



**DEFENSE LOGISTICS AGENCY**  
Troop Support  
700 ROBBINS AVENUE  
PHILADELPHIA, PENNSYLVANIA 19111-5092

August 10, 2010\*

To: All Suppliers Receiving Orders for Medical Materiel for Overseas Shipment

The Medical Air Bridges (MAB) and Defense Distribution Norfolk Virginia (DDNV) are part of a ten-year DoD Major Defense Acquisition – Automated Information System project. The mission to modernize the entire military health care system includes the expedited delivery of high priority medical materiel to our Warfighters. The MABs and DDNV serve as transshipment points where supplies are consolidated and shipped in bulk to overseas destinations, providing immediate support to our warfighters.

Because so much of our logistics system is now automated, from receipt of the requisition to awarding the procurement, it is now even more difficult for us to identify when orders are not utilizing MAB or DDNV as transshipment receiving points. Identifying orders that may require shipment to either the MAB or DDNV relies mainly on our vendor community to spot them.

Any orders issued by DLA Troop Support for medical materiel with an overseas destination is subject to the following shipping instructions which take precedence over the ship-to addresses provided on each order. If you receive an order destined for an overseas location, please follow these instructions. If you are not sure if shipping to either the MAB or DDNV is appropriate, please call the administrator identified on the order. They will provide you with the proper guidance.

We are also in the process of examining alternate solutions to this situation, namely solutions that can be system-generated. In the meantime, your cooperation in shipping medical material to the appropriate location (MAB or DDNV) will ensure expeditious delivery of vital supplies to our troops overseas.

\* Updated Aug 07, 2018

A handwritten signature in black ink, appearing to read "David Johns", is positioned above the printed name.

**DAVID JOHNS**  
Deputy Director, Medical Supply Chain

# DDNV

## Defense Distribution Norfolk Virginia

### SHIPPING INSTRUCTIONS

All orders for medical materiel with a Mark-For (M/F) Transportation Control Number (TCN)\* starting with a "V" or "R," shipment is to be made to the DDNV listed below.

<b>Purchase Orders for -</b>	<b>The Ship-To Address Is:</b> ST3117
All Naval Vessels – (TCN starting with a "V" or "R" or "N")*	<b>Def Dist Depot Norfolk VA</b> <b>ATTN: (Monica Lassiter; tel 757-278-8454)</b> <b>(N68610-XXXX-XXXX)</b>
Any Ship-To address to: FPO-AE or FPO-AA FPO-AP or FPO-AK	<b>1933 Cold Storage Road, Bldg CEP 156</b> <b>Norfolk, VA 23511-0001</b>
	<b>FAX and DoDAAC Info:</b> FAX: 757-443-3244 DoDAAC: ST3117

\*The TCN (or Mark-For Address) can be found on each order you receive requiring overseas shipment. The TCN must appear on the shipping label that you create. The TCN (or Mark-For Address) consists of the Service, the Unit Identification Code (UIC) and a Julian date & serial number. For example, in the TCN "V026370032TH21," the "V" signifies the Navy; the UIC is 02637 (identifies the individual ship), Julian date 0032 and serial #TH21.

The TCN number is a vital piece of information that must be visible on the shipping label that is placed on the outside of the box or pallet. Failure to affix the TCN number will result in a frustrated shipment.

**There are no restrictions on the type of items that can be sent to DDNV.**

Note: **A Material Safety Data Sheet** (MSDS) is required for all hazardous materiel/ORM Materiel. If you are shipping any type of hazardous materiel/ORM, please ensure the MSDS is in the box or package.

Note: **Temperature Controlled Items**: A temperature control label must be affixed to the outside shipping container for all temperature- controlled items (or orders). The label will help to quickly identify temperature-sensitive items which will facilitate in properly storing and distributing the material.

# MAB

## Medical Air Bridge

The following provides a general framework of what items are eligible or not eligible to be shipped through the MABs. Only Authorized Products may be shipped via the Medical Air Bridge.

**Note: There is a 1500 lb weight limitation per pallet for eligible items**

Eligible Products	Non Eligible Products
Medical and Dental Items	Controlled Substances
Hazardous Materiel <i>(HAZMAT Items must be Air Transportable and include Material Safety Data Sheet (MSDS) with the order)</i>	HAZMAT Requiring Surface Transport
Medical Equipment <i>(Excluding Large/Capital Equipment)</i>	Pharmaceuticals listed on DEA Schedules I through V
Medical Laboratory	Temperature Controlled HAZMAT
Medical Sets	Oxygen Cylinders
Medical Surgical Items	Frozen and Dry Ice Shipments
Optical Items	Some Veterinarian Items <i>(ex. Stunner Cartridges, etc)</i>
Pharmaceutical Items	Refrigerated Shipments <i>(Large Orders)</i>
Refrigerated <i>(Small Orders only)</i>	Explosives
	Toxic Substances
	Radioactive Items
	Poison <i>(Toxic Gas)</i>
	Etiologic Agents or Infectious Substances
	Hazardous Waste
	Oversized/Capital Medical Equipment <i>(e.g., Bulky Items such as Beds, Mattresses, Radiology Equipment)</i>
	Depot-Stocked Items <i>(i.e., Non-Medical Items)</i>

If you are in doubt about where to ship your order, please direct your questions to the acquisition specialist cited on the purchase order.

Prior to shipment to the Medical Air Bridge, call the acquisition specialist on the contract with shipment information. The acquisition specialist will make arrangements to have your shipment scheduled for Medical Air Bridge receipt. Failure to do this will result in frustrated shipment.

**Note:** A Material Safety Data Sheet (MSDS) is required for all hazardous materiel that is to be shipped by air transport. If you are shipping any type of hazardous materiel, please ensure the MSDS is in the box or package as it will eventually be transported by air to its final destination.

**Note:** All shipments must list the TCN and Purchase Order number. If the order contains multiple Contract Line Item Numbers (CLIN), each shipment must cite the TCN number, the PO number and the associated CLIN.

# MAB Global North Region

Medical materiel for the primary and secondary DoD Activity Address Codes (DoDAAC) listed below are to be shipped to the Medical Air Bridge in Baltimore, MD in lieu of the Ship-To Address contained on each order. DoDAACs are identified by the first six characters of the Mark-For.

## Medical Air Bridge Ship-To Address

**DLA Troop Support XDOCK PROJECT  
MAB Cross Dock North (Europe)  
Attn: Kenrick Goden or Terry Krug  
(TCN: WK4FV1-XXXX-XXXX)  
7611A Brandon Woods Blvd  
Baltimore, MD 21226**

DODAAC	Mark For
WK4FV1	WK4FV1 USAMMCE Army
WK4FV1	<b>WK4FV1 – FM USAMMCE Air Force- DLA TROOP SUPPORT MEDICAL SUPPLY CHAIN use only</b> FM4486 Lajes Field, Azores FM5606 Spangdelham AB, Germany FM5612 Ramstein AB, Germany FM5587 Lakenheath, England FM5655 Incirlik, Turkey FM5682 Aviano, Italy FM6902 Qatar FM6924 Qatar N66096 Naples, Italy N39163 Sigonella, Italy N66101 Rota, Spain
NON-DLA	<b>FM USAMMCE AF - Customer use only (GPC or LP)</b> FM4486 Lajes Field, Azores FM5606 Spangdelham AB, Germany FM5612 Ramstein AB, Germany FM5587 Lakenheath, England FM5655 Incirlik, Turkey FM5682 Aviano, Italy FM6902 Qatar FM6924 Qatar N66096 Naples, Italy N39163 Sigonella, Italy N66101 Rota, Spain
WK4FV2	<b>FM CENTAF- DLA TROOP SUPPORT MEDICAL SUPPLY CHAIN use only</b> FM4668 Thumrait AB, Oman FM4856 Manama, Bahrain
WK4FV7	<b>WK4FV7 USAMMCE ACMD - (Formally JPPD) DLA TROOP SUPPORT MEDICAL SUPPLY CHAIN use only</b>
WK4NKV	<b>USAMMCE – ERMIC use only, Special Project</b>
WK4F3M	<b>USAMMCE – ERCO Landstuhl and Wuerzburg, GE, use only</b>
W91R2L	Qatar
W90B0C	<b>Qatar – USAMMA (W23MWR/W25MWY) orders DLA TROOP SUPPORT MEDICAL SUPPLY CHAIN use only</b>

## **Special Instructions for Non-Medical Air Bridge North Shipments**

**When materiel cannot be shipped to Medical Air Bridge North, please use special instructions and ship materiel to the following appropriate locations:** (NOTE: Each shipment must list the TCN and Purchase Order (PO) number. If the order contains multiple Contract Line Item Numbers (CLIN), then each shipment must cite the TCN number, the PO number and the associated CLIN):

### **Hazardous Shipments**

**(Includes Explosive, Toxic, Poisonous, Infectious, or other Hazardous items)**

#### **For APO-AA, APO-AE**

DLA Distribution Susquehanna PA  
Marsh Run Road BLDG 87  
(TCN: WK4FV1-XXXX-XXXX)  
Hazardous Material Section  
New Cumberland PA 17070-5000

### **Temperature Sensitive Medical Shipments**

**(Includes Frozen items or any Large Shipment of Temperature Sensitive Items)**

#### **For APO-AA, APO-AE**

SW3196  
Defense Distribution Depot, Susquehanna  
(TCN: WK4FV1-XXXX-XXXX)  
U Avenue  
Bldg 89, Door 10  
New Cumberland, PA 17070-5000

#### **Note:**

*Temperature Controlled Items: A temperature control label must be affixed to the outside shipping container for all temperature-controlled items (or orders). The label will help to quickly identify temperature-sensitive items which will facilitate in properly storing and distributing the material.*

### **Controlled Substances (Includes Schedules I through V)**

**(For schedule II items, contact the acquisition specialist for the applicable DEA form)**

#### **For APO-AA, APO-AE**

SV3100  
Defense Distribution Depot, Susquehanna  
(TCN: WK4FV1-XXXX-XXXX)  
East U Avenue  
Bldg 89V SV3100, Door 6  
New Cumberland, PA 17070-5000  
Attn: Vault Personnel  
Tel (717) 770-2779

# MAB Global West Region

Medical materiel for the DoD Activity Address Codes (DoDAAC) listed below are to be shipped to the Medical Air Bridge in Ontario, California in lieu of the Ship-To Address contained on each order. DoDAACs are identified by the first six characters of the Mark-For.

## Medical Air Bridge Ship-To Address

**DLA Troop Support Cross Dock Project**  
**ATTN: Medical Air Bridge**  
**C/O Cardinal Health MPS Distribution Center**  
**(TCN: WT4J8S-XXXX-XXXX)**  
**4551 East Philadelphia Street**  
**Ontario, CA 91761**

<b>DoDAAC</b>	<b>Mark For</b>
WT4J8S	16 <sup>th</sup> MEDLOGBN USAMMC-K
WT5J0F	Camp Zama, Japan - DLA TROOP SUPPORT MEDICAL SUPPLY CHAIN use only
	<b>DLA Troop Support Medical Supply Chain Use Only</b>
N68096	US Naval Hospital Guam
N68292	US Naval Hospital Yokosuka, Japan
N68470	US Naval Hospital Okinawa, Japan
FM5202	374 <sup>th</sup> MDSS SGSM, Yokota, Japan
FM5205	35 <sup>th</sup> MDSS SGSM, Misawa, Japan
FM5240	36 <sup>th</sup> MDG SGSL, Yigo, Andersen AB, Guam
FM5270	18 <sup>th</sup> MDSS SGSM, Kadena AB, Japan
FM5280	51st Med SGSM COBLOG WRM, Gwangju, Korea
FM5284	8th MDSS SGSM, Kunsan AB, Korea
FM5288	51st Med COBLOG, Daegu, Korea
FM5294	51st MDG SGSM, Osan AB, Korea
M97115	3rd FSSG, Okinawa, Japan
WT6P5V	W6XK USALRCTR TORII STAT, CAMP KINSER URASOE SH JP
W904EE	Waegwan, Korea – USAMMA orders (W23MWR/W25MWY)
W904EG	Kanagawa Ken, Japan – USAMMA orders (W23MWR/W25MWY)

## **Special Instructions for Non-Medical Air Bridge West Shipments**

**When materiel cannot be shipped to Medical Air Bridge West, please use special instructions and ship materiel to the following appropriate locations:** (NOTE: Each shipment must list the TCN and Purchase Order (PO) number. If the order contains multiple Contract Line Item Numbers (CLIN), then each shipment must cite the TCN number, the PO number and the associated CLIN):

### **Hazardous Shipments**

**(Includes Explosive, Toxic, Poisonous, Infectious, or other Hazardous items)**

#### **For APO-AP, APO-AK**

SW3241  
DLA Distribution Depot, San Joaquin  
25600 South Chrisman Rd  
(TCN: WT4J8S-XXXX-XXXX)  
Warehouse 28  
Tracy, CA 95304-5000  
Tel. (209) 839 5134

### **Temperature Sensitive Medical Shipments**

**(Includes Frozen items or any Large Shipment of Temperature Sensitive Items))**

#### **For APO-AP, APO-AK**

SW3242  
DLA Distribution Depot, San Joaquin  
25600 South Chrisman Road  
(TCN: WT4J8S-XXXX-XXXX)  
Warehouse 28  
Tracy, CA 95304-5000  
Tel. (209) 839-5134

#### **Note:**

*Temperature Controlled Items: A temperature control label must be affixed to the outside shipping container for all temperature- controlled items (or orders). The label will help to quickly identify temperature-sensitive items which will facilitate in properly storing and distributing the material.*

### **Controlled Substances (Includes Schedules I through V)**

**(For schedule II items, contact the acquisition specialist for the applicable DEA form)**

#### **For APO-AP, APO-AK**

ST3225  
DLA Distribution Depot, San Joaquin  
25600 South Chrisman Road  
(TCN: WT4J8S-XXXX-XXXX)  
Warehouse 19-3  
Tracy, CA 95304-5000  
Tel. (209) 839-4452

**For all other DoDAACs NOT eligible for either MABs (East or West) (other than for hazardous, controlled or refrigerated items) materiel can be shipped to the depots by following the below information to arrange delivery:**

**Normal Cargo:**

Vendor must E-mail Delivery@dla.mil or call 800-456-5507, (DLA Enterprise Transportation Group), located in New Cumberland, PA. Vendor must request shipping instructions by completing a Vendor Request for Shipping Instructions Form located at <https://vsm.distribution.dla.mil> under the "Shipping Instructions" button.

Use of VSM (Vendor Shipment Module) is voluntary IAW DLAD 52.247-9011

Vendors who do not utilize nor engage in the usage of VSM (Vendor Shipping Module) may follow the guidance as stated below:

General Break Point locations listed for non-fleet overseas orders that do not fall into any of the "special" categories (Hazardous, Temperature Controlled, Controlled Substances) on the attached list:

**Non-fleet customers across the Pacific Ocean:**

DODAAC: SW3225  
DLA DISTRI DEPOT SAN JOAQUIN SW3225  
CONSOL AND CONTAIN PT 209 839 5028  
25600 S CHRISMAN RD CCP WHSE 30  
TRACY,CA 95304-5000

AND

**Non-fleet customers across the Atlantic Ocean and in the Caribbean:**

DODAAC SW3123  
DLA DISTRIBUTION SUSQUEHANNA PA  
CONSOL AND CONTAINERIZATION POINT  
2001 NORMANDY DR DOOR 135-168  
NEW CUMBERLAND PA 17070-5002

**Delivery appointments at Tracy, CA warehouse locations:**

All Carriers delivering freight to DLA Distribution San Joaquin will be required to make a scheduled delivery appointment using the Carrier Appointment System (CAS).

Use website

<https://eta.sddc.army.mil>

**NOTE: All Drivers Must Wear Covered Shoes, NO Flip-flops or Sandals Will Be Allowed In The Warehouse Working Areas. Noncompliant Drivers Will Be Refused Offloading Due To Safety Concerns.**



To schedule appointments for Warehouse 29/30/CCP, use the  
DODAAC: SW3225 or W62N2A.

Use the (TL) Truck Load criteria in C.A.S.

If you are bringing in material by way of a Flatbed carrier, or  
material that has wheels, wood, steel, or longer than 10ft, then use  
the either DDOAAC: SW3225 or W62N2A. Use the (Oversized  
or Rolling Stock ) criteria.

All Flatbeds and Rolling Stock material will be appointed to the Track-  
10 Receiving Area. Located at Warehouse 29/CCP Section 3.

If you have any question call SDDC System Response Center.

(800) 462-2176

**Distribution San Joaquin Transportation Facilities Guide:**

Customer Service 209-839-4105/REP-SHIP (Fax) 209-839-4724

Delivery appointment Information:

ALL DELIVERY APPOINTMENT REQUEST SHOULD BE MADE AT LEAST  
72 HOURS IN ADVANCE THROUGH THE CARRIER APPT. SYSTEM (CAS).

NOTE: 72 HOUR ADVANCE NOTICE IS NOT A GUARANTEE OF REQUESTED  
APPOINTMENT DATE or TIME.

TO SET UP REGISTRATION ON THE C.A.S. SYSTEM CALL 1-800-462-2176, OPTION  
3.

For REQUESTING a delivery appointment, please call at least 72 hrs in  
advance:

Ctrl Receiving Whse - 57 (209) 839-4307

CCP (FOR OVERSEAS SHIPMENTS) Whse - 29

(209) 839-5028

HHGs (HOUSEHOLD GOOD) Whse - 29

(209) 839-5028

CCP Bulk Receiving Whse - 29 (209) 839-5028

Hazardous Materials Whse - 28 (209) 839-5179

UGR/Food Products Whse - 30 (209) 839-5597

**DODAAC Assignments:**

DODAAC - SW3225- WHSE 29,30 CCP & TRACK-10

DODAAC - W62N2A - WHSE 29,30 CCP & TRACK-10

DODAAC - W62G2T- WHSE 57

DODAAC - SW0134 - WHSE 30 (UGR)

DODAAC - SW3224 - WHSE 56

DODAAC - SV3224 - TPS, ( Constant Surveillance,

No Complete Weapons Accepted, Sp Handling Material )

DODAAC- SW0314 ( UGR )  
DODAAC-SW3208- SWA Retrograde Whse- 22  
DODAAC - ST3224- Radioactive Shipments Whse - 28  
DODAAC - SZ3279 & SZV319 - DRMS Whse - 6  
(Appointments needed 209-982-3514 )  
No Chlorine Gas Accepted.

NOTE: For any other questions regarding scheduling or appointments for  
Whse 29/CCP, 30/CCP or TRACK-10,  
CALL REGINALD LEE -(209-839-5396)

**NOTE:**

Holiday Phone# (209) 839-4302, or 982-2510 Cell- (209) 321-6609

Exclusions for receipt of material at CCP:

MICAPS, SCASREPS, AOG shipments or combos which fill a Sea Van or a single customer.

Usually 10,000 lbs or 75%, or more of a 40-foot Sea Van.

Single items more than L=456xW=89xH=88.

Air eligible items outsized to a single 463L Pallet (L=96xW=87xH=90)  
over 10,000 lbs.

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**Delivery appointments at New Cumberland, PA warehouse locations:**

**VERY IMPORTANT INSTRUCTIONS FOR DELIVERY:**

Additional note: For New Cumberland, PA only, - Delivery Drivers without Alternate forms or Identification may be denied access to the installation. Refer to SDDC Customer Advisory, Sept. 9, 2015 CA-15-09/09-0107. This US government shipment is subject to the terms and conditions listed in 41 CFR 102-117 and 41 CFR 102-118.

Email appointment requests to the following email address: PRELODGE@DLA.MIL - Please email the appointment requests as soon as possible BEFORE the desired appointment time. Hours are from 6:00am to 10:30pm Monday through Friday and 6:00 am to 4:30pm Saturday. Access Road is off PA Route 114 (Old York Road) 1 mile off the PA Turnpike and Interstate 83, Exit 39. Call 1-800-307-8496 for directions or weather related base closures. Shipper to load; Consignee to Unload. Does not apply to tow-away shipments.

The New Cumberland depot requires an EMAIL to be sent (to PRELODGE@DLA.MIL) requesting an appointment form and then completed by the carrier and sent back to DLA at which time (within 24-48 hours) an appointment is made."