



DLA
DEFENSE LOGISTICS AGENCY



The Nation's Combat Support Logistics Agency



PIEE SSO Government User Migration Steps to access FedMall

October 31, 2021



WARFIGHTER ALWAYS



FedMall Single Sign-On

- The process to access FedMall is changing Nov 6, 2021
- FedMall is transitioning to the Procurement Integrated Enterprise Environment (PIEE) Single Sign-On (SSO) capability at <https://piee.eb.mil/>
- Existing FedMall accounts are being migrated to PIEE
 - User accounts will be in an “Enabled” status with an “Active” FedMall Role and will not require Supervisor Approval and Government Administrator (GAM).
 - All of the users’ information, order history, and roles will be maintained in FedMall.
 - Existing PIEE users will have the FedMall Role added to their existing PIEE accounts.
 - New users will follow the PIEE registration and approval processes to gain access to FedMall.



PIEE Landing Page

For migrated FedMall user accounts, Click "LOG IN"



 An official website of the United States government.



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Procurement Integrated Enterprise Environment

Enterprise services, capabilities, and systems supporting the end-to-end Procure-to-Pay (P2P) business process

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Trusted by our government



U.S. DEPT. OF DEFENSE



NAVY



Consent Required

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VIEW SYSTEM MESSAGES

Consent Required

Privacy Statement

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions: The USG routinely intercepts and monitors communications occurring on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations. At any time, the USG may inspect and seize data stored on this IS. Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose. This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy. Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Warning: Use of Back Button

Please DO NOT use the browser BACK BUTTON within the Procurement Integrated Enterprise Environment applications, the use of the browser's BACK BUTTON is not supported within the Procurement Integrated Enterprise Environment applications. Use of this button will cause the loss of data not yet saved to the server and will result in the applications not performing as intended. DO NOT use the backspace key in any uneditable field, as this will function as the back button, where they exist, use the PREVIOUS or CANCEL buttons to return to a previous page within the Procurement Integrated Enterprise Environment applications. The security accreditation level of the applications are Unclassified FOUO and below, do not process, store, or transmit information classified above the accreditation level of this system.

I have read and understand the terms and conditions for use of this website.

ACCEPT

Click "ACCEPT"



Log in with Certificate

An official website of the United States government.



VIEW SYSTEM MESSAGES

Critical! Action Required! AWS WAWF-GT IS THE PIEE TEST SYSTEM (2020-MAY-13 00:00 UTC) System: All, Message For: All Users [READ](#)
[DISMISS](#)

Welcome Back.

Log in to your account with a Common Access Card (CAC), Personal Identity Verification (PIV) Card or User ID.

Log in with Certificate

DoD users must use the Authentication Certificate if available on the CAC / PIV Card. If the Authentication Certificate is not available, the Identity Certificate may be used.

[LOG IN WITH CAC / PIV CARD](#)

[Get help with CAC / PIV Card Login](#)

Log in with User ID

User ID

Password

[LOG IN](#)

[Find My User ID](#) | [Reset My Password](#)

[New to PIEE? Start the registration process.](#)

Need help with your account?

Your Account Administrator can help you view or edit profile information, reset a password or certificate, activate or deactivate users, manage group structures, administer location

Select "LOG IN WITH CAC / PIV CARD" then select your certificate for authentication.



Select Certificate

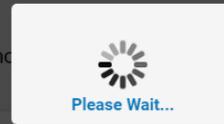
Select a certificate

Select a certificate to authenticate yourself to cac.wawf-gt.eb.mil:443

Subject	Issuer	Serial
User272.FedMall.9602501219	DOD JITC SW CA-60	01000A3F
User271.FedMall.9602501218	DOD JITC SW CA-60	01000A3E
User263.FedMall.9602501210	DOD JITC SW CA-60	01000A36
User242.FedMall.9602501161	DOD JITC SW CA-60	01000A35

[Certificate information](#)

Select the certificate that you use for FedMall access for PIEE LOG IN. Then Select OK



Log in with Certificate

DoD users must use the Authentication Certificate if available on the CAC / PIV Card. If the Authentication Certificate is not available, the Identity Certificate may be used.

[Get help with CAC / PIV Card Login](#)

Log in with User ID

User ID

Password



Migration Status and Privacy Act Statement



User : Fedmall User385 Status: Active Logout

Confirm "Migration" status

Verify the "User" name and confirm that "Status" is Active

Migration

It has been identified your user profile data was migrated into PIEE. Please fill out the necessary information to proceed.

Privacy Act Statement

AUTHORITY: Executive Order 10450, 9397; and Public Law 99-474, the Computer Fraud and Abuse Act.

PRINCIPAL PURPOSE: To record names, signatures, and other identifiers for the purpose of validating the trustworthiness of individuals requesting access to Department of Defense (DoD) systems and information. NOTE: Records may be maintained in both electronic and/or paper form.

ROUTINE USES: None

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this request.

I have read and understand the terms and conditions for use of this website.

✓ Agree

Click "Agree"

! Symbol indicates situational entry, at least one is required.

* Asterisk indicates required entry.



User Profile

Confirm "User Profile" information is populated based on your FedMall User info. Update fields as required.

User : Fedmall User385 Status: Active Logout



Migration It has been identified your user profile data was migrated into PIEE. Please fill out the necessary information to proceed.

- Migration
- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Justification

User Profile User ID: EDIP1264838880

First Name *	Middle Name	Last Name *	Suffix	
Fedmall		User385		
Home Organization DoDAAC/FEDAAC * GPC DoDAAC Lookup	Organization *	Job Series *	Job Title *	Grade/Rank *
3B0059	Defense Logistics Agency	--- Please Select ---		
Email *	Confirm	Cyber Awareness Training Date *	Mobile Telephone	DSN Telephone
bpham@part.net	bpham@part.net			
Commercial Telephone *	Extension	Intl Country Code and Phone *		
2345233434				
Citizenship *	Designation *			
US	--- Please Select ---			

Click "Next"

Populate empty mandatory fields not populated from FedMall profile.



Additional Profile Information

Populate “Additional Profile Information” as required. Ensure your Supervisor Email is accurate, they will be receiving system generated emails for various approvals when you update your profile information.

Additional Profile Information

Supervisor Information

First Name * Last Name * Job Title *

James FEDMALL Supervisor

Email * Confirm Email *

Jam James

DSN Telephone Phone ! Extension Intl Country Code and Phone !

5715

Alternate Supervisor Information (Optional)

First Name ! Last Name ! Job Title !

Email ! Confirm Email !

DSN Telephone Phone ! Extension Intl Country Code and Phone !

Reason !

Scroll through the form and populate “Alternate Supervisor Information” if needed and the required “Agency Information” at the bottom of the page.



Additional Profile Information (cont.)

Form fields for profile information:

- Three empty text input boxes at the top.
- Email ! (text input)
- Confirm Email ! (text input)
- DSN Telephone (text input)
- Phone ! (text input)
- Extension (text input)
- Intl Country Code and Phone ! (text input)
- Reason ! (text input)

Populate the required "Agency Information" fields.

Agency Information section:

- Agency Name * (text input)
- Address * (text input)
- City * (text input)
- Zip * (text input)
- Country * (dropdown menu with "Please Select" option)
- Organization (text input)
- Office Symbol (text input)

Navigation buttons: > Next, < Previous, Help

Click "Next"



! Symbol indicates situational entry, at least one is required.

* Asterisk indicates required entry.



FedMall Role Summary

PIEE 6.8.0 Procurement Integrated Enterprise Environment

User : Fedmall User385 Status: Active Logout

Migration

- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Justification

Roles

Location Code

Application	Role	Location Code Type	Location Code	Group	Action
FEDMALL	FedMall - Federal Employee	DoDAAC	3B0059		

Showing 1 to 1 of 1 entries

Next Previous Help

! Symbol Indicates situational entry, at least one is required.
* Asterisk Indicates required entry.

“Location Code” is your DoDAAC or CAGE.

Confirm the pre-populated fields are accurate based on FedMall user type and “Location Code” is accurate based on your FedMall Organization DoDAAC. Click “Next” when complete.



Justification

Provide the “Justification” for your access and upload any required Attachments. Click “Next” when complete.

The screenshot displays the 'Justification / Attachments' step in the PIEE 6.8.0 application. The top navigation bar includes the user name 'User : Fedmall User385', status 'Status: Active', and a 'Logout' button. A user ID 'User ID: E06F11264030800' is visible in the top right corner. On the left, a 'Migration' sidebar lists: 1. Profile, 2. Supervisor / Agency, 3. Roles, and 4. Justification (with a checkmark). The main content area features an information icon and the text: 'Provide justification for access and upload any necessary attachments.' Below this is a 'Justification *' label and a large text input field. An 'Attachments' section contains a 'Browse...' button and an 'Upload' button. A red warning message states: 'Warning: Procurement Integrated Enterprise Environment is designated for Sensitive Unclassified information ONLY, Do NOT enter classified information in this system.' At the bottom, there are 'Next', 'Previous', and 'Help' buttons. A legend at the bottom right explains: '! Symbol Indicates situational entry, at least one is required.' and '* Asterisk Indicates required entry.'



Success

You will also receive an email stating the your “Migration has been submitted” confirming your PIEE role(s).



Success

You have successfully updated your roles.

- FedMail

 Home

Success! Click “Home”



PIEE Home Page

Select the FedMall Commerce Icon to access FedMall.



My Account

User : Fedmall User385 Logout

You have 50 days remaining for your Access Approval annual validation. You must finish your annual validation process before that or your access to Procurement Integrated Enterprise Environment will be blocked. Please go to, and select, Annual Revalidation to complete this process. [Click Here To Complete Your Annual Revalidation.](#)

Welcome to the Procurement Integrated Enterprise Environment



The FedMall icon is based on user roles. Commerce users will see the FedMall Commerce icon and FedMall Suppliers will see the FedMall Supplier icon. Additional application icons will display based on available PIEE application and user roles.

System Messages

(2020-MAY-13 00:00 UTC) System: All Subject: AWS WAWF-GT IS THE PIEE TEST SYSTEM THIS IS NOT PRODUCTION
For Production, use the following link: <https://wawf.eb>



FedMall Consent Banner



My Account

Ric



Personal Credit Card Use is Prohibited on FedMall as this site is For Official Use Only.

Standard Mandatory DOD Notice and Consent Banner Dated/Effective: May 9, 2008

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.
- Security protections may be utilized on this IS to protect certain interests that are important to the USG. These protections are not provided for your benefit or privacy and maybe modified or eliminated at the USG's discretion. By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems, you are accessing a U.S. Government information system (as defined in CNSSI 4009) that is provided for U.S. Government-authorized use only.
- **I have read and understand the terms and conditions for use of this website.**

Accept

Decline



[FedMall Self-Help Reference Page](#)

Customer Interaction Center (CIC): 1-877-352-2255 (1-877-DLA-CALL) | dlacontactcenter@dla.mil

DODAAC Verifier

Use of the FedMall requires [Microsoft Edge](#), [Mozilla Firefox 38](#) or [Google Chrome](#) with cookies, pop-ups, and JavaScript enabled. This is a government web site that is subject to monitoring. Viewing documents on the FedMall requires [Adobe Acrobat Reader](#).
Unclassified/For Official Use Only | FM 21.4.1



FedMall Home Page

Navigate FedMall as you always have.



My Account | State |

Corridor | Tools

Search | Entire Site | [Advanced Search](#)

Accessed as User490.FedMall.9600002852 from 10.21.1.231 on 2021-11-01 18:32 Last Access on 2021-11-01 18:32 | You will be logged in for 44:28



Welcome to

FEDMALL

the next generation of eCommerce



[DODAAC Verifier](#)

[FedMall Self-Help Reference Page](#)
Customer Interaction Center (CIC): 1-877-352-2255 (1-877-DLA-CALL) | dlacontactcenter@dia.mil

Use of the FedMall requires [Microsoft Edge](#), [Mozilla Firefox 38](#) or [Google Chrome](#) with cookies, pop-ups, and JavaScript enabled. This is a government web site that is subject to monitoring. Viewing documents on the FedMall requires [Adobe Acrobat Reader](#).

Unclassified/For Official Use Only | FM 21.4.1



Annual Revalidation



Annual Revalidation

“Annual Revalidation” is required within 50 days of configuring your PIEE account. Click here to complete the Annual Revalidation.

User : EDIPI9600002852 [Logout](#)

Last Successful Logon Date: 2021/11/01 01:07:58 UTC

[My Account](#)



You have 50 days remaining for your Access Approval annual validation. You must finish your annual validation process before that or your access to Procurement Integrated Enterprise Environment will be blocked. Please go to, and select, Annual Revalidation to complete this process. [Click Here To Complete Your Annual Revalidation.](#)

Welcome to the Procurement Integrated Enterprise Environment

Award



Solicitation



System for Award Management



FedMall Commerce

Operational Support



Joint Appointment Module



Purpose Code Management

Other



Web Based Training

System Messages

(2021-MAR-01 00:00 UTC) System: All Subject: AWS WAWF-GT IS THE PIEE TEST SYSTEM **Action Required! Critical!** Message For: All Users

AWS WAWF-GT IS THE PIEE TEST SYSTEM
THIS IS NOT PRODUCTION

For Production, use the following link: <https://piee.eb.mil/piee-landing/>



Annual Revalidation (cont.)

User : EDIPI9600002852 Status: Active Logout

Last Successful Logon Date: 2021/11/01 01:07:58 UTC

Confirm your "User Profile" is accurate.



Annual Revalidation
Verify all the information within your account to complete your annual re-validation. After the completion of your annual revalidation, a request will be sent to your supervisor(s)/sponsor for approval.

- Annual Revalidation
- 1. Profile **>**
- 2. Supervisor / Agency
- 3. Roles
- 4. Summary
- 5. Agreement

User Profile User ID: EDIPI9600002852

First Name *	Middle Name	Last Name *	Suffix
<input type="text" value="State"/>	<input type="text"/>	<input type="text" value="State"/>	<input type="text"/>
Home Organization DoDAAC/FEDAAC * <small>! GPC DoDAAC Lookup</small>	Organization *	Job Series *	Job Title *
<input type="text" value="3B0001"/>	<input type="text" value="FEDMALL"/>	<input type="text" value="OTHR"/>	<input type="text" value="Other"/>
Grade/Rank *			
<input type="text" value="11"/>			
Email *	Confirm Email *	Cyber Awareness Training Date *	
<input type="text" value="te.gov"/>	<input type="text" value="e.gov"/>	<input type="text" value="2021/10/01"/>	
Commercial Telephone !	Extension	Intl Country Code and Phone !	Mobile Telephone
<input type="text" value="26986"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DSN Telephone			
<input type="text"/>			
Citizenship *	Designation *		
<input type="text" value="US"/>	<input type="text" value="CIVILIAN"/>		

! Symbol indicates situational entry, at least one is required.

Click "Next"



Annual Revalidation (cont.)

User: EDIPI9600002852 Status: Active Logout

Last Successful Logon Date: 2021/11/01 01:07:58 U

Confirm your "User Profile" is accurate.



- Annual Revalidation
- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Summary
- 5. Agreement

Additional Profile Information User ID: EDIPI9600002852

Supervisor Information

First Name * Last Name * Job Title *

Email * Confirm Email *

DSN Telephone Phone ! Extension Intl Country Code and Phone !

Alternate Supervisor Information (Optional) ⓘ

First Name ! Last Name ! Job Title !

Email ! Confirm Email !

DSN Telephone Phone ! Extension Intl Country Code and Phone !



Annual Revalidation (cont.)

Alternate Supervisor Information (Optional) ⓘ

First Name !

Confirm your "User Profile" is accurate.

Email !

Confirm Email !

DSN Telephone

Phone !

Extension

Intl Country Code and Phone !

Reason !

Agency Information

Agency Name *

Address *

St

34 Local

City *

State

Zip *

Country *

Wild

Wyoming

34543

United States of America (the)

Organization

Office Symbol

Next

Previous

Help

Click "Next"



Annual Revalidation (cont.)

Confirm the “User Roles” “Location Code” is the DoDAAC used in your FedMall account.

PIEE
6.10.0 Procurement Integrated Enterprise Environment

User : EDIPI9600002852 Status: Active Logout

Last Successful Logon Date: 2021/11/01 01:07:38 UTC

User ID: EDIPI9600002852

Annual Revalidation

- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Summary
- 5. Agreement

Roles

User Roles

Application	Role	Location Code Type	Location Code	Extension	Group	Action
FEDMALL	FedMall - Federal Employee	DoDAAC	6	NA	FEDMALL UAT	Yes

Next Previous Help

! Symbol indicates situational entry, at least one is required.
* Asterisk indicates required entry.

Click “Next”



Registration Summary

User : EDIPI9600002852 Status: Active Logout

Last Successful Logon Date: 2021/11/01 01:07:58 UTC



Verify all the information in the "Registration Summary"

Annual Revalidation

- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Summary
- 5. Agreement

Registration Summary - Please Verify All the information

User ID: EDIPI9600002852

User Information		User Profile			
User ID	EDIPI9600002852	First Name *	Middle Name	Last Name *	Suffix
User Type	Government	State		State	
Login Method	Common Access Card / Personal Identity Verification	Home Organization DoDAAC/FEDAAC *	Organization *	Job Series *	Job Title *
		001	FEDMALL	OTHR	Other
			Grade/Rank *		
			11		
		Email *	Cyber Awareness Training Date *		
		State gov	2021/10/01		
		Commercial Telephone !	Extension	Intl Country Code and Phone !	Mobile Telephone
		269			DSN Telephone
		Citizenship *	Designation *		
		US	CIVILIAN		

Supervisor Information			
First Name *	Last Name *	Job Title *	
	Brown	FEDMALL Superviso	
Email *			
gna@dla.mil			
DSN Telephone	Phone !	Extension	Intl Country Code and Phone !
	1234567890		

Agency Information			
Agency Name *	Address *		
State	34 Local		
City *	State *	Zip *	Country *
Wild	Wyoming	34543	United States of
Organization	Office Symbol		



Registration Summary (cont.)

Verify all the information in the “Registration Summary”

Email *				City *	State *	Zip *	Country *
gna@dla.mil				Wild	Wyoming	34543	United States of
DSN Telephone	Phone !	Extension	Intl Country Code and Phone !	Organization	Office Symbol		
	1234567890						

Alternate Supervisor Information [Edit](#)

First Name !	Last Name !	Job Title !	
Email !			
DSN Telephone	Phone !	Extension	Intl Country Code and Phone !
Reason !			

User Roles [Edit](#)

Role	Location Code Type	Location Code	Extension	Group	Action
FedMall - Federal Employee	DoDAAC	26	NA	FEDMALL UAT	Yes

[Next](#)
[Previous](#)

Click “Next”

! Symbol indicates situational entry, at least one is required.

* Asterisk indicates required entry.



Statement of Accountability Agreement

Annual Revalidation

- 1. Profile
- 2. Supervisor / Agency
- 3. Roles
- 4. Summary
- 5. Agreement

Agreement

User ID: EDIP1960002852

Statement of Accountability Agreement

I understand my obligation to protect my password/certificate. I assume the responsibility for the data and system I am granted access to. I will not exceed my authorized access.
Standard Mandatory Notice & Consent Provision For All DoD Information System User Agreements 9 May 2008.

Security and Privacy Rules of Behavior (ROB) / Acceptable Use Policy (AUP) 14 Jan 2010.

The U.S. Government routinely intercepts and monitors communications on this information system for purposes including, but not limited to, penetration testing, communications security (COMSEC) monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counter-intelligence (CI) investigations. At any time, the U.S. Government may inspect and seize data stored on this information system. Communications using, or data stored on, this information system are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any U.S. Government-authorized purpose.

This information system includes security measures (e.g., authentication and access controls) to protect U.S. Government interests--not for your personal benefit or privacy. Notwithstanding the above, using an information system does not constitute consent to personnel misconduct, law enforcement or counterintelligence investigative searching or monitoring of the content of privileged communications or data (including work product) that are related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Under these circumstances, such communications and work product are private and confidential as further explained below:

Nothing in the User Agreement shall be interpreted to limit the user's consent to, or in any other way restrict or affect, any U. S. Government actions for purposes of

By signing below, I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy.

Signature Date

2021/11/01

Government Organization *

3B0001

✓ Signature

< Previous

Help

Sign Agreement

By signing, I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy.

i The PIEE signature requirement has changed to allow support for all the major browsers. Click [here](#) for more information.

✓ Submit Registration

✕ Close

Click
"Signature"

Then Click "Submit
Registration"



Success

You will receive an email stating the your “Annual Revalidation has been submitted” confirming revalidation.



Success

You have successfully completed your annual revalidation.

Your approval request, for your annual revalidation, will now go to your Supervisor(s)/Sponsor for approval. Once you have been approved by your Supervisor(s)/Sponsor, you will receive an email notification of the roles that have been approved and activated. At any point, you may still log into Procurement Integrated Enterprise Environment to check the status of your request or make any changes to your account information. If you have any questions or concerns, please contact Customer Support.

[Home](#)

Your Supervisor will also receive an email stating the your “Annual Revalidation has been submitted” confirming revalidation and they will be required to Approve your PIEE role using the hyperlink in the email. The Supervisor does not require a PIEE account.



Supervisor Tokenized Email



Access Request Email

Your supervisor will receive the below email to approve your access request to FedMall. A PIEE account is not needed to access the embedded link in the email.

Approve Access Request for State State



wawf-gt.noreply@mail.mil

To Camp

PERATIONS (USA)

Signed By wawf-gt.eb.mi.

Reply
 Reply All
 Forward

Mon 11/1/2021 2:50 PM



This email was generated in a TEST environment from the AWS PIEE-GT platform. If you are a PRODUCTION user, then please ignore it.

State/Local Employee user State State has requested access to the following applications:

FedMall - Federal Employee

1026

Your approval as the supervisor/sponsor is required.

You have 72 hours, at that point the link below will expire. If we get no response a follow up email will be sent to you with a new link.

If you do not respond to either this email or the follow up email, State State's request for access will be rejected after 12/01/2021.

Please use the link below and follow the steps provided to approve or deny the request.

<https://wawf-gt.eb.mil/portal/applicationApproval?email=richard.campagna%40dla.mil&token=88826ba7e6b68d71915bb1fe72aac62fd833a53972275c4f8af04d04e04a5e4>

THIS IS A SYSTEM GENERATED EMAIL MESSAGE, PLEASE DO NOT RESPOND TO THIS EMAIL.



Approval/Denial Request

The supervisor will select the “Action” in the Step 1 dropdown. Then complete Step 2 and Step 3. Click Submit



Approval/Denial for Application Request

Tip: Please review the applicant's information and verify that the justification is complete and valid. If it is not, additional information may be added in the text box below. Once you have finished, check the box saying you approve the user and agree that the justification, including any supplemental justification, is accurate. Then click the Submit button.

Applicant Requesting Access - State State

[View Account Justification](#)

Email: [redacted]@state.gov

Organization: FEDMALL

Job Title: Other

Commercial Telephone: 26 [redacted] Mobile Telephone: [redacted]

Grade/Rank: 11

Citizenship: US Designation: CIVILIAN

Step 1 Approve or Reject the requested roles based on the justification supplied.

Tip: Click the "View" link under "Additional Information" to view each role's justification and any other additional information for the role.

Independent Role Approvals

Application	Role	Group Name	Location Code/Extension	Additional Information	Action
FEDMALL	FedMall - Federal Employee	FEDMALL UAT	3B0026/NA	View	<input type="text"/>

Step 2 (Optional) Enter additional justification for the approval of the roles above.

Additional Justification if Needed

Step 3 Check the box to indicate you consent with what has been requested and the justification supplied is accurate.

Check this box to indicate that you have read the user's justification for access, and you therefore approve/reject the user's request. Then click the Submit button to digitally sign this form.

Step 4 Click "Submit" to submit the request approval



Success



Success

You have successfully finished the applicant's application process. Have a nice day!

[Home](#)

