

TEMPLATE Justification Memorandum for Small Arms

(Must be placed on Law Enforcement Agency Letterhead)

To: NGUQ Program Manager

FNC F kur qukkqp Ugtxlegu Ncy Gphqtego gpv Uwr r qtv Qhleg *NGUQ+
74 Washington Avenue North Battle Creek, MI 49037

Subject: Small Arms Justification (Please address all justification points in sequential order)

30Rgcug"vj qtqwi j n{ "gzr rckp"vj g"lpvgpf gf "wug"cpf "ko r cev"vj g"tguqweg"y kmj cxg"wr qp" { qwt "lwtkuf levkqp"
cpf lqt "pgki j dqt kpi "lwtkuf levkqp" uwr r qtv"vq"qyj gt "ci gpekgu" *gzco r ngu"o c { "kpenwf g"UY CV. "cevkxg"uj qqvgt."
dcttlecf gf "uwr gev" go gti gpe { "tgur qpug. "hktuv"tgur qpf gt. "etkklccnlkpekf gpv."j quuci g"tguewg. "pcwtcnlf kucuvgt"
tgur qpug. "dqtf gt "ugewtkv{ . "j qo gncpf "ugewtkv{ . "eqwpgt/f twi . "eqwpgt/vgttqtkuo +0

20K"vj g"tgs wguvki "ci gpe { "mxcvxf "y kj kp"cp"qhleg"qh"NewkqpcnDtwi "CqpvqnPqrte { "f guki pcvgf "J ki j "
Kvgpuk{ "F twi "Vtchhknkpi "Ctgc" *J KF VC+A

30K"vj g"tgs wguvki "ci gpe { "kpxqkxgf "d { "o wwnclci tggg gpv"y kj "o wnk/ci gpe { "cuuqekcvkqpulcunlhqtegu"qh"c"
eqwpgt/f twi leqwpvt/vgttqtkuo ldqtf gt "ugewtkv{ "pcwtgA

40State the population within the requesting agencies jurisdiction and describe the geographical size of the area of responsibility.

50F guetkdg"vj g"v{ r g"qh"hcckkv{ "vj cv"y kmjdg" wugf "vq"uqtg"cpf "ugewtg"vj g"tguqweg0

6. Provide estimated usage/mission requirements for the requested small arms.

70Describe the agency policy and procedures in place to maintain proper accountability?

**Note: Small Arms that are issued must have a documented chain of custody, with the chain of custody including a signature of the receiving officer indicating that he/she has received the appropriate small arm(s) with the correct, specific serial number(s). Small Arms that are issued to an officer will be issued utilizing an Equipment Custody Receipt (ECR); this Custody Receipt obtains the signature of the officer responsible for the small arm.*

Chief Law Enforcement Official/Head of Local Federal Agency
(Supervisor/RAC/SAC):

(Print Name and Official)

(Signature and Date)