



# Procurement Technical Assistance Center

NEW JERSEY'S SUPPLY CHAIN AUTHORITY

This Procurement Technical Assistance Center is funded in part through a cooperative agreement with the Defense Logistics Agency



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**Your Resource for Selling to Primes, Federal, State & Local Government Agencies**

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# Expand Your Procurement Opportunities

**\$1.6 Billion\***  
**Awarded to NJIT PTAC Clients**

\*August 2016 to July 2019

[njit.edu/ptac](http://njit.edu/ptac)



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# What We Do

Provide technical assistance to:

- Understand, prepare for, and navigate the procurement process
- Conduct market research
- Identify viable procurement opportunities
- Guide and review solicitations/proposals
- Increase odds of winning contracts in public and private sectors

# Services & Resources

<ul style="list-style-type: none"> <li>• Free Individualized Counseling</li> <li>• Market Research - Target Marketing</li> </ul>	<ul style="list-style-type: none"> <li>• Proposal/Solicitation Assistance &amp; Reviews</li> <li>• Supply Chain Events - Industry &amp; Pitch Days</li> </ul>
<ul style="list-style-type: none"> <li>• Capability Statements</li> </ul>	<ul style="list-style-type: none"> <li>• Government Buying Processes</li> </ul>
<ul style="list-style-type: none"> <li>• Electronic Bid Match</li> </ul>	<ul style="list-style-type: none"> <li>• GSA Schedules</li> </ul>
<ul style="list-style-type: none"> <li>• SAM, DIBBS, Vendor Registrations</li> </ul>	<ul style="list-style-type: none"> <li>• Wide Area Workflow – E-Payment Systems</li> </ul>
<ul style="list-style-type: none"> <li>• Dynamic Small Business Search (DSBS)</li> <li>• Certifications &amp; Verifications</li> </ul>	<ul style="list-style-type: none"> <li>• Government Regulations – FAR, DFARS</li> <li>• Defense Contract Audit Agency Checklist</li> </ul>
<ul style="list-style-type: none"> <li>• Matchmaking – Public &amp; Private Sectors</li> </ul>	<ul style="list-style-type: none"> <li>• Training Seminars, Workshops &amp; Webinars</li> </ul>

# Client Criteria

- New Jersey-based business
- Established for at least 2 years
- Customer base that demonstrates past performance
- Must not be delinquent with child support or taxes
- Credit worthy
- Business bank account
- Computer literate
- Company website and email preferred

# Office Locations

**NJIT PTAC Headquarters:**  
323 Dr. Martin Luther King Jr. Blvd  
490 Fenster Hall  
Newark, NJ 07102  
(973) 596-3105  
Jumbo@NJIT.edu  
[www.NJIT.edu/PTAC](http://www.NJIT.edu/PTAC)

**Satellite Offices:**  
Atlantic City  
Camden  
Totowa

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# How Do I Become a NJIT PTAC Client?

Your formal request for technical assistance is required at:

**[NJIT.edu/PTAC](https://njit.edu/PTAC)**

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