

### Military Surface Deployment & Distribution Command

# ACAMS

### (Army Container Asset Management System)

## How to Register for an ACAMS Account







You will need to determine which type of ACAMS user role you need. The options are determined by your container management responsibilities. Here is a description of each user role to figure out which one you need.

### Primary Container Control Officer (CCO)

Individual designated at a command, installation, or activity that is ultimately responsible for control, reporting, use and maintenance of DODowned and controlled ISO containers and equipment. Report functions include all updates to ACAMS i.e., container inventory, movements and receipts, status, inspection, maintenance, and container condition.

#### Alternate CCO

Individual who assists the Primary CCO with maintaining control and reporting DOD-owned and controlled intermodal containers and equipment.

### Oversight

Read only access to the data maintained in ACAMS.



# **ETA Portal**





To register for an ETA account please proceed to this web address and follow the steps below:

https://eta.sddc.army.mil/ETASSOPortal/default.aspx

- 1. Select "New User Registration" on the left side of the screen
- 2. Select the check box next to the system "ACAMS"

$\checkmark$	ACAMS	Army Container Asset Management System	Select ACAMS Role 💌
			7

Save this web address to your favorites for easy access

- 3. Select the **User Role** you will need (Identified on previous slide)
- 4. Scroll to the bottom of page and select the button Generate Request Form
- 5. Please complete the entire Request Form
- 6. Fields marked with an asterisk (\*) are REQUIRED elements. All other fields are optional



# **Registration Form**



#### **New User Registration Form**

For Civilian Contractors: Branch = Contractor Grade = Other

#### For ALL:

Mailing Address is the address you use to receive mail at your respective site State: Armed Forces Europe (For OCONUS Locations) Country: United States

## **DSN Phone** is not required but should be entered if available

Submit CAC/ECA Digital Certificate: Select the button and choose your valid Digital Certificate

## When finished select the Submit Request button at the bottom of the form

Email Address	*		
First Name	*		
Middle Initial			
Last Name	*		
Name Suffix (Sr., Jr., III)			
Rank / Grade / * * If industry enter "Civilian"	*		
Job / Position Title	*		
Supervisor / COR Full Name	*		
Supervisor / COR Email	*		
Supervisor / COR Phone Mailing Address (Line 1) Mailing Address (Line 2)		Ext:	
City			
State		Select State 🔻	
Country		UNITED STATES -	
Zip / Postal Code			
Country of Citizenship	*	Are you a U.S. citizen? No If not a U.S. citizen, please select your country of citizenship: Select Country	
Digital Certificate * Submit CAC/ECA Digital Certificate		Submit CAC/ECA Digital Certificate	



# Accessing ACAMS



If you have entered all the required information you should receive confirmation that your request is being processed.

Your Request ID is your ACAMS User ID and should be used anytime you correspond with ETA administrators.

Record your User ID for future reference.





#### Thank you for your request(s).

Print this message now if you need a paper copy. This page will not be accessible later. (Note, you will receive an e-mail confirmation containing the information on this page.)

#### Your Request ID is: thur0006

Effective Oct 1, 2011 access to this application may require a CAC/ECA.

This Request ID will become your ETA User ID upon approval. Please include your Request ID/User ID in all correspondence with ETA administrators.

#### You requested access to the following system(s): ACAMS

Please allow 5-7 business days for your request(s) to be processed. Requests are processed individually by the administrators of the systems for which you applied. You will receive an approval or denial e-mail for each system that you selected. If you do not receive notification from a system within 5-7 business days, please contact that system's administrator using the appropriate e-mail address below.

Note: It is VERY IMPORTANT that we have your correct e-mail address on file. You should receive a separate e-mail confirmation containing the information on this page shortly. If you do not receive this e-mail confirmation within 24 hours, please contact one of the ETA System Administrators below:

System Name	Email Address			
ACAMS	usarmy.scott.sddc.mbx.acams-helpdesk@mail.mil			







Once access has been granted it's time to LOGIN

Enter the ETA web address below or select it from your favorites https://eta.sddc.army.mil/ETASSOPortal/default.aspx

C C C C C C C C C C C C C C C C C C C		-	H SAN TABAN ALL N	× ∰	Step 1
Home Links Help New Password L Login Status	.ogin	Electronic Transportation Acquisition		-	Select the <u>Login</u> button
Login 🗲	Welcor		here		
Can't access your account?	Outage	es			
PII Disclaimer This system contains information which must be protected IAW AR 340-21, The Army Privacy	DPS		ill have a scheduled downtime from 6:00AM CDT on Thur, 19 Sep 2013 until 6:00PM CDT on Fri, 20 Sep 2013. We appreciate your patience as we stem and its capabilities to better serve you.		Step 2
Program: Department of Defense (DoD) Directive 5400.11, DoD Privacy Program; The Privacy Act of 1974 as amended applies, and it is For Official Use Only (FOUO). It must be protected or privacy act information removed prior to further disclosure.	BIDS		itation) is currently in development, once we are online you will be notified to request an account. Account requests prior to this notification will ed to re-register when BIDS becomes available.		When page refreshes
	Notice	S		=	select the option to
New User Registration	ETA	ETA 4.15 Release	The ETA Team is pleased to announce the release of ETA v4.15 scheduled for 10 September 2013, 1700hrs CDT. To get a summary of the latest enhancements and features, please click on the following link, <u>ETA v4.15 Release Notes</u>		login with
	ISDDC	ISDDC - Updated User Manuals Available	Updated user manuals for Ocean Cargo and Freight applications are now available in ISDDC, on the SDDC Portal/Training tab, and from the ISDDC Help Desk. The What's New document has been updated as well, but we left the steps for saving Shipment Ad Hoc Query parameters on there for your convenience.		
	DPS	DPS DoD Customer/Service Member	Update Profile with Supervisory Information Current DPS DoD Customers and Service Members are asked to update their user profiles with their Current Supervisor/Additional Emergency Contact information to include name, email and phone. From the ETA Home Page, select Edit Profile from the Support drop down menu, enter your supervisor's information, and then click on Save Changes.		anna anna anna anna anna anna anna ann
	DPS	DoD Customer/Service Member Inactivity and Password Changes	Effective 14 May 2013, ETA and DPS extended the length of time the DoD Customer/Service Member role can be active without logging into DPS to 125 days. After this timeframe, the account will be locked and a call to the System Response Center (SRC), 1-800-462-2176, will be required to unlock the account. Effective 25 June 2013, the length of time before a password change is required will be extended to 125 days as well. The DPS JPMO in conjunction with FTA is working a change to allow the DOD Customer/Service Member to create a password instead of receiving an ETA-generated password. This change will be implemented the evening of 10 September 2013.		your digital certificate
Counterintelligence Recording Click the image link to report suspicious activity	GOPAX	GOPAX Upgrade	GOPAX 8.0 Critical XML Upgrades & Pilot Testing to Begin: Carriers using batch interfaces must re-program their system to take advantage of the new GOPAX 8.0 portlet. Please download XML Specification Guide to understand and implement required changes. Carriers using batch interfaces that do not comply with GOPAX 8.0 standards will not be able to successfully process requests. The GOPAX 8.0 Team will allow the Pilot Testing section to allow you hands-on emeriance with the new sentication. The team will require around example scenarios to halo well through the process and to halo use baceme	Ŧ	your digital certificate
			UNCLASSIFIED//FOUO	📕 De	elivering Trust   6

## **Accessing ACAMS**



UNCLASSIFIED//FOUO



**Request Additional Systems** 



