



AMPS/RTD Access Password Reset



AMPS/RTD PASSWORD RESET

- If an error message such as “**User Authentication Failed**” is received when trying to log into the RTD Web External Business Portal, a password reset in AMPS will be required.
- Follow the next slides to log into AMPS and reset the AMPS password, which will reset the RTD password.

Note: If resetting the password in AMPS is unsuccessful, please call the DLA Enterprise Help Desk at (844) 347-2457 #5 then DLA (or 852 for DLA).



RTD Password Reset

<https://amps.dla.mil/oim>



Welcome to the AMPS Gateway

AMPS News: AMPS Release 15.1.0 was installed on January 16, 2015.
Release Notes are located on the Release Notes tab of AMPS Help.

[Click HERE for access to AMPS.](#)

- This link provides access through CAC authentication for CAC-enabled users.
- Other users, vendors, and members of the public will be presented with a login screen.

Select "Click HERE for access to AMPS"

User Guides and Job Aids

Right-click a title and click "Save Target As" to save the PDF file to a preferred location and open the document.

- How to Register for an AMPS Account - External Users Only
- AMPS User Guide: Procedures for Users and Administrators Ver.2.0.0 (1/9/15)
- AMPS: General Information Guide ver. 2.2
- Complete and Submit a Role Request – External User
- Approving an AMPS Role Request – Supervisor (External)
- Approving an AMPS Role Request – Security Officer (External)

See the AMPS Documentation screen--available from the main menu--for a complete list of user documentation, links, and tutorials.



RTD Password Reset



Defense Logistics Agency

Single Sign-On Authentication

No certificate was detected. If you have a valid DoD, Federal Bridge or ECA certificate and were not prompted to provide it, please contact the Enterprise Help Desk for further assistance. Otherwise, you may log in with your User ID and password below.

[First Time User? Click Here to Register](#)

Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

[Forgot your User ID? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

[Forgot your Password? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your password.

User ID	<input type="text"/>
Password	<input type="password"/>

Login

Type in your User ID and Password and then click "Login".

Need IT assistance? Contact DISA Global Service Desk toll free 844-347-2457. Press 5 then speak or enter D-L-A.

[Accessibility Help and Information](#)



RTD Password Reset

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Home

- Home
- My Reports
- AMPS Help

My Profile

- My Information

Requests

- Request Role
- Pending Approvals

Getting Started Help Topics

- How do I use AMPS?

Select "My Information"



RTD Password Reset

Identity Self Service - Windows Internet Explorer

https://amps.dla.mil/identity/faces/home?_afLoop=776856876981400&_afWindowMode=0&_adf.ctrl-state=eagiwutff_4

Identity Self Service

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Home | My Information

Display Name Collier, Jacob DLA CIV DISPOSITION SERVICES (S9DS061)

User Information | Applications & Roles

User Information

User ID	S9DS061	Account Status	Active
First Name	Jacob	* User Type	Civilian
Middle Name		* Grade	GS-07
Last Name	Collier		

Buttons: Set Security Questions, Change Password, Cancel, Save

Select "Change Password"



Password Reset

Insert old password, new password and confirm new password. Select "OK"

A screenshot of a 'Change Password' dialog box. The dialog box has a title bar with a close button (X). It contains three text input fields labeled 'Old Password', 'New Password', and 'Confirm Password'. At the bottom right, there are two buttons: 'OK' and 'Cancel'. A red arrow points from the text box on the left to the 'OK' button.

- After clicking "OK", a notification that the password was changed successfully will appear, and an email notification of the password change will be sent.
- If the password reset in AMPS does not work, then call the AMPS Helpdesk for a password reset at 844-347-2457 option 5.



AMPS/RTD PASSWORD RESET

- To download this guide, access the LESO website:
<http://www.dla.mil/DispositionServices/Offers/Reutilization/LawEnforcement/>
- Then select the “Training and Instructions” link to access the LESO Training page.
- Under “Additional Information,” select “Unlock my RTD Account” to open the file.

DLA Disposition Services

The screenshot shows the LESO Training page. On the left is a navigation menu with the following items: Disposition Services Home, LESO Home, Getting Started (with a dropdown arrow), Property Search, Find My State Coordinator, Turn-In and Transfers, Training and Instructions, FEPMIS Log On, High Visibility Property (with a dropdown arrow), Helpful Links and Forms (with a dropdown arrow), and LESO Public Information. Below the menu is a 'QUICK LINKS' section with a horizontal line and the text 'LEA Quick Start Guide'. The main content area has the heading 'LESO Training' circled in red. Below the heading is a paragraph of text: 'The Law Enforcement Support Office strives to continually provide relevant information to its customers regarding processes of the 1033 Program and its web-based applications. This includes providing printable help guides, slide-show presentations, video guides, and personalized over-the-phone instruction on an as-needed basis. If you have any questions concerning the information presented, please contact us via the LESO Mailbox or our Toll Free Number: 1-800-532-9946. If you are a State Coordinator and would like to request a training session for your state, send an email to LESO Mailbox-Subject: "TRAINING REQUEST".' Below this text is the heading 'Additional Information:' followed by the text 'I want to learn how to'. Underneath is a list of links, with 'Unlock my RTD Account' circled in red. The other links in the list are: 'Receipt for my current Property', 'Transfer my property to a different agency', 'Turn my property back in', 'LESO Quick Start Guide', and 'Controlled property definition'.

Disposition Services Home

LESO Home

Getting Started ▼

Property Search

Find My State Coordinator

Turn-In and Transfers

Training and Instructions

FEPMIS Log On

High Visibility Property ▼

Helpful Links and Forms ▼

LESO Public Information

QUICK LINKS

LEA Quick Start Guide

LESO Training

The Law Enforcement Support Office strives to continually provide relevant information to its customers regarding processes of the 1033 Program and its web-based applications. This includes providing printable help guides, slide-show presentations, video guides, and personalized over-the-phone instruction on an as-needed basis. If you have any questions concerning the information presented, please contact us via the [LESO Mailbox](#) or our Toll Free Number: 1-800-532-9946. If you are a State Coordinator and would like to request a training session for your state, send an email to [LESO Mailbox](#)-Subject: "TRAINING REQUEST".

Additional Information:
I want to learn how to

- **Unlock my RTD Account**
- Receipt for my current Property
- Transfer my property to a different agency
- Turn my property back in
- LESO Quick Start Guide
- Controlled property definition



QUESTIONS?

Please contact your respective State Coordinator's Office with any questions. To find your State Coordinator contact information, visit the below website:

<http://www.dla.mil/DispositionServices/Offers/Reutilization/LawEnforcement/SCLocatorMap.aspx>

