

EPoS Required CAC/PIV Directions

***NOTE: CAC String - ALL EPoS ROLE REQUESTS FOLLOW STEPS 1 – 4.**

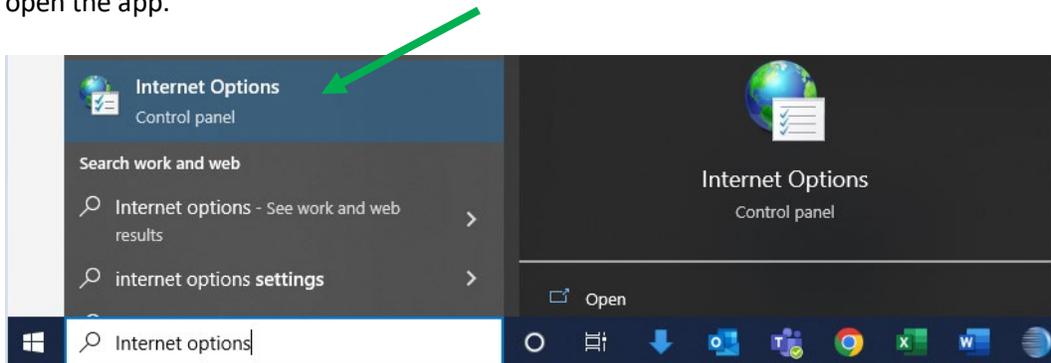
***NOTE: PIV String - For EPoS 101 and EPoS 102 ROLE REQUESTS COMPLETE ADDITIONAL STEP 5.**

- i. EPoS 101 – Fuel Handler
- ii. EPoS 102 – Secondary Sales

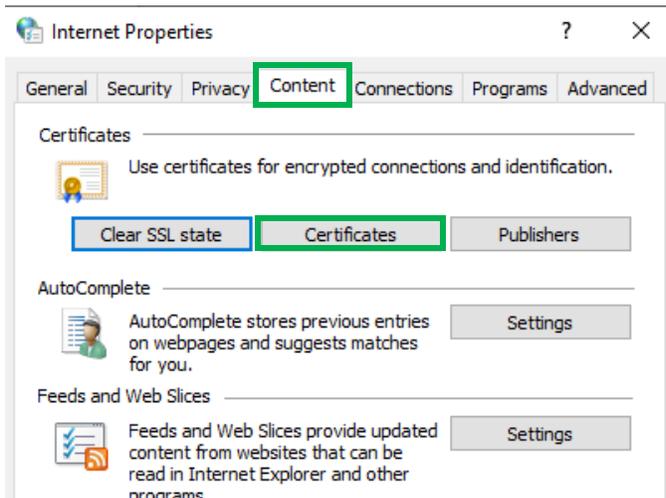
***NOTE: Additional Required Fields are Justification and DODAAC.**

STEPS 1 – 4:

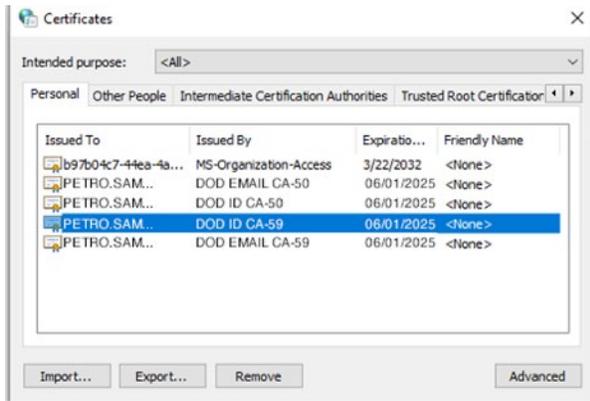
1. **CAC String (Steps 1-4):** Search for **Internet Options** in the bottom left search box in Windows. When found, open the app.



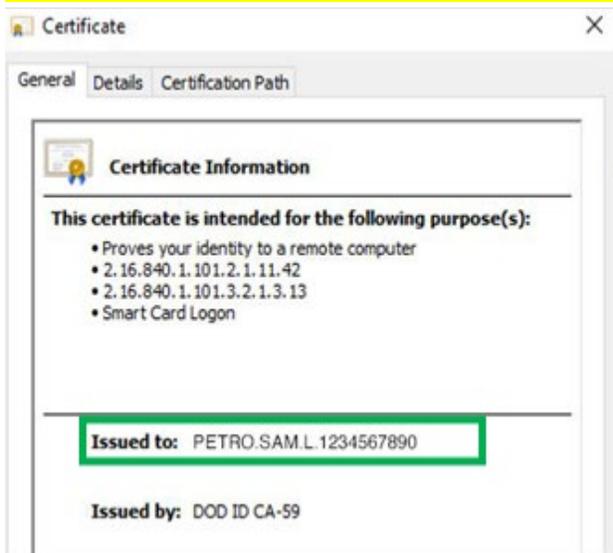
2. Click the **Content** tab and click the **Certificates** button.



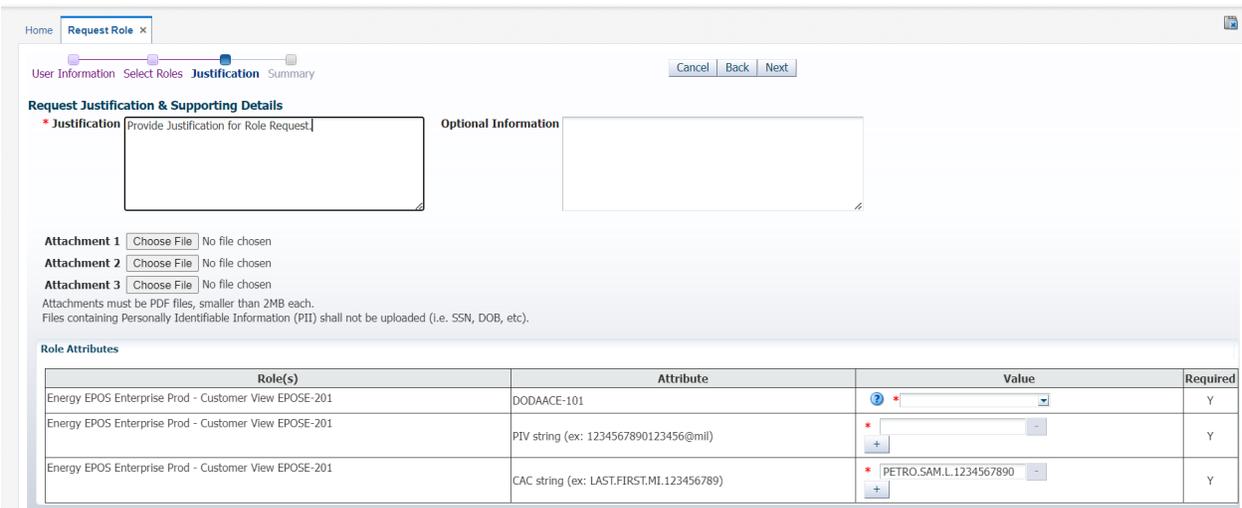
3. Double click on one of your certificates (not an expired one and NOT your email certificate).



4. Please make a note of the **Issued to** value (example: LAST.FIRST.MI.123456789).

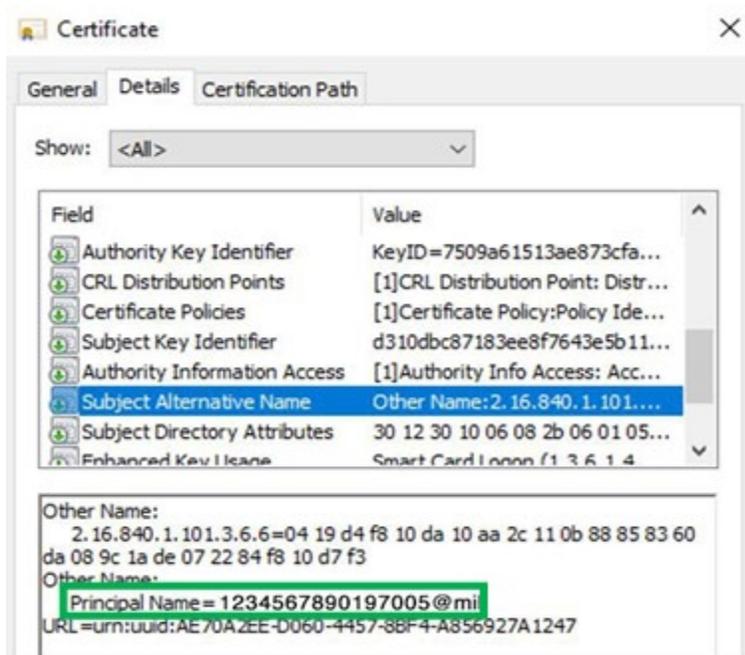


➤ Use noted **Issued to** value as the CAC String Required Field in AMPS Role Request. Click **Next** to finish Role Request and SAAR Creation.



5. **PIV String (Step 5.) Only required if requesting EPOS 101 - Fuel Handler and EPOS 102 - Secondary Sales.** Please follow the below step:

- a. Complete Steps 1 -4 as above. This gets you to Step b. Details Tab.
- b. Click the Details tab and scroll down to **Subject Alternative Name.** Please make a note of the **Principal Name.** Proceed to step (c).



c. Use noted **Principal Name** value as the PIV String Required Field in AMPS Role Request. Click **Next** to finish Role Request and SAAR Creation.

Home Request Role x

User Information Select Roles **Justification** Summary

Cancel Back Next

Request Justification & Supporting Details

* **Justification** Provide Justification For Role Requested.

Optional Information

Attachment 1 Choose File No file chosen

Attachment 2 Choose File No file chosen

Attachment 3 Choose File No file chosen

Attachments must be PDF files, smaller than 2MB each.
 Files containing Personally Identifiable Information (PII) shall not be uploaded (i.e. SSN, DOB, etc).

Role Attributes

Role(s)	Attribute	Value	Required
Energy EPOS Enterprise Prod - Fuel Handler EPOSE-101	Date Picker	* 7/13/2023	Y
Energy EPOS Enterprise Prod - Fuel Handler EPOSE-101	PIV string (ex: 1234567890123456@mil)	* 1234567890123456@mil	Y
Energy EPOS Enterprise Prod - Fuel Handler EPOSE-101	CAC string (ex: LAST.FIRST.MI.123456789)	* PETRO.SAM.L.12345678910	Y
Energy EPOS Enterprise Prod - Fuel Handler EPOSE-101	DODAAACE-101	* [Redacted]	Y