



# Site Navigation Tutorial

**The DLA Disposition Services sales office manages the sale of surplus DoD property deemed appropriate and safe for the general public.**

## **Overview of E-Sales**

E-Sales is the electronic system which offers the general public the opportunity to bid electronically on a wide array of federal assets, including Surplus, Personal Property, Hazardous Material (HM), DEMIL As Condition of Sale (DOCS). Using our electronic system to purchase items that are for auction, bidders, both nationally and internationally. Bidders may actively participate in multiple auctions held throughout the world on a daily basis.

**The DLA Disposition Services ESales site is accessible via:**

**[www.sales.dla.mil](http://www.sales.dla.mil)**

**<http://www.dla.mil/dispositionservices.aspx>**





Disposition Services Home

**Bidding**

What Disposition Services Offers

Disposal

Reutilization

Public Sales Offerings [Place A Bid](#)

Usable Sales

Payments

Forms

Bidding

Overseas Sales

National Recycling Sales

Customer Support

Doing Business With Disposition Svcs

About Disposition Services

Contact Disposition Services

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[Place a Bid](#)

Prior to placing a bid please read the **Sale By Reference July 2012**, this pamphlet describes the conditions and articles contained in the sales auction.

To bid on property that is for sale go to <https://www.sales.dla.mil>

[Correction to a Bid](#)

Making corrections to bids that were placed on-line can be made via the on-line bidding page or can be faxed to the appropriate sales office conducting the sale. The last bid received will be considered the correct bid. All corrections must be received by the appropriate sales office by the time set for bid opening.

Please do not email your bid corrections to the Webmaster.

[Bid Forms](#)

The following forms can be used for International, National, and Local sales. Please fax or mail the required form to the appropriate office conducting the sale on which you are bidding. It is important that the Sales Number is on the form that is submitted.

**Standard Form 114/114B - Invitation for Bid**

**Step 1:** Go to [www.dla.mil/dispositionservices](http://www.dla.mil/dispositionservices)

**Step 2:** Click "What Disposition Services Offers"

**Step 3:** Click "Public Sales" Offerings

**Step 4:** Click "Bidding"

**Step 5:** Click the link to our [www.sales.dla.mil](https://www.sales.dla.mil)



# HOW TO VIEW AUCTIONS

## New Customers

[Create New Account](#)

## Existing Customers

User ID ( email )

Password

I'm not a robot



reCAPTCHA

[Privacy - Terms](#)

[Log On](#)

[Change Password](#)

[Reset Password](#)

## Links

[View Sales Documents](#)

[View Auction Results](#)

[Privacy and Security Notice](#)

## Welcome to DLA Disposition Services ESales.

The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.

### ESales Functionality:

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

## Browse Auctions by Region

Select a geographical region to view available auctions. Customers must login to submit auction bids.

Select a Region

United States     Europe and Africa     Central     Pacific



**Step 1—Select a region from the drop down menu**



# HOW TO VIEW AUCTIONS

Material Search

Search

Sales Area\ : Usable Property Sales

You are here: Materials :: Usable Property Sales

Please Select a Sub-Category to View Property Available for Sale.

- Sales Categories
- [-] Usable Property Sales
    - [-] Hazardous Sales
    - [-] Non-Hazardous Sales
  - [-] Scrap Property Sales
  - [-] Term Sales

**Step 2** – Choose a Sales Category by clicking the Plus Box (expanding the section choices list).

**Step 3** – Choose the folder for the type of sale you want to view.

Material Search

Search

Sales Area\ : Hazardous Sales

You are here: Materials :: Usable Property Sales :: Hazardous Sales

No Property for Selected Sales Category Available for Sale.

- Sales Categories
- [-] Usable Property Sales
    - [-] Hazardous Sales
    - [-] Non-Hazardous Sales
  - [-] Scrap Property Sales
  - [-] Term Sales

**Note** – If there are no active auctions you will receive this message



# HOW TO VIEW AUCTIONS

Hardware  
**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*  
**DLA Disposition Services ESales** | Return to Region Selection | Sign In | Technical Issues or Please Call 1-877-8

**Material Search**  
  
 Search

**Sales Categories**  
 Usable Property Sales  
 Scrap Property Sales  
 Term Sales  
 Term Sales

**Sales Area \: Term Sales**  
 You are here: Materials :: Term Sales :: Term Sales

SL0000104  
[Items offered in GL \(Gallon\)](#)  
 SL0000102  
[Items offered in LB \(Pound\)](#)

**Step 4** – Choose the type of auction you wish to view by clicking.

Hardware  
**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*  
**DLA Disposition Services ESales** | Return to Region Selection | Sign In | Technical Issues or Please Call 1-877-8

**Material Search**  
  
 Search

**Sales Categories**  
 Usable Property Sales  
 Scrap Property Sales  
 Term Sales  
 Term Sales

**Sales for SL0000102 - Items offered in LB (Pound)**

Please click sales title for additional details.

A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK  
**Start Price** 0.01 USD (No Reserve Price)  
**Current Bid**  
**Quantity** 1 (Units)  
**Time Remaining** 14 Day(s)+

**Step 5** – Choose the auction you wish to view by clicking the Blue Title



# HOW TO VIEW AUCTIONS

DEFENSE LOGISTICS AGENCY  
 Enterprise Business System Portal  
 DLA Disposition Services ESales

Return to Region Selection | Sign In | Technical Issues | Please Call 1-877-...

**Sales for SL0000102 - Items offered in LB (Pound) - Sales Details**

**Sale Title:** A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 14 Day(s)  
**End Time:** 03/24/2016 09:14:05 EDT  
**Contract Start Date:** 04/11/2016  
**Contract End Date:** 04/10/2016  
[Print Auction Summary](#)

**Bidding**  
**Per Unit Bid Amount (USD)**   
  
**Estimated Contract Value (USD)**

Bidder agrees to pay for and remove the property if this bid is accepted within \_\_\_ calendar days after end of sale.  
 \*Entries of 10 days or less will not be considered. 60 days maximum.  
**Customers Must Login to Place Bid.**

**Products**

Item ID	Description	Quantity	Unit	DEMIL Code	Field Office	Field Office Name
SL0000102	Used Lead Acid Batteries, Fairbanks, AK	250000	(LB)	--	JSZJ	DLA DS Fairbanks
SL0000102	Used Lead Acid Batteries, Anchorage, AK	250000	(LB)	--	JSZV	DLA DS Anchorage

**Terms and Conditions**

**Sale by Reference Articles and Paragraphs**  
 LEAD  
 BATTERIES, DRAINED  
 "Sale By Reference, July 2012"  
 PART 07-E: Dangerous Property

**Description Notes**  
 Used Lead Acid Batteries, Lead, Scrap (including but not limited to truck, automotive, forklift, computer, alarm system, ...)

**Packing Notes**  
 On pallets included in weight

**Removal Notes**  
 Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Inspection Notes**  
 Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Loading Notes**  
 Govt load

**Step 6** – You can view the Auction details two ways:

A) View the information within the text boxes

B) Click the *“print auction summary”* which launches a printable .pdf file



# HOW TO REGISTER AS A BIDDER

**New Customers** | **Welcome to DLA Disposition Services ESales.**

**Create New Account** | The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.

**Existing Customers**

User ID ( email )  
 Password

I'm not a robot

reCAPTCHA  
 Privacy - Terms

**Log On** | **Change Password**

**Reset Password**

**Links**

[View Sales Documents](#)  
[View Auction Results](#)  
[Privacy and Security Notice](#)

**ESales Functionality:**

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

**Browse Auctions by Region**

Select a geographical region to browse available auctions. Customers must login to submit auction bids.

Select a Region

United States  Europe and Africa  Central  Pacific

**Step 1 – Choose  
CREATE NEW ACCOUNT**

**New Registration**

**Customer Data - Person**

Title:

First Name:

Middle Name:

Last Name:

Suffix:

Business Name:

House No./Street:

City:

Region:

Zip Code:

Country:

Telephone:

Fax:

**Logon Data**

E-mail:

Password:  Passwords must be exactly 8 characters and contain an upper case letter, lower case letter, number and special character (% , \$ , etc).

Confirm Password:

I'm not a robot

reCAPTCHA  
 Privacy - Terms

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 133, Under Secretary of Defense for Acquisition and Technology; 40 U.S.C. 101 et seq., Federal Property and Administrative Services Act of 1949, as amended; 50 U.S.C. App. 2401 et seq., Export Control; 41 C.F.R. Part 101-45; and E.O. 9397 (SSN), as amended.

ROUTINE USES: For the purpose of registering bidders for their surplus sales, creating sales contracts, creating cash collection and refund vouchers, recording payments and property removal details, indebtedness, and other actions associated with the sales transaction.

DISCLOSURE: Voluntary; however, failure to provide the requested information may result in the denial of access to the system. The disclosure is limited to information necessary to process the transaction, address, and taxpayer identification number (TIN) or Social Security number and the agency or program under which the claim arose for the purpose of processing the claim and for the purpose of the commercial credit report.

**Step 2 – Fill in all required information**

**Step 3 – Fill in Login Data. Note the password requirements are specific**

**Step 4 – Click the "I'm not a robot" box and follow the instructions**

**Step 5 – Click Save**



## HOW TO REGISTER AS A BIDDER

Registration

Registration Completed. Please login to system with email id jennydoe@email.com ( V035728)

John Doe with Email Address jennydoe@email.com Successfully Registered.

Home



**Step 6** – Choose HOME



# HOW TO BID ON AUCTIONS

The screenshot shows the DLA Disposition Services ESales website interface. The header includes the DLA logo and the text "DEFENSE LOGISTICS AGENCY Enterprise Business System Portal" and "DLA Disposition Services ESales".

**New Customers**

- Create New Account

**Existing Customers**

User ID ( email )  
Password

**Browse Auctions by Region**

Select a geographical region to browse available auctions. Customers must log on to view auctions.

Select a Region

- United States
- Europe and Africa

**Links**

- View Sales Documents
- View Auction Results
- Privacy and Security Notice

**ESales Functionality:**

- Browse auctions by geographical region (availability is based on Eastern Star)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

**Step 1** – Login to the system using Email and Password

**Step 2** – Click the "I'm not a robot" box and follow instructions

**Step 3** – Click the "log on"



# HOW TO BID ON AUCTIONS

**New Customers**

[Create New Account](#)

**Existing Customers**

User ID ( email )

Password

I'm not a robot

reCAPTCHA  
[Privacy - Terms](#)

[Log On](#) [Change Password](#)

[Reset Password](#)

**Links**

[View Sales Documents](#)  
[View Auction Results](#)  
[Privacy and Security Notice](#)

**Welcome to DLA Disposition Services ESales.**

The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.

**ESales Functionality:**

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

**Browse Auctions by Region**

Select a geographical region to browse available auctions. Customers must login to submit auction bids.

Select a Region  ▶

▶ North America
▶ Europe and Africa
▶ Central
▶ Pacific

**Step 4**—Select a region from the drop down menu

**Material Search**

[Search](#)

**Sales Categories**

Usable Property Sales

Scrap Property Sales

Term Sales

**Materials Available for Sale**

Please click a sales category to view materials available for sale.

**Step 5** - Select a type of sale



# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
DLA Disposition Services ESales

Return to Region Selection | Update

Material Search  
Search

Sales Categories  
 Usable Property Sales  
 Scrap Property Sales  
 Term Sales  
 Term Sales

Sales for SL0000104 - Items offered in GL (Gallon)

Please click sales title for additional details.

	<b>A0004779 -- Used Oil, Multiple Location in Alaska</b>	Start Price 0.01 USD Current Bid ( No Reserve Price ) Quantity 1 (Units) Time Remaining 3 Hour(s)
	<b>A0004803 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA</b>	Start Price 0.01 USD Current Bid ( No Reserve Price ) Quantity 1 (Units) Time Remaining 1 Hour(s)37 Minute(s)

**Step 6** - Select the Auction you wish to bid on

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
DLA Disposition Services ESales

Return to Region Selection | Sign In | Technical Issues | Please Call 1-877-...

Material Search  
Search

Sales Categories  
 Usable Property Sales  
 Scrap Property Sales  
 Term Sales  
 Term Sales

Sales for SL0000102 - Items offered in LB (Pound) Sales Details

Sale Title: A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK  
 Sale Type: Term - Sealed Bid  
 Time Remaining: 14 Day(s)  
 End Time: 03/24/2016 09:14:05 EDT  
 Contract Start Date: 04/11/2016  
 Contract End Date: 04/16/2019

Bidding  
 Per Unit Bid Amount (USD) [ ]  
 Estimated Contract Value (USD) [ ]  
 Calculate

Print Auction Summary

SL0000102	Used Lead Acid Batteries, Fairbanks, AK	Quantity
SL0000102	Used Lead Acid Batteries, Anchorage, AK	Quantity

Sale by Reference Articles and Paragraphs  
 BATTERIES, DRAINED LEAD  
 "Sale By Reference, July 2012"  
 PART 07-E: Dangerous Property

Description Notes  
 Used Lead Acid Batteries, Lead, Scrap (including but not limited to truck, automotive, forklift, computer, alarm system, etc.)

Inspection Notes  
 Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greaser, AK.

**Step 7** – You can view the Auction details two ways:

A) View the information within the text box

B) Click the “print auction summary” which launches a printable .pdf file



# HOW TO BID ON AUCTIONS

**Material Search**

**Sales Categories**

- Usable Property Sales
- Scrap Property Sales
- Term Sales
- Term Sales

**Sales for SL000C104 - Items offered in GL (Gallon) Sales Details**

**Sale Title:** A0004603 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 1 Hour(s)36 Minute(s)  
**End Time:** 06/14/2016 13:11:46 EDT  
**Contract Start Date:** 07/11/2016  
**Contract End Date:** 07/10/2010

**Bidding**

**Per Unit Bid Amount (USD)**

**Estimated Contract Value (USD)** 40200.00

**Bidder agrees to pay for and remove the property if the bid is accepted within**  calendar days after time of sale.  
\*Bids of 10 days or less will not be considered. 60 days maximum.

**Products**

SL000C104 Fuel Oil Reclaimed (FOR) Puget Sound, WA Quantity 800000 (GL) DEMIL Code: -- Field Office: JS2P Field Office Name: DLA DS Lewis

**Terms and Conditions**

Sale by Reference Articles and Paragraphs

Property

"Sale by Reference, July 2012"  
 Part U/I-C: Transporting Hazardous Materials

**Description Notes**

FUEL OIL RECLAIMED (FOR):  
 Consist of a mixture of distillates and residual fuel. The product must be in conformance with 40 CFR 266

**Inspection Notes**

The offeror is invited and urged to inspect the products to be sold prior to submitting a bid. The Government stipulates that

**Message from webpage**

Do you want to bid row? .05 USD

**Removal Notes**

Purchaser shall ensure that any agent, person or individual acting on behalf of the Purchaser meets security

**Loading Notes**

Purchaser furnished tank truck with fittings for a 4 inch Camlock (quick-disconnect) and a pump capable of suction. Ine

- Step 8** – Enter the bid amount
- Step 9** – Click “calculate”
- Step 10** – Enter number of days agreed to pay for and remove property.  
*\*note timing may affect market pricing*
- Step 11** – Click “bid”
- Step 12** – Click “OK”



# HOW TO BID ON AUCTIONS

The screenshot shows the DLA Disposition Services ESales interface. A modal window titled "Message from webpage" is displayed in the center, containing the following text:

**Message from webpage**

Your bid was successful. An email containing the relevant bid and auction will be sent to the email address used to log into this website. From your bid history screen, you can withdraw your bid by clicking the 'Withdraw Bid' button prior to bid closing.

An arrow points from the text to an "OK" button.

The background of the screenshot shows the auction details for "Sales for SL0000104 - Items offered in Gl. (Gallon) Sales Details". Key information includes:

- Sale Title:** A0004803 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA
- Sale Type:** Term - Sealed Bid
- Time Remaining:** 1 Hour(s)36 Minute(s)
- End Time:** 06/14/2016 13:11:46 EDT
- Contract Start Date:** 07/11/2016
- Contract End Date:** 07/10/2018
- Bidding:** Per Unit Bid Amount (USD) 0.05
- Estimated Contract Value (USD):** 40000.00

Other visible text includes "Sale by Reference Articles and Paragraphs", "Property", "Description Notes", "Inspection Notes", "Loading Notes", and "Removal Notes".

**Step 13** – Click “OK”  
 To Log Out, close your browser window