



DLA
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ASD(C)

Department of Defense Directive

SUBJECT Defense Logistics Agency (DLA)

- References:
- (a) DoD Directive 5105.22, "Defense Supply Agency (DSA)," December 9, 1965 (hereby cancelled)
 - (b) DoD Directive 5000.19, "Policies for the Management and Control of Information Requirements," March 12, 1976
 - (c) Armed Services Procurement Regulation

I. REISSUANCE AND PURPOSE

This Directive reissues reference (a) to incorporate the additional supply and service functions assigned to the Defense Logistics Agency (DLA), heretofore known as the Defense Supply Agency. Reference (a) is hereby superseded and cancelled.

II. GENERAL

Established pursuant to authority vested in the Secretary of Defense, the DLA is an agency of the Department of Defense (DoD) under the direction, authority and control of the Secretary of Defense and subject to DoD policies, Directives and Instructions.

III. APPLICABILITY

The provisions of this Directive apply to the Office of the Secretary of Defense, the Military Departments, the Organization of the Joint Chiefs of Staff, the Defense Agencies, and the Unified and Specified Commands (hereinafter referred to collectively as "DoD Components"). The term "Military Services" includes the Army, the Navy, the Air Force, and the Marine Corps.

IV. MISSION AND SCOPE

- A. As an element of the Defense military logistics system, the effort and operations of DLA will be oriented primarily toward logistics support of the

Continuation of IV.A.

missions of the Military Services and the Unified and Specified Commands under all conditions of peace and war.

B. The DLA mission, in accordance with section II., is to:

1. Provide effective and economical support to the Military Services, other DoD Components, Federal civil agencies, foreign governments, and others, as authorized, for assigned:
 - a. Materiel commodities and items of supply (hereafter referenced as "items"), which are determined, through application of approved DoD criteria, to be susceptible of integrated management by a single agency for all of the Military Services or as otherwise assigned.
 - b. Logistics services directly associated with the supply management function and other support services as directed by the Secretary of Defense.
2. Administer the operation of DoD programs as assigned.

V. ORGANIZATION

A. DLA shall consist of:

1. A Director, a Deputy Director, a headquarters establishment and such subordinate units, facilities, and activities as are specifically assigned or attached to the Agency by the Secretary of Defense.
2. Such subordinate units as may be established by the Director, DLA, for the accomplishment of DLA's mission.

B. The chain of command shall run from the Secretary of Defense to the Director, DLA, with primary staff supervision exercised by the Assistant Secretary of Defense (Installations and Logistics) (ASD(I&L)). Such supervision shall include, but not necessarily be limited to:

1. Policy guidance and interpretation.
2. Coordination of DLA programs with other DoD Components.
3. Evaluation, for the Secretary of Defense, of the performance of DLA functions and responsibilities.

VI. RESPONSIBILITIES

DLA, under the direction and operational control of the Director,

in accordance with sections IV. and V., shall be responsible for:

- A. Providing responsive, effective, and economical support to:
 - 1. The Military Departments and other DoD Components.
 - 2. Federal civil agencies.
 - 3. Foreign governments, and others, as authorized.
- B. The organization, direction, management, administration, and control of the supply and service functions of assigned subordinate units, facilities, and activities.
- C. Monitoring DoD supply relationships with the General Services Administration (GSA).
- D. The management (including organization, direction, procurement, administration, supervision, and control) of assigned items, services, and programs.
- E. A wholesale distribution system for assigned items.
- F. Providing assigned contract administration service in support of the Military Services, other DoD Components, Federal civil agencies, and when authorized, to foreign governments and others.
- G. Systems analysis and design, procedural development, and maintenance for supply and service systems.

VII. FUNCTIONS

Under its Director, DLA will perform the following functions:

- A. Coordinated Procurement
 - 1. Administer the DoD Coordinated Procurement Program.
 - 2. Recommend criteria and maintain procedures for coordinated procurement assignments of all DoD Components.
 - 3. Recommend to the ASD(I&L) new coordinated procurement assignments and changes to existing assignments for all DoD Components.
 - 4. Review and evaluate the operation of the DoD Coordinated Procurement Program, and make changes as required and as authorized, to improve the effectiveness of the operation.
 - 5. Conduct coordinated procurement as assignee for commodities designated by the ASD(I&L).

B. Cataloging

1. Administer the Federal Catalog System.
2. Develop, review, and control the operating procedures, rules, and regulations for the Federal Catalog System pertaining to item classification, identification, Federal Stock Number assignment, and central file maintenance. Based upon analysis of Federal Catalog System operation, recommend to the ASD(I&L) new and revised policies to improve the system.
3. Develop and maintain the central, single, official record of Federal Catalog data for all items of supply in the Federal Catalog system, including all identification and classification data and those elements of management data appropriately contained therein.
4. Ensure the exclusive use of Federal Catalog Data in the preparation, publication, distribution, and maintenance of the DoD sections of the Federal Catalog, and that the publication of Identification and Management Data Lists are fully synchronized.
5. Furnish to the Military Services, Defense Supply Centers, civil agencies, NATO countries, and other friendly foreign governments such Federal Catalog data as are required and requested for item identification, classification, and maintenance of the Federal Catalog System. This includes such management data as are centrally recorded and utilized by the Military Services and civil agencies for the publication of Management Data Lists.
6. Prepare and publish on a centralized basis, for all DoD users, identification lists and cross-reference lists in a standard DoD format.
7. Operate as the single submitting activity in the Federal Supply Groups and Classes assigned to DLA, and prepare item identification for NATO and other friendly foreign governments, as assigned.
8. Represent the DoD, as required, in negotiations with Federal civil agencies, NATO, and other friendly foreign governments, industry, and other non-Defense activities, in matters concerning the administration of the Federal Catalog system.

C. Excess and Surplus Disposal (Personal Property)

1. Administer the DoD Excess, Surplus, and Foreign Excess Personal Property Disposal Program in CONUS and overseas in accordance with DoD policy.
2. Represent the DoD as required in negotiations with other Federal

departments and agencies on matters of mutual interest in the disposal of excess, surplus and foreign excess personal property.

3. Develop, review and prescribe techniques, systems and procedures for preparation and disposal of excess, surplus and personal property, including foreign excess. Recommend to the ASD(I&L), as appropriate, revisions to DoD policies.
4. In cooperation with the Military Departments, develop and establish workload, performance and cost standards for all CONUS activities that are reimbursed from surplus sales proceeds. Exercise supervision of the program level of individual disposal activities through adherence to such established standards. Assist in establishment of the reimbursable obligation authority required for the disposal activity program of each DoD Component, by recommending program levels by individual activity and changes thereto when appropriate, as a result of analyses carried out during the year.
5. Maintain reporting system for DoD worldwide excess and surplus personal property, including foreign excess, and prepare reports as required. Recommend to the Assistant Secretary of Defense (Comptroller) (ASD(C)) any necessary refinements to the specificity of the expenses authorized to be reimbursed from proceeds of surplus sales.
6. Direct, manage and operate Defense Surplus Sales Offices.
7. Administer a consolidated holding activity program within CONUS with authority to determine the disposal activities required and resolve differences.

D. Utilization (Personal Property and Retail Interservice Support)

1. Administer the Defense Materiel Utilization Program in CONUS and overseas in accordance with DoD policy.
2. Develop systems and procedures for, and recommend to the ASD(I&L) assignments of responsibility to the Military Services to assure the cross-utilization of assets in order to minimize new procurement, stockage and transportation costs.
3. Review and evaluate the operation of assigned utilization responsibilities and make changes as required to improve the effectiveness of operations.
4. Administer the Defense Retail Interservice Logistic Support Program, in coordination with Military Services and other DoD Components, as prescribed by DoD policies.
5. Prepare and disseminate reports on operation of the Defense Materiel Utilization Program and the Defense Retail Interservice Logistic Support Program, as required.

E. Systems Analysis and Design

1. Conduct analyses, as directed by the Secretary of Defense, of the operations of the supply and service systems of the Military Services in order to recommend improvements in integrated management techniques.
2. Design and implement improved supply and service systems for the management responsibilities assigned to DLA.
3. Develop plans, systems and procedures to assure a close and responsive relationship between DLA operations and the war plans and logistics requirements of the Joint Chiefs of Staff and the Military Services.
4. Design and implement DLA systems to ensure effectiveness, reliability and survivability in time of war or emergencies.
5. Review and evaluate the operation of the supply and service systems assigned to DLA and make changes, as required, to improve the effectiveness of operations.
6. Perform analysis, design, maintenance, and surveillance of standard DoD data systems.

F. Item Entry Control

1. Administer the DoD Item Entry Control Program.
2. Provide DoD-wide counsel and leadership in the development of techniques and systems to prevent the entry of unnecessary items into the DoD Supply System; foster industry cooperation; and coordinate and monitor the direction and progress of the program to ensure expeditious and effective DoD-wide implementation.
3. Manage and conduct the DLA portion of the DoD Item Entry Control Program.

G. Contract Administration Services. Within CONUS and overseas, as directed, provide assigned contract administration services to the Military Departments and other DoD Components, Federal civil agencies and, when authorized, to foreign governments and others. Among the more significant functions performed are the following:

1. Industrial Security. Administer the DoD Industrial Security Program. Establish procedures, requirements and practices to ensure effective protection of classified information (including foreign classified information) in the hands of contractors located within the United States, including Alaska and Hawaii, its possessions, trust territories, and Puerto Rico, and such other areas as are specifically authorized by the Secretary of Defense.

2. Contract Administration. Perform contract administration including plant clearance, utilization and disposal of contract inventories, administration of Government furnished property, financial analysis, review of contractor management systems, price and cost analysis (excluding examination of contractor's financial records), convenience termination settlements, small business and economic utilization, negotiation of contract changes pursuant to the changes clause, determination of allowability of cost, and such other functions as are delegated.
3. Production. Conduct preaward surveys and surveillance of contractors' production effort and industrial resources, and arrange for packaging and transportation support.
4. Quality Assurance. Evaluate contractors' quality and reliability programs for conformance with contractual provisions; perform product verification inspection and testing for acceptance or rejection of supplies and services in accordance with the quality and reliability provisions of the contracts.
5. Engineering Liaison. Provide engineering liaison and assistance to system/project managers and purchasing offices.
6. Management Data. Provide management data for procuring activities and inventory managers including contract shipments, fund status and contractual disbursements.

H. DoD/GSA Supply Relationships

1. Monitor supply support arrangements between DoD Components and GSA concerning procurement, storage and distribution of materiel within the United States or overseas.
2. Review and evaluate performance by GSA under approved arrangements and, in collaboration with the Military Departments, take steps to assure efficient use of GSA services.
3. Recommend to the ASD(I&L) action on proposals to support Federal Civil Agencies with DLA-assigned materiel.
4. Maintain and implement criteria for assignment of supply management responsibility between DLA and GSA in Federal Supply Groups, Classes, and items designated for integrated management within DoD; recommend to the ASD(I&L) changes in criteria as required.

I. Industrial Plant Equipment

1. Administer the DoD Industrial Plant Equipment (IPE) Program to ensure the reutilization of available assets.

2. Maintain and control a reserve of IPE to meet peacetime and mobilization needs; rebuild items in the reserve, as necessary.
 3. Review and evaluate the operation of the DoD IPE Program and recommend changes as required to improve the effectiveness of operations.
- J. Automatic Data-Processing Equipment Reutilization Screening. Administer the DoD-wide program for redistribution/reutilization of excess Government owned and rented automatic data-processing equipment.
- K. Warehousing Gross Performance Measurement. Administer the DoD Warehousing Gross Performance Measurement System.
- L. Technical (RDT&E) Report Services
1. Receive, store, announce, retrieve, and provide secondary distribution of scientific and technical documents.
 2. Receive, store, retrieve, and disseminate information on current research and exploratory development work.
- M. Centralized Referral System for Displaced DoD Employees
1. Serve as the operating agency for the Nationwide Centralized Referral System for displaced DoD employees.
 2. Coordinate the DoD referral and placement responsibilities within Zone 3 (Chicago and St. Louis Civil Service Regions).
- N. Automation of the Career Program for Civilian Procurement Personnel. Administer the automated phases of the DoD Civilian Procurement Career Development Program.
- O. Defense Automatic Addressing System. Administer operation of the Defense Automatic Addressing System for logistics management data.
- P. Civil Preparedness Materiel Support. Administer assigned logistics operations contingent to the National Civil Defense Program within the policies and programs established by the Director of the Defense Civil Preparedness Agency.
- Q. Materiel Management
1. Item Management Classification
 - a. Under policies and criteria prescribed by the ASD(I&L) and in coordination with the Military Services, establish and maintain procedures for the coding and classification of items to be placed or maintained under integrated management

and for resolving item management coding and classification conflicts between the Military Services and DLA.

- b. Determine the method of management (e.g., central stocking vs local purchase) of assigned items.

2. Requirements and Supply Control (Assigned Items)

- a. Compute requirements for DLA distribution system stockage and replenishment needed for support of authorized customers.
- b. Obtain forecasts of Special Program Requirements (SPRs) and mobilization materiel requirements. Review for suitability and, in the case of mobilization requirements, for conformance to DoD criteria.
- c. Compute mobilization materiel requirements, initial Military Service support requirements (provisioning), and/or SPRs when and in the manner mutually agreed upon between DLA and the supported Military Service or other customer agency.
- d. Utilize current and projected requirements in relation to available resources for the purpose of budgeting, procurement, positioning, maintenance, retention and disposal.
- e. Provide necessary planning information to Military Services and other authorized customers on supply capabilities in support of mobilization and peacetime program requirements.

3. Procurement

- a. Conduct or direct procurement of assigned or otherwise designated items and services to meet the needs of the Military Services and other authorized customers.
- b. Administer the procurement priorities and allocation authorities as authorized by the ASD(I&L).

4. Quality Reliability Assurance. Take appropriate action to assure the quality and reliability of materiel procured by DLA and/or stored and maintained in the DLA distribution system.

5. Industrial Mobilization Planning

- a. Conduct industrial mobilization and industrial readiness planning in assigned area of responsibility.
- b. Maintain and publish revisions to the DoD Register of Planned Emergency Producers.

6. Storage

- a. For DLA-assigned items and, as assigned, Military Service-managed items, Civil Defense items, and items managed by other Federal agencies:
 - (1) Determine requirements for storage space.
 - (2) Arrange for use of storage space and related services and facilities of the DoD, other Federal agencies, and commercial storage facilities, as necessary.
- b. Manage, control, and operate assigned depots and storage facilities.
- c. Administer the DoD commercial warehouse service plan for general merchandise warehouses and refrigerated storage.

7. Inventory and Distribution

- a. Establish and maintain inventory procedures and distribution control, including reporting systems, over items owned and managed by DLA.
- b. Control the distribution, redistribution, or disposition of assigned serviceable and reparable items of supply controlled by DLA or controlled by, but excess to the needs of, the individual installations of the Military Services and other authorized customers.
- c. Provide for stock positioning of mobilization reserve stocks, consistent with contingency, emergency, and mobilization plans.
- d. Establish procedures for direct CONUS support of field and operating forces, and outside CONUS when mutually agreed upon by DLA and the supported Service.
- e. Account for control DLA-owned property in the hands of Government manufacturing plants.
- f. Institute measures in coordination with the Military Services for the use of available assets of interchangeable and substitutable DLA-managed items.

8. Research and Development, and Engineering Support

- a. Recommend to the Military Departments, or to the Director of Defense Research and Engineering, as appropriate, any new or changed research, development and engineering projects considered desirable, to:
 - (1) Improve materials, items, and methods within the commodity

jurisdictions assigned; and

(2) Promote the elimination of undesirable duplication.

- b. Arrange through the appropriate Military Department and the Office of the Director of Defense Research and Engineering for support required by DLA in the performance of its mission.

9. Transportation. Arrange for transportation of DLA-owned materiel for initial distribution of stocks from supplier to point of storage, from point of storage or supplier direct to consumer, and for redistribution between storage points.

10. Maintenance and Manufacture

- a. Manage, control, and operate assigned maintenance and manufacturing facilities.
- b. Develop programs, schedules, and technical guidance; and provide or arrange for the maintenance, manufacture, modification, conversion, rehabilitation, reconstitution, or assembly of DLA-owned materiel and items authorized for return to DLA from users for repair at facilities of the Military Services, commercial contractors, or those assigned to DLA.
- c. Develop technical maintenance standards for DLA-owned items, and items authorized for return from users, in coordination with the using Military Services.
- d. When requested by the using Military Services and other DoD Components, provide technical manuals for the operation and maintenance of items assigned to DLA.

11. Provisioning

- a. Participate as a supporting inventory manager in the provisioning processes of the Military Services.
- b. Establish and maintain, in coordination with the Military Services, definitive procedures for provisioning supply support of the Military Services and uniform provisioning of procedural and technical documentation requirements for incorporation into DLA contracts requiring provisioning.

12. Technical Logistics Data and Information

- a. Develop, administer, and maintain, as assigned, documentation governing the preparation of technical data.
- b. Acquire, process, interchange, identify, store, and issue technical data and information adequate to support mission requirements.

R. Value Engineering

1. Initiate value engineering-type projects and studies to seek the lowest overall cost for DLA-managed/procured items, consistent with requirements for performance, reliability and maintainability.
2. Coordinate findings with Military Departments as applicable to obtain agreement with respect to technical and engineering aspects.
3. Make decisions with respect to value engineering changes for DLA-managed items, subject to the right of appeal to the Secretary of Defense by the Military Departments affected.

S. Standardization

1. Manage and conduct those portions of the Defense Standardization Program assigned to DLA.
2. In coordination with the Military Departments, direct and conduct technical reviews to determine the standardization status and develop Military Supply Standards for all items of supply assigned to DLA. Make final standardization decisions on all items managed by DLA, subject to the right of appeal to the Secretary of Defense by the Military Departments affected.
3. Determine, in coordination with the Military Departments, interchangeability and substitutability of items of supply managed by DLA.

- T. Such other functions as may be assigned by the Secretary of Defense.

VIII. AUTHORITY

A delegation of the administrative authorities required by the Director, DLA, to administer and direct the operations of the Agency is contained in enclosure 1. In the performance of assigned responsibilities and functions of the Agency, the Director, DLA, is specifically delegated authority to:

- A. Operate and control the supply and service organizations, activities, and facilities assigned to DLA.
- B. Meet the needs of the Military Services and other authorized customers by conducting, directing, supervising or controlling all procurement activities with respect to property, supplies and services assigned to DLA for procurement in accordance with applicable laws, DoD Regulations and the Armed Services

Procurement Regulation (ASPR), reference (c). To the extent that any law or Executive order specifically limits the exercise of such authority to persons at the Secretarial level of a Military Department, such authority shall be exercised by the ASD(I&L).

- C. Have free and direct access to, and communication with, all elements of the DoD and other executive departments and agencies, as necessary.
- D. Prescribe procedures, standards, and practices for DoD, governing the execution of assigned responsibilities and functions.
- E. Obtain such reports and information from the Military Departments and other DoD Components, subject to the provisions of DoD Directive 5000.19 (reference (b)), as may be necessary for the performance of assigned functions and responsibilities.
- F. Direct the consolidation, centralization, or elimination of DLA facilities, operations, and functions, in order to achieve maximum efficiency, economy, and effectiveness.
- G. Recommend to the ASD(I&L) the establishment of new DLA facilities or the takeover or use of existing facilities of the Military Departments by DLA, as deemed necessary for improved effectiveness and economy.
- H. Provide membership on the ASPR Committee and participate with the Secretaries of the Military Departments in the development and promulgation of the ASPR (reference (c)).

IX. RELATIONSHIPS

- A. In the performance of his functions, the Director, DLA, shall:
 - 1. Maintain appropriate liaison with DoD Components and other agencies of the executive branch for the exchange of information and programs in the field of assigned responsibilities.
 - 2. Maintain close working relationships with weapon systems program managers of the Military Services to ensure integration of effort and exchange of technical programs and reference data.
 - 3. Make use of existing DoD facilities and services wherever practicable to achieve maximum efficiency and economy.
- B. The Joint Chiefs of Staff, the Military Departments, and other DoD Components shall provide support and logistical planning information, within their respective fields of responsibility,

to the Director, DLA, to carry out the assigned responsibilities and functions of the Agency.

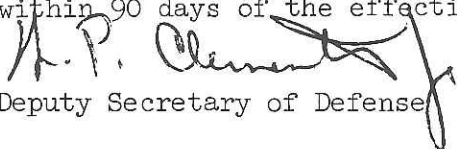
- C. The relationship between commanders of Unified Commands and overseas elements of the DLA is defined in enclosure 2.

X. ADMINISTRATION

- A. The Director shall be appointed by the Secretary of Defense.
- B. The Deputy Director shall be appointed by the Secretary of Defense. When the Director and the Deputy Director are both military officers, they will normally be selected from different Military Services.
- C. DLA will be authorized such personnel, facilities, funds, and other administrative support as the Secretary of Defense deems necessary.
- D. Programming, budgeting, funding, auditing, accounting, pricing, and reporting activities of DLA will be in accordance with policy and procedures established by the Office of the Secretary of Defense. DLA will utilize appropriated funds to finance the operating costs of the Agency; a stock fund to finance all inventories procured for resale; and, when appropriate, an industrial fund for financing industrial-commercial type operations.

XI. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective January 1, 1977. Two copies of implementing regulations shall be forwarded to the Assistant Secretary of Defense (Comptroller) within 90 days of the effective date of this Directive.


Deputy Secretary of Defense

Enclosures - 2

1. Delegations of Authority
2. Relationship between Commanders of Unified Commands and Overseas Elements of the DLA

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DELEGATIONS OF AUTHORITY

Pursuant to the authority vested in the Secretary of Defense, the Director, Defense Logistics Agency (DLA) or, in the absence of the Director, the person acting for him, is hereby redelegated, subject to the direction, authority and control of the Secretary of Defense and in accordance with DoD policies, Directives and Instructions, authority as required in the administration and operation of DLA to:

1. Exercise the powers vested in the Secretary of Defense by 5 USC 301, 302(b) and 3101 pertaining to the employment, direction and general administration of DLA civilian personnel.

2. Fix rates of pay for wage board employees exempted from Civil Service classification by 5 USC 5102(c)(7) on the basis of prevailing rates for comparable jobs in the locality where each installation is located.

3. Establish advisory committees and employ part-time advisers pursuant to the provisions of 10 USC 173, 5 USC 3109(b), the Federal Advisory Committee Act, and the Agreement between the Department of Defense (DoD) and the Civil Service Commission on employment of experts and consultants, dated March 14, 1975.

4. Administer oaths of office incident to entrance into the Executive Branch of the Federal Government or any other oath required by law in connection with employment therein, in accordance with the provisions of 5 USC 2903, and designate in writing, as may be necessary, officers and employees of DLA to perform this function.

5. Establish a DLA Incentive Awards Board and pay cash awards to, and incur necessary expenses for the honorary recognition of civilian employees of the Government whose suggestions, inventions, superior accomplishments or other personal efforts, including special acts or services, benefit or affect DLA or its subordinate activities in accordance with the provisions of 5 USC 4503 and Civil Service Regulations.

6. In accordance with the provisions of 5 USC 7532; Executive Order 10450, dated April 27, 1953, as amended; and DoD Directive 5210.7, "Department of Defense Civilian Applicant and Employee Security Program," September 2, 1966:

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- a. Designate any position in DLA as a "sensitive" position;
 - b. Authorize, in case of an emergency, the appointment of a person to a sensitive position in the Agency for a limited period of time for whom a full field investigation or other appropriate investigation, including the National Agency Check, has not been completed; and
 - c. Authorize the suspension, but not to terminate the services of an employee in the interest of national security in positions within DLA.
7. Clear DLA personnel and such other individuals as may be appropriate for access to classified Defense material and information in accordance with the provisions of DoD Directive 5210.8, "Policy on Investigation and Clearance of DoD Personnel for Access to Classified Defense Information," February 15, 1962, and of Executive Order 11652, dated March 8, 1972, as amended.
8. Act as agent for the collection and payment of employment taxes imposed by Chapter 21 of the Internal Revenue Code of 1954 and, as such agent, make all determinations and certifications required or provided for under Section 3122 of the Internal Revenue Code of 1954 and Section 205(p)(1) and (2) of the Social Security Act, as amended (42 USC 405(p)(1) and (2)) with respect to DLA employees.
9. Authorize and approve overtime work for DLA civilian officers and employees in accordance with the provisions of Section 550.111 of the Civil Service Regulations.
10. Authorize and approve:
- a. Travel for DLA civilian officers and employees in accordance with Joint Travel Regulations, Volume 2, DoD Civilian Personnel;
 - b. Temporary duty travel only for military personnel assigned or detailed to DLA in accordance with Joint Travel Regulations, Volume 1, Members of Uniformed Services; and
 - c. Invitational travel to persons serving without compensation whose consultative, advisory or other highly specialized technical services are required in a capacity that is directly related to, or in connection with DLA activities, pursuant to the provisions of 5 USC 5703.
11. Approve the expenditure of funds available for travel by military personnel assigned or detailed to DLA for expenses incident to attendance at meetings of technical, scientific, professional or other similar organizations in such instances where the approval of the Secretary of Defense or his designee is required by law (37 USC 412). This authority cannot be redelegated.

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12. Develop, establish and maintain an active and continuing Records Management Program, pursuant to the provisions of 44 USC 3102.

13. Establish and use Imprest Funds for making small purchases of material and services other than personal for DLA when it is determined more advantageous and consistent with the best interests of the Government, in accordance with the provisions of DoD Instruction 5100.71, "Delegation of Authority and Regulations Relating to Cash Held at Personal Risk Including Imprest Funds," March 5, 1973, and the Joint Regulation of the General Services Administration/Treasury Department/General Accounting Office, entitled "For Small Purchases Utilizing Imprest Funds."

14. Authorize the publication of advertisements, notices or proposals in newspapers, magazines or other public periodicals as required for the effective administration and operation of DLA (44 USC 3702).

15. a. Establish and maintain appropriate Property Accounts for DLA.

b. Appoint Boards of Survey, approve reports of survey, relieve personal liability, and drop accountability for DLA property contained in the authorized Property Accounts that has been lost, damaged, stolen, destroyed or otherwise rendered unserviceable, in accordance with applicable laws and regulations.

16. Promulgate the necessary security regulations for the protection of property and places under the jurisdiction of the Director, DLA, pursuant to subsections III.A. and V.B. of DoD Directive 5200.8, "Authority of Military Commanders under the Internal Security Act of 1950 to Issue Security Orders and Regulations for the Protection of Property or Places under Their Command," August 20, 1954.

17. Establish and maintain, for the functions assigned, an appropriate publications system for the promulgation of common supply and service regulations, instructions, and reference documents, and changes thereto, pursuant to the policies and procedures prescribed in DoD Directive 5025.1, "Department of Defense Directive System," March 7, 1961.

18. Enter into interservice support agreements in accordance with DoD Directive 4000.19, "Basic Policies and Principles for Interservice, Interdepartmental and Interagency Support," March 27, 1972.

19. Enter into logistic supply and service agreements with Federal Departments and Agencies other than the DoD.

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20. Exercise the authority delegated to the Secretary of Defense by the Administrator of the General Services Administration with respect to the disposal of surplus personal property.

21. Exercise the authority and responsibility of the ASD(I&L) as delegated to the Director, DLA, for the National Industrial Equipment Reserve established by the National Industrial Reserve Act of 1948, as amended (50 USC 451 et seq.).

The Director, DLA, may redelegate these authorities as appropriate, and in writing, except as otherwise specifically indicated above or as otherwise provided by law or regulation.

This delegation of authorities is effective January 1, 1977.

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RELATIONSHIP BETWEEN COMMANDERS OF UNIFIED COMMANDS
AND OVERSEAS ELEMENTS OF THE DEFENSE LOGISTICS AGENCY

When the Secretary of Defense assigns mission responsibilities to the Director, Defense Logistics Agency (DLA) for the performance of integrated management functions outside of CONUS, command relationships and interfaces pertinent to DLA elements assigned overseas will be in consonance with the following:

1. The Director, DLA, will:
 - a. Ensure that DLA-assigned missions are carried out and coordinated in a manner fully responsive to, and in accordance with, the requirements of all Unified and Component Commands concerned.
 - b. Coordinate matters of significant mutual command and management interest with the Unified Commander and/or the Joint Chiefs of Staff (JCS), as may be appropriate. Unresolved issues between the Director, DLA, and a commander of a Unified Command will be referred to the JCS for resolution or forwarding to the Assistant Secretary of Defense (Installations & Logistics) (ASD(I&L)) for final determination when a negotiated resolution cannot be achieved.
 - c. Except as otherwise provided herein, exercise operational command over DLA-assigned elements.
 - d. Develop and promulgate necessary plans, policies and procedures for the efficient operation of DLA overseas activities.
 - e. Develop resource requirements for DLA overseas activities and, in coordination with the applicable Unified Commands, establish/disestablish DLA elements as dictated by mission requirements and objectives.
 - f. Comply with physical security requirements promulgated by the commander of the Unified Command or Component commander, as appropriate.
 - g. Provide for the management and direction of DLA overseas activities including budgeting, inspection and audit functions, personnel support and internal administration.

2. The commander of a Unified Command is authorized to, and as appropriate, will:

a. Exercise directive authority in the field of logistics over DLA elements within his geographic area of responsibility to ensure effectiveness and economy in operations, and the prevention or elimination of unnecessary duplication of facilities and overlapping of functions. This authority is defined as that required to ensure the coordination, as necessary, of:

(1) Acquisition, storage, movement, distribution, maintenance, evacuation and disposition of materiel.

(2) Movement and evacuation of personnel.

(3) Acquisition or construction, maintenance, operation and disposition of facilities.

(4) Acquisition or furnishing of services.

The commander will exercise such authority after prior coordination locally with the pertinent DLA overseas activity, directly with the Director, DLA, or through the JCS, as appropriate.

b. In the event of a major emergency which necessitates use of all available forces, assume temporary operational control of all DLA elements in his area of responsibility. The determination of the existence of such an emergency is the responsibility of the commander concerned who, on assuming temporary operational control of DLA elements, shall immediately advise the following of the nature and estimated duration of employment:

(1) The JCS.

(2) The appropriate operational commander.

(3) The Director, DLA.

c. Exercise administrative direction over DLA elements in their area of responsibility in a manner consistent with, and comparable to that which he exercises over assigned forces and elements of other DoD Components within his command. This will include, without being limited to, matters relating to Status of Forces Agreements and other agreements with Host Nations, standards for dress and conduct, general theatre regulations applicable to all U. S. Forces, and War and Emergency Plans.

d. Provide, in accordance with existing DoD policy for inter-Service support, guidance on support between DLA overseas elements and Service Components.

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e. Advise the Director, DLA, of any recommended changes to, or dissatisfactions with, the type, adequacy and responsiveness of logistic support provided by DLA to and within his command. Unresolved issues between the Director, DLA, and a commander of a Unified Command will be referred to the JCS for resolution or forwarding to the ASD(I&L) for final determination when a negotiated resolution cannot be achieved.

3. Commanders of Component commands will:

a. Exercise such responsibilities and authorities pertinent to DLA elements as may be assigned or otherwise delegated to them by the commander of their Unified Command.

b. Provide for the physical security and administrative and logistic support of DLA elements as agreed to by DLA and Component commands concerned under Host/Tenant agreements.