



DEFENSE LOGISTICS AGENCY

Established 1961

RTD Want Lists



THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY



Setting Up RTD Want Lists

Access RTD Web
through web portal
address

<https://business.dla.mil/landing/index.html>

Click:
Registered Users
Login Here

DEFENSE LOGISTICS AGENCY
AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

Home | DLA Systems | 6/17/2024

DLA Enterprise External Business Portal

Registered Users Login Here

AVAILABLE SERVICES

339 RMS
339 Records Management System gives DLA employees and military engineering support activities, or ESAs, online access in one place the means to communicate on engineering and technical issues that arise during the DLA acquisition process.

MULTIMEDIA

HOW TO DO COMBAT LOGISTICS
This video looks at what goes into successful combat logistics support.

Why Buy Green?
The success of the Defense Department's "Buying Green" strategy relies on all employees to make the right decisions when it comes to everyday purchases.

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Setting Up RTD Want Lists

Click: Accept Terms
and Conditions

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You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

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→ [Accept](#) [Decline](#)

1. EEBP users

- External Portal users who use User ID and Password, Common Access Card or PIV card to login must change their Password in AMPS every 30 days per DOD policy.
- Users must access each EEBP application every 30 days or your account will be locked.
- If you gained access to EEBP and the functionality appears to not be working as expected or the supporting data is not as expected, please contact your BPA and/or Supervisor. If they are unable to assist, call the DISA Global Service Desk at 1-844-347-2457.

2. DOD CAC users

Please ensure when you login to the EBS Portal to select the -PIV (AUTHENTICATION)- Certificate on your CAC card.

- In accordance with DOD CIO Memorandum released on December 7, 2018, all DOD applications are mandated to use the PIV certificate for authentication as of May 1 2020.
- External Portal has been modified to support PIV certificates as of March 2020.

3. Federal PIV and userID/password users

NO ACTION IS REQUIRED.



Setting Up RTD Want Lists

DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

Welcome to the Enterprise External Business Portal

Enter your Enterprise External Portal user name and password.

User *

Password *



Enter
User ID/Password
that was created
using AMPS

Click: Log On

Note: To keep the
account active log in
at least once every 30
days



Setting Up RTD Want Lists

Click on Law
Enforcement Support
Office

Click on LESO Search

Note: Do not click
hyperlink: Want List
as this link does not
work

The screenshot shows the RTD Main page with a navigation menu on the left and a main content area. The navigation menu includes links such as RTD Home, Civil Air Patrol, Computers For Learning, DOD, DOD Contractor, Donation FEPD, Firefighter, Federal/State Screener, Foreign Military Sales, Humanitarian Assistance Program, Law Enforcement Support Office, Military Affiliate System, ROTC, Service Museums, Small Arms, Southwest Asia, User Search, Veterans Affairs, Want Lists, Additional Property Data, Reports, Admin Links, Request Role, and My Pending Roles. The main content area is titled "Reutilization / Transfer / Donation (RTD) RTD Main" and includes a "Show reminder" checkbox, a "Reutilization, Transfer, Donation Home" link, and an "Announcements" section. The "Announcements" section contains a message about the 14-day wait for MRO approvals. Below the announcements is the "LESO Search" section, which includes a "Sort by:" dropdown menu set to "DTID" and a table of search results. The table has columns for DTID, Item Name, Site, Request Date, and Days Left. The first row shows DTID: FB62213159T003, Item Name: HANDHELD DEVICE, Site: DLA DS COLUMBUS (SVX), Request Date: 12/06/24 16:07:16, and Days Left: 3. Below the table are buttons for "Assigned: Assign", "Approve: Approve Reject", and "Quantity: 8".

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Reutilization / Transfer / Donation (RTD)

RTD Main

☒ Show reminder

Reutilization, Transfer, Donation Home

Announcements

Title	Description
14 day wait for MRO approvals.	ATTENTION SPECIAL PROGRAMS CUSTOMERS: Requisitions submitted in RTD will be placed in an approval hold status during the first 14 days of DoD screening. When the 14 days is completed, and DTID requested is still available, it will be processed on a first in, first awarded basis. You will receive an automated email message of MRO approval or rejection.

LESO Search

Sort by: DTID

DTID:	FB62213159T003	Item Name:	HANDHELD DEVICE
Site:	DLA DS COLUMBUS (SVX)	Request Date:	12/06/24 16:07:16
Cycle:	DOD	Days Left:	3

Assigned: [Assign](#)

Approve: ☐ Approve ☐ Reject

Quantity:

Approved by State



Setting Up RTD Want Lists

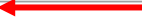
LESO Search

*** Required Field**

* DoDAAC:

Sort By:

Sort By Direction:

Up to 70,000 NIINs or NSNs: 

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIINs or NSNs / LSNs File Upload: No file chosen
(.txt or .xls files only, if NSNs / LSNs are uploaded, the NIIN will be extracted from the NSN / LSN.)

☒ Use previously uploaded file

Federal Supply Classes (FSC):

(2 digit FSGs or 4 digit FSCs separated by a space)

Up to 16 Federal Supply Classes (FSC):

(Hold down CTRL or Shift to select multiple FSCs)

(Only 16 FSCs will be used in the search)

1005 - Guns, through 30 mm
1010 - Guns, over 30 mm up to 75 mm
1015 - Guns, 75 mm through 125 mm
1020 - Guns, over 125 mm through 150 mm
1025 - Guns, over 150 mm through 200 mm
1030 - Guns, over 200 mm through 300 mm
1035 - Guns, over 300 mm
1040 - Chemical Weapons and Equipment
1045 - Launchers, Torpedo and Depth Charge
1055 - Launchers, Rocket and Pyrotechnic

Item Name:

☐ Smart Word Search ☐ Includes ☐ Equals ☐ Starts With
☐ APD entered information



Play

< Prev Next >

Input a desired NSN or NIIN



Setting Up RTD Want Lists

Click Search

Select Search by
Location: if desired

Up to 20 DTID Numbers:

Container ID:

RTD Screening Cycle: ☒ DOD ☒ RTD2 ☒ FEPP

Date Entered Inventory: 31 (mm/dd/yy)

Supply Condition Code: ☒ A ☒ B ☒ C ☒ D ☒ E ☒ F ☒ G ☒ H

Search by Location:
(Hold down the CTRL or Shift key to select multiple items from the list.)

- DLA DS Anchorage
- DLA DS Anniston
- DLA DS Anniston Demil
- DLA DS Aviano
- DLA DS Barstow
- DLA DS Campbell
- DLA DS Cavazos
- DLA DS Colorado Springs
- DLA DS Columbus
- DLA DS Corpus Christi

Miles from DoDAAC Location:

Zip Code:
(Enter Zip Code and Miles to search from the Zip location.)



Setting Up RTD Want Lists

Reutilization / Transfer / Donation (RTD)
LESO Search Results

☒ Show reminder

[Return to Search](#)

Previous Searches:

LESO Shopping Cart [Check Out]

You Have 0 item(s) in your Shopping Cart. The Shopping Cart holds 50 items

Search Criteria

[See NIIN List](#)
DoDAAC: 2YT05K
Screening Cycle(s): DOD, RTD, FEPP
Supply Condition Code(s): A, B, C, D, E, F, G, H
Sort By: DATE ENTERED INVENTORY
Want List - Schedule this search to notify you when property enters the Disposition Services/Site inventory.
Container Requisition - Please click on the container number to requisition the entire container.

Search Results

Download all 27 items

Sort By: Order: << 1 >>

No Info Available

DTID: W80CWG43318014	Site: DLA DS ANCHORAGE	Cycle: DOD
Item Name: CARRIER,CARGO	Warehouse Location:	Days Left in Cycle: 10
NSN: 2350012816451	Receipt in Place: No	Expedited: No
Condition: H	Orig. Acq. Value: 125969	Date Entered Inv.: 12/05/24
DEMIL: C	Unit of Issue: EA	Container ID:
Integrity Code: 1	Quantity Available: 1	Hazardous:
Miles from Zip: 2907		MSDS:

Click Want List
Schedule hyperlink



Setting Up RTD Want Lists

Follow steps 1-4 to set up a Want List.

Create Want List

Select Want List Criteria

These criteria will be stored and used to search for property items that match and notify you at the specified interval as they become available.

Indicate the "Want List" Criteria.

What format would you like to receive the data in? CSV

How often would you like to receive your notification? ☒ Daily Monday through Saturday ☐ Every Monday

How long would you like to receive notifications? 1 Month

Send notification when no results are found? ☒

Send a listing of new and previously found items? ☐

Use drop-down for more choices

Search Parameters

DoDAAC: 2YT05K	Item Name:	Date Entered Inv:
NINs:	Screening Cycle: DOD, EXP DOD, FEPP, RTD2	Container ID:
Condition: A, B, C, D, E, F, G, H	Miles from location:	Zip Code:
FSCs: 6515	Sites:	DTIDs:
Sort By: DATE ENTERED INVENTORY	Sort Direction: DESC	

Contact Information

The email address displayed will be sent the results of the scheduled Want List query. If specified, the same results will be sent to the secondary email address.

Specify the "Contact Information."

Point of Contact:

Email Address:

Secondary Email Address:

Select "Create Want List" to submit.

Create Want List

PEOPLE ★ PRECISION ★ POSTURE ★ PARTNERSHIPS WARFIGHTER ALWAYS

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Setting Up RTD Want Lists

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Reutilization / Transfer / Donation (RTD)

Active Want Lists

i No Want Lists found.

☒ Show reminder

New Want Lists must be created using the Inventory Search Results page.

Active Want Lists

- RTD Home
- Civil Air Patrol
- Computers For Learning
- DOD
- DOD Contractor
- Donation FEPD
- Firefighter
- Federal/State Screener
- Foreign Military Sales
- Humanitarian Assistance Program
- Law Enforcement Support Office
- Military Affiliate Radio System
- ROTC
- Service Museums
- Small Arms
- Southwest Asia
- User Search
- Veterans Affairs
- Want Lists**

Click hyperlink: Want List –
To View Active Wants Lists



Setting Up RTD Want Lists

Click hyperlink: Want List – Active Wants Lists

Actions: Options to add/remove property

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Reutilization / Transfer / Donation (RTD)

Active Want Lists

☒ Show reminder

New Want Lists must be created using the Inventory Search Results page.

Active Want Lists

Actions: Options	Want List Number: 356313	Type: LESO
Submitted: 12/10/24	Expires: 01/10/25	Scheduled: Daily Monday through Saturday
Uploaded: 1 NIIN	Item Name:	Output: Excel
FSC:	Secondary Email:	

RTD Home
Civil Air Patrol
Computers For Learning
DOD
DOD Contractor
Donation FEPD
Firefighter
Federal/State Screener
Foreign Military Sales
Humanitarian Assistance Program
Law Enforcement Support Office
Military Affiliate Radio System
ROTC
Service Museums
Small Arms
Southwest Asia
User Search
Veterans Affairs
Want Lists
Additional Property Data
Reports
Admin Links
Request Role
My Pending Roles

PROD - v6.0.0.0

DLA Customer Interaction Center (CIC) Toll Free: 1-877-352-2255 or DSN: 661-7766 Email: dlacustomercenter@dlm.mil
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Application - v6.1.0.0



Setting Up RTD Want Lists

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Reutilization / Transfer / Donation (RTD) Active Want Lists

☒ Show reminder

New Want Lists must be created using the Inventory Search Results page.

Active Want Lists

Actions: Options

Submitted: 12/10/2

Uploaded: 1.NIIN

FSC:

- Perform Search
- Edit Want List
- Edit Want List Parameters
- Copy Want List
- Delete Want List
- Extend Expiration Date

Want List Number: 356313

Expires: 01/10/25

Item Name:

Secondary Email:

Type: LESO

Scheduled: Daily Monday through Saturday

Output: Excel

Select your desired edits

Click Edit Want List

Click Edit Want List Parameters

Click Copy Want List

Click Delete Want List

Click Extend Expiration Date



Setting Up RTD Want Lists

Add/remove NSNs
NIINs desired

Click Save Changes

Want List Edit

Save ChangesClearCancel

*** Required Field**

*** DoDAAC:**

Sort By:

Sort By Direction:

Up to 70,000 NIINs or NSNs:

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIINs or NSNs / LSNs File Upload: No file chosen
(.txt or .xls files only, if NSNs / LSNs are uploaded, the NIIN will be extracted from the NSN / LSN.)

Federal Supply Classes (FSC):

(2 digit FSGs or 4 digit FSCs separated by a space)

Up to 16 Federal Supply Classes (FSC):
(Hold down CTRL or Shift to select multiple FSCs)
(Only 16 FSCs will be used in the search)

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1030 - Guns, over 200 mm through 300 mm
1035 - Guns, over 300 mm
1040 - Chemical Weapons and Equipment
1045 - Launchers, Torpedo and Depth Charge
1055 - Launchers, Rocket and Pyrotechnic



Setting Up RTD Want Lists

Reutilization / Transfer / Donation (RTD) Want List Edit

i The Want List has been saved. 

☒ Show reminder

Want List Edit

Save Changes Clear Cancel

* Required Field

* DoDAAC: 2YT05K ▼

Sort By: Item Name ▼

Sort By Direction: Descending ▼

Up to 70,000 NIINs or NSNs:

(If NSN is entered, the NIIN will be extracted from the NSN.)

Up to 70,000 NIINs or NSNs /
LSNs File Upload: No file chosen

(.txt or .xls files only, if NSNs / LSNs are uploaded, the NIIN will be extracted from the NSN / LSN.)

Federal Supply Classes
(FSC):

2355

(2 digit FSGs or 4 digit FSCs separated by a space)

Once saved it will
state The Want List
has been saved

