DEFENSE LOGISTICS AGENCY

Established 1961

RTD Want Lists

THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY

PEOPLE ★ PRECISION ★ POSTURE ★ PARTNERSHIPS WARFIGHTER ALWAYS

Setting Up RTD Want Lists

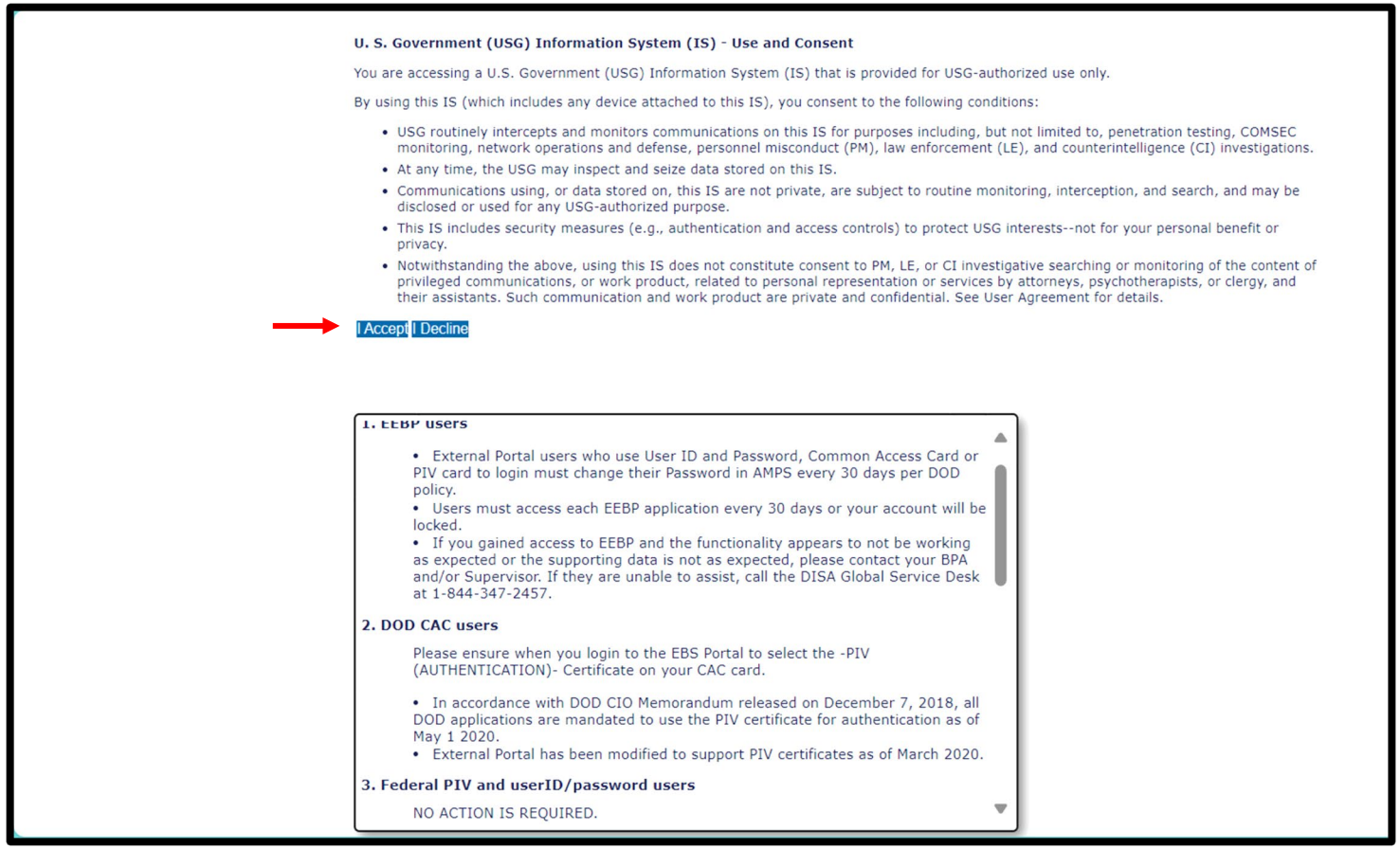
Access RTD Web through web portal address

https://business.dla.mil/landing/index.html

Click:
Registered Users Login Here

Setting Up RTD Want Lists

Click: Accept Terms and Conditions



U. S. Government (USG) Information System (IS) - Use and Consent

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See User Agreement for details.

I Accept I Decline

1. EEBP users

- External Portal users who use User ID and Password, Common Access Card or PIV card to login must change their Password in AMPS every 30 days per DOD policy.
- Users must access each EEBP application every 30 days or your account will be locked.
- If you gained access to EEBP and the functionality appears to not be working as expected or the supporting data is not as expected, please contact your BPA and/or Supervisor. If they are unable to assist, call the DISA Global Service Desk at 1-844-347-2457.

2. DOD CAC users

Please ensure when you login to the EBS Portal to select the -PIV (AUTHENTICATION)- Certificate on your CAC card.

- In accordance with DOD CIO Memorandum released on December 7, 2018, all DOD applications are mandated to use the PIV certificate for authentication as of May 1 2020.
- External Portal has been modified to support PIV certificates as of March 2020.

3. Federal PIV and userID/password users

NO ACTION IS REQUIRED.

Enter
User ID/Password that was created using AMPS

Click: Log On

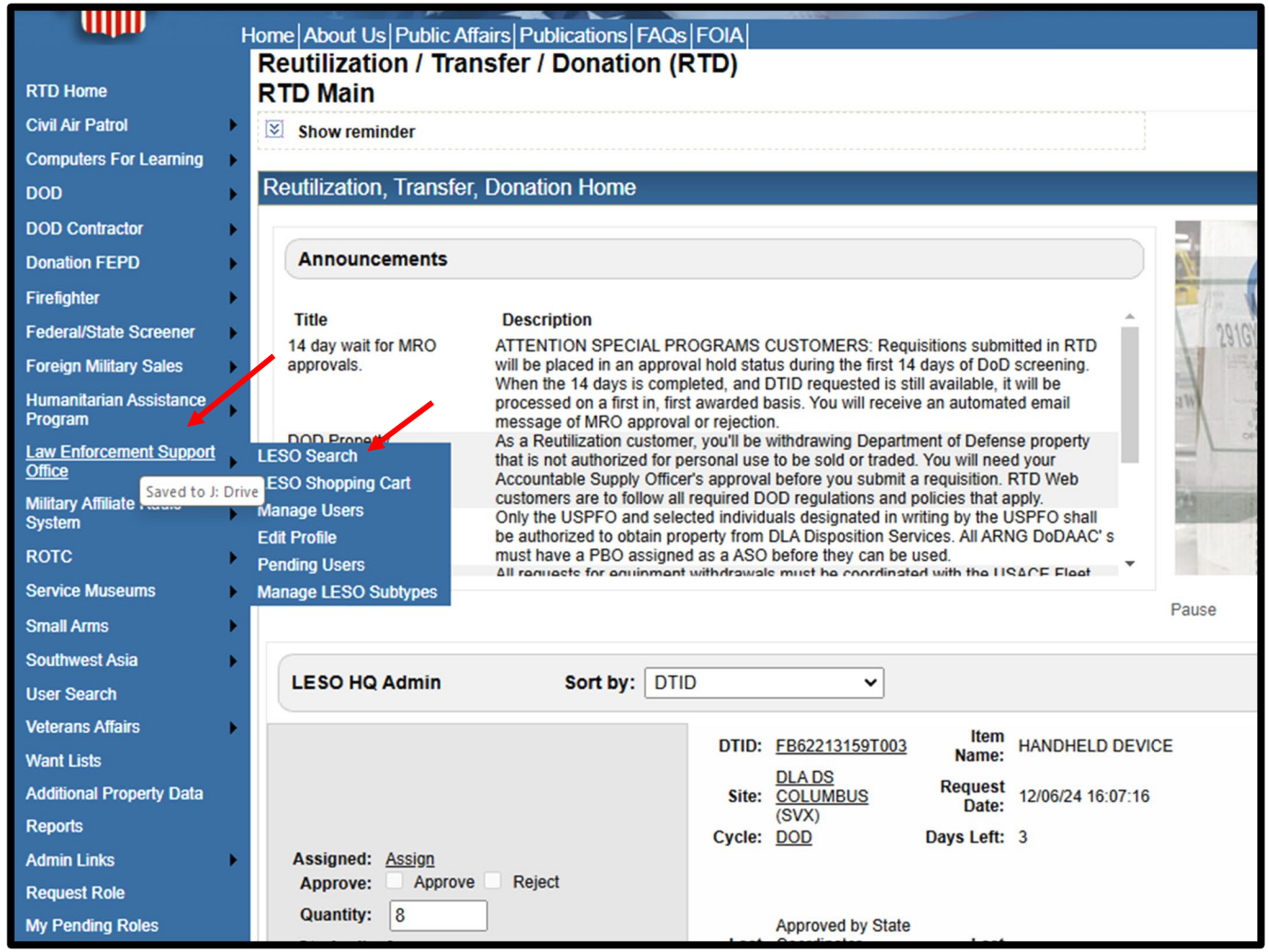
Note: To keep the account active log in at least once every 30 days

Setting Up RTD Want Lists

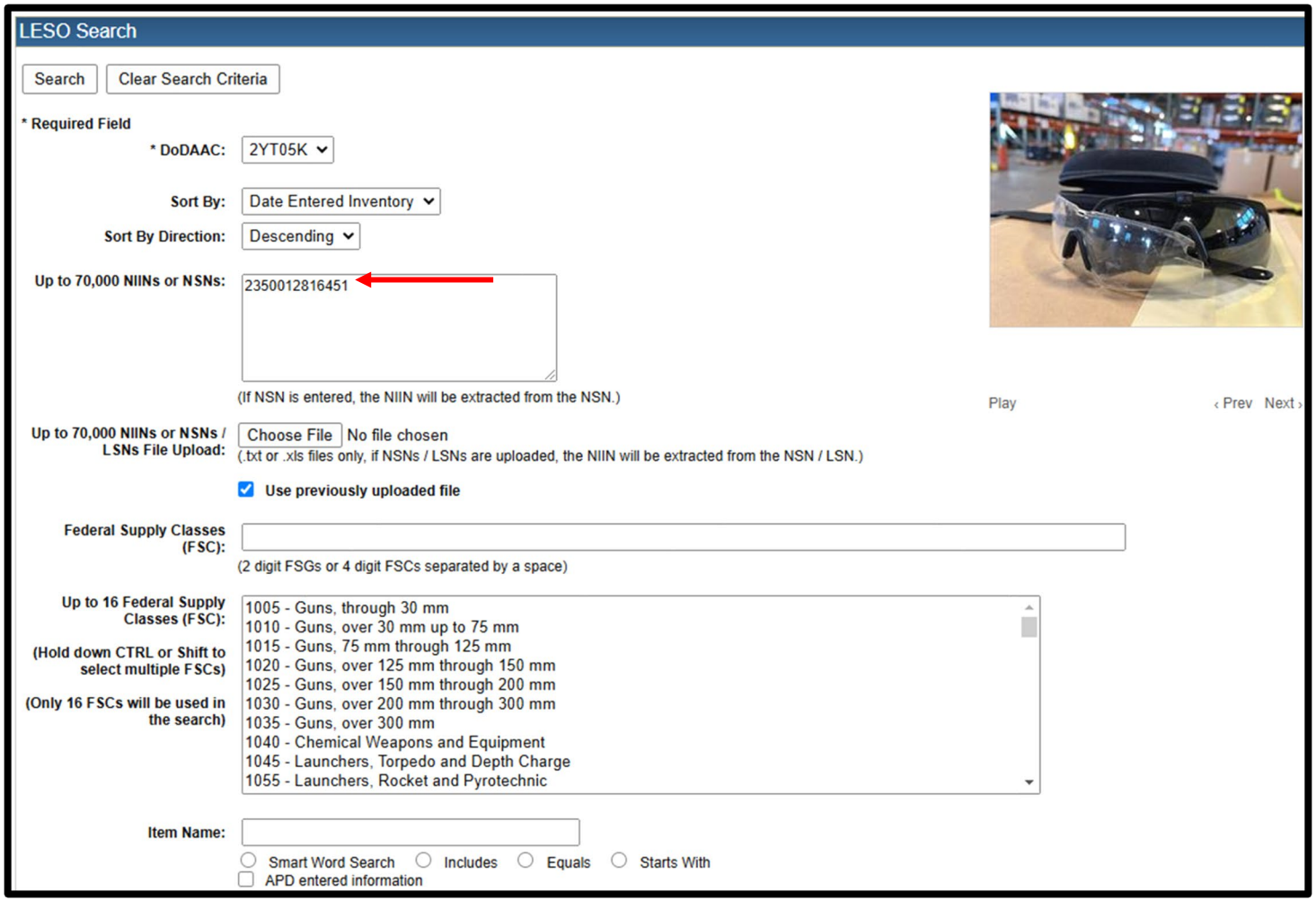
Click on Law Enforcement Support Office

Click on LESO Search

Note: Do not click hyperlink: Want List as this link does not work



Setting Up RTD Want Lists

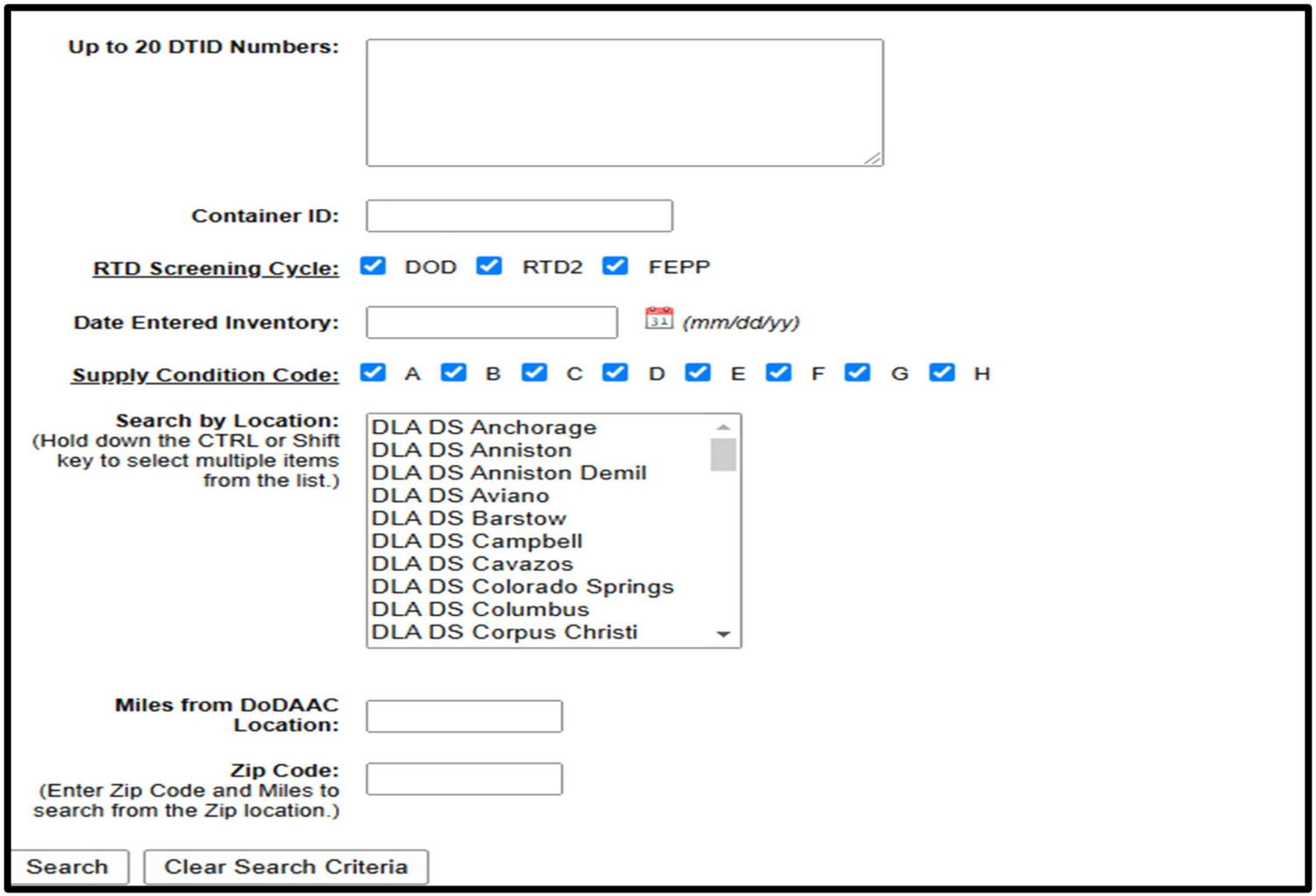


Input a desired NSN or NIIN

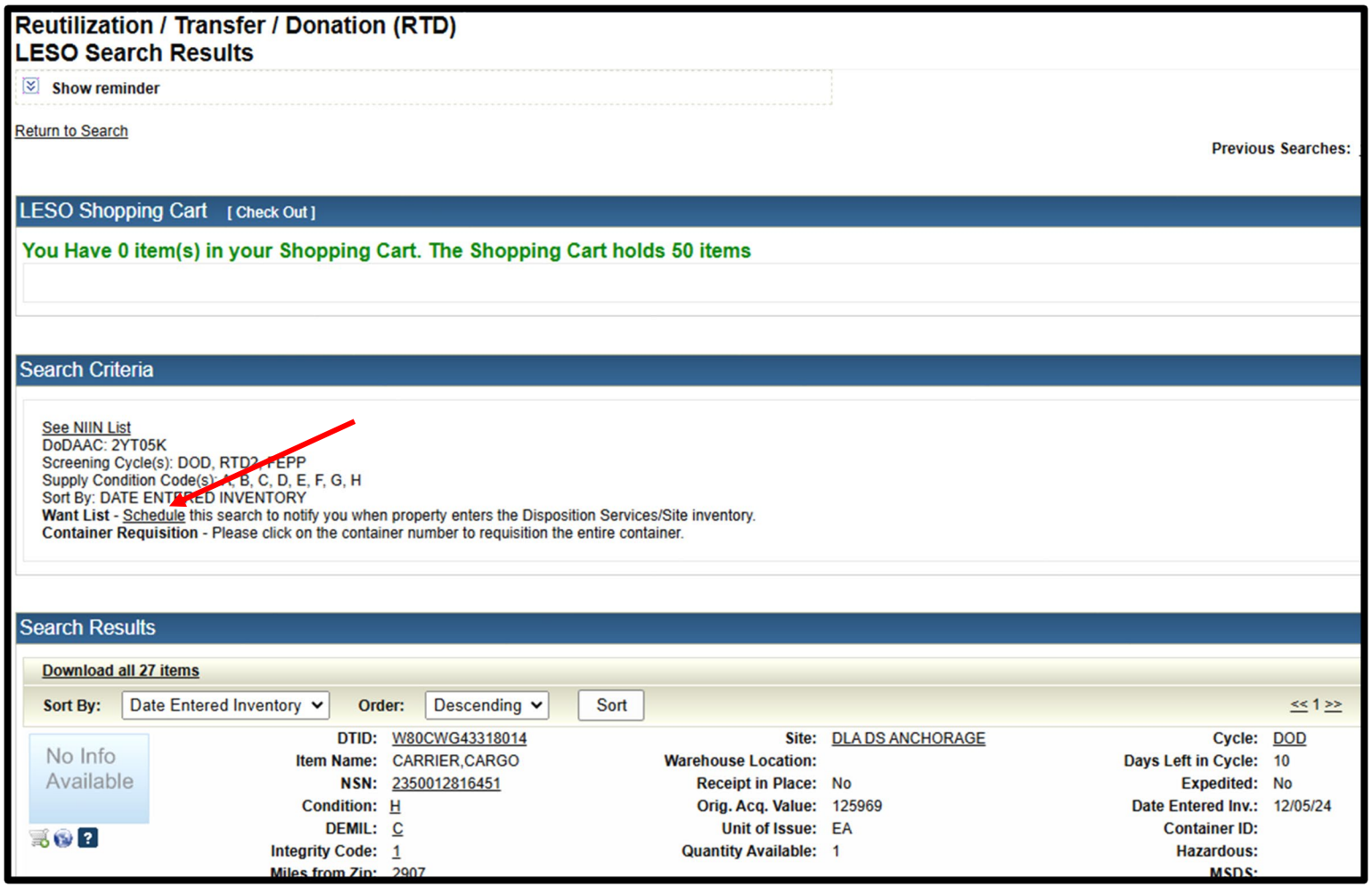
Setting Up RTD Want Lists

Click Search

Select Search by Location: if desired



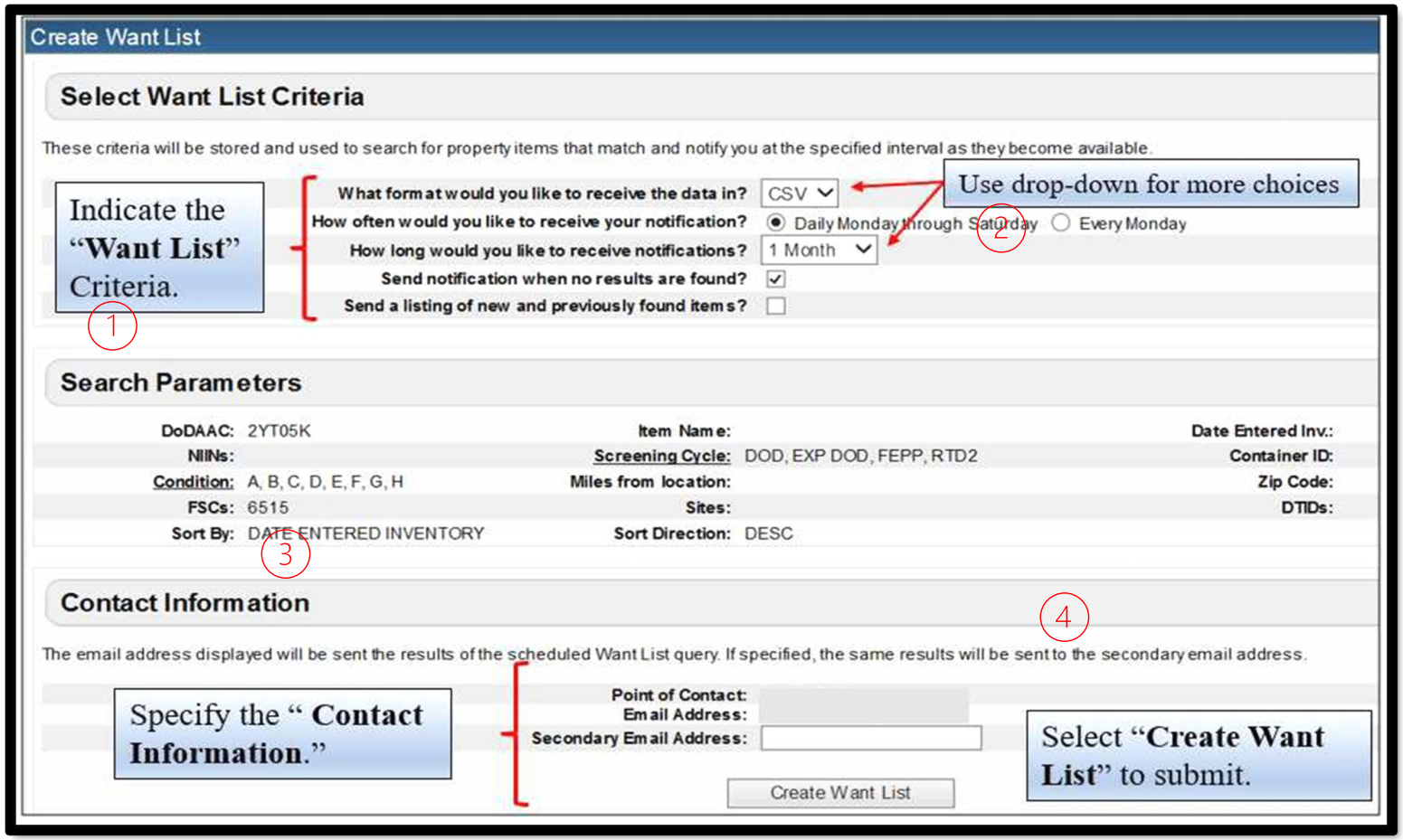
Setting Up RTD Want Lists



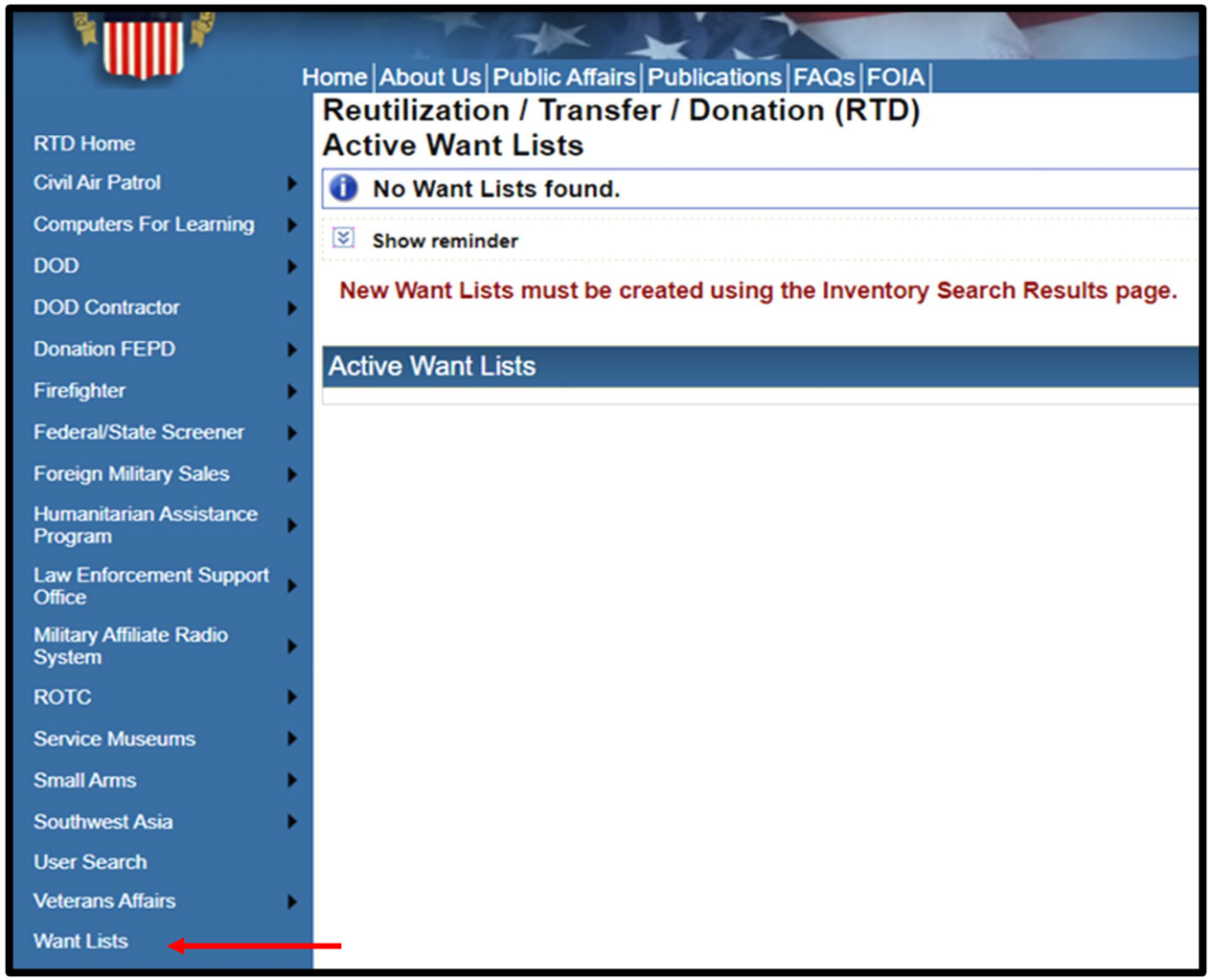
Click Want List Schedule hyperlink

Setting Up RTD Want Lists

Follow steps 1-4 to set up a Want List.



Setting Up RTD Want Lists

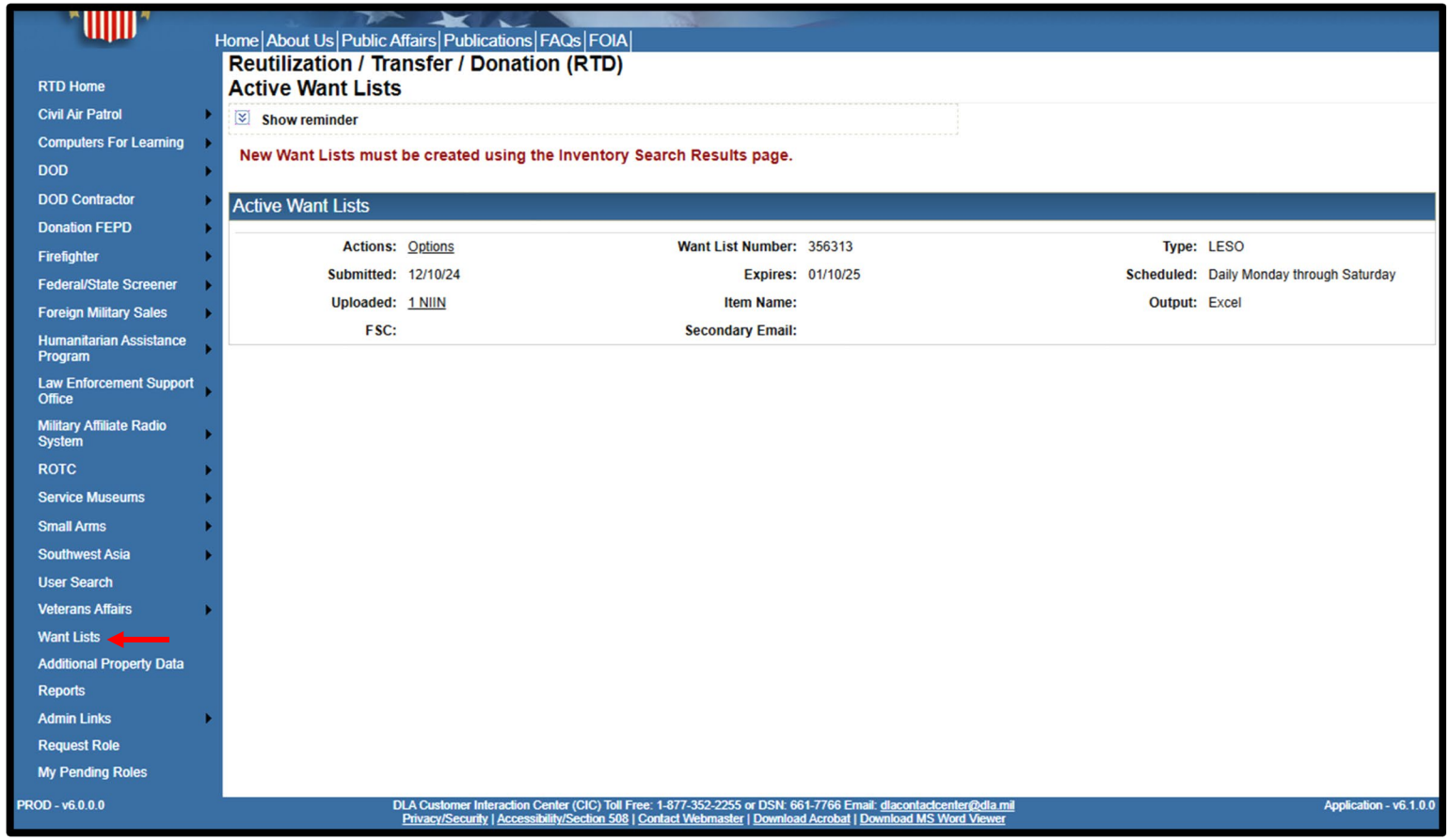


Click hyperlink: Want List –
To View Active Wants Lists

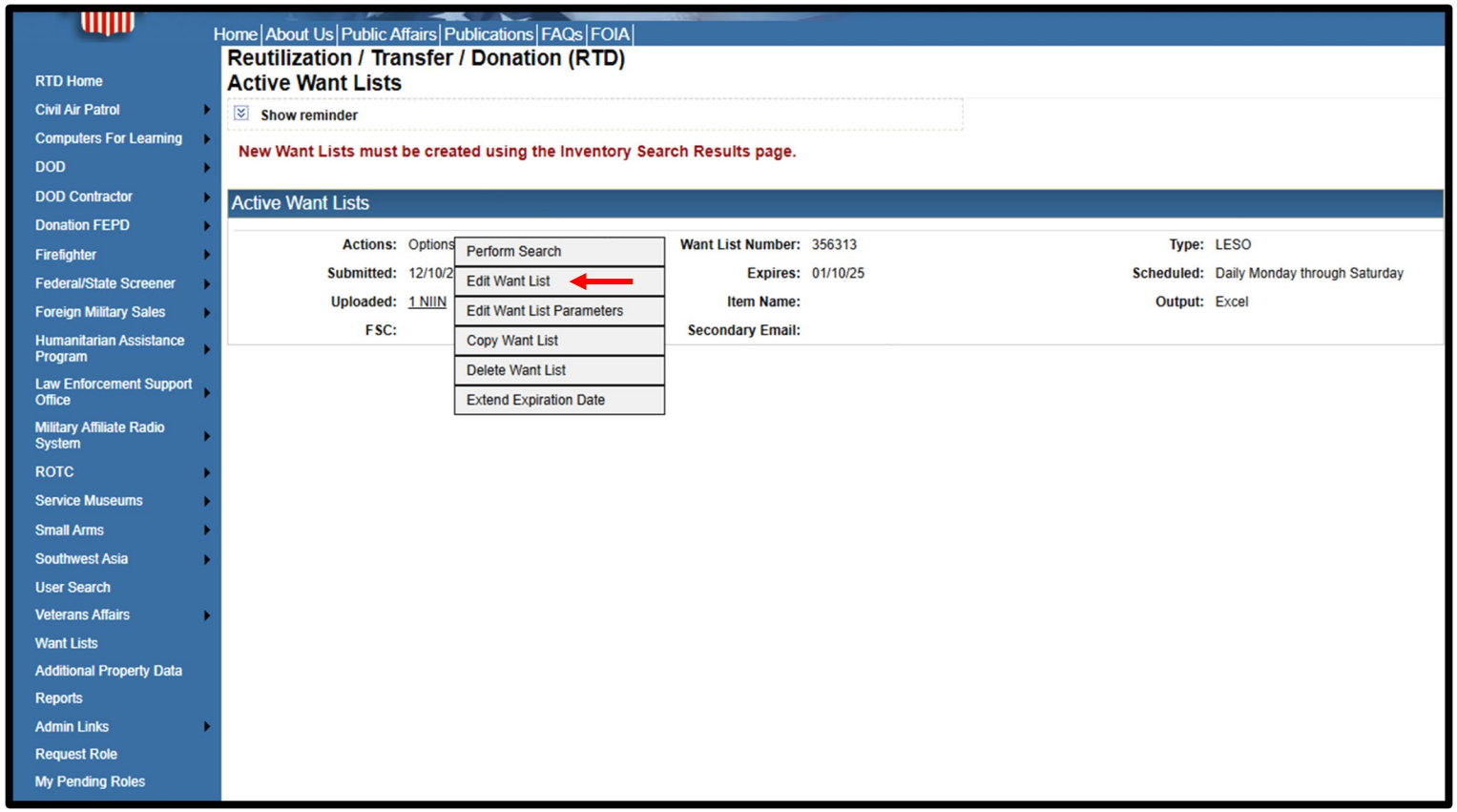
Setting Up RTD Want Lists

Click hyperlink: Want List – Active Wants Lists

Actions: Options to add/remove property



Setting Up RTD Want Lists



Select your desired edits

Click Edit Want List

Click Edit Want List Parameters

Click Copy Want List

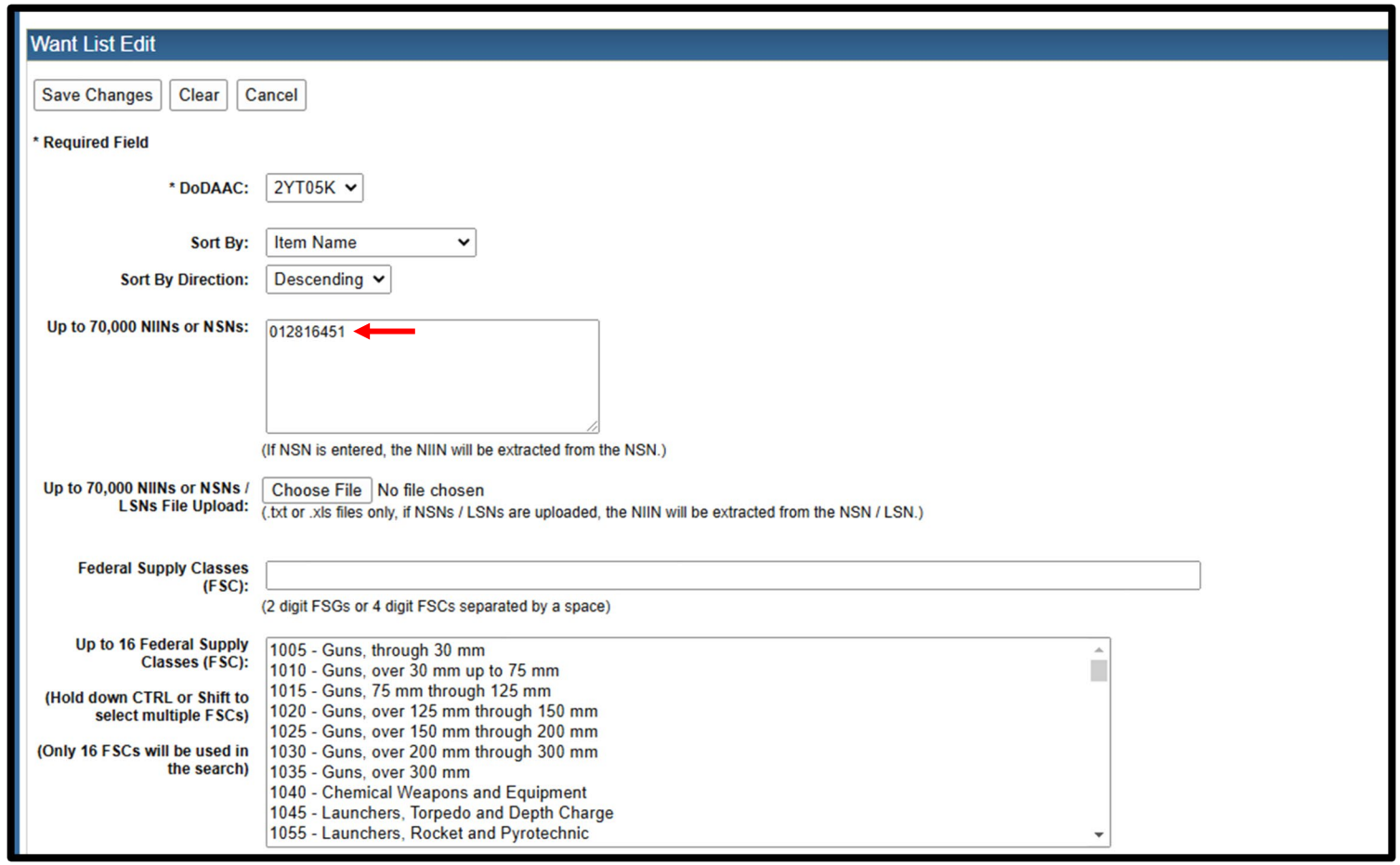
Click Delete Want List

Click Extend Expiration Date

Setting Up RTD Want Lists

Add/remove NSNs NIINs desired

Click Save Changes



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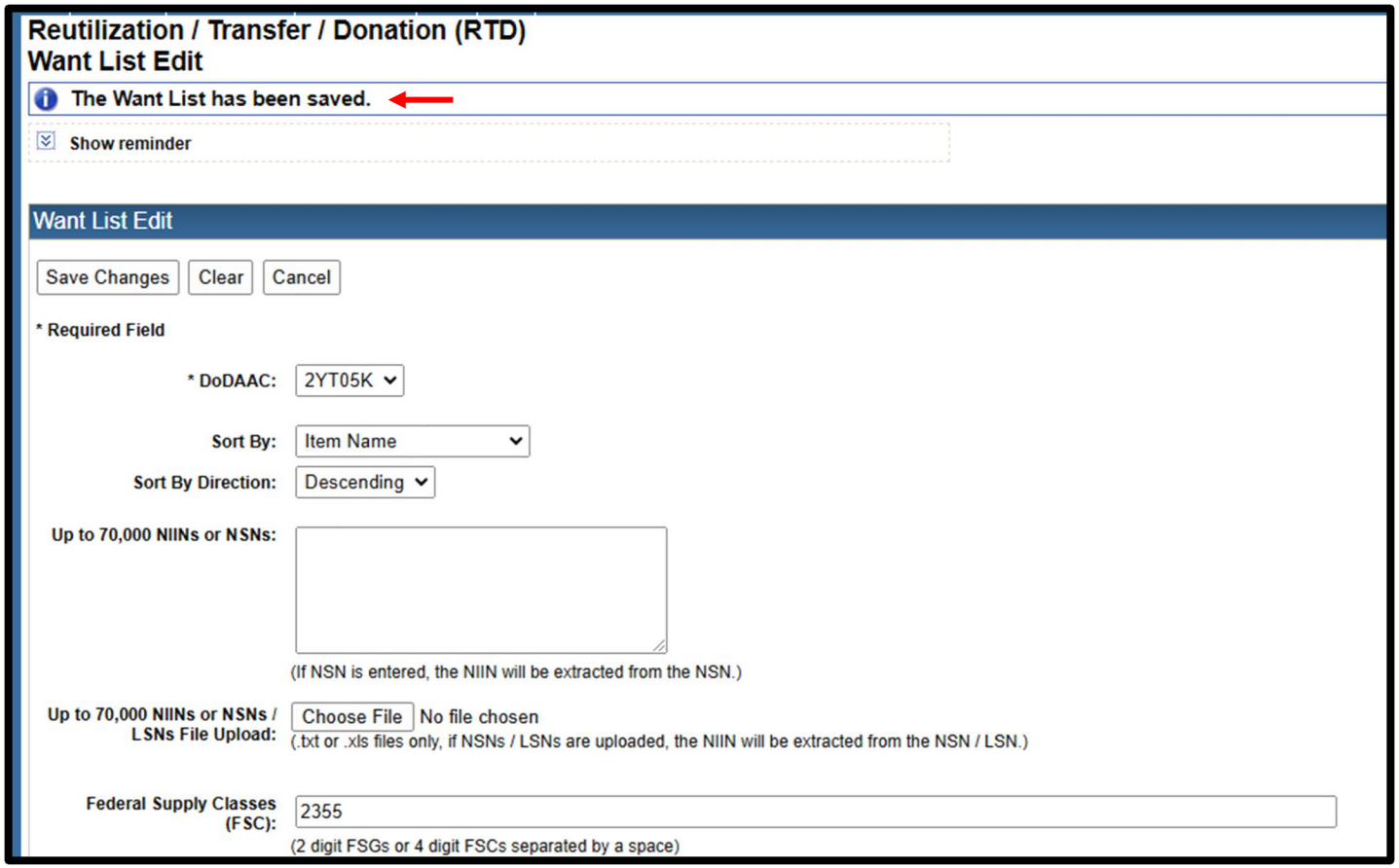

Once saved it will state The Want List has been saved

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