

**DLA Disposition Services** is responsible for the disposal of excess DOD personal property, foreign excess personal property (FEPP), scrap, hazardous waste, and property requiring demilitarization. Our personnel are prepared to assist you in completing necessary documents, arranging for disposal solutions, and training your personnel in disposal turn-in procedures. We can dispose of large items in-place, that are not transportable to a DLA storage area, or property that is held in remote locations.

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**DLA Disposition Services may NOT accept the following property**

- **Radioactive material or waste**
- **Cryptographic equipment**
- **Ammunition or MPPEH**
- **Classified COMSEC Material**
- **Privacy Act Data**
- **Refuse and trash**
- **Articles from any Foreign Service**
- **Pressurized cylinders (Must be easily identified as unpressurized)**
- **Inspection stamps**
- **Consecrated religious items**

**[www.dla.mil/ddsr](http://www.dla.mil/ddsr)**

**This pamphlet is intended as a basic introduction into the world of property disposal with DLA Disposition Services. To contact a customer support specialist, or browse through an easy to use site with more comprehensive information, please visit:**

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# **Property Turn In 1 Identify**

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**DLA Disposition Services**

**DLA Disposition Services** will accept accountability, but NOT physical custody of the following: (DODM 4160.21, Vol 4, Encl. 3)

**These categories are able to be received in place**

- **Live animals**
- **Material Potentially Presenting an Explosive Hazard (MPPEH (formerly AEDA)) residue (includes incendiary products)**
- **Drugs, biological and controlled substances**
- **Nitrate base film**
- **Used psych diagnostic test sets**

Acceptance of physical custody of hazardous property shall be determined based upon the guidelines in DODM 4160.21, Volume 2 Encl. 3.

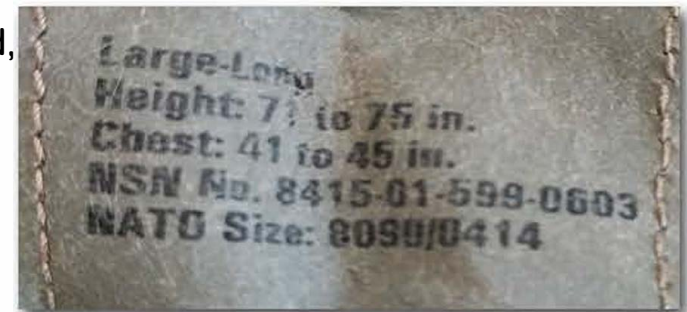
Accurately identifying and categorizing property is the most important step in the turn-in process. Property to be turned in can generally fall into three categories:

**Usable Property** - Commercial and military type property other than scrap and waste. Usable property can be any excess/surplus property turned in with a supply condition code of A-H, other than property in DEMIL codes G or P.

**Scrap Property** - Recyclable waste and discarded materials derived from items that have been rendered useless beyond repair, such that the item's original function has been destroyed.

**Hazardous Property (HP)** - A composite term to describe property which may be hazardous to human health, human safety, or the environment.

Property needs to be turned in as individual line items with their assigned, valid National Stock Number (NSN). Several items can be turned in under one line item, however they must be the same NSN. NSNs can usually be located on a serial plate or stamped on property.



### **WebFLIS**

<https://fp.logisticsinformationservice.dla.mil/>

Provides essential information about supply items including the NSN, the item name, manufacturers and suppliers (including part numbers). Utilizing WebFLIS is invaluable in filling out the turn-in document, the DD Form 1348-1A.