



ENERGY CONNECTION



Core Values: Leadership, Professionalism & Technical Knowledge through Dedication to Duty, Integrity, Ethics, Honor, Courage & Loyalty

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A MESSAGE FROM THE DEPUTY COMMANDER Mr. David Kless

Team Energy,

It's hard to believe it is nearly November. Before we know it, it will be the holiday season. As the end of the calendar year approaches, I want to encourage you to look at your leave balance and request time off before December 31 so that you do not lose any well-earned vacation time. In the adjacent article, you can read about important "use or lose" leave dates and information.

Tomorrow, Oct. 25, is our quarterly Supervisors Town Hall and All Hands at 9 am and 10:30 am ET respectively. Brig Gen Canlas and I have a lot of great news and updates to share with all of you, so I look forward to seeing many of you in person in the HQC auditorium. Supervisors are encouraged to adjust work schedules to maximize in-person participation. Check your Outlook calendars for the Official Notice invite with all the pertinent details. If you have questions, please contact DLAEnergyCAG@dla.mil.

I'm also looking forward to seeing everyone at our next Hall of Fame Induction Ceremony in the McNamara Auditorium on Monday, Oct. 31. We are recognizing three individuals who exemplify the selfless sacrifice, significant contributions and leadership of people who have made a positive impact on the DLA Energy community. Linda Barnett, Kate Straub-Jones and Paul Dupoise are DLA Energy heroes who established a historic foundation on which we continue to build today's energy solutions. We didn't select them because of their ranks or positions. They earned their recognition for their daily efforts, sacrifices and dedication to our mission. This distinction is important, as it defines one of the essential qualities that make our Energy family special.

I hope to see many of you in person in the coming weeks!

IMPORTANT DATES: "Use or Lose" Leave

For most DLA civilian employees, any accrued leave over 240 hours will be forfeited on **January 1, 2023** (this may not apply to certain eligible employees).

Now is the time to ensure annual "use or lose" leave is scheduled and approved to minimize the chance of forfeiture. Locate your use or lose balance on your LES or in EAGLE and verify the balance seen is in fact accounted by receipt of approved leave documentation from your supervisor. This may be in the form of EAGLE Leave Management for non-BUE or approved leave request.



Forfeited leave may only be restored under the following specific circumstances:

1. The leave was scheduled and approved in writing before the start of the third biweekly pay period before the end of the leave year, and then later canceled by the approving official. The schedule/approval deadline for this year is **November 19, 2022**.
2. Leave was canceled for "legitimate reasons," such as a mission exigency or extended employee illness occurring late in the leave year.
3. Leave was not canceled for reasons of personal convenience by the employee or approving official.
4. Dismissal or closure due to weather or other emergency, holidays granted by Executive order, or other unexpected paid time off may result in an employee being unable to reschedule and use "use or lose" leave before the end of the leave year. When "use or lose" leave is forfeited under such conditions, it cannot be restored.

Further information on the legitimate reasons for leave restoration is detailed in the [Leave Administration DLA Instruction 1400.25](#).

For employees retiring in 2022: To be eligible for a lump sum cash out, your retirement date must be on or before **December 31, 2022**.



Leave donation under the **Voluntary Leave Transfer Program** is an option for employees who are unable to use their "use or lose" annual leave.

The last day to donate unused leave through EAGLE is **December 9, 2022**. Additional information is available on [VLTP SharePoint site](#).

If you have any questions, talk with your supervisor.

For specific questions regarding leave or if you encounter errors using EAGLE, please email the DLAEnergyEAGLE@DLA.MIL inbox for fastest response.

HQC/NCR COVID-19 Status: HPCON A

HQC Occupancy limited to <100%, social distancing highly recommended.

Conference room normal seating restored.



You Can Be The Face Of Change

The **Combined Federal Campaign** celebrates 61 years!

CFC is the world's largest and most successful annual workplace charity program with over 8,000 charities. It's mission is to promote and support philanthropy through an employee-focused, cost-efficient, and effective program.

The solicitation period runs until January 14, 2023.

**INCLUSION
POWERS
INNOVATION**

NATIONAL
DISABILITY
EMPLOYMENT
AWARENESS MONTH

October is National Disability Employment Awareness Month and an opportunity to reflect on the important role people with disabilities play in a diverse and inclusive workforce.

Job Well Done!



Congrats **Keith Embree** on earning a Superior Civilian Service Award!

As DLA Energy Europe & Africa Lead Resolution Specialist from Jan. 2015 to May 2022, he led four resolution specialists and monitored a 1.8-billion-gallon annual throughput valued at over \$5.6 billion to support warfighters throughout Spain, Belgium, Germany, UK, Italy, Greece, Azores, Turkey, Djibouti, and Greenland. He managed on average a 544-million-gallon bulk and retail inventory at 58 Defense Fuel Supply Points.



DLA Energy Europe & Africa Commander LTC Fortune and Deputy Director Gary Parsons held a live interview with AFN Eagle in Kaiserslautern, Germany, Oct. 7 to discuss the [Logistics Fuel Card](#) and other services they provide in the region.

DLA Energy Wins 3rd Qtr Awards

Congratulations to **Walter Hegan, Carly Dubernas** and the **DLA Energy Europe & Africa Supplier Operations Team** for being selected as 3rd quarter winners from across the entire agency!

They will go on to compete at the end of the year for the DLA Employee of the Quarter Annual Award.

DLA Energy Europe & Africa Supplier Operations Team includes:

- | | | |
|---------------------------|-------------------------|----------------------------------|
| Adam Tutolo | Manfred Hildmann | Bobby Singleton Jr. |
| Hauke Dins-Triebel | Albertine Iloba | Travis Streefer |
| Keith Embree | Ece Karayel-Uzun | Toka Trau-Massey |
| Josuha Fischer | Ryan Lee | Lysmariam Valladares-Pena |
| Marlowe Grimsley | Wolfgang Ieis | Gunther Von Dungen |
| Jaime Guevara | Lucien Megel | |

Virtual Suggestion Box

Have a question or concern weighing on your mind?

Use the [DLA Energy virtual suggestion box](#)!

(the link is also a "Featured Link" on [Energy's eWorkplace](#))



Mark your calendars!



Oct. 25: DLA Energy Supervisors Town Hall at 9am and All Hands at 10:30am (in person participation in auditorium encouraged)

Oct. 31: DLA Energy Hall of Fame, 10am in person at auditorium

Nov. 8: Advisory and Integration Council meeting, 9am

Nov. 8: Culture Climate committee meeting, 10am and 7pm

Nov. 14: Supervisory Committee meeting, 2:30pm

*To join the committee and council meetings, contact DLAenergyCAG@dla.mil.

NEWS

Rocket lifts with DLA Energy Aerospace propellants

Aerospace Energy provided the propellants to launch a United Launch Alliance Delta IV Heavy rocket from Vandenberg Space Force Base, California, Sept. 24.



New DLA Energy carbon pollution-free electricity webpage

The webpage outlines DLA Energy's efforts to support clean energy and help the military services and whole-of-government partners achieve their climate change goals.

