



WARFIGHTER-FOCUSED, GLOBALLY RESPONSIVE, FISCALLY RESPONSIBLE SUPPLY CHAIN LEADERSHIP



# Site Navigation Tutorial



WARFIGHTER SUPPORT

STEWARDSHIP EXCELLENCE

WORKFORCE DEVELOPMENT



**The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.**

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The DLA Disposition Services ESales site is accessible via:

[www.sales.dla.mil/lab2b/init.do](http://www.sales.dla.mil/lab2b/init.do)

<http://www.dla.mil/DispositionServices.aspx>



# Public Webpage

How do I get there?

**Step 1:** Click "What Disp Svcs Offers"

**Step 2:** Click "Public Sales "Offerings"

**Step 3:** Click "Bidding"

**Step 4:** Click the link to our public sales site



# ESales

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

**DLA Disposition Services ESales**

Technical Issues or Questions  
Please Call 1-877-DLA-CAL

New Customers  
[Create New Account](#)

Existing Customers

User ID ( email )

Password

[Log On](#) [Change Password](#)

[Reset Password](#)

Links

[View Sales Documents](#)  
[View Auction Results](#)

Welcome to DLA Disposition Services ESales.

The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.

ESales Functionality:

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

Browse Auctions by Region

Select a geographical region to view  
Select a Region



New Customers  
[Create New Account](#)

Existing Customers

User ID ( email )

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[Log On](#) [Change Password](#)

[Reset Password](#)

Links

[View Sales Documents](#)  
[View Auction Results](#)

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

**DLA Disposition Services ESales**









Technical Issues or Questions  
Please Call 1-877-DLA-CAL

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ESales Functionality:

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- Submit bids (bids must be submitted in USD currency)

	Name	Description
	Sale by Reference Pamphlet - July 2012	Updated Version of SBPR
	DLA Form 1822	End Use Certificate Form - JAN 2013
	End Use Certificate Instructions	EUC Instructions - Feb 2013
	Payment Information	Payment Address, Credit Card Form and links to PAY.GOV
	DRMS Form 1645	Statement of Intent Form - Jan 2006
	Credit Card Form	Filable form
	Credit Card Limit	Effective June 1, 2015 - credit card transaction limit is \$24,999.99
	Item Bid and Award Page	Item Bid and Award Page. Used for Offline Bidding (Via FAX)
	ESACC Form	Certification for Expended Small Arms Cartridge Cases

View Sales Documents



# ESales

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal

**DLA Disposition Services ESales**

Technical Issues or Questions  
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## Existing Customers

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## Links

View Sales Documents

View Auction Results

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### ESales Functionality:

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

## Browse Auctions by

Select a geographical region

Select a Region



## DEFENSE LOGISTICS AGENCY

Enterprise Business System Portal

## DLA Disposition Services ESales

Go Back

### Welcome

User ID (email)

Password

Log On

Change Password

Register Now A Account

Sales Documents

View Sales Documents



View Auction  
Results

### A0004023 -- AD4 MISC DEC 2015 LIST

Winning Bid: 2,807,792 USD (No Reserve Price)

End Date:

### A0004822 -- BAHRAIN - ITEM 4 - ELECTRONIC SCRAP

Winning Bid: 0.397 USD (No Reserve Price)

End Date: 2016.06.06 05:04:33 EDT

### A0004821 -- BAHRAIN - ITEM 3 - MIXED METALS SCRAP

Winning Bid: 0.4 USD (No Reserve Price)

End Date: 2016.06.06 04:20:34 EDT

### A0004820 -- BAHRAIN - ITEM 2 - ELECTRONIC SCRAP

Winning Bid: 0.41 USD (No Reserve Price)

End Date: 2016.06.06 02:40:20 EDT

### A0004819 -- KUWAIT - MICROFILM

Winning Bid: 109,436 USD (No Reserve Price)

End Date: 2016.06.06 01:12:08 EDT

### A0004817 -- BAHRAIN - ITEM 1 - MIXED METALS SCRAP

Winning Bid: 0.401 USD (No Reserve Price)

End Date: 2016.06.02 07:10:26 EDT

### A0004785 -- Truck Body, 250 Bodo, Norway FF544550000059

Winning Bid: 2000 USD (No Reserve Price)

End Date: 2016.06.02 04:40:50 EDT

### A0004783 -- Truck, Multistop Bodo, Norway FF544550000061

Winning Bid: 1600 USD (No Reserve Price)

End Date: 2016.06.02 04:13:50 EDT





# HOW TO VIEW AUCTIONS





# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
**DLA Disposition Services ESales**

Technical Issues  
Please Call 1-800-451-6811

**New Customers**  
[Create New Account](#)

**Existing Customers**  
  
  
[Log On](#) [Change Password](#)  
[Reset Password](#)

**Links**  
[View Sales Documents](#)  
[View Auction Results](#)

**Welcome to DLA Disposition Services ESales.**  
The DLA Disposition Services Sales office manages the sale of surplus Department of Defense (DoD) property deemed appropriate and safe for the general public.  
**ESales Functionality:**

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

**Browse Auctions by Region**  
Select a geographical region to browse auctions by region.  

Select a Region

- All Regions
- United States
- Europe and Africa
- Central
- Pacific

United States

Europe and Africa


Central

Pacific

**Step 1** - Select a region from the drop down menu



# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

DLA Disposition Services ESales

[Return to Region Selection](#) | [Sign In](#)

Technical Issues  
Please Call 1 877

**Material Search**  
  
[Search](#)

**Sales Area\:** Usable Property Sales

You are here: [Materials](#) :: Usable Property Sales

Please Select a Sub-Category to View Property Available for Sale.

**Sales Categories**

☒ Usable Property Sales

☐ Hazardous Sales

☐ Non Hazardous Sales

☐ Scrap Property Sales

☐ Term Sales

**Step 2** – Choose a Sales Category by clicking the Plus Box (expanding the section choices list).

**Step 3** – Choose the folder for the type of sale you want to view.





# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal

DLA Disposition Services ESales

[Return to Region Selection](#) | [Sign In](#)

Technical Issues or  
Please Call 1-877-

**Material Search**

**Sales Categories**

- ☐ Usable Property Sales
- ☒ Hazardous Sales
- ☐ Non-Hazardous Sales
- ☐ Scrap Property Sales
- ☐ Term Sales

**Sales Area\:** Hazardous Sales

You are here: [Materials](#) :: [Usable Property Sales](#) :: [Hazardous Sales](#)

No Property for Selected Sales Category Available for Sale.



**Note** – If there are no active auctions you will receive this message



# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

DLA Disposition Services ESales

Return to Region Selection | Sign In

Technical Issues  
Please Call 1-877-476-2736

Material Search

Search

Sales Categories

▣ Usable Property Sales

▣ Scrap Property Sales

▣ Term Sales

▣ Term Sales

Sales Area \: Term Sales

You are here: [Materials](#) :: [Term Sales](#) :: [Term Sales](#)

SL0000104  
Items offered in GL (Gallon)

SL0000102  
Items offered in LB (Pound)

Step 4 – Choose the type if auction you wish to view by clicking.



# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal

DLA Disposition Services ESales

Return to Region Selection | Sign In

Technical Issues or  
Please Call 1-877-D

**Material Search**  
  
**Search**

**Sales Categories**

- ☒ Usable Property Sales
- ☒ Scrap Property Sales
- ☐ Term Sales
- ☐ Term Sales

**Sales for SL0000102 - Items offered in LB (Pound)**

Please click sales title for additional details.

**A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK**

<b>Start Price</b>	0.01 USD
<b>Current Bid</b>	( No Reserve Price )
<b>Quantity</b>	1 (Units)
<b>Time Remaining</b>	14 Day(s)+

**Step 5** – Choose the auction you wish to view by clicking the Blue Title.



# HOW TO VIEW AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
DLA Disposition Services ESales

Return to Region Selection | Sign In | Technical Issues  
Please Call 1-877-476-2273

**Material Search**  
Search

**Sales Categories**  
☐ Usable Property Sales  
☐ Scrap Property Sales  
☐ Term Sales  
☒ Term Sales

**Sales for SL0000102 - Items offered in LB (Pound) Sales Details**

**Sale Title:** A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 14 Day(s)  
**End Time:** 03/24/2016 09:14:05 EDT  
**Contract Start Date:** 04/11/2016  
**Contract End Date:** 04/10/2017  
[Print Auction Summary](#)

**Bidding**  
**Per Unit Bid Amount (USD)**   
**Estimated Contract Value (USD)**   
**Calculate**  
Bidder agrees to pay for and remove the property if this bid is accepted within \_\_\_\_ calendar days after end of sale.  
\*Entries of 10 days or less will not be considered. 60 days maximum.  
**Customers Must Login to Place Bid.**

**Products**

Product ID	Description	Quantity	Unit	DEMIL Code	Field Office	Field Office Name
SL0000102	Used Lead Acid Batteries, Fairbanks, AK	250000	(LB)	--	JSZJ	DLA DS Fairbanks
SL0000102	Used Lead Acid Batteries, Anchorage, AK	250000	(LB)	--	JSZV	DLA DS Anchorage

**Terms and Conditions**

**Sale by Reference Articles and Paragraphs**  
LEAD  
BATTERIES, DRAINED  
"Sale By Reference, July 2012"  
PART 07-E: Dangerous Property

**Description Notes**  
Used Batteries, including but not limited to truck, automotive, forklift, computer, alarm system,

**Packing Notes**  
On pallets included in weight

**Removal Notes**  
Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Inspection Notes**  
Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Loading Notes**  
Govt load

**Step 6** – You can view the Auction details two ways.

A)View information within the text boxes

OR

B)Click the “Print Auction Summary” which launches a printable .pdf file.



# HOW TO REGISTER AS A BIDDER







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# HOW TO REGISTER AS A BIDDER

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

**DLA Disposition Services ESales**

Technical Issues or  
Please Call 1-877-

New Customers

Create New Account

Existing Customers

User ID (email)

Password

Log On

Change Password

Reset Password

Links

[View Sales Documents](#)

[View Auction Results](#)

Welcome to DLA Disposition Services ESales.

the sale of s

**Step 1 – Choose CREATE NEW ACCOUNT**

Public.

ESales Functionality:

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents
- View auction results

Browse Auctions by Region

Select a geographical region to browse available auctions. Customers must login to submit auction bids.

Select a Region

United States

Europe and Africa

Central

Pacific



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# HOW TO REGISTER AS A BIDDER



DEFENSE LOGISTICS AGENCY

Enterprise Business System Portal

DLA Disposition Services ESales

Technical Issues or Questions  
Please Call 1-877-DLA-C

## New Registration

### Customer Data - Person

Title:

First Name:

Middle Name:

Last Name:

Suffix:

Business Name:

House No./Street:

City:

Region:

Zip Code:

Country:

Telephone:

Fax:

### PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 133, Under Secretary of Defense for Acquisition and Technology; 40 U.S.C. 101 et seq., Federal Property and Administrative Services Act of 1949, as amended; 50 U.S.C. App.

### Step 2 – Fill in all required information

ROUTINE USES: For the purpose of registering bidders, recording payments and property removal details, indebtedness, and other actions associated with the sales transaction.

DISCLOSURE: Voluntary; however, failure to provide the requested information may result in ineligibility to receive surplus or foreign personal property. The disclosure is limited to information necessary to establish the identity of the individual, including name, address, and taxpayer identification number (TIN) or Social Security Number (SSN), the amount, status, and history of the claim; and the agency or program under which the claim arose for the sole purpose of allowing the consumer reporting agency to prepare a commercial credit report.

### Login Data

E-mail:

Password:  Passwords must be exactly 8 characters and contain an upper case letter, lower case letter, number and special character (% , \$ , etc).

Confirm Password:

### Step 3 – Fill in Login Data. Note the password requirements are specific

### Step 4 – Choose SAVE



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# HOW TO REGISTER AS A BIDDER



DEFENSE LOGISTICS AGENCY  
Enterprise Business System Portal

DLA Disposition Services ESales

Technical Issues or Questions:  
Please Call 1-877-DLA-CALL

Registration

Registration Completed. Please login to system with email id jennydoe@email.com ( V035728)

John Doe with Email Address jennydoe@email.com Successfully Registered.

Home



**Step 5** – Choose HOME

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# HOW TO BID ON AUCTIONS





# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal

DLA Disposition Services ESales

Technical Issues or  
Please Call 1-877-

New Customers

Create New Account

Existing Customers

User ID ( email )

Password

Log On Change Password

Reset Password

Links

View Sales Documents

View Auction Results

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ESales Functionality:

- Browse auctions by geographical region (availability is based on Eastern Standard Time)
- Submit bids (bids must be submitted in USD currency)
- Access Sales documents

Browse Auctions by Region

Select a geographical region to browse available auctions. Customers must login to submit auction bids.

Select a Region

United States

Europe and Africa

Central

Pacific



Step 1 – Login to the system using  
Email and Password





# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

**DLA Disposition Services ESales**

Technical Issues  
Please Call 1-800-451-7000

**New Customers**  
[Create New Account](#)

**Existing Customers**  
User ID ( email )  
  
Password  
  
[Log On](#) [Change Password](#)  
[Reset Password](#)

**Links**  
[View Sales Documents](#)  
[View Auction Results](#)

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- Access Sales documents
- View auction results

**Browse Auctions by Region**  
Select a geographical region to browse available auctions. Customers must login to submit bids.

**Select a Region**

- All Regions
- United States
- Europe and Africa
- Central
- Pacific

☒ **United States** ☐ **Europe and Africa** ☐ **Central** ☐ **Pacific**

**Step 2** - Select a region from the drop down menu



# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

DLA Disposition Services ESales

Return to Req

**Material Search**  
  
**Search**

**Materials Available for Sale**  
Please click a sales category to view materials available for sale.


**Sales Categories**

- + Usable Property Sales
- + Scrap Property Sales
- + Term Sales

**Step 3** - Select a type of sale



# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
*Enterprise Business System Portal*

DLA Disposition Services ESales

[Return to Region Selection](#) | [Update](#)


**Material Search**  
  
[Search](#)


**Sales Categories**

- ☐ Usable Property Sales
- ☐ Scrap Property Sales
- ☐ Term Sales
- ☒ Term Sales

**Sales for SL0000104 - Items offered in GL (Gallon)**

Please click sales title for additional details.

**A0004779 -- Used Oil, Mutiple Location in Alaska**  
Start Price 0.01 USD  
Current Bid ( No Reserve Price )  
Quantity 1 (Units)  
Time Remaining 3 Hour(s)

**A0004803 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA**  
Start Price 0.01 USD  
Current Bid ( No Res  
Quantity 1 (Units)  
Time Remaining 1 Hour(s)37 Minute(s)

**Step 4** - Select the Auction you wish to bid on



# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
DLA Disposition Services ESales

Return to Region Selection | Sign In | Technical Issues  
Please Call 1-877-476-2273

**Material Search**  
Search

**Sales Categories**  
☐ Usable Property Sales  
☐ Scrap Property Sales  
☐ Term Sales  
☒ Term Sales

**Sales for SL0000102 - Items offered in LB (Pound) Sales Details**

**Sale Title:** A0004291 -- Used Lead Acid Batteries, Fairbanks, Anchorage, AK  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 14 Day(s)  
**End Time:** 03/24/2016 09:14:05 EDT  
**Contract Start Date:** 04/11/2016  
**Contract End Date:** 04/10/2017  
[Print Auction Summary](#)

**Bidding**  
**Per Unit Bid Amount (USD)**   
**Estimated Contract Value (USD)**   
**Calculate**  
Bidder agrees to pay for and remove the property if this bid is accepted within \_\_\_\_\_ calendar days after end of sale.  
\*Entries of 10 days or less will not be considered. 60 days maximum.  
**Customers Must Login to Place Bid.**

**Products**

Product ID	Description	Quantity	Unit	DEMIL Code	Field Office	Field Office Name
SL0000102	Used Lead Acid Batteries, Fairbanks, AK	250000	(LB)	--	JSZJ	DLA DS Fairbanks
SL0000102	Used Lead Acid Batteries, Anchorage, AK	250000	(LB)	--	JSZV	DLA DS Anchorage

**Terms and Conditions**

**Sale by Reference Articles and Paragraphs**  
LEAD  
BATTERIES, DRAINED  
"Sale By Reference, July 2012"  
PART 07-E: Dangerous Property

**Description Notes**  
Used Batteries, including but not limited to truck, automotive, forklift, computer, alarm system,

**Packing Notes**  
On pallets included in weight

**Removal Notes**  
Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Inspection Notes**  
Purchaser will pick up batteries from the designated consolidation locations at Eielson AFB, Ft. Wainwright and Ft. Greely for Fairbanks

**Loading Notes**  
Govt load

**Step 5** – You can view the Auction details two ways.

A)View information within the text boxes

OR

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# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal  
DLA Disposition Services ESales

Return to Region Selection | Update Profile | Technical Issues or Please Call 1-877-2

**Material Search**  
Search

**Sales Categories**  
☐ Usable Property Sales  
☐ Scrap Property Sales  
☐ Term Sales  
☒ Term Sales

**Sales for SL0000104 - Items offered in GL (Gallon) Sales Details**

**Sale Title:** A0004603 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 1 Hour(s) 16 Minute(s)  
**End Time:** 06/14/2016 13:11:46 EDT  
**Contract Start Date:** 07/11/2016  
**Contract End Date:** 07/10/2016  
[Print Auction Summary](#)

**Bidding**  
**Per Unit Bid Amount (USD)**   
[Calculate](#)  
**Estimated Contract Value (USD)**   
Bidder agrees to pay for and remove the property if this bid is the winning bid.  
\*Entries of 10 days or less will not be considered. 60 days maximum.  
[Bid](#)

**Products**  
SL0000104 Fuel Oil Reclaimed (FOR) Puget Sound, WA Quantity 800000 (GL) DEMIL Code: -- Field Office: JSZP Field Office Name: DLA DS Lewis

**Terms and Conditions**  
Sale by Reference Articles and Paragraphs  
Property  
"Sale by Reference, July 2012"  
Part U7-C: Transporting Hazardous Materials  
Description Notes  
FUEL OIL RECLAIMED (FOR):  
Consist of a mixture of  
distillates and residual  
fuel. The product must be in  
conformance with 40 CFR 266  
Inspection Notes  
The offeror is invited and  
urged to inspect the products  
to be sold prior to  
submitting a bid. The  
Government stipulates that  
Loading Notes  
Purchaser furnished tank  
truck with fittings for a 4  
inch Camlock (quick-  
disconnect) and a pump  
capable of suction. The

**Message from webpage**  
Do you want to bid now? .05 USD  
[OK](#) [Cancel](#)

**Step 6 – Enter the bid amount**

**Step 7 – Click “calculate”**

**Step 8 – Enter number of days  
agreed to pay for and remove  
property. *\*note timing may affect  
market pricing***

**Step 9 – Click “bid”**

**Step 10 – Click “OK**





# HOW TO BID ON AUCTIONS

**DEFENSE LOGISTICS AGENCY**  
Enterprise Business System Portal

DLA Disposition Services ESales

Return to Region Selection | Update Profile

Technical Issues or Questions  
Please Call 1-877-DLA-CALL

**Material Search**

Search

**Sales Categories**

- ☐ Usable Property Sales
- ☐ Scrap Property Sales
- ☐ Term Sales

**Sales for SL0000104 - Items offered in GL (Gallon) Sales Details**

**Sale Title:** A0004803 -- Fuel Oil Reclaimed (FOR) at Puget Sound, WA  
**Sale Type:** Term - Sealed Bid  
**Time Remaining:** 1 Hour(s) 36 Minute(s)  
**End Time:** 06/14/2016 13:11:46 EDT  
**Contract Start Date:** 07/11/2016  
**Contract End Date:** 07/10/2018

Print Auction Summary

**Bidding**

**Per Unit Bid Amount (USD)** .05

**Estimated Contract Value (USD)** 40000.00

Bidder agrees to pay for and remove the property if this bid is accepted within \_\_\_\_ 10 calendar days after end of sale.  
\*Entries of 10 days or less will not be considered. 60 days maximum.

Bid

**Products**

SL0000104 Fuel Oil Reclaimed (FOR) Puget Sound, WA Quantity 800000 (GL) DEMIL Code: -- Field Office: JSZP Field Office Name: DLA DS Lewis

**Sale by Reference Articles and Paragraphs**

Property

"Sale by Reference, July 2012"

Part 07-C: Transporting Hazardous Material

**Description Notes**

FUEL OIL RECLAIMED (FOR):  
Consist of a mixture of  
distillates and residu  
fuel. The product must  
conformance with 40 CFR

**Inspection Notes**

The offeror is invited and  
urged to inspect the products

**Loading Notes**

Purchaser furnished tank  
truck with fittings for a 4  
inch Camlock (quick-  
disconnect) and a pump  
capable of suction. The

**Removal Notes**

Purchaser shall ensure that  
any agent, person or  
individual acting on behalf  
of the Purchaser meets  
security

Message from webpage

Your bid was successful. An email containing the relevant bid and auction will be sent to the email address used to log into this website. From your bid history screen, you can withdraw your bid by clicking the 'Withdraw Bid' button prior to bid closing.

OK

**Step 11 – Click “OK”**

**To Log Out, close your browser window**



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# **DLA Disposition Services**

## **Esales Site Navigation - End**



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WORKFORCE DEVELOPMENT