

CRITICAL SAFETY ITEMS (CSI) AND AIRCRAFT LAUNCH RECOVERY EQUIPMENT (ALRE) CHECKLIST

Prescribed by: eSOP
3200.04-001
Sponsor: J344

PART 1 - HEADER

1. SPECIAL PROCEDURE CODE	2. MATERIAL GROUP	3. MATERIAL NUMBER	4. REI/TDR NUMBER (ALRE ONLY)
5. REI/TDR EXP DATE (ALRE ONLY)	6. AMC/AMSC	7. APPROVED CAGE(s)	8. PART NUMBER
9. PR NO.	10. IUID REQUIRED	11. FAA CERTIFICATION	12. PIC CODE
13. QCC CODE	14. FAT	15. FAT WAIVED SOURCES	16. PLT WAIVED SOURCES
17. PLT	18. TDP REQUIRED	19. TDP EXP	20. MDS EXP
21. LAST BUY DATE	22. SOLICITATION NO.	23. OUTLINE AGREEMENT	24. OUTLINE #
25. PURCHASE ORDER	26. DELIVERY ORDER		

PART 2 - PRESOLICITATION PRODUCT SPECIALIST/RETAIL PRODUCT SPECIALIST

- ☐ Packaging requirements are incorporated (classification tab - packaging sub tab).
- ☐ TQ Requirements RQ009 "Inspection and Acceptance at Origin"
- ☐ Higher Level Contract Quality Requirements: _____
- ☐ TQ Requirement RC001 "Additional Documentation Requirements for Source Approval Request - CAI & CSI" (in PID/POT) NOT for AMSC G or T
- ☐ For SPC 01 ALRE; CAGE and Part Number in the TDR/REI are in agreement with the AMPL.
- ☐ AMPL (CAGE and Part Number) and Service CSI database are in agreement.
- ☐ Item is coded Fully Competitive (AMSC of G).
- ☐ Sources listed on source control drawings validated.
- ☐ Organic Manufacturing CAGE granted approval for manufacture by cognizant ESA.
- ☐ Approved sources via DLA Form 339, DLA Form 1912 and Naval Air Depot Request For Engineering Information (R-E-I) can be used as a supporting documents for purchase/delivery order award.
- ☐ All Quality Assurance/Testing requirements have been updated and identified in Material Master. Technical Data is current and certified in accordance with the Service PBAs.
- ☐ No adverse quality history for both item and contractor.
- ☐ ARMY CSI ONLY DD Form 1423 (Serialization / TAMMS-A) has been loaded into DMS, incorporated in solicitation / award, or confirmation from PS that it is not required.
- ☐ Non-Destructive Testing required from the technical data package, the material record contains STO RQ040.
- ☐ Pre-Award Survey participation is required and scheduled.

PRODUCT SPECIALIST/RETAIL PRODUCT SPECIALIST SIGNATURE

CONTROLLED BY: DEFENSE LOGISTICS AGENCY
CONTROLLED BY: DLA HEADQUARTERS J334
CUI CATEGORY: PROCURE
DISTRIBUTION/DISSEMINATION CONTROL: DISTRIBUTION C
POC: EDWARD.FOSNAUGHT@DLA.MIL

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PART 3 - PRE-AWARD ACQUISITION SPECIALIST

THE ACQUISITION SPECIALIST SHALL VERIFY THE FOLLOWING:

AWARDEE NAME

CAGE CODE:

- ☐ Awardee is an approved source.
- ☐ Awardee will furnish surplus material deemed acceptable and approved by the ESA.
- ☐ Awardee is approved Organic Manufacturing source.
- ☐ Awardee is a dealer/distributor (Referral is required for traceability review).

INCOTERMS

THE FOLLOWING REQUIRED CLAUSES AND PROCUREMENT NOTES WERE INCLUDED IN THE AWARD:

- ☐ FAR 52.246-2 "Inspection of Supplies - Fixed Priced"
- ☐ DFARS 252.211-7003 "Item Unique Identification and Valuation"
- ☐ DFARS 252.209-7010 "Critical Safety Item"
- ☐ FAR 52.246-11 "Higher Level Contract Quality Requirement"
- ☐ DFARS Clause 252.246-7003 "Notification of Potential Safety Issues"
- ☐ Procurement Note H04 "Sourcing for Critical Safety Items"
- ☐ Procurement Note E06 "Inspection and Acceptance at Origin"

CLAUSES NOT REQUIRED:

- ☐ Award is a delivery order and clauses are incorporated in basic award.
- ☐ Award is a delivery order against a pre-existing outline agreement and Contractor is exempt from CSI clauses or is on the NAVAIR/ARMY waiver/exemption list.
- ☐ Award is a delivery order against a Service BOA and DLAD clauses are not required.
- ☐ Award is an approved CSI source that was reviewed, approved, added to the AMPL on this procurement.
- ☐ Award is to an approved Organic Manufacturing source that will have no DCMA oversight.

PART 4 - EVALUATION/PENDING AWARD PRODUCT SPECIALIST/RETAIL PRODUCT SPECIALIST

- ☐ QALI not required. Award to approved source with no adverse quality history or Award to Organic Manufacture (all quality assurance provisions imposed by the ESA will be incorporated in the MIPR).
- ☐ QALI not required. When ESA states per 339, Form 1912 or REI/TEI that Inspection and Acceptance will be conducted by Engineers.
- ☐ QALI not required. Awardee is a dealer or distributor. Referral has been reviewed/completed and adequate documentation that the company is an authorized dealer for the OEM is included in the file. Traceability documentation is required to be presented to the Government prior to award. For Army CSI (SPC 05) materials send traceability documentation to: usarmy.redstone.devcom-avmc.mbx.amr-ms-tts@army.mil.
- ☐ QALI required per eSOP 4155.05-005 (Only for adverse quality concerns).
- ☐ FAT is required for this procurement. Refer to Classification Product Assurance tab for First Article Testing Requirements.
- ☐ FAT is not required for this procurement in accordance with eSOP 8360.01-003, Product Testing. Documented all appropriate comments in EBS, Material Master, Internal Comments.
- ☐ DLA received ESA concurrence to waive FAT per DLA 339 case # _____
- ☐ Post Award Conference Required (ALRE SPC01).

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PART 5 - SIGNATURES

THIS CHECKLIST HAS BEEN REVIEWED AND SIGNED BY THE INDIVIDUALS CITED BELOW, AS APPROPRIATE.

PRODUCT SPECIALIST/RETAIL PRODUCT SPECIALIST (SIGNATURE AND DATE)

PRODUCT SPECIALIST/RETAIL PRODUCT SPECIALIST REVIEW OFFICIAL (SIGNATURE AND DATE)

ACQUISITION SPECIALIST (SIGNATURE AND DATE)

CONTRACTING OFFICER (SIGNATURE AND DATE)

ONE LEVEL ABOVE CONTRACTING OFFICER (SIGNATURE AND DATE)

NOTE: IAW DLAD PART 9, PRIOR TO MAKING AWARD, OBTAIN ALL APPROVALS REQUIRED ON THIS FORM. IT IS THE CONTRACTING OFFICER'S RESPONSIBILITY TO ENSURE A COPY OF THIS FORM, WITH ALL REQUIRED SIGNATURES, IS IN THE OFFICIAL CONTRACT FILE PRIOR TO AWARD.

NOTES

Refer to TQ Deskbook 16 for Aircraft Launch and Recovery Equipment (ALRE) TQ policy. For Critical Safety Item (CSI) TQ policy refer to eSOP 3200.4-001.

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INSTRUCTIONS

Part 1 - Header:

1. SPECIAL PROCEDURE CODE - Indicate if the item is an ALRE
2. MATERIAL GROUP - Enter Material Group number
3. MATERIAL NUMBER - Enter Material Group number
4. REI/TDR NUMBER (ALRE ONLY) - Enter REI/TDR number if applicable
5. REI/TDR EXP DATE (ALRE ONLY) - Enter expiration date
6. AMC/AMSC - Enter current AMC/AMSC of material
7. APPROVED CAGE(s) - Enter Approved Sources from listed in the AMPL
8. PART NUMBER - Enter correct part number
9. PR NO. - Enter PR number checklist is being filled out for
10. IUID REQUIRED - Indicate if IUID is required
11. FAA CERTIFICATION - Indicated if FAA Certification is required
12. PIC CODE - Enter correct place of inspection code
13. QCC CODE - Enter correct quality control code
14. FAT - Indicate if FAT is required
15. FAT WAIVED SOURCES - Enter approved waived source(s) for FAT requirement
16. PLT WAIVED SOURCES - Enter approved waived source(s) for PLT requirement
17. PLT - Indicate if PLT is required
18. TDP REQUIRED - Indicate if TDP is required
19. TDP EXP - Enter TDP expiration date
20. MDS EXP - MDS expiration date stated within Basic Data 1, if dates do not exist, contact PDS
21. LAST BUY DATE - Enter last DLA CSI buy for material
22. SOLICITATION NO. - Enter current solicitation number
23. OUTLINE AGREEMENT - Indicate if item is on an outline agreement
24. OUTLINE # - Enter current outline agreement number if applicable
25. PURCHASE ORDER # - Enter PO number if applicable
26. DELIVERY ORDER - Enter DO number if applicable

Part 2 - Presolicitation Product Specialist/Retail Product Specialist:

The Product Specialist/Retail Product Specialist is required to review and verify each statement within this section. Upon verification, mark all applicable boxes. Once this section is complete, sign the form and forward to the Pre-award Acquisition Specialist.

Part 3 - Pre-award Acquisition Specialist:

The Acquisition Specialist is required to review and verify each statement within this section. Upon verification, the Acquisition Specialist will mark all applicable boxes.

Part 4 - Evaluation/Pending Award Product Specialist/Retail Product Specialist:

Upon receiving the checklist from the Acquisition Specialist, the Product Specialist/Retail Product Specialist will review and mark each applicable statement. The Product Specialist/Retail Product Specialist will complete all required steps, including the preparation of the QALI, FAT reviews, etc. Once the Product Specialist/Retail Product Specialist has completed this section, sign the document below and forward the checklist to the Product Specialist/Retail Product Specialist Supervisor for review and signature.

Part 5 - Signatures:

Upon receipt of all required signatures, a copy of the completed checklist must be filed in Records Management.