



DEFENSE LOGISTICS AGENCY

SMALL BUSINESS TRAINING OPPORTUNITIES

The Defense Logistics Agency (DLA) provides free training opportunities to small businesses through Training, Knowledge, and Opportunities (TKO) Seminars and Webinars.



The TKO seminar is a two-day course that teaches vendors how to start doing business with DLA. Vendors learn how to find open solicitations, how to submit a quote through the DLA Internet Bid Board System (DIBBS), the procedures for viewing/downloading drawings, and how to use Invoicing, Receipt, Acceptance and Property Transfer (iRAPT) to get paid. There will also be many other relevant topics of discussion. All sessions are free and held in Columbus, Ohio.

Training is provided by DLA Land and Maritime in Columbus, Ohio, but benefits all DLA suppliers.

Seating is limited – Make [reservations](#) at: <https://tko.dla.mil> (Select Land & Maritime)

QUESTIONS? Call: 1-800-262-3272 or [Email: dla.land.and.maritime.tko.and.webinar.registration@dla.mil](mailto:dla.land.and.maritime.tko.and.webinar.registration@dla.mil)

TKO SEMINAR DATES & LOCATION

2020 TKO Seminar Dates

- March 17th & 18th
- May 12th & 13th
- June 16th & 17th (For PTACS Only)
- September 8th & 9th
- November 3th & 4th

Seminars are held at the following address:

DLA Land and Maritime
Building 20, Buckeye Room
401 North Yearling Road
Columbus, OH 43212

TKO WEBINARS

Free training is also available to small businesses through online webinars. Webinars will be held for numerous topics throughout the year and are held using Adobe Connect. [Register](#) at <https://tko.dla.mil>.

Topics include, but are not limited to, Alternate Offers, Pricing, Replenishment Parts Purchase or Borrow Program/Reverse Engineering, First Article Testing/Product Lot Test, Technical Data Packages, and Source Approval Requests.



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The Defense Logistics Agency (DLA) Office of Small Business Programs offers monthly webinars to educate small businesses and others about DLA's mission and opportunities to participate in our various supply chains. Hear directly from experts at our diverse buying commands as they discuss the DLA Small Business Program and our requirements, which include procuring military spare parts, food, fuel, uniforms, medical supplies, and construction material for the Army, Navy, Air Force, Marine Corps, Coast Guard, 10 combatant commands, other federal agencies, and partner and allied nations.

ENTERPRISE WEBINAR SCHEDULE

The webinars begin at 2:00 p.m. Eastern Standard Time and end at 3:00 p.m.

FISCAL YEAR 2020 WEBINAR DATES

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|---------------------------|---------------------------|
| OCTOBER 9 TH | APRIL 8 TH |
| NOVEMBER 13 TH | MAY 13 TH |
| DECEMBER 11 TH | JUNE 10 TH |
| JANUARY 15 TH | JULY 8 TH |
| FEBRUARY 12 TH | AUGUST 12 TH |
| MARCH 11 TH | SEPTEMBER 9 TH |

HOW TO REGISTER

- Visit the DLA Small Business website at www.dla.mil/smallbusiness/calendar
- Choose a date and click on the associated Small Business Webinar link
- Follow the registration instructions provided

Note: The webinars will be held using Adobe Connect. For more information on Adobe Connect, visit [Adobe's website](https://helpx.adobe.com/adobe-connect/connect-downloads-updates.html) at <https://helpx.adobe.com/adobe-connect/connect-downloads-updates.html>.