

## **QUOTING ON HEPP REQUIREMENTS (Compliance Requirements)**

Below are the detailed requirements that must be met when submitting a quote in response to a HEPP RFQ/Solicitation. Failure to comply with the below requirements may lead to removal of your offer from consideration for award.

**^^PLEASE INCLUDE REFERENCE NUMBER IN SUBJECT LINE FOR ALL CORRESPONDENCE^^**

**\*\*\*NOTE: DO NOT SEND QUOTES WITHOUT MANUFACTURING LOCATION (INCLUDE NAME & CAGE IF DIFFERENT THAN CONTRACT HOLDER LOCATION), AND INSPECTION/ACCEPTANCE LOCATION (INCLUDING NAME, FULL ADDRESS, CAGE CODE)\*\*\***

FOB: DESTINATION (Unless FMS then it's FOB Origin)

INSPECTION: DESTINATION (Exceptions for SOURCE: FMS, FAT, Firetrucks & OCONUS Deliveries to the Port)

### **INSPECTION/ACCEPTANCE (Required Info)**

Provide ALL the following information for SOURCE INSPECTION:

- 1) Place of Manufacturing (full address, Name, and CAGE)
- 2) Place of Packaging (full address, Name, and CAGE)
- 3) Place of Inspection (full address, Name, and CAGE)

**\*\*\*MANDATORY:** FULL ADDRESS & CAGE CODE FOR ALL INSPECTION/ACCEPTANCE LOCATIONS, AND FOR ALL MANUFACTURING LOCATIONS IF DIFFERENT FROM CONTRACT HOLDER'S LOCATION.

### **SPECIFICATION COMPLIANCE**

**\*\*\*MANDATORY:** COMPLIANCE--INDICATE "COMPLY" OR "EXCEPTION" FOR EACH CHARACTERISTIC ON THE PROVIDED SPEC SHEET.

- Item quoted must currently be on your contract.
- Specifications cites minimum requirements unless otherwise noted.

### **QUOTATION PRICING REQUIREMENTS**

**\*\*\*MANDATORY:** PROVIDE BASE MODEL UNIT PRICE (WITHOUT OPTIONS).

- Must clearly identify the "Base List Price" (before "open market" additions)
  - "Base List Price" must not be higher than the Base List Price currently listed on your long-term contract.
- "Open Market" options and/or attachments prices must be separately listed
- Quote must reflect a PER UNIT PRICE as well as TOTAL QUOTATION PRICE (inclusive of all quantities).

### **MISCELLANEOUS**

**\*\*\*HAZMAT CERTIFICATION DOCUMENTS REQUIRED FOR ALL OCONUS MOTORIZED EQUIPMENT.**