

# MILSTRIP/FEDSTRIP User Authorization Form

If you are planning to pay for your FEDMALL orders using a MILSTRIP fund code, you should apply for this special permission.

Specific instructions for completing this form:

1. Complete the form as instructed
2. Sign the form.
3. Receive all the signatures that the form requires.
4. Electronically send this form to the FEDMALL Registration Authority below.

**j64csaccessmanagement@dla.mil**

After your request has been processed, you will receive an email confirmation that your authorization has been activated. If you have questions, please call FEDMALL Support at Tel. 1-877-352-2255.

<b>USER INFORMATION</b>	
<b>Name:</b>	
<b>Email:</b>	
<b>Commercial Phone:</b>	
<b>DSN Phone:</b>	
<b>User ID:</b>	
<b>Department:</b>	
<b>Service/Agency of Assignment:</b>	
<b>Major Command:</b>	
<b>Unit of Assignment:</b>	
<b>Duty Station/City:</b>	
<b>State/Province:</b>	
<b>Postal Code:</b>	
<b>Country:</b>	
<b>Fund Code:</b>	
<b>Supplemental Address</b>	
<b>SUPERVISOR INFORMATION</b>	
<b>Supervisor's Name*:</b>	
<b>Supervisor's Phone*:</b>	
<b>Supervisor's Email*:</b>	
<b>SIGNATURE/CERTIFICATION SIGNATURE BLOCK</b>	
<p>I am authorized by my organization to request products be ordered for my organization using a valid MILSTRIP Fund Code, and I am requesting to do the same on FEDMALL. I have provided the required signatures below. I certify that the above information is true and that I am currently employed by the organization that appears on this letterhead.</p>	
<b>Requester's Signature:</b>	<b>Supervisor's Signature:</b>