

DEFENSE LOGISTICS AGENCY HEADQUARTERS 8725 JOHN J. KINGMAN ROAD FORT BELVOIR, VIRGINIA 22060-6221

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MEMORANDUM FOR ALL DEFENSE LOGISTICS AGENCY (DLA) EMPLOYEES

SUBJECT: Policy Statement on Equal Employment Opportunity (EEO)

Equality of opportunity for our workforce is one of DLA's unwavering endeavors. Equality, diversity and inclusion are not just principles; they are integral components of DLA's mission and strategic goals.

Workplace discrimination and/or harassment directed towards an individual, or group of individuals who are singled out and treated differently because of their race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, and genetic information is prohibited. Retaliation against individuals engaged in protected EEO activity is also prohibited. Protected activity includes participating in the EEO complaint process, and opposing discriminatory practices or actions.

I am committed to ensuring a workplace free from unlawful discrimination, harassment, and retaliation, and expect no less than complete support by all supervisors and employees. Supervisors and employees will adhere to EEO policies and regulations, and refrain from engaging in acts of discrimination. Employees that observe acts of discrimination must report such matters to the appropriate officials. Supervisors who observe acts of discrimination to include acts of harassment, must address such matters immediately.

Any person who believes they have been subjected to workplace discrimination should immediately raise their concerns with someone in their chain of leadership. When such matters are raised, supervisors and employees will make a good faith, constructive effort to reach mutually agreeable solutions. To fully understand all available options, employees are encouraged to contact the EEO office no later than 45 calendar days from the date of the alleged discriminatory act.

As DLA continues to strive towards excellence in resiliency and people and culture, it is vital that all DLA personnel embrace the principles of equality and diversity. Our core values of leadership, professionalism, and technical knowledge through dedication to duty, integrity, ethics, honor, courage and loyalty demand nothing less.

For more EEO information, please visit the DLA EEO website at www.dla.mil/EEO.

DARRELL K. WILLIAMS Lieutenant General, USA Director