

# EXAMPLE

## LAW ENFORCEMENT AGENCY LETTER HEAD

TO: DLA Law Enforcement Support Office  
74 N. Washington Ave  
Battle Creek, MI 49037

SUBJECT: DEMILITARIZATION PREPARATION RESPONSIBILITIES

Chief Law Enforcement Executive Officials receiving Mine Resistant Ambush Protected (MRAP) vehicles are responsible for all **costs** associated with the demilitarization preparation prior to turn-in of the vehicle.

Prior to returning the MRAP back to DLA, instructions will be provided by DLA LESO specifying the demilitarization preparation requirements for each MRAP variant.

I, \_\_\_\_\_, Chief Law Enforcement Official for  
print name

\_\_\_\_\_, have been informed that there will  
print law enforcement agency name

be demilitarization preparation requirements and accept responsibility for all **costs** and demilitarization preparation at the end of life-cycle cost associated with the turn-in of our agency's MRAP. This may include, but is not limited to, the removal of the Spall Liner, Fire Suppression System, and Armored Panels.

\_\_\_\_\_  
Chief Law Enforcement Official  
(Sign, date and return to the DLA LESO office)

Date: \_\_\_\_\_