



From: DEFENSE LOGISTICS AGENCY  
J62 Information Operations- HBE  
Subscriptions Team  
74 Washington Ave N  
Battle Creek, MI 49037-3084

## MOBILE MEDIA PRODUCTS SUBSCRIPTION REQUEST

### STEP 1

#### Subscription Mailing Information

Attention: \_\_\_\_\_  
Company / Organization 1: \_\_\_\_\_  
Company / Organization 2: \_\_\_\_\_  
Delivery Address: \_\_\_\_\_  
PO Box: \_\_\_\_\_  
Number and Street 1: \_\_\_\_\_  
Number and Street 2: \_\_\_\_\_  
Overseas Military: \_\_\_\_\_  
Ship/Unit/CMR/PSC/Box: \_\_\_\_\_  
City: \_\_\_\_\_  
(or APO/FPO if overseas)  
State: (AA,AE, AP if overseas) \_\_\_\_\_ ZIP + 4: (or postal zone) \_\_\_\_\_  
International Postal Code: \_\_\_\_\_  
Country: (if other than US) \_\_\_\_\_

### STEP 2

#### Identify the Point of Contact

Point of Contact Name: \_\_\_\_\_  
Commercial/Int'l Phone: \_\_\_\_\_  
DSN Phone: \_\_\_\_\_  
Extension: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Alternate Callback Contact: \_\_\_\_\_  
Commercial/Int'l Phone: \_\_\_\_\_  
DSN Phone: \_\_\_\_\_  
Extension: \_\_\_\_\_

### STEP 3

#### Identify the Financial Point of Contact (Payment Official)

Name: (Please Print) \_\_\_\_\_  
Company/Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### STEP 4

#### Product Order Information

Quantity	Product	Subscription Term	# Of Issues	Price
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TOTAL:

### STEP 5

#### Return this REQUEST

By Mail: To the mailing address listed above  
By Email: Subscriptions@dla.mil

**DO NOT SEND PAYMENT AT THIS TIME:**  
Please wait for the subscription  
Universal Sales Order with the  
payment instructions.

SUBMIT FORM