9.4. RESERVED

C9.5. REPORTING CRITERIA FOR CUSTOMER ASSET REPORTS (DIC FTE/FTG)

C9.5.1. Reporting of assets will be determined by the existing retention and reporting policy under DoDM 4140.01. This includes the reporting policy for the procurement offset portion of TAV as described in DoDM 4140.01. In response to the asset status/transaction reporting Request (DIC DZE under [MILSTRAP](#)), submit a customer asset report (DIC FTE/FTG) using the appropriate project codes from Paragraph C9.6.7.

² Use of part-numbers in the materiel returns program last reported as not implemented by USMC. Refer to AMCL 167.

C9.5.2 The reporting activity will forward customer asset reports to the ICP/IMM. Direct all GSA customer asset reports to RIC GG0.³ customer asset reports (DIC FTE/FTG) transmitted by electronic means will always be routed through DAAS.

C9.6. PREPARATION OF CUSTOMER ASSET REPORTS (DIC FTE/FTG)

C9.6.1. Customer asset reports (DIC FTEs) will be prepared using one of the following media or Defense Messaging System (DMS) with data elements shown in the Appendix AP3 appendices. Part-numbered customer asset reports (DIC FTGs) will only be prepared using the mechanical format on DD Form 1348M.

C9.6.1.1. [DD Form 1348M](#), DoD Single Line Item Requisition System Document (Mechanical).

C9.6.1.2. [DD Form 1348](#), DoD Single Line item Requisition Document (Manual).

C9.6.2. Use the mechanical DD Form 1348m as the normal reporting transaction and transmit to the supply source via DAAS. Prepare the DD Form 1348m using the format contained in Appendix AP3.33.

C9.6.3. The manual DD Form 1348 will be prepared as reflected in Appendix AP3.33. The manual form will be used only when:

C9.6.3.1. Facilities are not available to the reporting activity to permit electronic transmission of reports or when machine-processing facilities are not available.

C9.6.3.2. The report coding structure does not provide sufficient data to assist the ICP/IMM in making decisions on disposition of materiel or the granting of credit to the reporting activity. In these instances, the exception data will be entered in remarks portion of the manual DD Form 1348. Reporting activities should not attempt to use exception data as a normal method for reporting materiel, as this necessitates offline processing by both the reporting activity and the ICP/IMM.

C9.6.3.3. The report must be accompanied by technical data including special forms.

C9.6.3.4. Manually prepared reports will be submitted by priority mail with containers conspicuously marked MILSTRIP ASSET REPORTS.

C9.6.4. The messages provided via DMS will be prepared using Appendix AP1.22. The DMS will be used only when message communication facilities for

³ Requirement to use a single RIC on customer asset reports directed to the GSA last reported as not implemented by USA. Refer to AMCL 26.

transaction exchange are not available and rapid transmission is required to expedite processing of the asset report.

C9.6.5. Reports of serviceable non-consumable item materiel support code (NIMSC) 5 items from secondary inventory control activity (SICA) reporting activities to the appropriate Service SICA will be submitted under Service implementing instructions. Quantities, which are not required by the SICA, will be forwarded to the primary inventory control activity (PICA) using DIC FTE, the PICA's RIC in rp 4-6, Media and Status (M&S) Code 9, Signal Code C or L, the SICA's fund code in rp 52-53, and the SICA's RIC in 67-69. If appropriate, the SICA will provide DIC FTD delay status to the materiel holder for the quantity referred to the PICA, under Paragraph C9.13.5. The date in rp 70-73 of the DIC FTD, if used, will be 35 days subsequent to the date the report was forwarded to the PICA. The PICA will provide disposition instructions to the SICA, designated by rp 52, and the M&S. The SICA, in turn, will provide disposition instructions to the reporting activity under Service implementing instructions.

C9.6.6. When the SICA has NIMSC 5 serviceable stocks on hand that exceed the retention limit, the SICA will prepare the DIC FTE using the guidelines above but with the SICA's own document number.

C9.6.7. The Services/Agencies will use one of the following project codes for the procurement offset portion of TAV in rp 57-59 of their customer asset report (DIC FTE/FTG):

C9.6.7.1. RBB for consumables,

C9.6.7.2. 3AG for reparable, or

C9.6.7.3. 3AU for DLA Disposition Services Field Office assets.

C9.7. CANCELLATION OF CUSTOMER ASSET REPORTS (DIC FTC)

C9.7.1. Use Appendix AP3.38 to prepare cancellation of asset reports, in total or partial quantities, and submit to the ICP/IMM under the following conditions:

C9.7.1.1. When a determination is made that materiel is not available in the quantity reported on the asset report.

C9.7.1.2. Upon determination that materiel directed for return will not be returned.

C9.7.2. The need for timely and accurate cancellation actions under the above conditions is emphasized to avoid unnecessary follow-up actions and to ensure that ICP/IMM records or expected returns reflect proper quantities.

C9.8. PROCESSING REPLIES TO CUSTOMER ASSET REPORTS (DIC FTR)

C9.8.1. The reply to customer asset report (DIC FTR), prepared under Appendix AP3.34, is used by the ICP/IMM to respond to all customer asset reports (DIC FTE/FTG). The reporting activity will process the DIC FTR reply using the asset transaction status code (Appendix AP2.16) and take the following actions:

C9.8.1.1. Use paragraph C9.7. to submit a cancellation (DIC FTC) when it is determined that materiel directed for return will not be returned.

C9.8.1.2. Use Appendix AP3.39 to prepare a shipment status (DIC FTM) and promptly submit to the ICP/IMM after materiel directed for return is released to the carrier. Prepare a separate DIC FTM for each shipment. Exercise care to ensure that appropriate data content, including suffix (rp 44) of the individual DIC FTR reply, is perpetuated in the DIC FTM.

C9.8.2. When DIC FTR is transmitted to the SICA designated by rp 52, the SICA will forward the disposition instructions to the materiel holder under Service implementing instructions. The materiel holder will provide advice to the SICA regarding shipment or cancellation as appropriate, under Service implementing instructions, and the SICA will provide DIC FTM or FTC to the PICA. If the SICA receives DIC FT6 from the PICA and has no record of shipment, the SICA will follow up to the materiel holder and submit an interim DIC FTL to the PICA containing a future estimated shipping date (ESD) to preserve the PICA's due-in record pending a firm reply to the DIC FT6.

C9.8.3. All DIC FTR replies to customer asset reports (DIC FTE/FTG) containing Project Code RBB, 3AG, or 3AU denoting the procurement offset portion of TAV and Status Code TC in rp 65-66, require reevaluation prior to disposal since these assets may not be above an activity's retention limit. Assets required and offered using either Project Code RBB or 3AG will always be directed for return with credit; however, assets required and offered using Project Code 3AU will only be directed for return without credit.

C9.9. FOLLOW-UPS ON REPORTED ASSETS (DIC FTF/FTT/FTP/FT6)

C9.9.1. Reporting Activity Follow-ups Consist of Three Types:

C9.9.1.1. Follow-up for ICP/IMM Reply of Asset Report (DIC FTF). The DIC FTF follow-up will be used to obtain intelligence regarding status of the original asset report (DIC FTE) and will be prepared using Appendix AP 3.37. DIC FTF will be submitted no earlier than 30 days from date of submission of the DIC FTE and will contain the same data as reflected in the DIC FTE. If a DIC FTD has been received, the DIC FTF will be submitted at the expiration of the expected reply date if a DIC FTR has not been received.

C9.9.1.2. Follow-up for ICP/IMM Materiel Receipt Status (DIC FTT). This type follow-up will be used when materiel to be returned has been shipped as directed

by a reply to asset report (DIC FTR) but an ICP/IMM materiel receipt status (DIC FTZ) has not been received. This follow-up will be prepared using Appendix AP3.43. DIC FTT will be submitted no earlier than 70 days (CONUS) or 130 days (OCONUS) after shipment. This data for the DIC FTT will be the same as reflected in the DIC FTM.

C9.9.1.3. Follow-up for Credit (DIC FTP). This type follow-up will be used when materiel to be returned has been shipped and credit allowance was indicated by ICP/IMM materiel receipt status (DIC FTZ) but no credit billing has been received. This follow-up will be prepared under MILSBILLS procedures.

C9.9.2. Follow-up will be submitted to the ICP/IMM to which the original asset report (DIC FTE) was submitted, except when information has been received in a DIC FTQ status that DAAS has rerouted the asset report to the correct ICP/IMM. In this case, the follow-up will be submitted to the activity identified in the DIC FTQ status received from DAAS.

C9.9.3. ICP/IMM Follow-ups on Directed Returns (DIC FT6). Upon receipt of a DIC FT6 follow-up on a DIC FTR from the ICP/IMM, the reporting activity will review records to determine whether a DIC FTR had been received. If there is no record of receipt of a DIC FTR, the DIC FT6 will be converted to a DIC FTR and processed. If shipment has not occurred, a DIC FTL citing the ESD will be submitted. If records indicate that shipment has occurred, the transportation activity will be queried to ensure that the materiel has actually been shipped. If the materiel has been shipped, a new DIC FTM will be created. If the materiel has not been shipped, ascertain when the shipment will be made and follow the above procedures.⁴ When less than the total quantity contained in the original DIC FTR is to be shipped, the reporting activity will respond to the DIC FT6 with a DIC FTL for the quantity to be shipped and a DIC FTC for the quantity that will not be shipped. If any of the shipment has already occurred, the reporting activity will respond to the DIC FT6 with DIC FTM for the quantity that has been shipped and with DICs FTL and/or FTC for the remaining portions of the originally reported quantity, as appropriate.

C9.10. AUTOMATIC RETURNS (DIC FTA)

C9.10.1. DIC FTA is used for items designed by a supply source for automatic return. Supply sources will notify reporting activities of the location to which items so designated are to be shipped. DIC FTA format is contained in Appendix AP3.40.

C9.10.2. All NIMSC 5 unserviceable (Supply Condition E or F) items are designated for automatic return on an inter-Service basis. PICAs will notify SICAs of the NSN and the storage activity to which such items are to be shipped. PICAs will also notify the receiving storage activity of such items that are to be returned. The SICAs will perpetuate this information to the SICA activities using intra-Service procedures. If there is no S/A SICA for the items identified for automatic return by a PICA (for

⁴ Modification of MRP reporting timeframes last reported as not implemented by USN. Refer to AMCL 6.

example, the Coast Guard), the PICA will provide the information to the appropriate S/A designated activity.

C9.10.3. Use Project Code 3AL in the DIC FTA and in subsequent documentation when an unserviceable NIMSC 5 item is automatically returned or when requisitioning a replacement item. If a replacement for the unserviceable NIMSC 5 automatic return item will not be requisitioned (for example, the returned item exceeds the returning activity's authorization or requirement), the DIC FTA and related documentation will not contain Project Code 3AL. Use the data elements specified under paragraph C9.6.5. in the DIC FTA. This does not include the M&S that may be assigned using S/A instructions. Enter the SICA RIC in rp 67-69 if M&S 9 is assigned. Subsequent to the generation of DIC FTA, processing will occur as though there has been a DIC FTE report and a DIC FTR reply, along with other provisions of this chapter, except for DICs FTF and FTD.

C9.10.4. No other inter-S/A use of DIC FTA is currently authorized.

C9.10.5. S/As may use DIC FTA internally for intra-S/A programs that do not conflict with other provisions of this manual.

C9.10.6. Conformance with standard line of accounting (SLOA)/accounting classification requires any initiation of a financial business event to include SLOA mandated standard financial information system (SFIS) elements.⁵ The DLMS Automatic Return Notification supports inclusion of SLOA required elements. Pending full implementation of SLOA, DLA Transaction Services will facilitate interoperability by updating selected SLOA data fields based upon the returning activity's Service/Agency and Fund Code.

C9.11. SECONDARY INVENTORY CONTROL ACTIVITY PROCESSING OF AUTOMATIC RETURN NOTIFICATION (DIC FTA). Upon receipt of the DIC FTA transaction, the SICA will establish a due-in and generate a PMR transaction to the receiving activity for the quantity in the FTA transaction. The due-in and PMR transaction will be created under MILSTRAP. NOTE: For unserviceable NIMSC 5 items, the SICA will forward the DIC FTA transaction, with data elements specified in Paragraph C9.10.3. of this chapter, to the PICA. The PICA will establish the due-in and furnish the PMR transaction to the receiving depot.

C9.12. DEFENSE AUTOMATIC ADDRESSING SYSTEM. DAAS will accomplish the following:

C9.12.1. DICs FTL, FTM, FTP, and FTT will be passed to the activity represented by the RIC in rp 4-6.

C9.12.2. DICs FTB, FTD, FTQ, FTR, FTZ, and FT6 will be routed using the M&S code.

⁵ Refer to ADC 1043.

C9.12.3. DIC FTA will be passed to the RIC in 4-6. DICs FTC, FTE, and FTF containing M&S 9 will be passed to the RIC in rp 4-6.

C9.12.4. When DICs FTC, FTE, and FTF do not contain M&S 9, DAAS will perform an NSN/national item identification number (NIIN) validation and supply source edit as follows:

C9.12.4.1. If the NSN is correct and managed by the ICP/IMM identified in rp 4-6, Advice Code 3T will be entered in rp 65-66 and the DIC FTC, FTE, or FTF will be transmitted to that ICP/IMM.

C9.12.4.2. If the NSN is correct but is not managed by the ICP/IMM identified in rp 4-6, the correct ICP/IMM RIC will be entered in rp 4-6, Advice Code 3T will be entered in rp 65-66, and the DIC FTC, FTE, or FTF will be transmitted to the correct ICP/IMM. DAAS will furnish the reporting activity a DAAS customer asset report status (DIC FTQ) with Status Code TZ in rp 65-66.

C9.12.4.3. If the Federal supply classification (FSC)/NIIN/NSN validation indicates that the FSC is incorrect, the FSC will be changed and the RIC of the ICP/IMM in rp 4-6 will be changed where applicable. Advice Code 3T will be entered in rp 65-66 and the DIC FTC, FTE, or FTF will be transmitted to the managing ICP/IMM. DAAS will furnish the reporting activity and DIC FTQ with Status Code TZ in rp 65-66.

C9.12.4.4. If routing to an ICP/IMM cannot be accomplished by DAAS, the DIC FTC, FTE, or FTF will be passed to the activity identified in rp 4-6.

C9.12.5. DAAS will validate DIC FTA, FTE, and FTF transactions for valid ship-from and credit-to addresses as designated by the signal code. When the signal code is C or L, the code in rp 52 must identify a valid credit-to activity as prescribed by MILSBILLS procedures. If DAAS cannot identify the ship-from or credit-to address, the transactions will be rejected to the originating activity using DIC FTQ with SK status.⁶

C9.12.6. DLA will not accept DIC FTG part-numbered asset reports. DAAS will reject all such reports with Status Code T9. DAAS will pass all other DIC FTG part-numbered asset reports to the RIC present in the incoming transaction. Components may reject (Status Code T9) part-numbered assets that are not acceptable or recognized under internal procedures. Nonmechanical part-numbered transactions will not be processed by DAAS but will be rejected for processing under intra-Component procedures.

C9.12.7. DAAS will edit DIC FTR rejects containing Status Codes SC and SD for correct ICP/IMM and FSC as follows:

C9.12.7.1. If the NSN is correct and belongs to the rejecting ICP/IMM, the DIC FTR will be converted to DIC FTE with Advice Code 3T in rp 65-66 and returned to

⁶ Use of part-numbers in the materiel returns program last reported as not implemented by USMC. Refer to AMCL 167.

the rejecting ICP/IMM. When DAAS converts DIC FTRs to DIC FTEs and returns the DIC FTEs to the rejecting ICP/IMM, DAAS will enter code D in rp 70 of the DIC FTE to provide the ICP/IMM with a duplicate document override edit.

C9.12.7.2. If the FSC is incorrect, the DIC FTR will be converted to DIC FTE with the correct FSC; Advice Code 3T will be entered in rp 65-66, and the document will be returned to the rejecting ICP/IMM or transmitted to the correct ICP/IMM.

C9.12.7.2.1. When DAAS converts DIC FTRs to DIC FTEs and routes the DIC FTEs to an ICP/IMM other than the rejecting ICP/IMM, DAAS will furnish the reporting activity with DIC FTQ status containing Status Code TZ in rp 65-66.

C9.12.7.2.2. When the converted DIC FTE is routed back to the rejecting ICP/IMM, code D will be inserted into rp 70 to provide the ICP/IMM with a duplicate document override edit and DAAS will furnish the reporting activity a DIC FTQ containing Status Code TZ in rp 65-66.

C9.12.7.3. If a DLA, GSA, or Navy IMM has coded the item inactivated in DAAS records and a DLA, GSA, or Navy activity originated the reject document, DAAS will change the status code in rp 65-66 to TC and forward the DIC FTR to the reporting activity.

C9.12.8. DAAS will edit DIC FTR rejects from GSA with Status Code SC as follows:

C9.12.8.1. If the NSN is correct and it is managed by GSA, DAAS will change the status code in rp 65-66 to TC and forward the DIC FTR to the reporting activity.

C9.12.8.2. If the NSN is correct but not managed by GSA, DAAS will convert the DIC FTR to DIC FTE, enter Advice Code 3T in rp 65-66, and transmit the document to the appropriate ICP/IMM. In addition, DAAS will furnish the reporting activity a DAAS Customer Asset report Status (DIC FTQ) with Status Code TZ in rp 65-66.

C9.12.8.3. If the NIIN is valid and the FSC is incorrect, DAAS will convert DIC FTR to DIC FTE with the correct FSC; enter Advice Code 3T in rp 65-66, and transmit the DIC FTE document back to GSA or to the managing ICP/IMM. When the converted DIC FTE is routed back to GSA, code D will be inserted in rp 70 to provide a duplicate document override edit. DAAS will furnish the reporting activity a DIC FTQ with Status Code TZ in rp 65-66.

C9.12.8.4. If the NSN cannot be identified, DAAS will change the status code to SD and transmit the DIC FTR to the reporting activity.

C9.12.9. DAAS will automatically route all DIC FTE transactions for GSA-managed items to RIC GG0.⁷

**C9.13. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER
PROCESSING OF CUSTOMER ASSET REPORTS (DIC FTE)**

C9.13.1. The ICP/IMM will process asset reports to determine disposition. Asset reports containing project codes assigned for specific returns program purposes (e.g., rollbacks and automatic returns) will be processed under the assigned controls. (See Paragraph C9.6.7.) Assets required and offered using either Project Code RBB or 3AG will always be directed for return with credit; however, assets required and offered using Project Code 3AU will only be directed for return without credit.

C9.13.1.1. The Reply to Customer Asset Report (DIC FTR) will be prepared using Appendix AP3.34 to respond to asset reports no later than 30 days from date of receipt of the DIC FTE.⁸

C9.13.1.2. If a DIC FTR cannot be provided within 30 days, send a DIC FTD (Appendix AP3.36) with Status Code TR and enter a date in rp 70-73 indicating when final disposition instructions are expected to be provided.⁹

C9.13.1.3. As indicated in Appendix AP2.8, suffix codes will be used to identify partial actions.¹⁰

C9.13.2. If it is determined that the materiel is required, the IMM will forward a DIC FTR citing Status Code TA, TB, TH, or TJ to the reporting activity. The ICP/IMM will establish a due-in for the quantity of materiel to be returned and generate a MILSTRAP PMR transaction to the receiving depot.¹¹

C9.13.2.1. The time allowed for shipment and return of materiel is 120 (CONUS) and 180 (OCONUS) days, and the counting starts with the day of posting the receipt of the DIC FTM or the estimated shipping date cited in the DIC FTL. The Due-in estimated delivery date (EDD) will be updated upon receipt of a DIC FTM or FTL to equal the time allowed for shipment and return of materiel.

C9.13.2.2. If the materiel is not received by the due-in EDD, or 30 days have elapsed since the transmission of a DIC FT6 without receiving a response, the ICP/IMM will initiate cancellation action under paragraph C9.17.

C9.13.2.3. Canceling the due-in and deleting the PMR transaction do not preclude requirements prescribed in other DoD manuals and joint regulations to initiate

⁷ Requirement to use a single RIC on customer asset reports directed to the GSA last reported as not implemented by USA. Refer to AMCL 26..

⁸ Modification of Materiel Returns Program reporting timeframes last reported as not implemented by USN. Refer to AMCL 6.

⁹ Ibid.

¹⁰ Ibid.

¹¹ Ibid.

tracer action and file discrepancy reports (e.g., TDR or SDR), on shipments that have not been received but for which shipment status has been received.¹²

C9.13.3. Enter PDs in DIC FTR replies as follows:

C9.13.3.1. PD 03 will be used in the return of critical items and approved intensive management items (including serviceable local stocks).

C9.13.3.2. PD 06 will be used in the return of materiel identified by the ICP/IMM as qualified for automatic return to the DoD distribution system.

C9.13.3.3. PD 13 will be used in the routine return of materiel not covered above (except surplus and scrap) such as the return of local stocks to supply sources.

C9.13.4. Customer asset reports (DIC FTEs) received by the ICP/IMM that cannot be processed will be rejected to the reporting activity using DIC FTR status with the appropriate S_ series reject status code from Appendix AP2.16.

C9.13.5. Customer asset reports (DIC FTEs) received for items requiring extended screening/review will be suspended. The reporting activity will be furnished a DIC FTD with Status Code TR containing an estimated date of reply in rp 70-73.

C9.13.6. All manually prepared asset reports (DIC FTEs) received by an ICP/IMM for which it is not the prime manager will be forwarded to the responsible ICP/IMM for processing. The correct ICP/IMM RIC will be entered in rp 4-6 of the DIC FTE. The ICP/IMM will furnish the reporting activity DIC FTR containing Status Code T6 in rp 65-66. The RIC of the forwarding ICP/IMM will be entered in rp 4-6 and the RIC of the ICP/IMM representing the last known source will be entered in rp 67-69.

C9.13.7. If the determination has been made that a FSC change is required on a manually prepared customer asset report (DIC FTE), the correct FSC will be entered, the RIC of the ICP/IMM in rp 4-6 will be changed, where applicable, and the DIC FTE will be forwarded to the responsible ICP/IMM for processing. The reporting activity will be furnished a DIC FTR containing Status Code T7 in rp 65-66. The RIC of the forwarding ICP/IMM will be entered in rp 4-6 and the RIC of the ICP/IMM representing the last known holder will be entered in rp 67-69.

C9.14. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER
MATERIEL RECEIPT STATUS (DIC FTZ)

C9.14.1. The ICP/IMM will prepare DIC FTZ documents using Appendix AP3.42 to provide reporting activities with notification of materiel receipt. The DIC FTZ will be provided upon processing of the receipt for other than suspended condition materiel, or upon processing of inventory adjustment action moving assets from suspended condition to correct condition, or not less than 30 days after DIC FT6 when no receipt or DIC FTM has been processed. Multiple DIC FTZ documents will be provided when a

¹² Ibid.

single shipment is received in more than one materiel condition. Use status codes in the DIC FTZ documents as follows in the subparagraphs below. In addition, the DIC FTZ can be used (intra-Army only when exchange pricing indicator is present) to trigger the ICP to generate a logistics/interfund bill transaction to notify customers of the difference between the exchange price and standard price. When used in this way, the DIC FTZ will be routed to the ICP from the Middleware Funds Control Module.

C9.14.1.1. Enter Status Code TN when credit is granted for the condition and quantity of received materiel.

C9.14.1.2. Enter Status Code TM when reduced or no credit is allowed because the condition of received materiel is less than that authorized for return.

C9.14.1.3. Enter Status Code TL when the received materiel is other than that authorized for return and no credit is allowed.

C9.14.1.4. Enter Status Code TP when the materiel is not received within prescribed timeframes, follow-up action has been unsuccessful, and the credit authorization is canceled.

C9.14.1.5. Enter Status Code TQ when the materiel has been received for an authorized noncreditable return.

C9.14.2. DIC FTZ will always reflect the document number, including the suffix code, contained in the DIC FTA or FTR. When multiple DIC FTZ documents are required for materiel received in different conditions, each DIC FTZ produced will retain the document number and suffix of the DIC FTA/FTR.

C9.15. PROCESSING OF SHIPMENT STATUS (DIC FTM)

C9.15.1. Shipment status provides information and normally requires no subsequent documentation generation. ICPs/IMMs will receive the DIC FTM shipment status and update appropriate ICP/IMM records. The shipment date indicated in the DIC FTM is available to ICPs/IMMs to verify in-transit status and provide information on expected receipts. DIC FTMs received for items not under the cognizance of the ICP/IMM will be rejected to the reporting activity using DIC FTR with reject Status Code SC. DIC FTMs that do not pass data field validity checks will be rejected to the reporting activity using DIC FTR with the appropriate S_ series status code.

C9.15.2. In the event that the ICP/IMM requires advice of shipment to support related supply decisions and the DIC FTM has not been received, an ICP/IMM follow-up (DIC FT6) will be prepared using Appendix AP3.41 and forwarded to the reporting activity. The DIC FT6 will not be generated until at least five days have elapsed from the transmission of the DIC FTR (PD 03) or 50 days (PD 13) and no DIC FTM and receipt has been posted. A DIC FT6 with Status Code T3 may be generated upon expiration of the due-in timeframe when a DIC FTM has been received, but receipt has

not been posted.¹³ The ICP/IMM is authorized to follow-up without regard to the established timeframe when the need arises to satisfy PD 01-08 requirements.

C9.16. PROCESSING FOLLOW-UPS FROM REPORTING ACTIVITIES (DIC FTF/FTT/FTP)

C9.16.1. Follow-ups submitted by reporting activities consist of three types:

C9.16.1.1. Follow-up for ICP/IMM Reply Customer Asset Report (DIC FTF).

C9.16.1.2. Follow-up for ICP/IMM Materiel Receipt Status (DIC FTT).

C9.16.1.3. Follow-up for Credit (DIC FTP).

C9.16.2. On receipt of a DIC FTF, the ICP/IMM will determine whether there is a record indicating that the original DIC FTE was received.

C9.16.2.1. If a record is established and a DIC FTD indicating delayed response was furnished to the customer, a duplicate DIC FTD or FTR will be provided. If a record is established and a DIC code FTD or FTR was not provided, one of the following actions will be initiated:

C9.16.2.1.1. If the DIC FTE transaction is in process, a DIC FTD will be provided to the customer with Status Code TR in rp 65-66, indicating the DIC FTE is in process and a DIC FTR will be provided at a later date.

C9.16.2.1.2. If the DIC FTE was rejected by the ICP/IMM as invalid, the DIC FTF will produce a DIC FTR to the reporting activity with the same status code that was utilized in the original DIC FTR.

C9.16.2.2. If no record of receipt of the DIC FTE exists, the ICP will process the DIC FTF as a new DIC FTE and provide a DIC FTR, as appropriate, to the reporting activity.

C9.16.3. On receipt of a DIC FTT, the ICP/IMM will review records and take action as follows:

C9.16.3.1. If the records indicate that materiel has been received and classified, a DIC FTZ will be transmitted to the customer.

C9.16.3.2. If the records indicate that materiel has been received but not classified, the ICP/IMM will provide a DIC FTR with Status Code TT to the customer.

C9.16.3.3. If the records indicate that materiel has not been received, and if materiel is not located after investigation, the reporting activity will be furnished a DIC FTR with Status Code TU.

¹³ Ibid.

C9.16.4. On receipt of a DIC FTP, the ICP/IMM will take action under MILSBILLS procedures.

C9.16.5. DIC FTF received for items not under the cognizance of the ICP/IMM will be rejected to the reporting activity using DIC FTR with reject Status Code SC. A DIC FTF that does not pass data field validity edits will be rejected to the reporting activity using the DIC FTR with an appropriate reject status code.

C9.17. CANCELLATION OF CUSTOMER ASSET REPORTS (DIC FTC/FTZ)

C9.17.1. Upon receipt of customer cancellation (DIC FTC), the ICP/IMM will take necessary action to cancel or reduce the quantity in all applicable transactions affected by the DIC FTC, including decision to return, due-in record, PMR, and credit suspense, if applicable.

C9.17.2. The ICP/IMM will initiate cancellation action (DIC FTZ) when materiel is not received by the due-in EDD or when materiel is not received and no response has been received within 30 days after the DIC FT6 follow-up. The ICP/IMM will also initiate cancellation action when a DIC FTM is not received within 120 (CONUS) or 180 (OCONUS) days after receipt of the DIC FTL.

C9.17.3. Cancellations initiated by the ICP/IMM or in response to a DIC FTC will be performed as follows:

C9.17.3.1. For creditable returns, notification of cancellation to the reporting activity will be made using DIC FTZ with Status Code TP.

C9.17.3.2. For noncreditable returns, notification of cancellation to the reporting activity will be made using DIC FTZ with Status Code TV.

C9.17.4. When a DIC FTM or FTL has been received, but materiel has not been received within the timeframe allotted under C9.13.2.1., action to cancel the due-in and PMR will be conducted under MILSTRAP procedures.

C9.18. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER PROCESSING OF DIC FTE/FTC/FTF TRANSACTIONS WHEN SOURCE OF SUPPLY HAS CHANGED

C9.18.1. Upon receipt of a DIC FTE, FTC, or FTF transaction from DAAS with Advice Code 3T when the supply source has changed, the losing ICP/IMM will arrange to change the FLIS and DAAS source of supply files.

C9.18.2. The losing ICP/IMM will then prepare and transmit DICs FTE, FTC, and/or FTF transactions containing Advice Code 3U through DAAS to the gaining source of supply in rp 4-6.

C9.18.3. DAAS will pass the DIC FTE, FTC, or FTF transactions to the gaining source of supply.

C9.19. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER
LATERAL REDISTRIBUTION OF RETAIL ASSETS (DIC A4 /AE6/AF6/AS6)

C9.19.1. This paragraph outlines procedures for filling backorders by generating lateral redistribution orders for retail materiel that has been identified through inter- or intra-Service retail asset visibility systems. Additionally, ICPs/IMMs may use these procedures to direct lateral redistribution when the total cost of such action is lower or when the wholesale level does not have stock available to meet a requisition's required response time.

C9.19.2. If a backorder is to be supplied by lateral redistribution of materiel identified by an inter- or intra-Service retail asset visibility system, the lateral redistribution order (LRO) will contain appropriate data from the requisition, DIC A4_ in rp 1-3, the RIC of the reporting activity in rp 4-6, Distribution Code 2 for consumable materiel or Distribution Code 3 for reparable materiel in rp 54, and the ICP/IMM's RIC in rp 74-76. The LRO will be forwarded through DAAS to the reporting activity. A DIC AE6 with BA status will be provided to eligible status recipients. LROs for lateral redistribution of retail assets will be prepared in the Appendix AP3.24 format.

C9.19.3. The reporting activity will:

C9.19.3.1. Process the LRO on a fill and kill basis. Provide DIC AE6/BA status for the quantity being filled and/or CB status for the quantity not being filled (killed) to the activity identified in rp 74-76 of the LRO and include Distribution Code 2 or 3 in rp 54.

C9.19.3.2. Interchangeability and substitutability (I&S) are allowed if the requiring/requisitioning activity and the supplying/holding activity are the same Service. Do not substitute if the requiring/requisitioning activity and the supplying/holding activity are different Services.

C9.19.3.3. Ensure that materiel is shipped using DD Form 1348-1A or DD Form 1348-2 to the activity identified in the LRO as the "ship-to" addressee. When the materiel is shipped, transmit a DIC AS6 to the activity identified in rp 74-76 of the LRO. The DIC AS6 will include the DoD activity address code (DoDAAC) (rp 45-50) and fund code (rp 52-53) of the activity to which the credit for the materiel and reimbursement for the PCH&T costs are to be provided, Signal Code B (rp 51), and Distribution Code 2 or 3 (rp 54). ***Conformance with SLOA/accounting classification requires any initiation of a financial business event to include SLOA mandated standard financial information system (SFIS) elements.¹⁴ The DLMS shipment status for ICP/IMM-directed lateral redistribution supports inclusion of SLOA required elements. Pending full implementation of SLOA, DLA Transaction Services will facilitate interoperability by updating selected SLOA data fields based upon the reporting activity's Service/Agency and Fund Code when converting legacy formats to DLMS.*** Retail activities will use UMMIPS time standards for processing

¹⁴ Refer to ADC 1043.

LROs directed by the ICP/IMM. Refer to DoDM 4140.01, Chapter 8 and Appendix AP9, UMMIPS time Standards (published electronically at www.dla.mil/j-6/dlmsso/eLibrary/Manuals/regulations.asp).

C9.19.3.4. Establish internal records to receive credit for the materiel and reimbursement for the PCH&T costs and not generate billing transactions.

C9.19.4. The ICP/IMM will:

C9.19.4.1. Utilize the DIC AE6 with BA status and Distribution Code 2 or 3 in rp 54 to update estimated ship dates.

C9.19.4.2. Generate DIC AF6 follow-up with Distribution Code 2 or 3 in rp 54 to the reporting activity as follows:

C9.19.4.2.1. When the initial supply status (BA or CB status) is not received on LROs within 10 days.

C9.19.4.2.2. Upon receipt of BA supply status without an ESD and 10 days have elapsed since the transaction date of the DIC AE6/BA status.

C9.19.4.2.3. Upon receipt of BA supply status with an ESD and the ESD has expired.

C9.19.4.2.4. When no response is received to the previous follow-up and 10 days have elapsed. Continue to follow-up until status is received, backorder is re-established, or final disposition is determined.

C9.19.5. Reinstate the requisition and provide appropriate status to eligible status recipients upon receipt of DIC AE6/CB status with Distribution Code 2 or 3 in rp 54.

C9.19.6. Upon receipt of the DIC AS6 with Distribution Code 2 or 3 in rp 54, generate billing transactions to the requisitioner and provide crediting transactions for the materiel and PCH&T, under the MILSBILLS procedures, to the activity identified in rp 45-50 of the DIC AS6. In addition, the ICP/IMM will generate a DIC AS8 shipment status transaction to DAAS.

C9.19.7. When creating customer supply status transactions as a result of processing DIC AE6/AS6 transactions with Distribution Code 2 or 3 in rp 54, always use the distribution code that was in the original requisition.

C9.20 INTER-SERVICE LATERAL REDISTRIBUTION OF RETAIL ASSETS BY INTER-SERVICE AGREEMENT¹⁵

C9.20.1. Inter-Service redistribution will not occur before wholesale-level requisitioning, except within theater at Combatant Commander direction or as authorized by inter-Service agreement for lateral support of high priority mission readiness requirements where stock is available within the area of responsibility.

C9.20.2. Prior to initiating MILSTRIP procedures for non-ICP/IMM-directed inter-Service lateral redistribution, the requiring Service must establish a support agreement with the retail/tactical level supply source and employ agreed upon asset visibility tools to ensure that materiel is available. High priority mission readiness requirements (PD 01-03 and Special Requirements Code N) may be submitted using a passing order requisition (DIC A3_) identifying the retail source supply as the RIC-To. These transactions will bypass DAAS routing logic to the wholesale SoS. By alternative, the requiring Service may choose to skip the initiating requisition passing order transaction and request materiel in person as bearer walk-thru.

C9.20.3. Services supporting inter-Service lateral redistribution will ensure that only high priority mission readiness requisitions originated by pre-approved trading partners within the area of responsibility are honored. All such requisition passing orders will be processed on a fill or kill basis (Advice Code 2C or 2J). These requisitions are not subject to modification or follow-up; standard cancellation procedures apply. Transactional supply status will be provided regardless of initiating method (transaction or walk-thru). Upon receipt of BA status, the materiel will be available for pick-up by the requiring customer. Standard shipment status will be provided.

C9.20.4 The Service supply source has responsibility for preparation of Interfund billing and any required internal transactions associated with this method of lateral supply support.

C9.21. RETURNS TO DLA FROM INDUSTRIAL SITES UNDER BRAC SS&D, and NIMS SITE CUSTOMERS

C9.21.1. Industrial Sites Procedures.

C9.21.1.1. The return of DLA-managed materiel will be accomplished without processing the standard MRP program transactions. The individual maintenance customer will determine when he has no immediate requirement for the materiel and will initiate the return process. The materiel will be physically returned to the DLA storage activity with the applicable documentation. The returning activity will provide a MILSTRAP PMR (DIC DW_) transaction to the storage activity identifying the Military Service activity to which the receipt will be reported. Upon notification of receipt by the storage activity by a DLMS 527R (DIC D6A), the Military Service activity will determine

¹⁵ Refer to ADC 1062. Initial implementation applicable to Global Combat Supply System-Army (GCSS-Army) and authorized trading partners. Phased implementation for shipment status is authorized.

whether there is a need for the materiel by another maintenance user (backorder). If so, an issue document will be forwarded to the storage activity for action. If not, an MRO will be initiated, directing shipment-in-place (citing the ship-to/supplemental address of the storage activity), authorizing a change of ownership to DLA. The receipt of the returned materiel from the Military Service ownership to DLA will be effected with a DLMS 527R (DIC D6B).

C9.21.1.2. Upon notification of receipt, the DLA ICP will determine whether a corresponding sale to Service maintenance (identified by DoDAAC series/internal customer group) has occurred for the same materiel and condition code within a 60 day time frame. If there is a matching sale, the customer will receive credit equal to the original sale. The Service's financial system will be notified of a credit via a DLMS/MILSBILLS Billing for Issue from Stock (810L/DIC FA2).

C9.21.1.3. If no sale has occurred or the condition code differs from that on the original sale, DLA will provide credit based upon stock position. If the return quantity exceeds that of previous sales, credit will be provided equal to the original sale quantity and credit on the remaining quantity will be based upon stock position. DLA ICP business rules for determining whether to provide credit/credit amount are equivalent to the MRP program and policy contained in DoDM 4140.01. The Service's financial system will be notified of a credit via a DLMS/MILSBILLS Billing for Issue from Stock (810L/DIC FA2).

C9.21.2. National Inventory Management Strategy Procedures. Materiel returns from a NIMS site customer will be processed as per C9.21.1.1. through C9.21.1.3., including use of the PMR, receipt to the Military Service, followed by the MRO directing shipment-in-place triggering receipt to the DLA ICP. The DLA ICP will process the receipt and determine whether a sale has occurred for the same materiel, condition code, and customer within a 60 day time frame reflecting the exact same document number as the receipt (return) document. If there is an exact matching sale, the customer will receive credit equal to the original sale. Credit for any quantity returned over the original amount, in a different condition code than the original sale, or unmatched are subject to DLA ICP business rules equivalent to the MRP for determining whether to provide credit/credit amount.

C11. CHAPTER 11

CONTRACTOR ACCESS TO GOVERNMENT SOURCES OF SUPPLY

C11.1. GENERAL

C11.1.1. ***Purpose.*** This chapter prescribes policies and procedures for requisitioning **government furnished materiel (GFM)** by or for contractors from the DoD Supply System. These procedures establish guidelines **for** requisitioners, authorized contractors and Services/Agencies (S/As) to obtain GFM from DoD inventories to fulfill contract requirements.¹ These procedures also support the use of **MILSTRIP** requisitioning by authorized contractors to obtain materiel from Government supply sources to be used as contractor-furnished materiel (CFM) under controls established by the authorizing Component and as specified in this chapter. **Basic MILSTRIP requisitioning procedures are documented in DLM 4000.25-1, Chapter 2; those procedures are augmented by this chapter to identify additional requirements associated with GFM and CFM.**

C11.1.2. Transactions. *This chapter addresses the procedures to the following **MILSTRIP** legacy 80 record position transactions.*

C11.1.2.1. *The Requisition Transaction is identified by the DIC A01, A02, A04, A05, A0A, A0B, A0D, and A0E.*

C11.1.2.2. *The Passing Order Transaction is identified by the DIC A31, A32, A34, A35, A3A, A3B, A3D, and A3E.*

C11.1.2.3. *The Referral Order Transaction is identified by the DIC A41, A42, A44, A45, A4A, A4B, A4D, and A4E.*

C11.1.2.4. *The Requisition Modification Transaction is identified by the DIC AM1, AM2, AM4, AM5, AMA, AMB, AMD, and AME.*

C11.1.2.5. *The Requisition Follow-Up Transaction is identified by the DIC AF1, AF2, AF3, AF4, AF5, AFC, AFY, AT1, AT2, AT4, AT5, ATA, ATB, ATD, and ATE.*

C11.1.2.6. *Reserved.*

C11.1.2.7. *Reserved.*

C11.1.2.8. *The GFM Validation Request is identified by the DIC AX1.*

¹ Procedures to control access to DoD materiel inventories by defense contractors last reported as not implemented by USA (Retail). Refer to Approved MILSTRIP Change Letter (AMCL) 1A.

C11.1.2.9. The GFM Validation Response is identified by the DIC AX2.

C11.1.2.10. The Supply Status Transaction is identified by the DIC AE1, AE2, AE3, AE8, AE9, AEA, AEB, AED, and AEE.

C11.1.2.11. The Requisition Cancellation Transaction is identified by the DIC AC1, AC2, AC3, AC4, and AC5.

C11.1.2.12. The Follow-Up on Requisition Cancellation Request Transaction is identified by the DIC AK1, AK2, AK3, AK4, AK5.

C11.1.2.13. The Shipment Status Transaction is identified by the DIC AS1, AS2, AS3, AS8, AU1, AU2, AU3, and AU8.

C11.1.2.14. The Materiel Obligation Validation Request Transaction is identified by the DIC AN1, AN2, AN3, AN4, AN5, AN9, and ANZ.

C11.1.2.15 The Materiel Obligation Validation Response Transaction is identified by the DIC AP1, AP2, AP3, AP4, AP5, AP8, AP9, APR, and APX.

C11.1.3. **Establishing a Management Control Activity.** The S/As ***must*** assign a unique routing identifier code (RIC) and distribution code to each management control activity (MCA) validating GFM requisitions.will

C11.1.4. **Violations.** Any attempt to circumvent GFM/CFM validation requirements is sufficient cause to refer ***the*** violation to the appropriate criminal investigating activity to determine possible fraud, waste, and abuse. The sponsoring Service/***Agency must refer all*** violations to criminal ***investigators and the*** monitoring MCA based on reports of rejected transactions or violations discovered during the post validation process.

C11.2. APPLICABILITY

C11.2.1. These procedures apply to all contractors and all S/A activities requisitioning GFM or CFM from DoD sources of supply.

C11.2.1. Ammunition production is excluded from GFM control.

C11.3. PREPARATION OF REQUISITIONS AND RELATED TRANSACTIONS FOR GOVERNMENT MATERIEL FURNISHED TO CONTRACTORS

C11.3.1. **Requisition Initiation.** Requisitions for GFM may be initiated by the responsible S/A or, subject to the terms of the contract, by contractors. Requisitions for GFM will be prepared and initially submitted by GFM requisitioners, both contractors and S/As, using MILSTRIP transaction formats to the S/A MCA designated for monitoring the contract. Transmission through the Defense Automatic Addressing System (DAAS) will be utilized to the extent practical.

C11.3.2. **Identifying Requisitions for GFM Controls.** Requisitions and associated transactions containing an S/A code designated for contractors, as specified in Appendix AP2.2 (***Department of Defense activity address code (DoDAAC) in the document number*** or ship-to ***DoDAAC***), will be processed under GFM controls and restrictions except when the signal and fund codes indicate that the issue will be for CFM with contractor reimbursement by other than an Army contractor. All Army contractor requisitions and associated transactions must be processed under GFM controls.

C11.3.3. **Required Information.** In addition to normal requisition data, GFM requisitions, ***including Referral and Passing Orders will*** contain the following:

C11.3.3.1. RIC ***of the*** MCA monitoring the contract, ***rp 4-6.***

C11.3.3.2. ***For contractor*** generated requisitions, contractor DoDAAC, ***rp 30-35.***

C11.3.3.3. ***For*** S/A generated requisitions for GFM, contractor ***ship-to*** DoDAAC, ***rp 45-50.***

C11.3.3.4. When applicable, a signal code to indicate issue without reimbursement, ***rp 51.***

C11.3.3.5. When applicable, a fund code to indicate issue without reimbursement, ***rp 52-53.***

C11.3.3.6. **Contract Information.** ***All GFM requisitions for or by contractors must identify appropriate contract data as required.***

C11.3.3.6.1. The last eight positions of the ***procurement instrument identification number (PIIN)*** is mandatory, ***rp 73-80.***

C11.3.3.6.2. When applicable, the ***call/order*** number, in ***rp 69-72.***

C11.3.3.6.3. ***Reserved.***

C11.3.3.6.4. At the option of the S/A, a manufacturing directive number (MDN), ***rp 54-56***

C11.3.3.7. GFM non-national stock number (NSN) requisitions ***are*** identified with an E in ***rp 68;*** the ***call/order*** number, if appropriate, in ***rp 69-72;*** and the last eight positions of the PIIN in ***rp 73-80*** (the MDN is optional).

C11.4. SUBMISSION OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.4.1. Frequency of submitting GFM requisitions is the prerogative of the requisitioner. GFM requisitions **will** be submitted, when necessary, to meet contract requirements.

C11.4.2. **Initiating activities must submit all** GFM requisitions (DIC A0_) and associated GFM transactions, **regardless of origin (such as contractor or S/A initiated) to the appropriate S/A MCA for validation.**

C11.4.3. After **validating the GFM requisitions**, the MCA forwards validated requisitions to the inventory control point (ICP). **The MCA may pass transactions internally when** the MCA and ICP are collocated. **The MCA will send the transactions via DAAS when** the MCA and ICP are not collocated. In those instances where a Component is performing the procurement/contract writing for another Component that includes the authorization for a contractor to order or receive **GFM (or Army CFM)**, the Component providing the procurement/contracting service and the Component requesting the contract **will** coordinate efforts to ensure that the requesting Component's MCA has access to the necessary contract and applicable contract modification information to perform its management control and accountability functions over Government supply system materiel access.

C11.4.4. Modifier transactions are authorized for GFM requisitions only to modify the project code, priority designator (PD), advice code, and the required delivery date (RDD). Modifiers may not be used to change the **ship-to/bill-to information**. Modifiers are subject to GFM controls and validation procedures.

C11.5. MANAGEMENT CONTROL ACTIVITY PROCESSING OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.5.1. The MCA **must** receive **and validate** GFM **Requisitions, Passing Orders, Referral Orders, Requisition Follow-Ups** (DIC AT_), and **Requisition Modifiers, based on the criteria furnished by procurement/contracting offices and as indicated in Table C11.T1. The MCA will make changes, reject, or continue the processing action on the GFM transactions.** The MCA may **also** receive **Supply Status, Shipment Status, Materiel Obligation Validation** transactions, **Requisition Follow-Ups** (DICs AF_), and **Requisition Cancellations, and Follow-Ups on Requisition Cancellation Requests.** All other DICs received by the MCA **must** be rejected with Status Code CR.

C11.5.2. The MCA **will** maintain requisition history files to serve as an auditable record of GFM transactions. In addition, the MCA **will** generate reports as required by DoDM 4140.01, "DoD Supply Chain Materiel Management Procedures", February 10, 2014.

C11.5.3. Under emergency conditions, such as a potential contract work stoppage, the MCA may receive telephonic requisitions, **with** PDs 01-08, for GFM. When this occurs, the MCA may telephone the requisitions to the appropriate source of supply (**SoS**) and validate the requirements afterward. If the post validation process reveals that the requisitioner is not authorized GFM, the following actions **must** be taken:

C11.5.3.1. Submit cancellation requests to the appropriate **SoS**.

C11.5.3.2. Advise the appropriate criminal-investigating agency for determination of fraud waste, and abuse.

C11.5.4. Upon completion of the validation process, the MCA **will identify itself as the RIC-From organization in the transaction**, make the following changes and forward the requisitions, or internal requisition transactions (optional only when the MCA and **SoS** are collocated in the same distribution system), cancellations, follow-ups, **requisition** modifiers, passing orders, or referral orders to the applicable **SoS** through DAAS:

C11.5.4.1. Insert the RIC-**To** of the **SoS**,

C11.5.4.2. Insert the distribution code of the MCA validating the transaction.

C11.5.4.3. Where required by the Component, the MCA may also perpetuate the MDN consisting of the MCAs distribution code and two other alpha/numeric characters **as assigned**.

C11.5.4.4. Delete the data in rp 69-80.

C11.5.5. MCAs in receipt of **GFM Validation Request** transactions **will** validate the data contained therein. This validation process must be completed and a **GFM Validation Request** transaction created and forwarded to the applicable **SoS** within 15 days of receipt of the **GFM Validation Request** transaction. The **results of the validation will be documented in the GFM Validation Response** as follows:

C11.5.5.1. If the requisition has been previously validated, **cite** Advice Code 2M.

C11.5.5.2. If the requisition has not been previously validated and the **call/order** number/PIIN (or MDN, if required by the Component in addition to the **call/order** number/PIIN) is not present, **cite** Advice Code 2U.

C11.5.5.3. If the requisition has not been previously validated and the **call/order** number/PIIN is present, validate the data elements as indicated in Table C11.T1, and generate the **GFM Validation Response** transaction as follows:

C11.5.5.3.1. If the validation process reveals that the contract is not valid, **respond with** Advice Code 2U.

C11.5.5.3.2. If the validation process reveals that the requested quantity exceeds the contract authorized quantity, **respond with** Advice Code 2R and **indicate** the quantity **approved for issue**.

C11.5.5.3.3. If the validation process reveals that the requested quantity exceeds the contract authorized quantity, **respond with** Advice Code 2Q **and indicate** the total quantity is **disapproved for issue**.

C11.5.5.3.4. If the validation process reveals that the requested item, or **contractor**, is not authorized GFM under a valid contract, **respond with** Advice Code 2V.

C11.5.5.3.5. If the validation process reveals that the requested item is authorized, **respond with** Advice Code 2M.

C11.5.6. MCAs in receipt of **Supply Status** with Status Code BF **from the SoS** will review for establishment of a valid requisition. If a valid requisition exists, **Requisition Follow-Up** (DIC AT_) transaction **will** be generated. If a valid requisition does not exist, a report **will** be generated for internal review. Subsequent receipt of a valid requisition will be processed under the procedures/validation process indicated in Table C11.T1.

Table C11.T1. MCA Validation Process for GFM Transactions

CODE OR DATA ELEMENT	VALIDATION OF ENTRY
Document Identifier Code	If Requisition, Referral or Passing Order (DIC A01, A02, A04, A05, A0A, A0B, A0D, A0E, A3_, A4_), Requisition Modification (AM_) (for RDD, project code PD, or advice code), Requisition Follow-Up (DIC AT_) continue the GFM validation.
Stock Number	Verify item requisitioned against a valid contract to determine authority for issue to the contractor. If blank, incorrect, or not authorized, reject with Status Code DN.
Unit of Issue	Validate the unit of issue in conjunction with the quantity to ensure that the requisitioned quantity does not exceed the authorized quantity. If quantity is excessive, see validation of quantity field. (Note: If a change of unit pack has occurred, appropriate adjustment should be made for authorized quantity.)
Quantity	If ordered item is authorized by contract, verify the quantity. If blank or invalid, reject with Status Code CD. If the requisitioned quantity exceeds the remaining authorized quantity, reject the quantity exceeding the authorized quantity with Status Code DJ. If authorized quantity has been exhausted by previous requisition(s), reject total requisitioned quantity with Status Code DQ.
Requisitioner	If blank or incorrect, discard. If not authorized, reject with Status Code DN.
Document Number	If blank or incorrect, reject with Status Code CD.
Supplementary Address	If contractor DoDAAC, and affected by signal code, and incorrect or not authorized, reject with Status Code DN.

Table C11.T1. MCA Validation Process for GFM Transactions

CODE OR DATA ELEMENT	VALIDATION OF ENTRY
Signal and Fund	If signal and fund codes indicate issues without contractor reimbursement, process as GFM; otherwise, consider as CFM. CFM requisitions, except for Army, are not subject to MCA review. All Army contractor requisitions and associated transactions will be processed under GFM controls. DAAS will respond to requests for MCA review for Army CFM under special processing rules authorized by the Army.
Manufacturer's Directive Number	If the MDN option is required by the Component and the MDN equates to a valid contract number, validate; otherwise, reject with Status Code DB.
Contract Call Order Number	If specified by S/A contract, and entry is blank or incorrect, reject with Status Code DB.
Procurement Instrument Identification Number	If blank, or contract is not on MCA file, or contract has expired, reject with Status Code DB. (The last eight positions of the PIIN are mandatory.)

C11.6. SOURCE OF SUPPLY PROCESSING OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.6.1. **An SoS** receiving GFM requisitions, **requisition** modifiers, passing orders, referral orders, **requisition** follow-ups, and **requisition** cancellations, **regardless** of **the** method of transmission, **will** process such transactions under GFM procedures. **A SoS** in receipt of GFM requisitions for items not managed by their activities **will** reject the requisitions with Status Code CH. **The SoS will** edit **the GFM** transactions for the prescribed data elements and codes and correct, continue processing actions, or **provide the appropriate** reject **status**.

C11.6.2. **The SoS will** validate all GFM transactions. **A SoS** in receipt of requisitions, passing orders, referral orders, **requisition** modifiers, or **requisition** follow-ups being treated as requisitions, containing a contractor's Service/**Agency** code under Appendix AP2.2, will perform the **SoS/MCA** validation process except when the signal and fund codes indicate that the issue will be with contractor reimbursement by other than an Army contractor. All Army contractor requisitions and associated transactions **will** be processed under GFM/CFM controls. (The **SoS/MCA** validation process is not required when an internal requisition transaction is received from a collocated MCA in the same distribution system. However, **the SoS must** have safeguards in place to ensure that only internal transactions generated by the collocated MCA are accepted/processed.)

C11.6.3. Under emergency conditions, **the SoS** may receive telephonic requisitions (PD 01-08) from the MCA or requisitioner. **The SoS** may process **these requisitions** for immediate supply action. Subsequent to taking immediate supply action; the GFM validation process **will** be performed. If the **GFM Validation Response** is not received within 15 days of the **GFM Validation Request** or the advice

code **indicates** that the transaction is not authorized, **refer** the incident to the appropriate criminal-investigating agency.

C11.6.4. The **SoS**/MCA validation process is as follows:

C11.6.4.1. For each GFM requisition or transaction that is treated as a requisition, the **SoS will** employ one of the following options:

C11.6.4.1.1. Create and forward a **GFM Validation Request** to the MCA **identified by RIC or distribution code in** the requisitioner's transaction. If the **MCA RIC and distribution code** are blank or invalid reject with Status Code CL.

C11.6.4.1.2. Create and forward a **GFM Validation Request** to **DLA Transaction Services even if an MCA is contained in** the requisitioner's transaction. **DLA Transaction Services will perform** edits regarding validity of the **MCA** data.

C11.6.4.1.3. **Use** a combination of the above options: one for intra-**Component** transactions and one for inter-**Component** transactions.

C11.6.4.2. **Suspend** further supply support action on the requisitioner's transaction pending receipt of the **GFM Validation Response** or until 15 days have elapsed from the date of the **GFM Validation Request**, whichever occurs first.

C11.6.4.3. If the **GFM Validation Response** is not received and 15 days have elapsed, **reject** the requisitioner's transaction with Status Code DR.

C11.6.4.4. Upon receipt of the **GFM Validation Response**, the **SoS** will process the suspended transaction using instructions provided by the advice/status code.

C11.6.4.4.1. If the Advice Code is 2U, reject with Status Code DB.

C11.6.4.4.2. If the Advice Code is 2R, process for the **approved** quantity indicated in **the GFM Validation Response**. **Reject** the quantity difference between the suspended transaction and the **GFM Validation Response** with Status Code DJ.

C11.6.4.4.3. If the Advice Code is 2Q, reject with Status Code DQ.

C11.6.4.4.4. If the Status Code is CL, reject with Status Code CL.

C11.6.4.4.5. If the Advice Code is 2V, reject with Status Code DN.

C11.6.4.4.6. If the Advice Code is 2M, process under applicable **SoS** procedures.

C11.6.4.4.7. If the advice/status code is blank or invalid, reject with Status Code DR.

C11.6.4.5. If a **GFM Validation Response** is received and there is a record of the requisition but a **GFM Validation Request** has not been submitted, discard **the GFM Validation Response** and **generate a GFM Validation Request**.

C11.6.4.6. If a **GFM Validation Response** is received, and there is no record of the requisition, **generate a Supply Status with** Status Code BF.

C11.6.5. Follow-ups will be processed to determine the current status of previously submitted requisitions or cancellation requests. Time standards for dispatching status in reply to follow-ups are as indicated in Chapter 3, Paragraph C3.21..

C11.7. DEFENSE AUTOMATIC ADDRESSING SYSTEM PROCESSING OF GOVERNMENT-FURNISHED MATERIEL TRANSACTIONS

C11.7.1. DAAS **will** pass all GFM requisitions and related transactions to the **identified MCA using the MCA RIC or the distribution code provided in the transaction**. If the RIC and the distribution code do not identify an established MCA, reject with Status Code CL.

C11.7.2. DAAS **will** pass all **GFM Validation Requests** to the identified MCA **using the MCA RIC or distribution code provided in the transaction**. If the **MCA is** invalid, **generate a GFM Validation Response** with Status Code CL to the **SoS**.

C11.7.3. DAAS **will** pass all **GFM Validation Responses** to the **SoS**.

C11.7.4. DAAS Special Processing for DLA Energy.² DLA Transactions Services will perform the **GFM Validation Request/Response** validation on behalf of DLA Energy for selected requisitioning/bill-to activities and stock numbers in accordance with the following procedures:

C11.7.4.1. DLA Transaction Services **will** maintain a DLA Energy GFM Table that identifies DLA Energy-established U series contractor DoDAACs authorized to requisition specified additive NSNs. The authorized DLA Energy point of contact **will** provide to DLA Transaction Services the U series DoDAAC/NSN combinations for the DLA Energy GFM Table.

C11.7.4.2. DLA Energy-sponsored orders for GFM **will** specify DoDAAC SJ0630 (Americas East), SJ0606 (Americas West), SJ0629 (Middle East), SJ0601 (Europe), SJ0600 (Pacific) and **SC0600** (DLA Energy for UC locations) as the requisitioner/bill-to activity. They **will** contain a U series DODAAC designated as the ship-to activity, and contain the DLA Energy assigned MDN.

C11.7.4.3. DAAS will route requisitions and requisition related transactions (**e.g., Requisition, Requisition Modification, Requisition Follow-Up, Referral**)

² Procedures for exception processing for GFM for packaged fuel additives managed by DLA last reported as a delayed implementation by DLA. Refer to Approved DLMS Change (ADC) 211.

Orders, and Passing Orders) to the **SoS** for the NSN ordered, and the **SoS will** generate **and transmit** the GFM Validation Request to DAAS.

C11.7.4.4. DAAS **will** capture any **GFM Validation Requests** containing DoDAAC SJ0630, SJ0606, SJ0629, SJ0601, SJ0600 or **SC0600** (for UC locations) as the requisitioner/bill to and a **U-series** DoDAAC as the ship-to and match it against the **DLA Energy** GFM Table. If a table match is made by U series DoDAAC and NSN, then DAAS **will** respond to the **SoS** with a GFM Validation Response with advice code 2M, indicating the order is authorized for processing. If no match, DAAS **will** respond with **a GFM Validation Response with Advice Code 2V**, indicating the order is not authorized for processing.

C11.7.4.5. The **SoS will** process the **GFM Validation Response** and either honor the order or reject the suspended transaction using Status Code DN, based on the advice code provided by DAAS.

C11.7.5. DAAS Special Processing for Army.³ Pending implementation of MCA procedures in Army systems, DLA Transaction Services **will** assist the Army by performing the **GFM Validation Requests/Response** requirement for the Army wholesale MCAs and recording all transactions into a history file for eventual processing to the appropriate MCA using the following procedures:

C11.7.5.1. Process all Army contractor identified requisitions (**DIC A0_**) with the below listed first two positions of the DoDAAC **in the document number or ship-to DoDAAC** to the applicable Army MCA. Contractor requisitions with other than the DoDAAC entries indicated are considered Army retail and will be routed to the proper **SoS** with the DAAS RIC SGA or SHA **identified as the MCA**.

C11.7.5.1.1. If **the first two positions of the document number or ship-to DoDAAC** are CB, pass to RIC A81 (TACOM MCA)

C11.7.5.1.2. If **the first two positions of the document number or ship-to DoDAAC** are CL, pass to RIC A82 (AMCOM MCA).

C11.7.5.1.3. If **the first two positions of the document number or ship-to DoDAAC** are CG, pass to RIC A83 (CECOM MCA).

C11.7.5.1.4. If **the first two positions of the document number or ship-to DoDAAC** are CM, pass to RIC A84 (TACOM MCA)

C11.7.5.1.5. If **the first two positions of the document number or ship-to DoDAAC** are CK, pass to RIC A85 (TACOM MCA).

C11.7.5.1.6. If **the first two positions of the document number or ship-to DoDAAC** are CH, pass to RIC A86 (AMCOM MCA)

³ Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

C11.7.5.2. For **Requisition Modification** and **Requisition Follow-Up** transactions, containing a valid MCA distribution code as identified below, the DAAS RIC SGA or SHA will be entered into **the MCA field** and routed to the appropriate **SoS**. If a valid MCA is not **identified** and the transaction contains the entries cited above **in the first two positions of the document number or ship-to DoDAAC**, the transaction will be passed to the appropriate MCA. If none of these conditions apply, the transaction will be considered retail and be routed to the appropriate **SoS** with the DAAS RIC SGA or SHA entered into **the MCA field**. The following are valid MCA distribution codes:

C11.7.5.2.1. I (India) - TACOM MCA

C11.7.5.2.2. L (Lima) - AMCOM MCA

C11.7.5.2.3. P (Papa) - CECOM MCA

C11.7.5.2.4. S (Sierra) - TACOM MCA

C11.7.5.2.5. Y (Yankee) - TACOM MCA

C11.7.5.2.6. E (Echo) - AMCOM – MCA

C11.7.5.2.7. 8 (Eight) - USACEA MCA

C11.7.5.3. Upon receipt of **a GFM Validation Request** transaction, a **GFM Validation Response** transaction **will** be generated with **Status Code 2M** and returned to the RIC of the **SoS submitting the GFM Validation Request** transaction.

C11.8. CONTRACTOR REQUISITIONS FOR CONTRACTOR-FURNISHED MATERIEL

C11.8.1. Requisitions for materiel from **a Government SoS** for shipment to contractors that identify the contractor as the bill-to activity are not subject to MILSTRIP GFM MCA controls, with the exception of Army contractor requisitions to which MCA controls are applicable. DAAS **will validate** transactions for Army contractor requisitions of CFM for those items that contractors are authorized to requisition as CFM as specified in this chapter, and for nonwholesale level supply as designated by the contractor-series DoDAAC. **DoD** Components **will** establish appropriate procedures for oversight of CFM requisitions in accordance with the Federal Acquisition Regulation.

C11.8.2. DAAS Processing of CFM Transactions. The process described in this paragraph provides mandatory CFM controls for CFM requisitions where the bill-to activity, as identified in the requisition, is an Army contractor and the **SoS** is DLA. This process is optional for other Services and may be expanded to include other **SoS** if needed.

C11.8.2.1. DAAS **will** maintain a list of Service/Agency authorized contractor DoDAACs and the associated NSNs/**DoD**-managed part numbers for which these contractors may submit CFM requisitions on a CFM Authorized Materiel Table for use in validating requisitions regardless of method of payment.

C11.8.2.2. CFM contractor **transactions** that match the CFM Authorized Materiel Table by DoDAAC, but do not match by NSN or part number **will** be rejected with Status Code CL; requisitions that match on DoDAAC and NSN/part number will be processed as valid.

C11.8.2.3. DAAS **will** enter the DAAS RIC SGA or SHA as the validating MCA.

C11.8.2.4. DAAS **will** perform **the GFM Validation Request/Response** validation requirement for authorized CFM requisitions that match the CFM Authorized Materiel Table.

C11.8.2.5. DAAS **will** furnish CFM reports upon request for use by the contracting officer in verifying that quantities ordered are within the contract allowance.

C11.8.2.6. Army contractor requisitions that do not match the CFM Authorized Materiel Table **will** be processed by DAAS under the MCA waiver exception process or passed to the applicable MCA as described in C11.7.5.

C11.8.2.7. For DLA CFM, **DAAS** processing will be as identified in C11.8.3.

C11.8.2.8. CFM requisitions for other Service contractors **will** be passed to the **appropriate SoS**.

C11.8.2.9. NSNs listed in the **CFM Authorized Materiel** table may be modified over the course of this agreement when **the** appropriate Army contracting officer provides such authority. Updates to the authorized list **will** be collected, consolidated into one Microsoft Excel file by the designated DLA Lead Center point of contact with proof of Army Contracting Officer concurrence and provided to headquarters DLA Army Performance Based Logistics (PBL) action officer. DLA **will** coordinate updates to individual contractor lists with DLA DoD EMall and DLA Transaction Services on a monthly basis. To optimize program changes, all additions to Army partnership lists **will** be made during an agreed-**to** monthly time-frame between DLA and support entities.

C11.8.3. DLA Transaction Services Processing of DLA CFM Transactions

C11.8.3.1. DLA Transaction Services **will** maintain a DLA CFM Authorized DoDAAC Table listing DLA contractor DoDAACs authorized to requisition CFM. DLA Transaction Services **will** populate or delete DoDAACs to/from the table as directed by DLA. Requisitions identifying a DLA-assigned U-series contractor DoDAAC as the bill-to activity **will** be edited against this table.

C11.8.3.2. DLA Transaction Services **must** edit all incoming **Requisitions Passing Order, Referral Order, Requisition Modification, and Requisition Follow-Up** transactions containing a U-series DoDAAC when identified as the bill-to activity against the DLA CFM Authorized DoDAAC Table.

C11.8.3.2.1. If matched to the table, then DAAS **will** route/pass the transaction based on established DAAS rules to the appropriate **SoS** for further processing.

C11.8.3.2.2. If the U-series bill-to DoDAAC does not match the table, then DAAS **will** reject the transaction using Status Code DB.

C11.8.3.3. DLA Transaction Services **will** capture any **GFM Validation Request** transactions containing a DLA U-series DoDAAC identified as the bill-to DoDAAC and match it against the DLA CFM Authorized DoDAAC Table.

C11.8.3.3.1. If the U-series bill-to-DoDAAC matches the table, then DAAS **will** respond with a **GFM Validation Response** transaction with Advice Code 2M indicating the requisition is authorized.

C11.8.3.3.2. If the U-series bill-to-DoDAAC does not match the table, then DAAS **will** respond with a **GFM Validation Response** transaction with Advice Code 2U indicating the requisition is not authorized.

C11.9. PREPARATION OF DOD EMALL REQUISITIONS BY CONTRACTORS.

C11.9.1. Account Setup. Authorized contractors may establish DoD EMALL accounts to facilitate materiel requisition submissions. To register, go to <https://dod.emall.dla.mil/> and click on "New User Registration". **Access to DoD EMALL is fully Common Access Card (CAC)/Public Key Infrastructure (PKI) enforced. Details of the access requirements are listed on the registration pages of the EMALL site.** Prior to establishing the account, the applicable contracting officer must ensure that the contractor is authorized access to Government supply sources and must agree to review monthly or quarterly reports prepared by the DoD EMALL monitoring contractor activity. The applicable contracting officer must also provide a list of approved NSN/part numbers associated with each account/contractor DoDAAC for Army authorized CFM. Army contractors **will** be processed under GFM/CFM controls.

C11.9.2. Contractor GFM/CFM Validations. DoD EMALL will validate that contractors are authorized to purchase materiel from DoD supply sources as a prerequisite for submission of EMALL orders.

C11.9.2.1. DoD EMALL requisitions for GFM will be subjected to prescribed rules for MCA controls within DoD EMALL or within DAAS.

C11.9.2.2. DoD EMALL CFM requisitions indicating corporate credit card method of payment are subject to special processing controls as described **in C11.9.2..**

C11.9.2.3. Additionally, CFM requisitions for Army authorized contractors **will** be validated to ensure that requisitioned NSNs or DoD managed part numbers are authorized regardless of the method of payment under CFM controls.

C11.9.3. Corporate Credit Card Usage.

C11.9.3.1. The DoD EMALL program office **will** identify to DLA Transaction Services all contractors authorized access to Government materiel for purchase as CFM using a corporate credit card as the method of payment.

C11.9.3.2. DAAS **will** maintain these DoDAACs as an authorized contractor edit table (referenced hereafter as the DoD EMALL CFM Table) to be employed during initial processing and for **GFM Validation Request** processing.

C11.9.4. Corporate Credit Card CFM Purchases and DAAS Processing. DoD EMALL requisitions for shipment to contractors using corporate credit card payment are assigned Signal Code B, Fund Code XP, and the **ship-to DoDAAC perpetuated to the supplementary address** of the DoD EMALL DoDAAC (SP5200 or SC4210). This configuration identifies a Government DoDAAC as the bill-to activity, thereby triggering DAAS and the DoD Component **SoS** processing systems to misinterpret such transactions as GFM requisitions.

C11.9.4.1. DAAS **will** validate these transactions against existing GFM edits and the DoD EMALL CFM Table to determine appropriate action.

C11.9.4.2. If the contractor requisition does not contain a valid MCA identification code and the DoDAAC is not listed in the DoD EMALL CFM Table, DAAS **will** reject with Status Code CL.

C11.9.4.3. If an MCA is identified by either a distribution code or a RIC, DAAS **will** forward the requisition to the **SoS**.

C11.9.4.3.1. The **SoS will** submit **GFM Validation Request** to DAAS for validation following GFM MCA procedures (including Army CFM).

C11.9.4.3.2. DAAS **will** recognize the EMALL **supplementary address** and again employ existing GFM edits and the DoD EMALL CFM Table to take appropriate action.

C11.9.4.3.3. If the validation using the DoD EMALL CFM Table identifies the contractor DoDAAC as authorized by the contracting officer for ordering CFM using corporate credit cards, then DLA Transaction Services **will** validate the requisition and respond to the **SoS** with a **GFM Validation Response** using Advice Code 2M indicating that the requisition is valid. The **SoS will** continue processing.

C11.9.4.3.4. If the contractor DoDAAC is not contained on the DoD EMALL CFM Table, but the requisition contains a valid MCA code, then DLA

Transaction Services will forward the **GFM Validation Request** to the MCA for validation.

C11.9.4.3.5. If the contractor DoDAAC is not contained on the DoD EMALL CFM Table or does not match the CFM Authorized Materiel Table, when applicable, and the requisition does not contain a valid MCA code, then DAAS **will** provide a **GFM Validation Response** with Status Code CL indicating that the transaction is invalid. The **SoS will** reject the requisition.

C11.9.4.4. For DLA contractor credit card purchases (identified by a DLA-assigned U-series DoDAAC in the document number), DAAS processing rules **will** be as described in this paragraph, except that the requisition will be validated based upon the requisitioner DoDAAC matching to the DLA CFM Authorized DoDAAC Table.

C11.9.5. DoD EMALL Reports. To support DoD requirements for oversight of materiel sold to contractors, the DoD EMALL program office **will** provide reports to monitor contractor activity. For contracts having a maximum total dollar ceiling, a DoD EMALL report **will** be provided to the contracting officer when the cumulative value of CFM ordered reaches 80 percent of the ceiling.

C11.10. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER-DIRECTED SHIPMENT OF NONREQUISITIONED GOVERNMENT-FURNISHED MATERIEL BASED ON A BILL OF MATERIEL.

C11.10.1. ICP/integrated materiel manager (IMM)-directed shipments of GFM may be managed through the use of a bill of materiel (BOM) as identified under the terms of the DoD contract. In this context, the BOM identifies the raw **material**/component parts needed to assemble/manufacture/repair the end item or final product. Based on the unit of allowance, the number/amount of GFM component materiel needed to accommodate the total number of end items to be manufactured/assembled/ repaired on a specific contract/purchase order may be calculated and provided. This procedure eliminates the need for separate GFM requisitions for the component materiel and subsequent MILSTRIP MCA validation. Instead, this process allows the ICP/IMM to push the materiel to the contractor as required by schedule and /or usage.

C11.10.2. Upon contract award for production of an end item or final product, the BOM becomes the basis for determining the quantity of GFM required by the contractor. These deliveries **will** only include stocked raw **material**/component parts that the Government provides at no separate charge to the contractor for assembly/manufacture of the end item/final product. Under this process, the ICP/IMM **will** use internal control procedures to monitor consumption of raw **material**/component parts against the receipt of items awarded by contract.

C11.10.3. The ICP/IMM **will** prepare materiel release orders for stock shipment using document numbers based upon a DLA-established DoDAAC. The ship-to location cited in the release order will identify the contractor DoDAAC authorized to

receive GFM. The storage activity **will** provide shipment confirmation to the ICP/IMM for monitoring GFM shipments and **will** prepare shipment status. For contractors without capability to accept legacy 80 record position/DLMS transactions, status of the GFM component delivery **will** be provided upon request by the contractor. The assembled/manufactured end items may be shipped directly to customers or shipped to a storage location for future use.

C11.10.4. Use of the above business process does not relieve the ICP/IMM from management reporting requirements required by DoDM 4140.01, **DoD Supply Chain Materiel Management Procedures**. Materiel Receipt Acknowledgement is required for GFM, including pushed shipments, under MILSTRAP procedures.

C11.10.5. This process is discretionary and may not be applicable to all commodities and contracts requiring GFM. This process may only be used to support GFM requirements satisfied by the DoD Component issuing the contract (that is, by design, it does not support inter-Component materiel support).

AP1. APPENDIX 1

FORMS/MESSAGE FORMATS INDEX

Number	Title
AP1.	FORMS/MESSAGE FORMATS INDEX
AP1.1.	FORMS/MESSAGE FORMATS INTRODUCTION
AP1.2.	DD FORM 1348, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL)
AP1.3.	DD FORM 1348M, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MECHANICAL)
AP1.4.	DD FORM 1348-5, NOTICE OF AVAILABILITY/SHIPMENT
AP1.5.	STANDARD FORM 344, MULTIUSE STANDARD REQUISITIONING/ISSUE SYSTEM DOCUMENT
AP1.6.	DD FORM 1348-6, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL-LONG FORM)
AP1.7.	RESERVED
AP1.8.	MILSTRIP MESSAGE REQUISITION
AP1.9.	MILSTRIP MESSAGE FOLLOW-UP
AP1.10.	MILSTRIP MESSAGE SUPPLY ASSISTANCE REQUEST
AP1.11.	ABBREVIATED MILSTRIP MESSAGE SUPPLY STATUS
AP1.12.	ABBREVIATED MILSTRIP MESSAGE SHIPMENT STATUS
AP1.13.	MILSTRIP PART NUMBER/NON-NSN MESSAGE REQUISITION
AP1.14.	RESERVED
AP1.15.	MESSAGE REQUEST FOR SPECIAL MATERIEL OBLIGATION VALIDATION
AP1.16.	MESSAGE REPLY TO SPECIAL MATERIEL OBLIGATION VALIDATION REQUEST
AP1.17.	REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (FMS AND GRANT AID TRANSACTIONS) (FROM SOURCE OF SUPPLY TO ILCO)
AP1.18.	FOLLOW-UP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (FMS AND GRANT AID TRANSACTIONS) (FROM SOURCE OF SUPPLY TO ILCO)
AP1.19.	REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (FMS AND GRANT AID TRANSACTIONS) (FROM ILCO TO SAOs)
AP1.20.	FOLLOW-UP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (FMS AND GRANT AID TRANSACTIONS) (FROM ILCO TO SAOs)
AP1.21.	REPORT OF VALIDATION OF MATERIEL OBLIGATIONS

Number	Title
AP1.22.	ABBREVIATED MESSAGE ASSET REPORT, ETC. (MATERIEL RETURNS PROGRAM)
AP1.23.	MASS OR UNIVERSAL CANCELLATION MESSAGE
AP1.24.	DEFENSE LOGISTICS MANAGEMENT SYSTEM/LEGACY MILSTRIP REVISION IMPLEMENTATION REPORT
AP1.25.	ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING
AP1.26.	RESERVED
AP1.27.	ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITHOUT LOGMARS BAR CODING DATA
AP1.28.	RESERVED
AP1.29.	ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING FOREIGN MILITARY SALES
AP1.30.	RESERVED
AP1.31.	ISSUE RELEASE/RECEIPT DOCUMENT WITH ADDRESS LABEL
AP1.32.	MESSAGE REQUEST FORM DEFENSE AUTOMATIC ADDRESSING SYSTEM MATERIEL OBLIGATION VALIDATION RESPONSE
AP1.33.	QUARTERLY INTRANSIT TO DLA DISPOSITION SERVICES FIELD OFFICE REPORT
AP1.34.	UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT REPORT
AP1.35.	ISSUE RELEASE/RECEIPT DOCUMENT (IRRD) (DD FORM 1348-1A) WITH CODE 39 (THREE OF NINE) BAR CODES AND PDF417 TWO-DIMENSIONAL (2D) BAR CODE
AP1.36	ISSUE RELEASE/RECEIPT DOCUMENT (IRRD) (DD FORM 1348-1A or DD Form 1348-2) CONTINUATION PAGE

AP1.7. APPENDIX 1.7

RESERVED

AP2.4. APPENDIX 2.4

MEDIA AND STATUS CODES

AP2.4.1. General. *This appendix delineates business rules for furnishing status on MILSTRIP requisitions, Materiel Returns Program (MRP), and related transactions based upon the Media and Status (M&S) code. The M&S code is populated on the initiating transaction to identify the desired status recipient(s) and the type of status to be provided. Once assigned, the M&S code is perpetuated to subsequent transactions.*

AP2.4.1.1. *Based upon the status recipient profile, DLA Transaction Service's Defense Automatic Addressing System (DAAS) will determine the appropriate communication process/format, (e.g., Defense Information System Network (DISN) using DLMS (X12/XML) or the legacy 80 record position (rp) format, or DLA Transaction Services Automatic Message Exchange System (DAMES)). The original M&S code set defined the media for communication of status, as well as the type of status and required recipients. However, with the substitution of web portals for viewing status where transactional exchange is not available, document mailing has been terminated, thus eliminating the option for the user to specify a communication media by M&S code. Requisitioners without communication services supported by DAAS may use various web portals for supply and shipment status. Web portals include:*

- [DoD EMAIL](#) - registration required; provides visibility of status for orders sourced by DLA,
- [GSA Advantage Requisition Status](#) - no registration required; visibility of status on orders sourced by GSA or provided by any source via DAAS to civil agency customers, and
- [Web Visual Logistics Information and Processing System \(WebVLIPS\)](#) - registration required; provides visibility of status processed via DAAS for all sources of supply.

AP2.4.1.2. *Selected requisition-related and MRP transactions that identify status recipients and are applicable to the procedures discussed in this appendix are identified in Table AP2.4.T1.*

Table AP2.4.T1. Transactions Used for Identification of Status Recipients

Transaction Name	DLMS Transaction	Document Identifier Code (DIC)
Transaction Category: Requisition-Related		
Requisition/ Requisition Passing Order/ Requisition Referral Order	511R with Transaction Type Code AN 511R with Transaction Type Code BM 511R with Transaction Type Code BN	A0_ A3_ A4_
Requisition Modification	511M	AM_
Requisition Follow-Up	869F	AT_
Materiel Obligation Validation (MOV) Requisition Reinstatement Request	517M with Transaction Type Code AW	APR
Transaction Category: Materiel Returns		
Customer Asset Report	180M with Transaction Type Code FT	FTE/FTG
Automatic Return	180M with Transaction Type Code FT and Action Code RF	FTA

AP2.4.1.3. Status transactions include supply and shipment status, as well as materiel obligation validation (MOV) and responses to MRP transactions. Selected transactions applicable to procedures discussed in this appendix are identified in Table AP2.4.T2.

Table AP2.4.T2. Status Transactions

Transaction Name	DLMS Transaction	DIC
Supply Status	870S	AE_, AB_
	Supply status provided to DAAS	AE8, AB8
	Supply status to status recipients	AE1, AE2, AE3, AE9, AB1, AB2, AB3

Table AP2.4.T2. Status Transactions

Transaction Name	DLMS Transaction	DIC
Shipment Status	856S	AS_, AU_
	Shipment status provided to DAAS	AS8, AU8
	Shipment status to status recipients	AS1, AS2, AS3, AU1, AU2, AU3
MOV Response	517M with Transaction Type Code AP	AP_
	MOV Response provided to DAAS	AP8
	MOV Response to status recipients	AP1, AP2, AP3
Materiel Returns Supply Status/Follow-up	870M	FT6, FTD, FTR, FTQ, FTZ
Reply to Follow-Up for Credit Status (MILSBILLS)	812L	FTB

AP2.4.1.4. Status recipients may be identified by using the M&S code as a pointer to various organizations identified by coded data within the transaction:

Table AP2.4.T3. Derivation of Status Recipients

Status Recipient	DLMS Location/Data Reference (X12 Segment/Code)	Signal Code	Legacy Location/Data Reference (RP)
Requisitioner	Document Number DoDAAC (REF or N9/TN – Transaction Reference Number)	Any	Document Number DoDAAC (30-35)
Reporting Activity	Document Number DoDAAC (REF or N9/TN – Transaction Reference Number)	Any	Document Number DoDAAC (30-35)

Table AP2.4.T3. Derivation of Status Recipients

Status Recipient	DLMS Location/Data Reference (X12 Segment/Code)	Signal Code	Legacy Location/Data Reference (RP)
Ship-To and/or Bill-To	Ship-To and/or Bill-To (when other than the requisitioner) (N1/ST – Ship To; BT – Bill- to-Party; or BS –Bill and Ship To) Perpetuated to the supplemental address (SUPADD) /data (LQ/A9 – Supplemental Data)	B, J, K, L, M	SUPADD (40-45)
Credit-To	Credit-To (when other than the reporting activity) (LQ/ZB – Party to Receive Credit) Perpetuated to the supplemental address (SUPADD)/data (LQ/A9 – Supplemental Data)	B or K	SUPADD (40-45)
Credit-To	Credit-To (when other than the reporting activity or SUPADD) equates to the DoDAAC associated with the Fund Code in the Fund Code to DoDAAC Conversion Table (see DLMS Volume 4, Finance, Appendix 1.01) May be perpetuated to the credit-to (LQ/ZB – Party to Receive Credit)	C or L	Fund Code (52-53)
Distribution Activity	Distribution Activity equates to the DoDAAC associated with a significant entry in first position of the Distribution Code in the Distribution Code Table (see MILSTRIP Appendix 2.12). (LQ/AK – Distribution Code)	Any	Distribution Code (54)

AP2.4.1.5. The M&S code is not used for all status distribution processing:

AP2.4.1.5.1. Services may provide status to distribution activities identified by the second or third position of the distribution code on an intra-Service basis.

AP2.4.1.5.2. Under the DLMS, not all status recipients are identified by the M&S Code. An enhancement to DLMS transactions allows for discrete identification of status recipients by DoDAAC when not specified by the M&S

Code (see N1 Segment/Code Z1 – Party to Receive Status). DAAS will provide distribution to these activities when status distribution is required.

AP2.4.1.6. M&S codes are used in different ways on **requisition-related** and **MRP transactions**.

AP2.4.1.6.1. On **requisition-related transactions**:

AP2.4.1.6.1.1. M&S may indicate that status is to be furnished to the requisitioner and/or the **ship-to/bill-to activity**.

AP2.4.1.6.1.2. M&S may indicate that no status is to be provided to **the requisitioner or the ship-to/bill-to activity** (M&S O and Y).

AP2.4.1.6.1.3. M&S may indicate that status is restricted to the **Secondary Inventory Control Activity (SICA) identified by the distribution code (first position)** under all circumstances on transactions for nonconsumable items (M&S 8).

AP2.4.1.6.2. With the exception of M&S 8, M&S codes do not apply to:

AP2.4.1.6.2.1. The mandatory provision of shipment status to all valid status recipients.

AP2.4.1.6.2.2. Rejection or cancellation status.

AP2.4.1.6.2.3. Responses to follow-ups.

AP2.4.1.6.2.4. Status responses to MOV response documents.

AP2.4.1.6.3. M&S codes do not inhibit the mandatory furnishing of 100 percent supply and shipment status to the activity designated by a significant entry in the **distribution code (first position)**.

AP2.4.1.6.4. M&S Y is an exception to the general requirement for 100 percent status to the activity designated by a significant entry in **the distribution code (first position)**, and specifies that only exception status and shipment status are wanted.

AP2.4.1.6.5. M&S codes designate the following types or combinations of status is required:

AP2.4.1.6.5.1. Exception status.

AP2.4.1.6.5.2. One hundred percent supply status.

AP2.4.1.6.5.3. Exception status and shipment status.

AP2.4.1.6.5.4. One hundred percent supply status and shipment status

AP2.4.1.7. On MRP transactions:

AP2.4.1.7.1. M&S **codes specify** the activity to receive replies to **asset** reports and related transactions output by ICPs/IMMs.

AP2.4.1.7.2. M&S **codes** may indicate that such replies **must** be routed to the **credit-to** activity **associated with the Fund Code** (M&S 9).

AP2.4.1.7.3. When the SICA is identified as the **credit-to activity associated with the fund code**, M&S 9 will be entered (optional for **automatic return notification**).

AP2.4.1.8. **DLA Transaction Services' Defense Automatic Addressing System (DAAS) Transmission Rules.** Regardless of the M&S cited, sources of supply or designated activities **must** transmit all machine sensible status **transactions** via DAAS. Upon receipt of the status, DAAS **will** determine the appropriate **business process for dissemination** as follows:

AP2.4.1.8.1. For transmission services, refer to the DAAS Manual, DLM 4000.25-4, **Chapter 5 and Appendix 1.1.**

AP2.4.1.8.2. When an addressee is not served by DAAS, DAAS status **cannot** be provided **directly to that addressee. These activities must rely on web portal visibility.**

AP2.4.1.8.3. DAAS will forward status addressed to a non-DoD agency addressee to GSA to provide visibility via the GSA Advantage web portal.¹

AP2.4.1.8.4. Activities requiring the specialized processing must submit written justification to DLA Transaction Services for consideration. These exception procedures apply only when DMS capability is not available.

AP2.4.1.8.5. When status **is forwarded to DAAS for transmission to the appropriate status recipient**, DAAS **will** furnish **applicable** status based on **DLMS/MILSTRIP status distribution rules as prescribed in this appendix.**

AP2.1.9. Activities requiring status **must** be encouraged in S/A implementing instructions to obtain and utilize full supply and shipment status. This requirement **should** be implemented to reduce the need for activities to submit follow-up inquiries.

AP2.1.10. M&S is a mandatory entry by the originator of the document and will not be altered during subsequent processing except under the procedures for SICA processing (**See DLMS Volume 2, Chapter 4 and 11 or MILSTRIP Chapter 3 and 9**) or **Service-level guidance for internet-based ordering applications.**

¹ Refer to ADC 1067.

AP2.4.1.11. M&S Codes are listed below.

NUMBER OF CHARACTERS: One.
TYPE OF CODE: Alpha-numeric.
EXPLANATION: Indicates the status recipient **and** type of status required.
One hundred percent supply status includes exception status.

DLMS LOCATION: **Industry Code (LQ01) DF – Media & Status Code**

LEGACY RECORD 7
POSITION:

M&S Codes Used with **MRP Transactions**

CODE	EXPLANATION
1	Reserved.
2	Reply to the reporting activity .
3	Reserved.
4	Reply to shipped from and/or credit-to as perpetuated to the SUPADD.
5, 6, 7, 8	Reserved.
9	Reply to credit-to activity as associated with the fund code .

M&S Codes Used with **Requisition-Related Transactions**

CODE	EXPLANATION
0	No status to requisitioner or ship-to and/or credit other than mandatory shipment status to the ship-to activity. One hundred percent supply status and shipment status to the activity designated by a significant entry in the distribution code (first position) .
1	Reserved.
2	Exception supply status to requisitioner.
3	Reserved.
4	Exception supply status to ship-to and/or credit-to as perpetuated to the SUPADD.
5, 6, 7	Reserved.

M&S Codes Used *with Requisition-Related Transactions*

CODE	EXPLANATION
8	One hundred percent supply status and shipment status to activity indicated in <i>the distribution code (first position)</i> . Do not provide status to any other status eligible recipient under any other circumstances. (For use only by SICAs on transactions for nonconsumable items).
9, A	<i>Reserved.</i>
B	One hundred percent supply status to requisitioner.
C	Reserved.
D	One hundred percent supply status to <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD.
E	Reserved.
F	One hundred percent supply status and shipment status to requisitioner and <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD.
G, H	<i>Reserved.</i>
I	Not used.
J	<i>Reserved.</i>
K	Exception supply status and shipment status to requisitioner.
L	<i>Reserved.</i>
M	Exception supply status and shipment status to <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD.
N	Reserved.
O	Not used.
P, Q, R	<i>Reserved.</i>
S	One hundred percent supply status and shipment status to requisitioner.
T	Reserved.
U	One hundred percent supply status and shipment status to <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD.
V, W, X	<i>Reserved.</i>

M&S Codes Used *with Requisition-Related Transactions*

CODE	EXPLANATION
Y	No status to requisitioner or <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD other than mandatory shipment status to the ship-to activity. Exception supply status and shipment status to the activity designated by a significant entry in <i>the distribution code</i> .
Z	Exception supply status and shipment status to requisitioner and <i>ship-to and/or credit-to as perpetuated to the</i> SUPADD.

AP2.15. APPENDIX 2.15

ADVICE CODES

AP2.15.1. Advice codes are numeric/alphabetic or numeric/numeric and provide coded instruction to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible. The requisition transaction advice codes flow from requisition originators to initial processing points and are thereafter perpetuated into passing actions and release/receipt documents. The excess transaction advice codes flow from Defense Automatic Addressing System (DAAS) to an Inventory Control Point (ICP)/ Integrated Materiel Manager (IMM) to indicate that the excess transaction has been edited by DAAS. The method of assigning advice codes and listings of requisition/excess transaction advice codes are provided below:

CATEGORY ASSIGNMENTS OF ADVICE CODES		
RECORD POSITION(S)		
65	66	Numeric/Alphabetic and Numeric/Numeric
1	A thru Z (Except I and O) 1 thru 9	For Intra-Army usage. ¹
2	A thru Z (Except I and O) 1 thru 9	For DLA, inter-Service, and GSA transactions.
3	A thru Z (Except I and O) 1 thru 9	
4	A thru Z (Except I and O) 1 thru 9	For Intra-Marine Corps usage. ²
5	A thru Z (Except I and O) 1 thru 9	For Intra-Navy usage. ³
6	A thru Z (Except I and O) 1 thru 9	For Intra-Air Force usage. ⁴

¹ The codes assigned for DLA, inter-Service and Government Services Administration (GSA) transaction use will also be recognized and used for intra-Service transactions and will not be duplicated within the Service assignment latitude.

² Ibid.

³ Ibid.

⁴ Ibid.

CATEGORY ASSIGNMENTS OF ADVICE CODES		
RECORD POSITION(S)		
7	A thru Z (Except I and O) 1 thru 9	For Intra-GSA usage. ⁵
8	A thru Z (Except I and O) 1 thru 9	For Intra-DLA usage. ⁶
9	A thru Z 1 thru 9	Reserved - Not to be used.
0	A thru Z 1 thru 9	
NUMBER OF CHARACTERS:	Two.	
TYPE OF CODE:	Numeric/alphabetic or numeric/numeric.	
EXPLANATION:	Provides coded instructions by the requisitioner to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible.	
RECORD POSITION(S) (rp):	65-66.	

⁵ Ibid.

⁶ Ibid.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2A	Item is not locally obtainable through manufacture, fabrication, or procurement.
2B	Requested item only will suffice. Do not substitute/interchange. Also applies to "obsolete"/"inactivated" items previously rejected with Status CJ. When used in response to Status Code CJ, the submission of a new requisition will be on DD Form 1348-6 with all appropriate technical data; for example, end item usage, component, make, model, series, serial number, drawing piece and/or part number, manual reference, or applicable publication.
2C	(1) Do not backorder. Reject any unfilled quantity not available to meet standard delivery date (SDD)/ required delivery date (RDD). Suitable substitute acceptable. (2) When entered in Brand name Resale Subsistence item, requisitions for overseas will be interpreted to authorize rejection of unfilled quantities not due to arrive in the overseas command by the RDD plus 30 days. Rejection status will be furnished the customer when it is determined by the supply source that unfilled requisitioned quantities cannot be shipped in time to arrive at the Outside Continental United States (OCONUS) destination by RDD plus 30 days. This may occur as a result of vendors' failure to ship required quantities to the CONUS transshipment depots by contract delivery date plus 15 days or upon receipt at the Continental United States (CONUS) transshipment depot, it is determined that the shipment could not reach the OCONUS destination by the RDD plus 30 days.
2D ⁷	Furnish exact quantity requested (i.e., do not adjust to quantity unit pack unless adjustment is upward and the dollar value increase is not more than \$5 over the requisition's extended money value).
2E	Free issue. Stock lists or other publications offer this materiel without reimbursement. (To be used with Signal D or M on inter-Service requisitions.)
2F	Item known to be coded "Obsolete" but still required for immediate consumption. Service coordinated/approved substitute is acceptable. If unable to procure, reject requisition with Status CJ.

⁷ Procedures for quantity adjustment related to requisitions with Advice Codes 2D, 27, or 29 last reported as not implemented by GSA. Refer to AMCL 161.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2G	Multiple use: (1) Ship new stocks or stocks having new appearance; (2) Strategic mission requires latest model and configuration (for electronic tubes); (3) Strategic mission requires newest stock only (for photographic film or for aerial requirements for ammunition devices or cartridges); (4) Anticipated usage requires latest expiration dates only (for biological).
2H	Special textile requirement for use in airborne operations where personal safety is involved.
2J	Do not substitute or backorder any unfilled quantities.
2K	Item being requisitioned from CONUS pursuant to the balance of payments program. (To be used by OCONUS requisitioner.)
2L	Quantity reflected in quantity field exceeds normal demands; however, this is a confirmed valid requirement.
2M ⁸	MCA validation process has revealed that the requested item is authorized by a valid contract.
2N	Item required in one continuous length as expressed in rp 25-29 and unit of issue in rp 23-24. No other configuration is acceptable and/or multiples of the unit pack is not acceptable.
2P	Item required in one continuous length as expressed in rp 25-29 and the unit of issue in rp 23-24. If requirement exceeds the unit pack length, multiples of the unit pack is acceptable.
2Q ⁹	The management control activity (MCA) validation process has revealed that the quantity cited on the document identifier code (DIC) AX1 exceeds the contract authorized quantity. The total requisitioned quantity is to be rejected.
2R ¹⁰	MCA validation process has revealed that the quantity cited on the DIC AX1 transaction exceeds the contract authorized quantity. The quantity field in this transaction (DIC AX2) reflects the quantity that may be supplied. The quantity difference between the DIC AX1 and this transaction will not be supplied.

⁸ Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by United States Army (USA) (Retail). Refer to AMCL 1A.

⁹ Ibid.

¹⁰ Ibid.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2S	Issue below established stock reservation levels is authorized. (To be used by Service owners of single manager for conventional ammunition (SMCA) managed conventional ammunition items only.)
2T	Deliver to the ultimate consignee by the SDD or RDD entered hereon or cancel requirement.
2U ¹¹	MCA validation process has revealed that no valid contract/ call or order number is registered at the MCA or Service/Agency required manufacturing directive number (MDN) or contract line item number (CLIN) is missing or invalid.
2V ¹²	MCA validation process has revealed that the contract is valid; however, the requisitioned item, or requisitioner, or the DoD activity address code (DoDAAC) in rp 45-50, is not authorized government furnished materiel (GFM) under the contract.
2W	This requisition is submitted for free issue of assets above the approved force acquisition objective (AFAO) on a fill or kill basis. (Applicable to Grant Aid/ Military Assistance Service Funded (MASF) requisitions only.)
21	Combination of Advice Codes 2L and 2T.
22	Combination of Advice Codes 2C and 2L.
23	Combination of Advice Codes 2L and 2G.
24	Combination of Advice Codes 2B and 2G.
25	Combination of Advice Codes 2A and 2F.
26	Combination of Advice Codes 2B and 2L.
27	Combination of Advice codes 2D and 2L.
28	Combination of Advice Codes 2N and 2L.
29	Combination of Advice Codes 2D and 2G.
31	Combination of Advice Codes 2J and 2G.
32	Combination of Advice Codes 2C and 2T.
33	Combination of Advice Codes 2L and 2J.

¹¹ Ibid.

¹² Ibid.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
34	Requested item only will suffice. Do not substitute/interchange. Items required in one continuous length as expressed in rp 25-29 and unit of issue in rp 23-24. No other configuration is acceptable and/or multiples of the unit pack is not acceptable. (Combination of Advice Codes 2B and 2N.)
39	Requested item only will suffice. Do not substitute/interchange. Item required in one continuous length as expressed in rp 25-29 and the unit of issue in rp 23-24. If requirement exceeds the unit pack length, multiples of the unit pack is acceptable. (Combination of Advice Codes 2B and 2P.)
3A	This requisition is for assets located in the DLA Disposition Services Field Office activities, as advertised by DLA Disposition Services, for which the requisitioner desires to inspect materiel prior to shipment. Fill or kill. Use of this code is limited to requisitions with K, L, R, S, or T in rp 40.
3B	Item being requisitioned has been designated as a commercial type item. Unable to obtain from commercial sources. Request supply of requisitioned quantity be accomplished against Foreign Military Service (FMS) code reflected in rp 48-50.
3C through 3J	Deleted.
3L	Deleted.
3O	Deleted.
3Q	Requested item only will suffice. Do not substitute/interchange. Requisitioner will accept Condition Code E stock in a usable condition (ammunition stock only).
3R and 3S	Reserved.
3V	Deliver to the ultimate consignee by the SDD entered hereon or cancel requirement. Requisitioner will accept Condition Code E stock in a usable condition (ammunition stock only).
3W	Furnish exact quantity requested (i.e., do not adjust to unit pack quantity). Requisitioner will accept Condition Code E stock in a usable condition (ammunition stock only).
3X	Requisition will accept Condition Code E stock (ammunition stock only).

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
3Y	Do not substitute or backorder any unfilled quantities. Requisitioner will accept Condition Code E stock in a usable condition (ammunition stock only).
3Z	The quantity reflected in the quantity field exceeds normal demand; however, this is a confirmed valid requirement. Requisitioner will accept Condition Code E stock in a usable condition (ammunition stock only).

MATERIEL RETURNS PROGRAM ADVICE CODES	
CODE	EXPLANATION
3T	Document has been edited by DAAS. Records indicate that NSN is correct and that the activity identified in rp 4-6 is the managing ICP/IMM.
3U	The correct source of supply is in rp 4-6. Necessary action has been initiated to correct the FLIS source of supply file.

INTRANSIT CONTROL SYSTEM ADVICE CODES	
CODE	EXPLANATION
35	Deleted.
36	A DLA Disposition Services Field Office receipt exists for which a matching DIC AS3 has not been received. No response is required. (For use with DICs AFX and AFZ by DLA Disposition Services only.)
37	A DIC AS3 has been received for which a matching DLA Disposition Services Field Office receipt has not been received. (Only use with DICs AFX and AFZ by DLA Disposition Services)

DLMS RECEIPT, RESPONSE TO RECEIPT INQUIRY, AND INVENTORY ADJUSTMENT TRANSACTION ADVISE CODES ¹³	
CODE	EXPLANATION
3K	Storage activity response to inquiry for receipt status. Storage activity has the receipt in process. Refer to ADC 313.
3M	Storage activity response to inquiry for receipt status. Storage activity has no receipt in process but there is a prepositioned materiel receipt (PMR) file. Refer to ADC 313.
3N	Storage activity response to inquiry for receipt status. Storage activity has no receipt in process and no record of the due-in/PMR. Refer to ADC 313.
3P	Storage activity response to an inquiry for status on receipt, or in response to a follow-up for asset reclassification, to indicate that the transaction being submitted is a duplicate of the original receipt transaction, or inventory adjustment transaction, provided by the storage activity. Caution must be used by the recipient to assure that the transaction is not processed twice. Refer to ADC 313 and ADC 487.

¹³ DLMS enhancement. Not for use in corresponding MILSTRAP legacy 80 record position transactions. Refer to ADC 313. DOD Components must provide **Defense** Logistics Management Standards **Office** with their Component implementation date for ADC 313.

AP2.16. APPENDIX 2.16

STATUS CODES

AP2.16.1. Status codes may be alphabetic/alphabetic or alphabetic/numeric and flow from sources of supply to the creator of a requisition or customer asset report, consignee/consignor, or Service-designated control office. Status codes also flow from the Defense Automatic Addressing System (DAAS) to a DAAS subscriber or from storage activities to inventory control points (ICP) to furnish the status of materiel release orders (MRO). The purpose of status codes is to inform recipients of the status of requisitions or customer asset reports and related transactions.

AP2.16.2. Selected status codes are also used to provide status on or to reject Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP) transactions ([DLM 4000.25-2](#)).

AP2.16.3. The method of assigning status codes and a listing of the codes is provided below:

CATEGORY ASSIGNMENTS OF STATUS CODES		
RECORD POSITION(S)		
65	66	Alphabetic/Alphabetic and Alphabetic/Numeric
A	A through Z (except I and O) 1 through 9	For Intra-Army
B	A through Z (except I and O) 1 through 9	For DLA, Inter-Service, and Government Services Administration (GSA) ¹ transactions, excluding customer asset reporting transactions.
C	A through Z (except I and O) 1 through 9	
D	A through Z (except I and O) 1 through 9	
P	A through Z (except I and O)	

¹ Codes assigned for DLA, inter-Service, and GSA use will also be recognized and used for intraService transactions and will not be duplicated within the Service assignment latitude.

CATEGORY ASSIGNMENTS OF STATUS CODES		
RECORD POSITION(S)		
65	66	Alphabetic/Alphabetic and Alphabetic/Numeric
F	A through Z (except I and O) 1 through 9	For Intra-Air Force
J	A 1	
G	A through Z (except I and O) 1 through 9	For Intra-GSA
H	A through Z (except I and O) 1 through 9	For Intra-DLA
M	A through Z (except I and O) 1 through 9	For Intra-Marine Corps
N	A through Z (except I and O) 1 through 9	For Intra-Navy
R	A 1	
E	A through Z (except I and O) 1 through 9	For DLA, Inter-Service, and GSA customer asset reporting transactions.
S	A through Z (except I and O) 1 through 9	
T	A through Z (except I and O) 1 through 9	
U	A through Z (except I and O) 1 through 9	

NUMBER OF CHARACTERS: Two

TYPE OF CODE: Alpha/Alpha or Alpha/Numeric.

EXPLANATION: Used to inform appropriate recipient(s) of the status of a requisition's or asset report's processing, or of the processing of related transactions.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
BA	<p>(1) Item being processed for release and shipment on a requisition or requisition alert. The estimated shipping date (ESD) is contained in record position (rp) 70-73 when provided in response to a follow-up.</p> <p>(2) For status messages with a Distribution Code in rp 54-56 = 111, this status indicates that it is used in support of the Retail Transportation and Supply Receipt and Acknowledgement Interchange in response to follow-ups and for initial physical in-check of cargo from a retail supply warehouse to a transportation system for movement, etc. See DLM 4000.25, Volume 3, Chapter 2.</p>
BB	<p>(1) Item is back ordered against a due-in to stock. The ESD for release of materiel to the customer is contained in rp 70-73.</p> <p>(2) Requisition alert has been backordered. Additional status will be provided to indicate action taken.</p>
BC	<p>Item on original requisition containing this document number has been back ordered. Long delay is anticipated and ESD is in rp 70-73. Item identified in the national stock number (NSN) field (or "remarks" field if NSN field cannot accommodate the item number), that is not an automatic/coordinate substitute, can be furnished. The price of the substitute item is in rp 74-80. If desired, submit a cancellation for the original requisition and submit a new requisition² for the offered substitute.</p>

² Submit a new requisition using a new document number with a current ordinal date.

REQUISITION TRANSACTION STATUS CODES

CODE EXPLANATION

BD	<p>Requisition is delayed:</p> <p>(1) Delay due to need to verify requirements relative to authorized application, item identification, or technical data.</p> <p>(2) Requisition alert fulfillment is delayed due to need to verify requirements relative to item identification. Re-identification of NSN materiel to unit of use LSN required.</p> <p>(3) Requisition for government furnished materiel (GFM) is delayed pending validation by either contracting management control activity (MCA) or between source of supply and MCA. See rp 4-6 to determine the activity performing the validation. Upon completion of review, additional status will be provided to indicate action taken.</p> <p>(4) If used with Management Code R, delay due to storage activity denial on the identified suffix. Clear/update local records for suffix and quantity identified. Further action on the denied quantity is anticipated to occur on a subsequent suffix code.</p>
BE	<p>Depot/storage activity has a record of the MRO but no supporting transaction/record of the action taken. (Depot/storage activity response to ICP request for MRO status for use with DIC AE6 only.)</p>

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
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BF	<p>No record of your requisition or requisition alert for which your DIC AF_ follow-up or cancellation request was submitted. Also used by a source of supply to indicate no record of a GFM requisition for which a DIC AX2 transaction has been received.</p> <p>(1) If received in response to a cancellation request, subsequently received requisitions (A0_) or other documents (AM_, AT_) will be returned by the source of supply with BF status. De-obligate funds and, if item is still required, submit requisition using new document number.³</p> <p>(2) If received in response to a follow-up (AF_) request, source of supply action to process subsequently received documents (A0_, AM_, AT_) will continue under regular MILSTRIP procedures.⁴</p> <p>(3) When used in response to DLA Disposition Services generated DIC AFX and AFZ follow-ups, indicates that the shipping activity has no record of generating an AS3 transaction or of making a shipment to a DLA Disposition Services Field Office under the document number in question and has not received a signed copy of the disposal turn in document (DTID).</p> <p>(4) MCAs/contractors/Service(s)/Agencies (S/A) in receipt of Status Code BF will review for establishment of a valid GFM requisition. If a valid requisition exists, a DIC AT_ transaction will be generated. Subsequent receipt of a valid requisition will be processed by the MCA or source of supply, under Chapter C11 procedures.</p>
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³ Submit a new requisition using a new document number with a current ordinal date.

⁴ If requisitioning via submission of a new document number, submit a cancellation request prior to fund deobligation to ensure against a potential duplicate shipment.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
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BG	<p>One or more of the following fields have been changed:</p> <p>(1) Stock Number (as the result of a formal catalog change).</p> <p>(a) Requisitioned NSN has been replaced by or consolidated with NSN in stock number field.</p> <p>(b) NSN is assigned to part number that was requisitioned.</p> <p>(c) FSC has changed but NIIN remains the same as originally requisitioned. Review NSN (federal supply classification (FSC) and national item identification number (NIIN)) to ensure that requisition under process is for desired item. If NSN is not for desired item, submit cancellation request to the source of supply.</p> <p>(d) FSC has changed but NIIN remains the same as expressed in original transaction. (Applies to MILSTRAP DZ9 status notifications only.)</p> <p>(2) Unit of Issue (as the result of a formal catalog change).</p> <p>(3) Unit of issue: A requisition alert or funded requisition was requested in a unit of use. The requested quantity is equal to the units in a FLIS unit of issue (ex.: 100 EA equals 1 HD). Your document has been converted to the FLIS unit of issue, quantity, and price. The source of supply will provide additional status to indicate further action taken on this requisition.</p> <p>(4) Requisitioned part number has been identified to/replaced by the part number reflected in the stock number field. Examine quantity and unit price resulting from the above changes and revise appropriate records accordingly. The source of supply will provide additional status to indicate further action taken on this requisition</p>
BH	<p>Service coordinated/approved substituted/interchangeable item, identified in stock number field, will be supplied requisition or requisition alert. Examine unit of issue, quantity, and unit price fields for possible changes. Revise appropriate records accordingly. Additional status will be provided.</p>
BJ	<p>Quantity changed to conform to unit pack or because of allowable direct delivery contract variance; adjust the due-in records accordingly. Unit of issue is not changed.</p>
BJ	<p>Quantity changed to conform to unit pack or because of allowable direct delivery contract variance; adjust the due-in records accordingly. Unit of issue is not changed.</p>

REQUISITION TRANSACTION STATUS CODES

BK	<p>Modified.</p> <p>(1) Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data.</p> <p>(2) Used by DLA Transaction Services on DIC AE9 and by GSA on DIC AE_ to advise that the requisition contained a requisition priority for which the activity was not authorized. The requisition priority has been downgraded as shown and the requisition forwarded for processing.</p> <p>(3) Used by DLA Transaction Services on DIC AE9 to advise that the requisition contained an invalid/expired OSD/CJCS category D project code. The project code has been blanked out and the requisition forwarded for processing.</p> <p>(4) Used by DLA Transaction Services on DIC AE9 or by source of supply to advise the customer that the requisition priority designator and/or required delivery date (RDD) data fields contained invalid or incompatible data. Customer entry has been modified or blanked out and the requisition forwarded for processing.</p> <p>(5) Used by DLA Transaction Services on DIC AE9 or by the source of supply to advise that submitter's fund code has been replaced by Fund Code XP requiring non-interfund billing.</p>
BL	<p>Notice of availability (NOA) was forwarded to the country representative or freight forwarder on date entered in rp 70-73.</p>
BM	<p>Your document was forwarded to the activity indicated in rp 67-69. Forward all future transactions for this document number to that activity. (Also applies to MILSTRAP DIC DZ9 status notifications.)</p>
BN	<p>(1) Requisition being processed as free issue. Signal and fund code fields corrected as noted. Adjust local fund obligation records.</p> <p>(2) Requested free issue quantity on requisition can be provided. No change to signal and fund code. No need to adjust fund obligation records. Applies only to DLA requisitions directed to Navy's Real-time Reutilization Asset Management (RRAM) in support of 2005 BRAC.</p>
BP	<p>Requisition has been deferred per customer instructions. The ESD is in rp 70-73.</p>
BQ	<p>Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. Also applies to cancellations resulting from deletion of a DoDAAC identified as requisitioner, ship-to, bill-to activity from the DoDAAD. Deobligate funds, if applicable.</p>
BR	<p>Cancelled. Requisitioning activity authorized cancellation in response to materiel obligation validation (MOV) request furnished by processing point.</p>
BS	<p>Canceled. Requisitioning activity failed to respond to MOV request from processing point.</p>

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
BT	Requisition has been received and will be processed for attempted release and shipment from stock to meet your RDD. Further status will be provided based on asset availability at the time of release processing. (Applies to Subsistence only.)
BU	Item being supplied against your FMS Case Designator reflected in rp 48-50 or you Grant Aid Program and record control number (RCN) reflected in rp 46-50. This document represents a duplicate of the requisition prepared by the U.S. Service.
BV	Requisition or requisition alert item procured and on contract for direct shipment to consignee. The contract shipping date is entered in rp 70-73. Cancellation, if requested, may result in billing for contract termination and/or transportation costs, if applicable.
BW	Your Security Assistance Program requisition containing this document number has been received by the ILCO and submitted to the supply system. A current ESD is not presently available but will be provided by subsequent status transactions. (May be used by ILCOs in acknowledging requisition receipt or in reply to follow-up when ESDs are not available.)
BX	Transportation activity has received pre-positioned data on item for shipment from supply activity; item not yet arrived at transportation activity for check-in (Servicing retail transportation activity response to retail supply activity request for materiel release status for use with DIC AE6/AEJ only).
BY	Depot/storage has previously denied the MRO by DIC A6_. (Depot/storage activity response to ICP request for MRO status, for use with DIC AE6 only.)
BZ	Requisition or requisition alert is being processed for direct delivery procurement. Upon completion of necessary procurement action, additional status will be provided to indicate action taken. ESD is in rp 70-73.
B1	Assets not currently available. Requisition will be retained by DLA Disposition Services for 60 days from date of receipt awaiting possible arrival of assets. (DLA Disposition Services use only.)
B2	Status of supply or procurement action precludes requested modification.
B3	The required availability date (RAD) contained in the original requisition is unrealistic. The date in rp 70-73 is the date when the materiel will be available.
B4	Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. Do not deobligate funds. Billing for materiel or contract termination charges will be made.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
B5	The activity identified by the code in rp 4-6 is in receipt of your follow-up request. Action to determine current status and/or improve the ESD is being attempted. Further status will be furnished.
B6	The materiel applicable to the requisition requested for cancellation has been diverted to an alternate consignee.
B7	Unit price change. The latest unit price for the item identified by the stock or part number in rp 8-22 is reflected in rp 74-80.
B8	Quantity requested for cancellation or diversion was not accomplished.
B9	The activity identified by the code in rp 4-6 is in receipt of your cancellation request. Action to cancel the demand or to divert the applicable shipment is being attempted. Do not deobligate funds or delete due-in. Advice of final action will be furnished in subsequent status transactions.
CA	Rejected. (1) Initial provision of this status will be by narrative message. The message will also state the reasons for rejection. (2) When provided in response to a follow-up, this status will be sent via Defense Information System Network (DISN) and no reasons for rejection will be included. When received in response to a followup, authorized status recipients may request the reasons for rejection off-line (by mail, message, or telephone) if the initial narrative message containing the reasons for rejection cannot be located.
CB	Rejected. Rejection of that quantity not available for immediate release or not available by the SDD or RDD or within the RDP (for conventional ammunition). Quantity field indicates quantity not filled. May be used by a reporting activity to advise the ICP/IMM that a DIC A4_ with Distribution Code 2 cannot be filled from reported materiel. May be used by the source of supply (Principal), to notify the maintenance activity that a requested asset is not available for induction.
CC	Nonconsumable item. Your Service is not a registered user. Submit your requisition to your Service ICP for registration action.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
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CD	<p>Rejected. Unable to process because of errors in the quantity, date, and/or serial number fields or inconsistency in data content.</p> <p>(1) If received in response to a requisition and the materiel is still required, submit a new requisition⁵ with correct data field entries.</p> <p>(2) If other than FMS/Grant Aid or Navy initial outfitting, the requisition date will not exceed one calendar year from the transaction processing date (current date) or be more than one day in the future.</p> <p>(3) If received in response to a cancellation request and materiel is not required, submit a new cancellation request with a valid quantity entry.</p> <p>(4) If received in response to an FMS requisition, the Security Cooperation Customer Code and Security Cooperation Case Designator embedded in the document number and supplementary address must correspond exactly to the values contained in the separate data elements provided under SFIS/SLOA procedures. The Security Cooperation Customer Code must align properly with the Service/Agency Code identified in the document number.</p>
CE	<p>Rejected. Unit of issue in original requisition, which is reflected in rp 23-24 of this status document, does not agree with ICP unit of issue and cannot be converted. If still required, submit a new requisition⁶ with correct unit of issue and quantity. The source of supply will enter the correct unit of issue in rp 79-80 of status transactions.</p>
CF	<p>Rejected. Discrete values for the Standard Line of Accounting data elements in the transaction do not match data elements from the SFIS Fund Code to Fund Account Conversion Table for the Fund Code in the transaction. If still required, submit a new requisition⁷ with valid data entries</p>
CG	<p>Rejected. Unable to identify requested items. Submit a new requisition⁸ and furnish correct NSN or part number. If correct NSN or part number is unknown, or if part number is correct, submit a new requisition⁹ on DD Form 1348-6 furnishing as much data as is available. SF 344 may be submitted by authorized activities. (See Appendix AP1.5.)</p>

⁵ Codes assigned for DLA, inter-Service, and GSA use will also be recognized and used for intraService transactions and will not be duplicated within the Service assignment latitude.

⁶ Ibid.

⁷ **Submit a new requisition using a new document number with a current ordinal date.**

⁸ Codes assigned for DLA, inter-Service, and GSA use will also be recognized and used for intraService transactions and will not be duplicated within the Service assignment latitude.

⁹ Ibid.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
CH	Rejected. Requisition submitted to incorrect single manager/ technical service/distribution depot or MCA and correct source/MCA cannot be determined. Research for correct source/MCA and submit a new requisition. ¹⁰
CJ	Rejected. (1) Item coded (or being coded) "obsolete" or "inactivated." Item in stock number field, if different from item requisitioned, can be furnished as a substitute. Unit price of the substitute item is in rp 74-80. (2) If offered substitute is desired, submit a new requisition ¹¹ with substitute item stock number. If only original item is desired, submit a new requisition ¹² for procurement on DD Form 1348-6. SF 344 may be submitted by authorized activities. (See Appendix AP1.5.) Cite Advice Code 2B. (3) Furnish technical data; for example, end item usage, component, make, model, series, serial number, drawing piece and/or part number, manual reference, or applicable publication.
CK	Rejected. Unable to procure. No interchangeable and substitute item (I&S) item is available. Returned for supply by local issue of components, kit, or next higher assembly. Suggest fabrication or cannibalization. If not available, submit a new requisition ¹³ for components, kit, or next higher assembly.
CL	Rejected. Contractor's requisition or related transaction is to be processed initially by an MCA. Transaction entries indicate direct submission. Research for correct MCA and submit a new requisition. ¹⁴
CM	(1) Rejected. Item is not or is no longer free issue. Submit a new funded requisition ¹⁵ with signal code other than D or M if materiel is still required. (2) Rejected. Request has been identified as non-production materiel support and requires a funded requisition. Applies to requisition alert, when request is identified as a non-production materiel support.
CN	Nonconsumable item. Your Service does not receive requisition support on this item or your requirement is a nonrecurring demand, which cannot be satisfied. Support will be provided upon submission of a Military Interdepartmental Purchase Request (MIPR) by your Service ICP.

¹⁰ Ibid.

¹¹ Ibid.

¹² Ibid.

¹³ Ibid.

¹⁴ Ibid.

¹⁵ Ibid.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
CP	Rejected. Source of supply is local manufacture, fabrication, or local procurement. If item cannot be manufactured or fabricated locally, or activity lacks procurement authority/capability, submit a new requisition ¹⁶ with Advice Code 2A.
CQ	Rejected. Item requested is command or Service regulated or controlled. Submit new requisition ¹⁷ through appropriate channels.
CR	Rejected. Invalid DIC for a GFM transaction.
CS	Rejected. Quantity requisitioned is suspect of error or indicates excessive quantity. Partial quantity being supplied. Quantity field in this transaction reflects quantity rejected. If requirement still exists, submit a new requisition ¹⁸ for the required quantity using Advice Code 2L.
CT	Rejected. FMS requisition contains a "U" or "V" in rp 35 and the entry in rp 72 is incorrect or blank. Review records and resubmit with a new document number and a correct CLPSC in rp 72 ¹⁹ .
CU	Rejected. Unable to procure item requested. Item is no longer produced by any known source and attempts to obtain item have failed. Item in stock number field can be furnished as a substitute. Unit price of the substitute item is in rp 74-80. (If offered substitute is desired, submit a new requisition ²⁰ with substitute item stock number.)
CV	Rejected. Item prematurely requisitioned. The effective date for requisitioning is contained in rp 70-73.
CW	Rejected. Item not available or is a nonmailable item whose transportation costs are uneconomical. Local procurement is authorized for this requisition only. If item cannot be locally procured, submit a new requisition ²¹ using Advice Code 2A.

¹⁶ Ibid.

¹⁷ Ibid.

¹⁸ Ibid.

¹⁹ Per AMCL 22, approved for implementation under Defense Security Assistance Management System (DSAMS) December 31, 2003. No implementation date available for Navy due to legacy system freeze.

²⁰ Codes assigned for DLA, inter-Service, and GSA use will also be recognized and used for intraService transactions and will not be duplicated within the Service assignment latitude.

²¹ Submit a new requisition using a new document number with a current ordinal date.

REQUISITION TRANSACTION STATUS CODES

CODE EXPLANATION

CX	Rejected. (1) Unable to identify the bill-to and/or ship-to address as designated by the signal code or the signal code is invalid. (2) The Military Assistance Program Address Code (MAPAC) does not exist in DLM 4000.25, Volume 6, Chapter 3, as a valid ship-to and/or mail-to address. (Applicable to ICP/IMM processing only.) (3) GSA Advantage GY/GZ series activity address codes (AAC) are not authorized for use in DoD requisitions/orders. (4) Activity identified in the requisition is not authorized as a requisitioning or bill-to activity. (5) If still required, submit a new requisition ²² with valid data entries.
CY	Rejected. Unable to procure item requested. Item is no longer produced by any known source and attempts to obtain item have failed. If requirement still exists, contact appropriate S/A technical organization for assistance or, if substitute item is known, requisition ²³ that item.
CZ	Rejected. Subsistence item not available for resale. Reserved for troop issue only.
C1	For Subsistence Only. Rejected. Requested item is not available nationally. Do not requisition this item until advised by the activity identified in rp 4-6.
C2	Rejected. Security Assistance Program funds are not available to process this requisition. (This code will be used between ILCO and requisitioners only.)
C3	Rejected. Applies to subsistence only. Vendor cannot make delivery during shipping period.
C4	Rejected. Applies to subsistence. Item is seasonal and not available for delivery during current shipping period.
C5	Rejected. Requisitioner, upon inspection of materiel located in the DLA Disposition Services activity, rejected acceptance due to condition of materiel/unacceptable substitute and/or materiel incorrectly identified. This status code is generated by the DLA Disposition Services and furnished to the appropriate status recipients.

²² Ibid.

²³ Ibid.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
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C6	Rejected. Requisition is for commercial type item which is not authorized for supply under the Security Assistance Program. If unable to obtain desired item from commercial sources, submit a new requisition ²⁴ containing Advice Code 3B after obtaining approval from the U.S. Service implementing the case.
C7	Rejected. DIC indicates this is a remarks/exception data document. Source of supply has no record of receipt of remarks/exception data. If still required, submit a new requisition. ²⁵
C8	Rejected. Vendor will not accept order for quantity less than the quantity indicated in rp 76-80. If requirement still exists, submit a new requisition ²⁶ for a quantity that is not less than that reflected in rp 76-80.
C9	Rejected. Applies only to subsistence. Quantity in rp 25-29 canceled due to nonavailability during shipping period. If required in subsequent shipping period, submit a new requisition. ²⁷
DA	Rejected. Source of supply is direct ordering from the Federal Supply Schedule identified by number in rp 76-80 (rp 76-77 group, rp 78-79 part, rp 80 section). If activity lacks procurement authority, submit a new requisition ²⁸ with Advice Code 2A.
DB	(1) Rejected. No valid contract registered at MCA. (2) Rejected. One or more of the following Service/Agency required data elements is missing or invalid: (1) call or order number, (2) manufacturing directive number (MDN), (3) contract line item number (CLIN).
DC	Processing of your CLSSA termination/drawdown requisition (CLPSC: A, B, C, or D) has resulted in the quantity reflected in rp 25-29 being absorbed by the ICP/IMM. Disposition on any remaining quantity will be communicated by separate status transaction ²⁹ ..

²⁴ Ibid.

²⁵ Ibid.

²⁶ Ibid.

²⁷ Ibid.

²⁸ Ibid.

²⁹ Per AMCL 22, approved for implementation under Defense Security Assistance Management System (DSAMS) December 31, 2003. No implementation date available for Navy due to legacy system freeze.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
DD	Processing of your CLSSA termination/drawdown requisition (CLPSC: C or D) has resulted in the quantity reflected in rp 25-29 not being absorbed by the ICP/IMM. This quantity will not be delivered. Disposition of materiel will be under appropriate Service/Agency regulations. Billing action for this quantity is in process. Status on any remaining quantity will be communicated by a separate transaction ³⁰ ..
DE	Canceled. Although shipment status (DIC AS3) was sent, no shipment was made. (For use in controlling shipments intransit to disposal only. May be used in response to DICs AFX and AFZ with Advice Code 37.)
DF	Terminate intransit control processing. A signed receipt copy of the DTID is not available, but investigation indicates that property was removed from the storage area and cannot be located. Further research is being conducted within S/A channels. (For use in controlling shipments intransit to disposal only.)
DG	Shipment confirmed. The quantity in the DIC AS3 transaction was the quantity shipped. A signed copy of the DTID acknowledging DLA Disposition Services receipt of that quantity is on file. DLA Disposition Services action required to resolve apparent discrepancy. (For use in controlling shipments intransit to disposal only. May be used only in response to DIC AFX or AFZ with Advice Code 37.)
DH	Terminate intransit control processing. A signed copy of the DTID acknowledging receipt is on file. The quantity in the DTID is different from that in the original AS3. The quantity acknowledged in the DTID is included in the quantity field. Further research on the quantity discrepancy is being conducted within S/A channels. (For use in controlling shipments intransit to disposal only. May be used only in response to DIC AFX or AFZ with Advice Code 37.)
DJ	Rejected. GFM quantity requisitioned partially exceeds the contract authorized quantity. The quantity that exceeds the authorized quantity will not be supplied. Quantity in this transaction has been adjusted to reflect the authorized quantity.
DK	Rejected. Your DIC APR transaction requesting reinstatement was received over 60 days after generation of the DIC AE_ transaction containing Status Code BS.
DL	Rejected. Your DIC APR transaction requesting reinstatement has been received. There is no record of a DIC AE_ transaction containing Status Code BS.

³⁰ Ibid.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
DM	Rejected. Your DIC APR transaction requesting reinstatement has been received. The DIC APR transaction requested reinstatement of a quantity larger than that, which was canceled by the DIC AE_ transaction containing Status Code BS. The quantity canceled is shown in rp 25-29.
DN	Rejected. A valid contract is recorded at the MCA; however, the requisitioned item, the requisitioner, or the DoDAAC in rp 45-50 is not authorized GFM under the contract.
DP	Rejected. The MAPAC does not exist in the DLM 4000.25, Volume 6 , as a valid ship-to and/or mail-to address. If still required, submit appropriate codes (s) and address(es) under the procedures of the military assistance program address directory (MAPAD). Upon confirmation the code (s) and address(es) have been added to the MAPAD, resubmit a new requisition. (Applicable to DAAS processing only.)
DQ	Rejected. GFM quantity requisitioned totally exceeds the contract authorized quantity. The total requisitioned quantity is rejected.
DR	Rejected. The MCA, for the contract indicated by the requisition, failed to respond or provide a valid response to an ICP GFM validation request.
DS	Requisition received for an item for which your Service is not a registered user. Issue action is being processed. Request action be taken to register your Service as a user using the procedures outlined in DoD 4100.39-M (FLIS Procedures Manual).
DT	Free Issue denied; either the complete or partial quantity of a post-post requirement (includes DIC Code C0_, CQ_, D7_) is not authorized for free issue. Fund code and/or signal code corrected as noted. Adjust local fund obligation records.
DY	Rejected. Materiel shipped by non-traceable means or supplied by DVD from a contractor without an assigned DoDAAC or there is no record of the transaction for which the DIC AFY follow-up was submitted. (Use on DIC ASY.)
D1	Canceled. Requisition was retained for 60 days. Requested asset did not become available. Quantity field indicates quantity not filled. (DLA Disposition Services use only.)
D2	Rejected. Item requested is Brand Name Resale and is in short supply.
D3	Rejected. Activity did not respond to source of supply request for additional information.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
D4	Canceled. Applies only to subsistence items. Quantity in rp 25-29 canceled. Your requisition quantity, together with all other requisitions received this cycle for the specified port or depot, does not meet the contractor's minimum order quantity.
D5	Rejected. Item requested is Nuclear Reactor Plant materiel authorized for issue only to Nuclear Reactor Plant activities and support facilities. A similar item may be available under a different NSN. If unable to identify the non-nuclear NSN, submit a new requisition ³¹ providing complete technical data (such as: Allowance Parts List (APL)/Allowance Equipment List (AEL), end use equipment, CAGE, part number, piece number, nameplate) and remarks indicating "NON-NUCLEAR APPLICATION" in the remarks block.
D6	Rejected. Manually prepared requisition contains unauthorized exception data.
D7	(1) Requisition modifier rejected because of errors in one or more data elements. (2) Requisition modifier may be rejected due to improper application of the RDD field and/or Priority Designator (PD). Check the original requisition RDD and PD data fields for compatibility with revised input. Resubmit with appropriate data.
D8	Rejected. (1) Requisition is for controlled substance/item and requisitioner and/ or ship to address is not an authorized recipient. Submit a new requisition ³² on a DD Form 1348-6 furnishing intended application and complete justification for the item. (2) FMS requisitions for publications which are controlled or have restricted access and requisitioner and/or ship-to address is not authorized. Submit new requisition ³³ with justification to the applicable Service ILCO. (3) Requisitioners associated with special programs (1 st position numeric-2 nd position alpha DoDAACs) must coordinate with their program sponsor/executive agent for authorization prior to re-requisitioning.
PA	Item has arrived at the local industrial activity worksite and is ready for delivery to artisan. Applies to DLA/Navy industrial activity support procedures.

³¹ Submit a new requisition using a new document number with a current ordinal date..

³² Ibid.

³³ Ibid.

REQUISITION TRANSACTION STATUS CODES

<u>CODE</u>	<u>EXPLANATION</u>
PC	Rejected. Unable to process requisition because the purchase/credit card exceeded its limit. Review records for corrective action and resubmit under new document number if still required.
PD	Item has been physically delivered to the artisan by the local industrial activity worksite. Applies to DLA/Navy industrial activity support procedures.
PF	Delayed shipment; item undergoing First Article Testing with the vendor. Failure to pass FAT will result in further delays.
PG	Rejected. Unable to process non-Federal requisition due to an unsuccessful purchase/credit card advance payment. Review records for corrective action and resubmit under new document number if still required.
PH	Rejected. Unable to process requisition due to unmatched purchase/credit card and order data within processing system. Resubmit under new document number if still required.
PJ	Rejected. Unable to process requisition due to systemic error/rejection from Pay.gov. Resubmit under new document number if still required.
PM	Mission support materiel (MSM) allocation notification. Provided in response to a requisition alert to indicate request for MSM has been processed by DLA and allocation of assets has occurred; no protection under the requisition alert document number has been applied. DLA will issue materiel upon receipt of a funded order. Applies to DLA/Navy industrial activity support procedures; not applicable for Fleet Readiness Centers (FRCs).
PP	Pre-protection or re-warehousing notification. Provided in response to a requisition alert or requisition to indicate that materiel is being moved from the local distribution depot to the industrial activity or re-identified to unit of use. For requisition alerts, materiel will be protected upon confirmation completion of this action. For requisitions, materiel will be sourced and issued to the customer upon confirmation completion of this action. Applies to DLA/Navy industrial support procedures.
PQ	Item has been protected at the local industrial activity worksite as a result of a requisition alert in support of a projected maintenance job. Applies to DLA/Navy industrial activity support procedures.
PS	Pre-shipment notification. Provided in response to a requisition alert or requisition to indicate that materiel is being sourced from another Service/Agency source of supply to DLA and will be protected upon receipt. The source of supply-provided ESD is included when available. Applies to DLA/Navy industrial activity support procedures

REQUISITION TRANSACTION STATUS CODES

CODE EXPLANATION

PW	Item is backordered. Request has been sent to an Engineering Support Activity for further support on this item. When available, the Engineering Support Activity Response Due Date is provided/extended (see rp 70-73 or DLMS DTM Segment, Qualifier 268).
SS	DLA supported requisition has been shipped. This status is only visible within DoD EMALL and other DLA systems; it is not transmitted via DLMS/MILSTRIP Supply Status transaction.

CUSTOMER ASSET REPORTING TRANSACTION STATUS CODES

Use the S series status codes on the DIC FTR to reject asset transactions. If subsequent reporting is required for the items identified by the FTR containing S series status codes, submit a new asset report with a new document number. Use the T series status codes with DICs FTB/FTD/FTQ/FTR/FT6/FTZ to provide informative/action status on an asset report and related documentation. When a DIC FT6 is submitted to the reporting activity, it will contain the applicable status code cited in the DIC FTR.

<u>CODE</u>	<u>EXPLANATION</u>
EP	Customer DoDAAC and reparable item being returned or item being issued are Army Exchange Pricing relevant and no unserviceable return has been received associated with an issue. The specific monetary amount shows any billing differences that result from the status of the turn-in, (i.e., delta amount (Standard Price minus Exchange Price)). The status code is authorized for intra-Army use only in the legacy format 80 rp MILSTRIP transaction DIC FTZ/DLMS Transaction 870M.
SA	Rejected. If appropriate, resubmit with exception information as required by instructions disseminated separately by applicable ICP/IMM. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SB	Rejected. Report garbled and incomplete. Corrective action cannot be determined. Review entire contents, correct, and resubmit if appropriate. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SC	Rejected. ICP/IMM of the reported item cannot be determined. Research records and, if applicable, resubmit citing correct stock number. (Assign a new document number if a new asset report is submitted.) If NSN is GSA managed, item is non- stocked; disposition is authorized under local directives. (Use on DIC FTR.)
SD	Rejected. NSN not identifiable. Corrective action cannot be determined. Review, correct, and resubmit, if appropriate. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SF	Rejected. Item not in authorized condition to be reported or condition code cannot be identified. Materiel should be screened for correct condition code and new DIC FTE submitted; or, if not reportable, dispose of under current procedures. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SG	Rejected. This transaction is a duplicate of a previously received report. Recipient must research records to determine if this transaction was previously rejected with an S series status/reject code. If so, resubmit a new asset report with a new document number. Otherwise, no action is required.

<u>CODE</u>	<u>EXPLANATION</u>
SH	Rejected. Unit of issue is incorrect and cannot be converted or corrected. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SJ	Rejected. Signal code is blank or incorrect. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTQ or FTR.)
SK	Rejected. Unable to identify the ship-from or credit-to address as designated by the signal code. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTQ and FTR.)
SM	Rejected. Stock balance indicates materiel is not required; however, item is in process of migrating and further action is deferred until date contained in rp 70-73. If asset position exceeds retention limits after that date, resubmit to appropriate IMM. (Assign a new document number if a new asset report is submitted.) (Use on DIC FTR.)
SN	Rejected. Materiel reported not authorized for return. (Use on DIC FTR.)
SP	Rejected. Item was reported and requisitioned by the reporting activity (rp 30-35) or requisitioned by another activity for shipment to the reporting activity (rp 45-50). (For use with DIC FTR.)
SQ	Rejected. Reported NSN is master item number (i.e., all makes and models) used for reference purpose only. Review records and resubmit with new document number(s), citing appropriate NSN(s) for the specific item(s) being reported. (Use on DIC FTR.)
TA	Creditable return. Credit will be granted for quantity indicated in rp 25-29. Ship materiel to activity in rp 54-56. (Use on DIC FTR or FT6.)
TB	Noncreditable return. Return quantity indicated in rp 25-29 to activity indicated in rp 54-56. (Use on DIC FTR or FT6.)
TC	Not returnable. Quantity reported has been determined by the IMM to be not economically feasible to return. Use Component regulations for further processing. (Use on DIC FTR.)
TD	Not returnable. (1) Special instructions for disposition are stated in the remarks field. In this case, the status document will be mailed. This code will not be used when other status codes have been established to convey applicable status. (2) When due to security reasons, or space limitations, instructions will be furnished by separate media referring to pertinent document numbers. In this case, the remarks block will be left blank and TD status documents may be transmitted electrically. (Use on DIC FTR.)

<u>CODE</u>	<u>EXPLANATION</u>
TE	Materiel required for lateral redistribution. DIC A4_ referral(s) will follow. (Use on DIC FTR.)
TF	Materiel received. Status being investigated. (Use on DIC FTR.)
TG	Materiel required for lateral redistribution. DIC A4_ referral(s) will follow, containing stock number and/or unit of issue as changed and as indicated in rp 8-22 and/or rp 23-24. Examine unit of issue and quantity fields for possible changes. (Use on DIC FTR.)
TH	Credit will be granted for quantity indicated in rp 25-29. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. The quantity field (rp 25-29) is adjusted as required. Examine unit of issue and quantity fields for possible changes. Ship materiel to activity in rp 54-56. (Use on DIC FTR or DIC FT6.)
TJ	Noncreditable return. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. Examine unit of issue and quantity fields for possible changes. Return quantity indicated in rp 25-29 to activity indicated in rp 54-56. (Use on DIC FTR or DIC FT6.)
TK	Not returnable. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. Quantity indicated in rp 25-29 exceeds authorized retention levels. Examine unit of issue and quantity fields for possible changes. (Use on DIC FTR.)
TL	Materiel received. No credit allowed as item received was other than that authorized for return. (Use on DIC FTZ.)
TM	Materiel received. No credit or reduced credit allowed as condition received was less than reported. Condition of materiel received is indicated in rp 71. (Use on DIC FTZ.)
TN	Materiel received. Credit authorized for quantity in rp 25-29. (Use on DIC FTZ.)
TP	Materiel not received within prescribed timeframe. Credit authorization is canceled. (Use on DIC FTZ.)
TQ	Materiel received. Noncreditable return as indicated in reply to customer asset report. (Use on DIC FTZ.)
TR	DIC FTE received and in process. Reply will be provided by date indicated in rp 70-73. (Use on DIC FTD.)
TT	Materiel received and in process of inspection and classification. DIC FTZ will be provided upon completion. (Reply to DIC FTT.) (Use on DIC FTR.)
TU	Materiel not received. (Reply to DICs FTT and FTP.) (Use on DICs FTR and FTB.)

<u>CODE</u>	<u>EXPLANATION</u>
TV	Materiel not received within prescribed timeframe. Noncreditable return authorization is cancelled. (Use on DIC FTZ.)
TW	Credit action in process. Financial transaction is forthcoming. (Reply to FTP.) (Use on DIC FTB.)
TX	Financial transaction accomplished. Bill number of credit transaction appears in rp 76-80. (Reply to DIC FTP.) (Use on DIC FTB.)
TY	DIC FTZ generated on document number cited indicated no credit authorized for return. (Reply to DIC FTP.) (Use on DIC FTB.)
TZ	Customer Asset Report changed by DAAS (rp 4-6). Examine rp 8-22 for possible change in FSC/NSN/part number being converted to an NSN if the original Customer Asset Report was DIC FTG. Also, examine rp 67-69 to determine if the transaction has been routed to another activity. (Use on DIC FTQ.)
T1	Materiel received. No credit allowed because the stock number was changed from a stock fund to an appropriation financed item. For intra-Service use only. (Use on DIC FTZ.)
T3	DIC FTM has been received. Materiel has not been received. Materiel should be shipped, tracer action initiated, or DIC FTC submitted, as appropriate. (Use on DIC FT6.)
T4	Materiel not returnable. Quantity indicated in rp 25-29 is no longer required IPE and must be reported to Defense Industrial Plant Equipment Center (DIPEC) (SE 4300) under DLAM 4215.1/AR 700.43/NAVSUP PUB 5009/AFR 78-9 .
T5	Deleted. (Use TZ.)
T6	DIC FTE has been routed to the activity indicated in rp 67-69. Forward all future FT_ documents to that activity. (Use on DIC FTR.)
T7	FSC has been changed by the ICP in rp 4-6. (Use on DIC FTR.)
T9	Part-numbered materiel reported is not authorized for return. DIC FTG not authorized for asset reports directed to DLA. Use current Component instructions for disposition of materiel. (Use on DIC FTQ.)