



**DEFENSE LOGISTICS AGENCY
STRATEGIC MATERIALS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221**

DLA Strategic Materials

FEB 10 2011

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: Site Closure Process

Attached for your information is the Strategic Materials Site Closure Plan which has been newly prepared for use by all divisions as a guide to the closure process.

This plan will be added to our Environmental Safety and Occupational Health Management System by posting it in "I Am The Key".

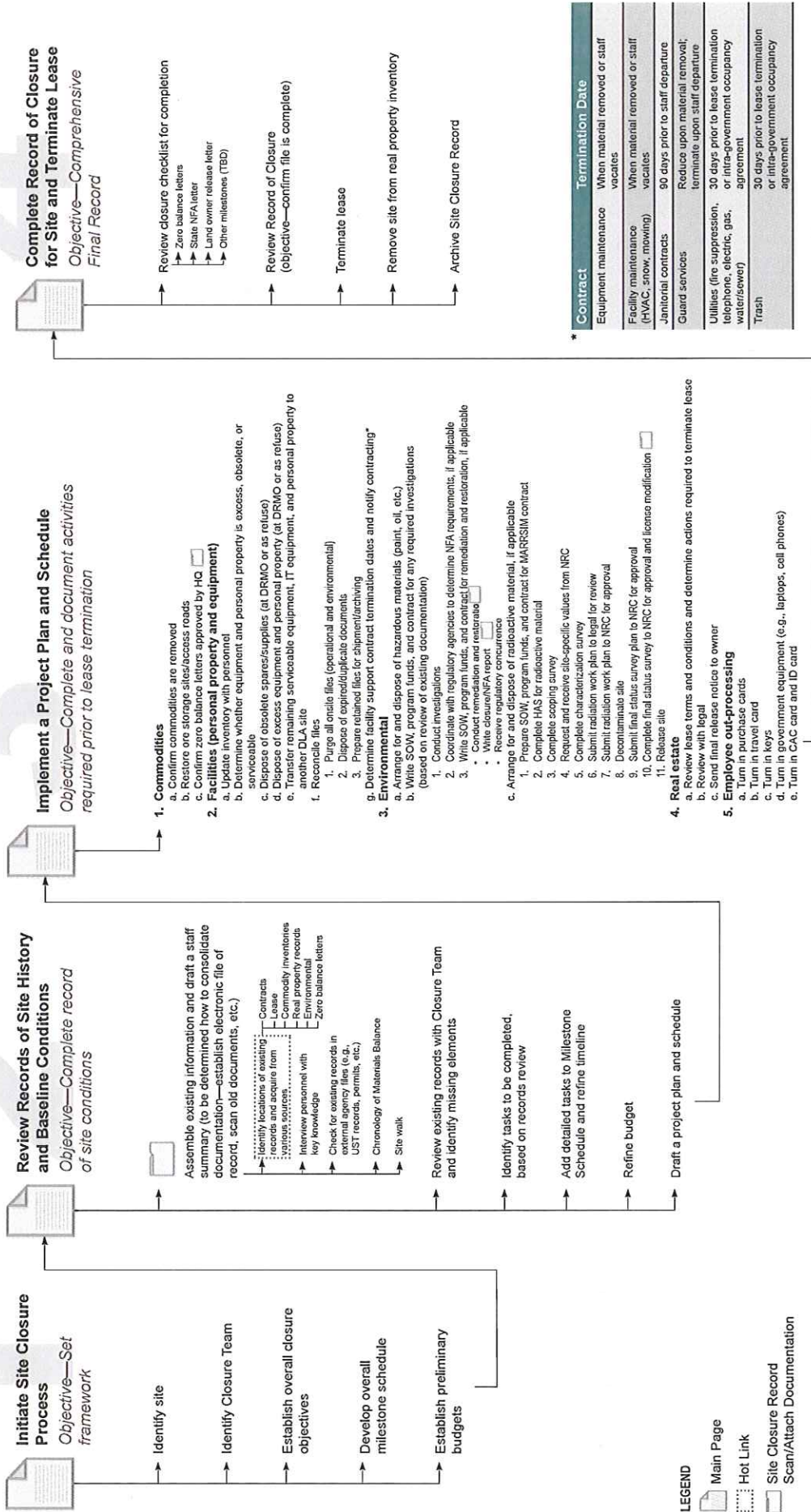
Should you have any questions please contact Gary Gulino at (703) 767-7612.

A handwritten signature in blue ink that reads "Ronnie Favors".

RONNIE FAVORS
Administrator
DLA Strategic Materials

Attachment





Monthly Closure Team Meeting and Minutes—Review Closure Plan and Schedule and Update As Needed