



**DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
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October 1, 2018


MEMORANDUM FOR ALL DLA EMPLOYEES

SUBJECT: Ethical Standards in All We Do

DLA's mission to sustain the Warfighter can only be accomplished by maintaining the highest level of ethical conduct. The ethical standards we abide by must be a part of everything that we do. The Ethical Standards Memorandum for all DLA employees I signed in March provides a valuable framework for your decision making. Employees with clear ethical standards excel.

Remember, we serve the Warfighter, the U.S. taxpayer, and not our own personal interests. When traveling on orders, engaging with contractors, or making official decisions that can impact your investments, remain vigilant of actions that benefit you personally or even appear to. As we continue the push to engage with industry to harness their capabilities to help us solve the Warfighter challenges, we must remain scrupulous about following the ethics rules.

We owe our allegiance to the Constitution and the laws under it. So, remain fair, impartial, and transparent with every decision. Make it systematic and clear for all to view. Do not operate in the gray area, or as Secretary Mattis indicated in his September 13, 2018, memorandum (attached), "we must all set the example." Understand the rules and always do the right thing.

  
DARRELL K. WILLIAMS  
Lieutenant General, USA  
Director

Attachments:

Secretary Mattis' Memo, Ethical Sentinels, September 13, 2018

Secretary Mattis' Memo, Ethical Standards for All Hands, August 4, 2017

DLA Director's Memo, Ethical Standards, March 26, 2018