



# Transfer My Property

## Modify

The LESO FEPMIS Modify menu option allows registered users to modify certain attributes of property assigned to a station's LESO inventory.

For example, users can change the property Federal Supply Class (FSC), Item Name, serial number, part number, make, model, model year and condition code.

Additionally, users can initiate to transfer property to another station within their State and upload new or updated photographs of the property.

To initiate a property modification, select the Modify menu option. Then enter preferred search criteria data (property# or serial#, etc.) to find property, then select [Submit]

Then select the blue linked Requisition # of the property to modify. Refer to page 2 to continue the process.

LESO FEPMIS: Property Search

Property Search | Property Search Results | Modify Property

Search In:  tracked  not tracked  both  
 Editable fields can be appended with the wild-card % when the full entry is not known

Property#:

State: MICHIGAN

Division: DEFAULT\_DIV\_MI

Subdivision: DEFAULT\_SUBDIV\_MI

Station:

Original DTID:

NSN/LSN:

DoDAAC:

DMIL Code:

DMIL Integrity Code:

Requisition #:

FSC:

Item Name:

Serial #:

Acquisition Cost:

Disposal Report Number (COS):

find property matching filter values  
  reset form values

only property in Assigned status may be modified. Place cursor over Pending status of an item to view additional information

| Images            | Documents         | Requisition#                     | Property#    | DTID             | State | Station              | NSN              | Item Name            | Dmil Code | Dmil Integrity Code | Creation Date  | Quantity | Status   | Tracked |
|-------------------|-------------------|----------------------------------|--------------|------------------|-------|----------------------|------------------|----------------------|-----------|---------------------|----------------|----------|----------|---------|
| <a href="#">2</a> | <a href="#">0</a> | <a href="#">2Y1FTJ-0064-0800</a> | 20086MI00001 | M98822-00430-153 | MI    | ISABELLA COUNTY S... | 2355-01-581-2392 | MINE RESISTANT VE... | D         | 1                   | March 26, 2020 | 1        | ASSIGNED | Y       |

Property Search | Property Search Results | Modify Property



# Transfer My Property

LESO FEPMIS: Modify Tracked Property User ID:

Modify | Manage Images

↑ **Include in Inventory Worksheets:** \*  Yes  No


**Requisition#:** 2YT05K-2310-2709  
**Property#:** 13198MI11  
**DTID:** W91EKJ-1225-62006  
**FSC:** \* 4130 - Refrigeration and Air Conditioning Components  
**Item Name:** \*   approval required  
**Additional Description:** DESC=AC EVAP. UNIT  
**NSN/LSN:** 4130 - DS - ACP - ARTS  approval required  
**DMIL:** A- NON-USML/NON-CCLI - NO DEMIL OR DOD TSC REQUIRED.  
**DMIL Integrity Code:** NA  
**Unit of Issue:** \* EA - Each  approval required  
**Serial#:** \* NA  approval required  
**State:** \* MICHIGAN  
**Division:** \* DEFAULT\_DIV\_MI  
**Subdivision:** \* DEFAULT\_SUBDIV\_MI  
**Station:** \* LESO HQ OFFICE  approval required  
**Physical Storage Location:**   
**Qty:** 3  
**Cost:** \$500.00  
**Insurance Expiration Date:**   Click on icon or enter date as mm/dd/yy or mm/dd/yyyy  
**Acquisition Date:** Jul 23, 2013  
**In Service Date:**   
**Inventory Certification Date:** 7/23/2013  Click on icon or enter date as mm/dd/yy or mm/dd/yyyy  
**State Property#:**   
**Part#:**   
**Make / Manufacturer:** \* NA  approval required  
**Model:** \* NA  approval required  
**Model Year:** \* 0  approval required. Enter 0 if Model Year is unknown/unavailable  
**Condition:** \* A - Issuable, no Qualification

**Comment 1 (100 max):**

**Comment 2 (100 max):**

**Comment 3 (100 max):**  ITEM\_ID=1048090 DOC#=23102709

**Submit**  submit property modifications for update and approval  
**Remove**  Remove FFP property from inventory



Property Search | Property Search

## Modify (continued)

To upload new or updated photos of property, select the [Manage Images] link found in top left of the page.

Use the field drop-down arrow to select changes or simply type data in the field. Data in grayed out fields cannot be changed.

Once all proposed changes are complete, select [Submit] at the bottom of the page.

Changes to fields with the  approval required icon will be reviewed for approval by the LESO State Coordinator's office, then by LESO HQ.

### For transfers only:

LESO HQ will email all approved DD1348 transfer documents to the respective LESO State Coordinator office. After the gaining LEA has physical custody of transferred property, gaining LEA is required electronically "Accept" property using the Modify menu option. Refer to page 3 for process to accept.

**Questions?** Please contact respective LESO State Coordinator's Office via: <https://www.dla.mil/DispositionServices/Offers/Law-Enforcement/State-Coordinators/>



# Transfer My Property

**LESO FEPMIS**

Menu

- Home
- Manage Account
- Receipts
- Approve Receipts
- Modify
- Approve Modifications
- Approve Breakdowns
- Change of Status
- Approve COS
- Inventory Worksheets
- LESO Inventory
- Station Maint Utility
- User Management
- Query Property
- Queries and Reports

Property#:

State: MICHIGAN

Division: DEFAULT\_DIV\_MI

Subdivision: DEFAULT\_SUBDIV\_MI

Station:

Original DTID:

NSN/LSN:

DoDAAC:

DMIL Code:

DMIL Integrity Code:

Requisition #:

FSC:

Item Name:

Serial #:

Acquisition Cost:

Disposal Report Number (COS):

find property matching filter values

reset form values

| Images | Documents | Requisition#     | Property#  | DTID             | State | Station              | NSN              | Item Name            | Dmil Code | Dmil Integrity Code | Creation Date     | Quantity | Status           |
|--------|-----------|------------------|------------|------------------|-------|----------------------|------------------|----------------------|-----------|---------------------|-------------------|----------|------------------|
|        |           | W52H09-2214-B464 | 1332SMI060 | 000000-0000-0000 | MI    | BENTON HARBOR DEP... | 1005-00-073-9421 | RIFLE,5.56 MILLIM... | D         | 1                   | November 21, 2013 | 1        | PENDING TRANSFER |

[Property Search](#) | [Property Search Results](#) | [Modify Property](#)

Comment 1:

Comment 2:

Comment 3: ITEM\_ID=18913 DOC#=L01213449 TRANS\_CD= S | SHIP\_TO\_DODAAC= 2YTF22

certify the aforementioned property is present and accounted for

accept the station transfer

deny the station transfer as attributes do not match



## Modify (continued)

### To Accept approved transfers:

Select Modify from the LESO FEPMIS menu and enter preferred search criteria data (property# or serial#, etc.) to find property, then select [Submit]

Select the linked Requisition# to view the property data. Scroll down the page, select box to certify that the property is present and accounted for, then select "Accept." Note: If the property transfer is canceled, simply select "Deny."

**Questions?** Please contact respective LESO State Coordinator's Office via: <https://www.dla.mil/DispositionServices/Offers/Law-Enforcement/State-Coordinators/>

