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27a. SOLICITA	TION INCORPORAT	ES BY REFERENCE FAR	52.212-	1, 52.212-4. FAR 52.2	212-3 AND 52.212-5 AR	E ATTA	ACHED.	ADDENI	DA	X ARE	ARE N	OT ATTACHED
27b. CONTRAC	CT/PURCHASE ORD	ER INCORPORATES BY F	REFERE	ENCE FAR 52.212-4. I	FAR 52.212-5 IS ATTA	CHED.	ADDEN	DA		ARE	ARE N	OT ATTACHED
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The following clauses do no	ot apply and are hereby removed from this solicitation:						
	ons on the Use or Disclosure of Third-party Contractor Reported	Cyber Incident					
252.204-7012 Safeguard	252.204-7012 Safeguarding Covered Defense Information and Cyber Incident Reporting 252.232-7010 Levies on Contract Payments						
	es not apply and is hereby removed from this solicitation:						
252.204-7008 Compliand	ce with Safeguarding Covered Defense Information Controls						
	CONTINUED ON NE	XT PAGE					

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#### **Form**

#### **TECHNICAL REQUIREMENTS**

THIS DOCUMENT INCORPORATES TECHNICAL AND/OR QUALITY REQUIREMENTS (IDENTIFIED BY AN 'R' OR AN 'I' NUMBER IN SECTION B) SET FORTH IN FULL TEXT IN THE DLA MASTER LIST OF TECHNICAL AND QUALITY REQUIREMENTS FOUND ON THE WEB AT: http://www.dla.mil/HQ/Acquisition/Offers/eProcurement.aspx. FOR SIMPLIFIED ACQUISITIONS, THE REVISION OF THE MASTER IN EFFECT ON THE SOLICITATION ISSUE DATE OR THE AWARD DATE CONTROLS. FOR LARGE ACQUISITIONS, THE REVISION OF THE MASTER IN EFFECT ON THE RFP ISSUE DATE APPLIES UNLESS A SOLICITATION AMENDMENT INCORPORATES A FOLLOW-ON REVISION, IN WHICH CASE THE AMENDMENT DATE CONTROLS.

#### SOW

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Attachment 1: Schedule of Items

Attachment 2: Customers/Delivery Schedule Attachment 3: FFAVORS WEB Manual Attachment 4: Request for New Items

NOTE: Please be sure to save all attachments to your computer when downloaded. The attachments will not be able to be downloaded from the DIBBS website when the solicitation closes.

This solicitation is a Request for Proposal.

<sup>\*</sup>Attachments are incorporated as part of the document.

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#### **CAUTION NOTICE**

This solicitation is being issued as an Indefinite Delivery Purchase Order (IDPO). Request for Proposal (RFP). The maximum dollar value of this IDPO is \$150,000.00 and is a Firm Fixed Price for a period of 3 months.

This will be a commercial paperless ordering system type award. Delivery orders will be placed against it at the current catalog price. The awardee will be required to have a computer system capable of accepting delivery orders and processing Electronic Data Interchange (EDI) transactions. This contract will require the contractor to have electronic commerce/electric data interchange EC/EDI capabilities.

All contractors who choose to conduct business with the Department of Defense must now be registered in the System for Award Management Database (www.sam.gov). In addition, we encourage all vendors who receive contract awards as a result of this solicitation to access the "Dynamic Small Business Search" feature of the SBA to identify potential suppliers and teaming partners for this initiative. You may go to the Small Business website at http://dsbs.sba.gov/dsbs/search/dsp\_dsbs.cfm and click on the "Dynamic Small Business Search" button. When making your procurement decisions we encourage your consideration of local business as a means to nurture small business and local economies.

All contractors who receive awards as a result of this initiative are encouraged to utilize the SBA SUBNet database to assist them in further identifying additional small business sources of supply. Vendors may post notices of sources sought for teaming partners and subcontractors on future contracts. Small business can review this web site to identify opportunities in their area of expertise. You may access the SBA PRONet database through the SBA Website at: <a href="https://www.sba.gov">www.sba.gov</a>.

## **CAUTION - CONTRACTOR CODE OF BUSINESS ETHICS (DEC 2010)**

FAR Part 3.1002(a) requires all government contractors to conduct themselves with the highest degree of integrity and honesty. Contractors should have a written code of business ethics and conduct. To promote compliance with such code of business ethics and conduct, contractors should have an employee business ethics and compliance training program that facilitates timely discovery and disclosure of improper conduct in connection with government contracts and ensures corrective measures are promptly instituted and carried out. A contractor may be suspended and/or debarred for knowing failure by a principal to timely disclose to the government, in connection with the award, performance, or closeout of a government contract performed by the contractor or a subcontract awarded there under, credible evidence of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in title 18 of the United States Code or a violation of the False Claims Act. (31 U.S.C. 3729-3733)

If this solicitation or contract includes FAR clause 52.203-13 - CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT; contained elsewhere in the solicitation or contract, the contractor shall comply with the terms of the clause and have a written code of business ethics and conduct; exercise due diligence to prevent and detect criminal conduct; promote ethical conduct and a commitment to compliance with the law within their organization; and timely report any violations of federal criminal law involving fraud, conflict of interest, bribery or gratuity violations found in title 18 of the United States Code or any violations of the False Claims Act (31 U.S.C. 3729-3733).

CHECKLIST - DID YOU REMEMBER TO?

1.	Fill in Block 17a. of 1449?
3.	Indicate remittance address, block 17b. If different, in offer?
4.	Sign Block 30a., name in Block 30b., and date in Block 30c?
5.	Return one (1) complete copy of the solicitation
6.	Fill out all certifications and representations in solicitation and / or submit a copy of ORCA Registration.
7.	Submit prices for every item listed in the Schedule of Items, save file and email with solicitation proposal.
8.	Submit proof of a Perishable Agricultural Commodities Act (PACA) License?
	Submit a list of distribution centers/warehouse locations that will directly support the proposed customers? Warehouses as backups should be designated as such?
10	Save solicitation and all attachments electronically to a CD?

CONTINUATION OF BLOCKS ON THE SF 1449

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BLOCK 8 (continued):							
OFFER DUE DATE/ LOCAL	TIME: March 16th, 2017 at 12:00PM EASTERN STANDARD TIME						
BLOCK 17A. (CONTINUED):							
F/ EI C	AGE CODE:AX NUMBER MAIL ADDRESS OMPANY POC:HONE #:						
BLOCK 17B. (CONTINUED)							
Remittance will be made to the address that the vendor has listed in the System for Award Management (SAM). Offeror's assigned DUNS Number:							
BLOCKS 19-24 (CONTINUED): SEE SCHEDULE OF ITEMS (ATTACHMENT 1)							
STATEMENT OF WORK (SCOPE)							

#### **INTRODUCTION**

DLA Troop Support intends to enter into a Firm Fixed Price Indefinite Delivery Purchase Order with a commercial firm to supply a full line of USDA No.1 or better Fresh Fruit and Vegetable (FF&V) products to Non-DoD customers.

#### **EFFECTIVE PERIOD OF CONTRACT**

This is an Indefinite Delivery Purchase Order (IDPO). The anticipated performance period is until such time that a long term contract can be awarded and implemented.

Notice: The maximum dollar value of this IDPO is \$150,000.00. Also, this is a Firm Fixed Price contract with prices fixed for 3 months (90 day period).

Email Responses are authorized and encouraged.

Telephone: 215-737-0726 Email: susan.m.williams@dla.mil

This solicitation consists of <u>one zone</u> in Montana State. The zone consists of Non-DoD customers to include USDA School and Tribe customers. The Government intends to make one (1) award per zone, but reserves the right to award more than one (1) award per zone. The Government reserves the right to award to any combination of offers. Offerors are required to offer on all items in the **Schedule of Items** for a Group, failure to do so may result in exclusion from award consideration

This solicitation is unrestricted. It utilizes simplified procedures for solicitations, evaluating offers and awards.

Any award made against this solicitation will result in an Indefinite Delivery Purchase Order (IDPO) Firm Fixed Price not to exceed \$150,000.00. An IDPO will provide for an indefinite delivery, within stated limits, of specific supplies or services to be furnished during a fixed period, with deliveries to be scheduled by placing orders with the contractor (reference DLAD 13.390)

#### REQUIREMENTS

#### I. Contract Performance Period

Contract performance will range from May 7, 2017 to August 5, 2017. Awardee contractor will have established a catalog in FFAVORS Web by Monday, May 1, 2016. Customers will place orders during the week beginning Sunday, May 7, 2017 for delivery week beginning Sunday, May 14, 2017. Prices for delivery week beginning Sunday, May 14, 2017 will be from the vendor's catalog prices determined fair and reasonable at time of award and will remain in effect for a 3 month period (90 days).

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#### **ESTIMATED DOLLAR VALUE**

Montana Zone	
Schools	\$150,000.00
Reservations	\$150,000.00
Total	\$300,000.00

#### **ORDERING CATALOGS**

Offerors will be required to maintain electronic catalogs that list all items available to the customers covered under this solicitation. Each item in the catalog shall contain the corresponding national or local stock number, Government item description, packaging characteristics, unit of issue and unit price.

#### **NEW ITEMS**

- 1. Prior to commencement of the first order, DLA Troop Support, the customer and the vendor will collaborate to identify items not found in the Schedule of Items which are to be added to the ordering catalog. Neither the vendor nor customer is permitted to add a new item to the catalog without initiating a new item request, Attachment form, to the Contracting Officer. If a customer desires to order a Fresh Fruit and Vegetable (FF&V) item that is not part of the ordering catalog the contractor should forward the request to the contracting officer via the Item Request form. The form is mandatory. The item may be added to the customers catalog upon contracting officer's approval.
- 2. The successful awardee shall assume the responsibility of introducing new produce items to the customers, as well as showing cost effective alternatives to their current choices.

#### **CATALOG PRICING**

- 1. <u>Schedule of Items Pricing</u>: Items priced in the Schedule of Items (See Attachment) will be included in the ordering catalog following award. Schedule of Items will be determined fair and reasonable prior to award. The final proposed price for each item in the Schedule of Items will be the catalog price at time of award and will remain fixed for a period of 3 months (90 days).
- 2. <u>Catalog Additions</u>: Before an item is added to the catalog vendors are required to submit to the contracting officer a request of proposed catalog additions (See Attachment). The request shall include the stock number, Government item description, proposed unit price and a corresponding supplier invoice or quote, and proposed distribution price. **The request is due by 9:00 AM EST on the Monday prior to inclusion of the Wednesday catalog updates**. The contracting officer will review the catalog addition request and upon determining the price fair and reasonable will contact the contractor to indicate acceptance. The contractor shall then include the item on Wednesday's catalog update. Should the proposed price fail to be determined fair and reasonable, the contracting officer will conduct negotiations with the vendor. If after negotiations the proposed pricing still cannot be determined fair and reasonable the item will not be added to the catalog.
- 3. <u>Pricing Requirements:</u> The final negotiated contract fixed unit price for each item delivered to all customers shall be in effect for a 3 month period (90 days).

#### **CUSTOMER SERVICE**

- A. Vendors shall treat every customer covered under its contract as it treats its commercial customers. Therefore, any standard treatment and/or customer service policy given to other accounts shall also be given to the customers under these contracts.
- B. USDA School Lunch Program customers have periodic food menu board, school district and other types of meetings which the vendor may be required to attend. At these meetings, the customers not only review their internal business practices, but the offeror can utilize this forum to show new products, demonstrate produce preparation, and provide nutritional information. The email address; of the respective agencies representatives, or any other method of communicating, shall be furnished to the customers after award.
- C. Vendors shall provide at least one (1) full time Customer Service representative to maintain continuous contact with all of the ordering activities. The name of the representative and the phone number, mobile phone number, beeper number, email address, or any other method of communicating with the representative, shall be furnished to the customer after award.

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- D. The vendor shall assume the responsibility of introducing new food items to the customers, as well as to show cost effective alternatives to their choices.
- E. Since many of our customers only have access to the Government phone network, it is strongly preferred that a toll free number be provided.

#### **ORDERING SYSTEM**

## Fresh Fruit and Vegetable Order Receipt System (FFAVORS Web)

Non-DoD customers (USDA school customers and Tribal Organizations) will utilize the Fresh Fruit and Vegetable Order Receipt System (FFAVORS) Web catalog. The successful awardee will be provided a User ID and password to Log in and receive orders through FFAVORS Web, a web-based ordering system. The vendor is responsible for establishing and maintaining the FFAVORS WEB catalog in accordance with Attachment 3.

- 1. Accessed via the Internet. FFAVORS WEB is the Government's ordering system for USDA Customers. It is capable of accepting orders from the schools and tribal reservations.
- 2. Customers will be able to order all of their requirements through FFAVORS WEB. The system will transmit orders to the vendor and DLA-Troop Support.
- 3. In the event the FFAVORS WEB system is not operational, the vendor must provide alternate ways for the customer to order (e.g., by fax, by phone, pick up orders.)
  - A. School Customers shall place their orders to accommodate a 10 day order/ship time. For example, the vendor downloads the order on Tuesday and prepares shipment for Friday, in effect, 10 day order/ship time.
  - B. All invoice pricing will be based upon the unit price at time of order. For example, for any item ordered on a Friday to be delivered the following week, pricing will based upon the Friday price, regardless of whether the unit price for that item changed as part of the weekly catalog update.

#### **ITEM AVAILABILITY**

- A. Vendors must have access to items in sufficient quantities to fill all ordering activity requirements. All supplies shall be furnished on a "fill or kill" basis. Partial shipments are acceptable if the customer is notified in advance and agrees to the partial shipments; however, the unfilled quantity is to be reported as not-in-stock (NIS). Offerors are required to have procedures for handling NIS situations. The contractor is required to stipulate timeframes in which the NIS item will be identified to the customer prior to delivery, in order that a substitute item may be requisitioned via a new order. Only substitutes of comparable description, quality, and price may be offered to the customer.
- B. Vendors shall notify the customer within 24 hours of order placement of the non-availability of any item. Vendors shall offer the customer a substitute of equal or higher quality and at an equal or lower cost, or advise them of the not-in-stock position of the item. Substituted product shall not be delivered without prior consent by the customer. Substituted items must be noted as such on the invoice.

#### PACKAGING, PACKING, LABELING AND MARKINGS

- A. All packaging and packing shall be in accordance with good commercial practice. Labeling shall be in accordance with commercial labeling complying with the Federal Food, Drug and Cosmetic Act and regulations promulgated there under. Shipping containers shall be in compliance with the National Motor Freight Classification and Uniform Freight Classification Code.
- B. To ensure that the carrier and the receiving activity properly handle and store items, standard commercial precautionary markings such as "KEEP REFRIGERATED" shall be used on all cases when appropriate.

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#### **DELIVERY INSTRUCTIONS**

- A. Vendors shall ensure all products are delivered in sanitary trucks that are of a commercially acceptable standard. All trucks shall maintain proper temperatures, as determined through standard commercial practices. Deliveries shall be F.O.B. destination to all ordering activities and delivery points. All items will be delivered to customer locations, free of damage, with all packaging and packing intact. The contractor shall remove all excess pallets used for delivery from the delivery point. A listing of all the delivery points per zone can be found in Attachment.
- B. School/Tribal Reservation delivery schedules (days and times) routes and stop-off sequence will be coordinated and verified with the customers on a post award basis by the awardee(s).
- C. Products for individual customers/dining facilities must be segregated. All products shall be segregated by drop-off point and loaded into the delivery vehicle in reverse drop sequence. The intent is to provide expeditious off-loading and delivery to the customer.
- D. The offeror shall also ensure that the personnel loading and delivering the product provide prompt and efficient service to the customer.

#### **INSPECTION AND ACCEPTANCE**

- A. Inspection and Acceptance of products will be performed at destination. The inspection is normally limited to identity, count and condition; however, this may be expanded if deemed necessary by either Food Service Advisor, or the Contracting Officer.
- B. The authorized receiving official at each delivery point is responsible for inspecting and accepting products as they are delivered. The delivery ticket shall not be signed prior to the inspection of each product. All overages/shortages/returns are to be noted on the delivery ticket by the receiving official and truck driver. The authorized receiving official's signature and printed name on the delivery ticket is required for acceptance of the product.
- C. The contractor shall forward three (3) copies of the delivery ticket with the shipment. The receiving official will use the delivery ticket as the receipt document. Two (2) copies of the signed and annotated delivery ticket will serve as the acceptance document. No electronic invoice may be submitted for payment until acceptance is verified.

#### **AUTHORIZED RETURNS**

The contractor/vendor shall accept returns under the following conditions:

- 1. Products shipped in error
- 2. Products damaged in shipment
- 3. Products with concealed or latent damage
- 4. Products that are recalled
- 5. Products that do not meet shelf life requirements
- 6. Products that do not meet the minimum quality requirements as defined for the items listed in the schedule
- 7. Products delivered in unsanitary delivery vehicles
- 8. Products delivered that fail to meet the minimum/maximum specified temperature
- 9. Quantity excess as a result of order input error and/or purchase ratio factor error
- 10. Products that are not from a sanitarily approved source.
- 11. Products that do not comply with DFARS 252.225-7012 Preference for Certain Domestic Commodities (Berry Amendment), if no waiver to this clause has been granted.
- 12. Any other condition not specified above that is deemed by the customer to be valid reasons for return.

#### **REJECTION/RETURN PROCEDURES**

- A. In the event an item is returned, the delivery ticket/invoice shall be annotated as to the item (s) rejected. These items shall then be deducted from the delivery ticket/invoice. The invoice total must be adjusted to reflect the correct dollar value of the shipment. Replacements will be authorized based on the customer's needs. On an as-needed basis, same day re-delivery of items that were previously rejected shall be made by a mutual agreement between the customer and vendor, if determined commercially reasonable. The re-delivered items will be delivered under a separate invoice utilizing the same call number, CLIN number, and purchase order number for the discrepant line. These re-deliveries will not constitute an emergency order requirement.
- B. In the event a product is rejected after initial delivery is made, the vendor will pick up the rejected product. Credit due to the ordering activity as a result of the rejected product being returned, will be handled through a receipts adjustment process in FFAVORS. If the vendor has already been paid for the product, a claim will be issued through DLA Troop Support's financial system. In all cases,

one (1) copy of the credit memo is to be given to the customer and (1) copy of the credit memo is to be sent to the DLA Troop Support Contracting Officer

C. If a customer requires a one-to-one replacement, no additional paper work is necessary; the vendor delivery ticket/invoice will show that product is a replacement for a rejected item. The invoice shall reference the call number, CLIN number, and Purchase Order Number of the originally ordered product.

It is a requirement of this solicitation that product shall be inspected upon receipt as promptly as practicable. However, failure to promptly inspect or accept supplies shall not relieve the contractor from responsibility, nor impose liability on any of the customers, for nonconforming supplies. See clause 52.212-4, paragraph (o) and addendum to clause 52.212-4, paragraph 1.

#### **INVOICING**

- A. Each delivery will be accompanied by the contractor's delivery ticket/invoice. Three (3) copies (an original plus two) shall accompany the shipment. The customer shall sign all copies of the invoice/delivery ticket, keep one (1) copy and return the <u>Original</u> copy to the vendor. <u>Any changes must be made on the face of the delivery ticket/invoice; attachments are not acceptable.</u>
- B. No paper invoices shall be submitted to DFAS for payment.
- C. For all orders downloaded via DLA Troop Support's USDA customer ordering web-site FFAVORS WEB, invoicing for payment shall be done via invoice link from FFAVORS WEB homepage. https://www.ffavorsweb.troopsupport.dla.mil/ffavors\_web/default.aspx
- D. All invoices submitted by the vendor must be "clean", i.e. all debits and/or credits must be reflected on the invoice prior to its submission. All vendors are required to ensure the accuracy of their invoices; the reconciliation tool provides you that medium.
- E. <u>All internal debit/credit transactions must be completed prior to the submission of the invoice</u>. Invoice lines that do not contain the correct invoice data and/or contain incorrect quantities delivered or prices charged will be rejected. The vendor will be responsible for correction and re-submission.
- F. The same invoice cannot be submitted with different dollar amounts.
- G. Any manually keyed, or emergency order, must contain the word "Emergency" in the Purchase Order field when the invoice is submitted for payment. In addition, the CALL number and CLIN numbers will be entered as "9999" on the invoice. Failure to follow this procedure may result in the rejection of your invoice.
- H. For catch weight items, standard rounding methods must be observed i.e. <5, rounded down; > or =5, rounded up. All weights must be rounded to whole pounds using standard rounding methods. Any line submitted for other than whole numbers will be rejected and require correction and re-submission by the vendor. Note: Currently, no catch weight items apply to this solicitation. This does not preclude the possibility that catch weight items may be added in the future for certain items.
- I. Unit prices and extended prices must be formatted not more than two (2) places to the right of the decimal point. STORES will not accommodate positions of three (3) and above beyond the decimal point.
- J. The following address must appear in the "Bill To" or "Payment Will Be Made By" block of the contractor's invoice.

DFAS – Columbus Center (SL4701) Attn: DFAS-BVDP P. O. Box 369031 Columbus. OH 43236-9031

K. Each invoice shall contain sufficient data for billing purposes. This includes, but is not limited to:

Contract Number
Call or Delivery Order Number
Purchase Order Number;
DoDAAC

Contract line listed in numeric sequence (also referred to as CLIN order);

Item nomenclature;

LSN or NSN;

Quantity purchased per item in DLA Troop Support's unit of issue;

Total dollar value on each invoice (reflecting changes to the shipment, if applicable).

L. Invoice transactions may be submitted to DLA Troop Support daily. All internal debit/credit transactions must be completed prior to the submission of the invoice. Invoice lines that do not contain the correct invoice data and/or contain incorrect quantities delivered or prices charged will be rejected. The vendor will be responsible for correction and re-submission.

#### **PRICE AUDITS**

A. Price Verification Audits. Contractors are advised that the Government may conduct price verification analysis in the following manner:

Audits will be limited to contractor's provision of verification that delivery invoices to customers reflect that the product prices charged by vendor match the quoted product price for the applicable period.

B. The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention.

#### **FILL RATE**

A. Order fill rates shall be calculated on an on-time, per order basis and tracked for monthly submission to the Contracting Officer/Account Manager. The fill rate shall be calculated as follows and <u>shall not include substitutions</u>, <u>mis-picks</u>, <u>damaged cases or rejected product</u> (No other method of calculating fill rate will be accepted):

<u>Cases accepted</u> X 100 = fill rate % Cases ordered

#### B. Definitions:

- 1. Cases accepted product that the customer has received and receipted not including damaged cases, mis-picks, and product substitutions.
- 2. Cases ordered product requested by a customer
- C. Vendors are required to maintain at a minimum a 98.0% fill-rate without substitutions.
- D. The contractor will submit a monthly report, by customer, to the DLA Troop Support Contracting Officer with the following information:
  - 1. Fill Rate with and without Substitution
  - 2. List of all items that were Not in Stock, Returned, Damaged, Mis-picks and Substitutions.

## **HOLIDAYS**

All orders are to be delivered on the specified delivery date, except for Federal holidays, as outlined below. When a scheduled delivery day falls on one of these days, or one designated by your firm, delivery should occur on the next business day, unless otherwise agreed to by the customer.

New Year's DayLabor DayMartin Luther King's BirthdayColumbus DayPresident's DayVeteran's DayMemorial DayThanksgiving DayIndependence DayChristmas Day

Note: Saturday holidays are celebrated on the preceding Friday; Sunday holidays are celebrated on the following Monday.

#### **EMERGENCY ORDERS**

Unless specified by the customer, all emergency order(s) for supplies must be delivered between 24-48 hours. Expeditious fulfillment of the emergency requirement is imperative. The vendor is responsible for providing the ordering facilities with the name of the contractor representative responsible for notification of receipt and handling of such emergency service and his/her phone number and/or cell phone number. The contractor will provide up to one emergency order per month per customer at no additional cost to the Government.

#### **CONTRACTOR QUALITY PROGRAM**

The contractor shall develop and maintain a quality program for product acquisition, warehousing and distribution to assure the following:

- 1. Standardized product quality:
- 2. The usage of First-In, First-Out (FIFO) principles;
- 3. Product shelf life is monitored;
- 4. Items are free of damage;
- 5. Correct items and quantities are selected and delivered;
- 6. Ensure requirements of the DNAD (Berry Amendment) are met;
- 7. Customer satisfaction is monitored;
- 8. Product discrepancies and complaints are resolved and corrective action is initiated;
- 9. Supplier, FDA, or DoD initiated food recalls are promptly reported to customers and DLA Troop Support;
- 10. Compliance with EPA and OSHA requirements;
- 11. Salvaged items or products shall not be used;
- 12. Applicable food products delivered originate from a source listed as a Sanitarily Approved Food Establishment for Armed Forces Procurement.

The vendor is responsible to contract for independent third party warehouse audits for each proposed place of performance as part of any resultant contact. At a minimum, the third party audits are to take place annually. The vendor must achieve a passing score without major deficiencies in order to continue performance under any resultant contract. The vendor is to submit a copy of each third party warehouse audit to the contracting officer within 30 calendar days of completion of audit. Failure to submit timely and complete audit reports may result in termination of the contract. (Third party warehouse audits exclude Government agency audits).

The vendor shall have in place refrigeration and humidity controls in their warehouse to ensure product is stored at commercially acceptable temperature and humidity settings.

#### WAREHOUSING AND SANITATION PROGRAM/STORED PRODUCT PEST MANAGEMENT

The contractor shall develop and maintain a sanitation program and a stored product pest management program for food and other co-located non-food items that comply with industry standard programs such as the Code of Federal Regulations, Title 21, part 110, Food Manufacturing Practices, the Federal Insecticide, Fungicide and Rodenticide Act, the Food, Drug, and Cosmetic Act of 1938 as well as all pertinent state and local laws and regulations. Records of inspections performed by the firm, subcontractor, or recognized industry association shall be maintained and made available to the Government at the Contracting Officer's request. Any findings by the firm or its agent documenting a critical sanitation deficiency shall be reported immediately to the Contracting Officer with an attached report of corrective action.

#### PRODUCT SANITARILY APPROVED SOURCE REQUIREMENTS

Applicable food products (food products include bulk fresh fruits and vegetables), including pre-cut and packaged fruits, vegetables and salads, mushrooms, sprouts, etc., delivered to customers listed in this solicitation, as well as any customer added at a later date, shall originate either from an establishment (this includes suppliers/subcontractors or direct farm deliveries) listed in the "Directory of Sanitarily Approved Establishments for Armed Forces Procurements" or one which has been inspected under the guidance of the United States Department of Agriculture (USDA). The USDA Guidance for fresh fruits and vegetables is the USDA-AMS Good Agricultural Practices (GAP) Verification Directory or the USDA-AMS Good Handling Practices (GHP) Verification Directory for fresh fruits and vegetables, as applicable. Bulk Fresh fruits and vegetables suppliers must be inspected and listed under the USDA-AMS GAP and/or the GHP Directory. For detailed information see Clause 52.246.9044 "Sanitary Conditions" in this solicitation. It may also be found http://phc.amedd.army.mil/, under "Approved Food Sources" link.

#### RECALL PROCEDURES REQUIREMENTS

In the event that a product recall is initiated by the USDA, vendor, supplier or manufacturer, the vendor should follow the procedures as outlined below:

- (1) Immediately notify the following personnel:
  - a. Customers that have received the recall product
  - b. DLA Troop Support Contracting Officer/Contracting Specialist

- c. DLA Troop Support Account Manager
- d. DLA Troop Support Customer Safety Officer at 215-737-2922
- (2) Provide the following information to the DLA Troop Support Consumer Safety Officer:
  - (a) Reason for recall
  - (b) Level of recall, i.e., Type I, II or III
  - (c) Description of product
  - (d) Amount of product
- (e) List of customers that have received product
- (f) Name and phone number of responsible person (Recall Coordinator)
- (3) The vendor should provide a Final Status Report of Recall, when completed, to the DLA Troop Support Consumer Safety Officer.
- (4) At the discretion of the affected customers, the vendor shall either replace at no additional cost or adjust the invoice quantity for any recalled product. Delivery of replacement product shall occur at the discretion of the customer.

#### PERISHABLE AGRICULTURAL COMMODITIES ACT (PACA) LICENSE

All offerors must possess and maintain a valid PACA license throughout the life of contract. Failure to do so will make offeror ineligible for award and may result in termination of contract or non-renewal of an option.

#### **NON-COMPETE PROVISION**

The offeror warrants that it will not actively promote, encourage, or market any of the customers on this acquisition away from a resultant DLA Troop Support contract and onto a contract of any other Government agency or commercial entity. This prohibition applies both on a pre-award and post-award basis. The Contracting Officer reserves the right not to exercise the option and to re-solicit the requirement should the vendor violate this provision.

#### **FOOD DEFENSE**

DLA Troop Support Subsistence Directorate provides world-wide subsistence logistics support during peace time as well as during regional conflicts, contingency operations, national emergencies, and natural disasters. At any time, the United States Government, its personnel, resources and interests may be the target of enemy aggression to include espionage, sabotage, or terrorism. This increased risk requires DLA Troop Support to take steps to ensure measures are taken to prevent the deliberate tampering and contamination of subsistence items. The offeror must ensure that products and/or packaging have not been tampered with or contaminated throughout the growing, storage, and delivery process. The offeror must immediately inform DLA Troop Support Subsistence of any attempt or suspected attempt by any party or parties, known or unknown, to tamper with or contaminate subsistence supplies.

As the holder of a contract with the Department of Defense, the awardees should be aware of the vital role they play in supporting our customers. It is incumbent upon the awardees to take all necessary actions to secure product delivered to all military customers, as well as any applicable commercial destinations.

The offeror shall submit its Food Security Plan upon request to describe what procedures are, or will be, in place to prevent product tampering and contamination, and assure overall plant security and food safety.

## MANAGEMENT REPORTS

The contractor shall electronically transmit the following reports to the DLA Troop Support Contracting Officer and Account Manager on a monthly basis. All reports shall be cumulative for a one (1) month period and submitted no later than the seventh day of the following month (e.g., reporting period of January 1 through January 31, the reports must be received by February 7).

- 1. <u>Product Line Grower/Supplier Listing</u> this report shall list all items purchased along with quantity and dollar value. It shall be sorted by Grower/Supplier and annotate whether the grower/supplier is a large business or small business and whether the grower/supplier is local or non-local.
- 2. <u>Fill Rate Report</u> the fill-rate is calculated by dividing the number of cases and bins accepted by the customer by the number of cases and bins ordered. <u>No other method of calculating fill rates should be included.</u> Mis-picks and damaged cases should not be included in this calculation. This report should reflect the fill-rates with and without substitutions. The report should specify fill rates per customer and an overall average fill-rate for all customers under the contract for the month being reported.

- 3. <u>Rebate Reports</u> All rebates that have been passed along to the customer or that are due to the customers shall be summarized by listing each customer and the rebate amount. Also include the grower/supplier offering the rebate and the product usage. The total should be per customer and per order.
- 4. <u>Financial Status Reports-</u> In order to track timely payments, an accounts receivable and/or a "days of outstanding sales" shall be submitted on a monthly basis, at a minimum. Many vendors elect to submit this report, in the form of a spreadsheet, on a weekly basis. The report should contain information on: customer, invoice number, call number, and invoice amount, amount paid, credit adjustments and balance due. It is suggested that this report contain as much information as possible to alleviate problems immediately.
- 5. <u>Customer Service Report</u> The Contractor shall develop and provide a report summarizing all discrepancies, complaints and all positive feedback from ordering activities and the respective resolutions by providing details of each customer service incident, including any customer service visits.
- 6. <u>Descending Dollar Value Report</u> Sorted by line item; each line is to contain, at a minimum: DLA Troop Support stock number, Item Description, pack or size, brand description, quantity, and total dollar value of units shipped. Dollar amounts will be totaled. This report shall be submitted by individual customer accounts and also by the total customer base in each zone.

#### **CONTRACT ADMINISTRATION INFORMATION**

#### **CONTRACTING AUTHORITY**

- . <u>Contract Authority</u>: The DLA Troop Support Contracting Officer is the only person authorized to approve changes, or modify any requirement of the contract. Notwithstanding any provisions contained elsewhere in the contract, said authority remains solely with the DLA Troop Support Contracting Officer.
  - 1. In the event the vendor effects any change at the direction of any person other than the DLA Troop Support Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made. The Contracting Officer must authorize any modification or costs associated with a change.
  - 2. Requests for information on matters related to this contract, such as an explanation of terms or contract interpretation, shall be submitted to the DLA Troop Support Contracting Officer.

#### **PAYMENTS**

DFAS Columbus Center is the payment office for this acquisition.

- Payment of delivery orders will be made in accordance with the terms and conditions of Paragraph (i) of Clause 52.212-4 "Contract Terms and Conditions - Commercial Items" that is incorporated by reference into this solicitation.
- 2. Payment will be made in ten (10) days after the receipt of a proper invoice, however, is still subject to the terms and conditions of the Prompt Payment Act (31 U.S.C. 3903).
- 3. The Government intends to make payments under the resultant contract by electronic funds transfer (EFT) based on the information contained in the System for Award Management Registration (SAM). Reference Clause 52.232-33, "Payment by Electronic Funds Transfer- System for Award Management" is incorporated by reference. However, the election as to whether to make payment by check or electronic funds transfer is at the option of the Government.

#### **ADMINISTRATION**

The DLA Troop Support Supplier Operations - Produce Division will perform administration of the contract.

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A designated representative at the ordering activity will perform administration of the individual delivery order. This includes approving product substitutions and delivery changes.

The DLA Troop Support Contracting Officer must approve any changes to the resultant contract.

#### PROPOSAL SUBMISSION INFORMATION

#### I. PRICING

A. The pricing for each zone will be measured through the Schedule of Items Approach. The Schedule of Items represents all items in the catalog for the zone. A three (3) month estimated quantity usage (see attachment) is used for pricing analysis purposes. Offers are required to submit their delivered price for each item.

#### B. Definitions:

(1) "Delivered Price" means the total fixed price per unit charged to DLA Troop Support for a product delivered to DLA Troop Support's customers held for a three (3) month period.

If the item quoted by the offeror does not match the government average weight, the vendor shall pro-rate this item prior to submitting their proposal. This documentation shall be submitted with the proposal.

## **INSTRUCTIONS FOR PROPOSAL SPREADSHEET-ATTACHMENT 1**

- A. Offerors are required to submit this portion on a spreadsheet containing the following information:
  - 1. Government Item # provided
  - 2. Gov't Average Case Weight provided
  - 3. Vendor Case Weight Information required
  - 4. Gov't Stock # provided
  - 5. *Item Code* provided
  - 6. Item Description Government Item Description
  - 7. Identical (Y/N) Information required
  - 8. Estimated Quantity Quantity given
  - 9. *Unit of Issue* Self-explanatory. Note: Unit of Issue must be same as Government's listed in the Schedule of Items.
  - 10. **Delivered Price (DEP)** the total fixed price per unit charged to DLA Troop Support for a product delivered to DLA Troop Support's customers held for a three (3) month period.
  - 11. Total Evaluated Price Estimated Quantity multiplied by Unit Price Calculated
- B. Please fill in the white cells only. Pricing submission should be quoted for the timeframe of **May 7, 2017 to August 5, 2017. Delivered Price Including Freight** in column "H".
- C. When preparing the spreadsheet, totals must appear in the row titled <u>"TOTAL EVALUATION".</u> Proposal spreadsheets should be emailed along with the solicitation. The solicitation should be signed and have the appropriate Representations and certifications checked.

## **ATTACHMENTS**

#### **ATTACHMENT 1**

<u>SCHEDULE OF ITEMS:</u> Please use the following web link, <a href="https://www.dibbs.bsm.dla.mil">https://www.dibbs.bsm.dla.mil</a> and fill out the pricing information listed under attachments in solicitation.

#### **ATTACHMENT 2**

<u>DELIVERY/CUSTOMER SCHEDULE:</u> Please use the following web-link, <a href="https://www.dibbs.bsm.dla.mil">https://www.dibbs.bsm.dla.mil</a> for a list of customers under attachments in solicitation.

## **ATTACHMENT 3**

<u>FFAVORS WEBMANUAL:</u> Please use the following web link, <u>https://www.dibbs.bsm.dla.mil</u> for the FFAVORS WEB Manual listed under attachments in the solicitation.

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#### **ATTACHMENT 4**

<u>REQUEST FOR NEW ITEMS:</u> Please use the following web-link, <a href="https://www.dibbs.bsm.dla.mil">https://www.dibbs.bsm.dla.mil</a> for a request new items form under attachments in solicitation.

#### Part 12 Clauses

## 52.212-01 INSTRUCTIONS TO OFFERORS - COMMERCIAL ITEMS (OCT 2015)

#### 52.212-02

## 52.212-02 EVALUATION - COMMERCIAL ITEMS (OCT 2014) FAR

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Technical and past performance, when combined, are [Contracting Officer state the relative importance of all other evaluation factors, when combined, when compared to price.]

- (b) Options. Not Applicable.
- (c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

#### 52.212-04 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (MAY 2015) FAR

- (a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights—
- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
- (b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.
- (c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) Disputes. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
- (e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.
- (f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) Invoice.
- (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include—
- (i) Name and address of the Contractor;
- (ii) Invoice date and number:
- (iii) Contract number, contract line item number and, if applicable, the order number;

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- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., <u>52.232-</u>
- 33, Payment by Electronic Funds Transfer—Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer—Other Than Central Contractor Registration), or applicable agency procedures.
- (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.
- (h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) Payment.—
- (1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.
- (2) Prompt payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.
- (3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
- (4) Discount. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
- (5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall—
- (i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the—
- (A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);
- (B) Affected contract number and delivery order number, if applicable;
- (C) Affected contract line item or subline item, if applicable; and
- (D) Contractor point of contact.
- (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
- (6) Interest
- (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in Section 611 of the Contract Disputes Act of 1978 (Public Law 95-563), which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.
- (ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.
- (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if—
- (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;
- (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or
- (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
- (A) The date fixed under this contract.
- (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on—
- (A) The date on which the designated office receives payment from the Contractor;
- (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
- (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in <u>32.608-2</u> of the Federal Acquisition Regulation in effect on the date of this contract.

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- (j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
- (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (I) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.
- (r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 3701, et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity. (s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following
- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause.
- (3) The clause at 52.212-5.
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.
- (t) Central Contractor Registration (CCR).
- (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR <u>Subpart 42.12</u>, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of <u>Subpart 42.12</u>; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.
- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract. (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately

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registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via CCR accessed through https://www.acquisition.gov or by calling 1-888-227-2423 or 269-961-5757.

#### Addendum to 52.212-04

#### ADDENDUM TO 52.212-04 CONTRACT TERMS AND CONDITIONS- COMMERCIAL ITEMS

Note: 52.212-4, Contract Terms and Conditions—Commercial Items (May 2015) by reference. Its full text may be accessed electronically at https://www.acquisition.gov/far/index.html.

The following paragraph(s) of 52.212-4 are amended as indicated below:

#### 1. Paragraph (a), Inspection/Acceptance, is revised to add the following:

"Inspection and acceptance of products will be performed at destination. The authorized Government receiving official for each customer is responsible for signing for and accepting products when they are delivered. The final disposition decision rests with the food service officer and/or the authorized Government receiving official.

## 2. Paragraph (c), Changes, is deleted in its entirety and replaced with the following:

## (c) Changes

In addition to bilateral changes, the Contracting Officer, at his/her discretion, may unilaterally invoke any of the contingency options set forth in this contract.

The Contracting Officer may at any time, by unilateral written order, make changes within the general scope of this contract in any one or more of the following:

Method of shipment or packing;

Place, manner, or time of delivery.

If such change causes an increase or decrease in the cost of, or time required for, performance for any part of the work under this contract, the Contracting Officer shall make equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract.

The Contractor must assert its right to an adjustment under this clause within thirty (30) days from the date of receipt of the written order. However, if the Contracting Officer decides that the facts justify it, the Contracting Officer may receive and act upon a proposal submitted before final payment of the contract.

Failure to agree to any adjustment shall be a dispute under the Disputes Clause. However, nothing in this clause shall excuse the Contractor from proceeding with the contract.

## 3. Paragraph (m), Termination for Cause.

Delete paragraph (m) in its entirety and substitute the following:

(m) Termination for Cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If this contract is terminated in whole or in part for cause, and the supplies or services covered by the contract so terminated are repurchased by the Government, the Government will incur administrative costs in such repurchases.

The Contractor and the Government expressly agree that, in addition to any excess costs of repurchase, or any other damages resulting from such default, the Contractor shall pay, and the Government shall accept, the sum of \$1350.00 as payment in full for the administrative costs of such repurchase. This assessment of damages for administrative costs shall apply for any termination for cause following which the Government repurchases the terminated supplies or services together with any incidental or consequential damages incurred because of the termination. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

## 4. Paragraph (t), System for Award Management.

Add the following paragraph:

(a) Definitions.

"System for Award Management (SAM) database" means the primary Government repository for contractor information required for the conduct of business with the Government.

"Commercial and Government Entity (CAGE) Code" means—

A code assigned by the Defense Logistics Information Service (DLIS) to identify a commercial or Government entity; or

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This type of code is known as "Data Universal Number Systidentify unique business entiti "Data Universal Numbering S that may be assigned by a businessigned at the discretion of t Transfer (EFT) accounts (see "Registered in the System for The Contractor has entered all Contractor and Government Er The contractor has completed to registration in the SAM databases The Government has validated	tem (DUNS) Number" means the 9-digit number assigned by Dun and Braies.  System +4 (DUNS+4) Number" means the DUNS number assigned by D& usiness concern. (D&B has no affiliation with this 4-character suffix.) This 4 the business concern to establish additional SAM records for identifying all subpart 32.11 of the Federal Acquisition Regulation) for the same parent Award Management database" means that—  mandatory information, including the DUNS number or the DUNS+4 number (CAGE) code into the SAM database; the Core Data, Assertions, Representations and Certifications, and Points se; I all mandatory data fields to include validation of the Taxpayer Identification Contractor will be required to provide consent for TIN validation to the Go	B plus a 4-character suffix 4-character suffix may be lternative Electronic Funds t concern.  Ber, and s of Contact sections of the on Number (TIN) with the
52.212-05 CONTRACT TERM COMMERCIAL ITEMS (JAN	MS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EX 2017) FAR	ECUTIVE ORDERS -
	y with the following Federal Acquisition Regulation (FAR) clauses, which a visions of law or Executive orders applicable to acquisitions of commercial	
(1) 52.209-10, Prohibi	ition on Contracting with Inverted Domestic Corporations (Nov 2015)	
(2) 52.233-3, Protest A	After Award (AUG 1996) (31 U.S.C. 3553).	
(3) 52.233-4, Applicab	ole Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77, 10	08-78 (19 U.S.C. 3805 note)).
	y with the FAR clauses in this paragraph (b) that the contracting officer har reference to implement provisions of law or Executive orders applicable to	
	[Contracting Officer check as appropriate.]	
52.203-6, Restrict 4704 and 10 U.S.C. 2	tions on Subcontractor Sales to the Government (Sept 2006), with Alterna (402).	ate I (Oct 1995) (41 U.S.C.
52.203-13, Contra	actor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).	
	leblower Protections under the American Recovery and Reinvestment Act (Applies to contracts funded by the American Recovery and Reinvestment	
52.204-10, Repor 6101 note).	rting Executive compensation and First-Tier Subcontract Awards (Oct 201	5) (Pub. L. 109-282) (31 U.S.C.
[Reserved]		
52.204-14, Service	ce Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section	743 of Div. C).
52.204-15, Service section 743 of Div. C).	ce Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan	2014) (Pub. L. 111-117,

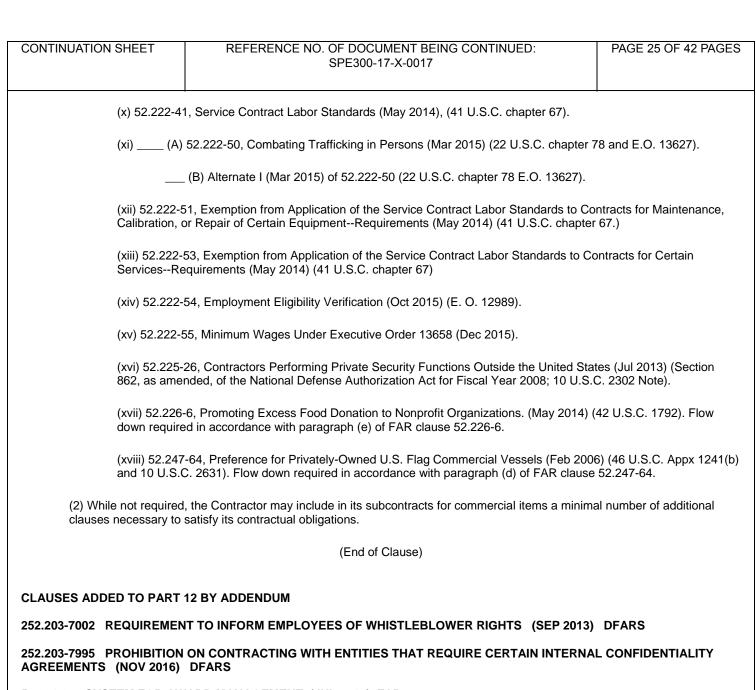
\_\_\_\_ 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (Oct 2015) (31 U.S.C. 6101 note).

_X 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 20	313).
[Reserved]	
(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).	
(ii) Alternate I (Nov 2011) of 52.219-3.	
(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the of to waive the preference, it shall so indicate in its offer)(15 U.S.C. 657a).	feror elects
(ii) Alternate I (Jan 2011) of 52.219-4.	
[Reserved]	
(i) 52.219-6, Notice of Total Small Business Aside (Nov 2011) (15 U.S.C. 644).	
(ii) Alternate I (Nov 2011).	
(iii) Alternate II (Nov 2011).	
(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).	
(ii) Alternate I (Oct 1995) of 52.219-7.	
(iii) Alternate II (Mar 2004) of 52.219-7.	
52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).	
(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637 (d)(4)).	
(ii) Alternate I (Oct 2001) of 52.219-9.	
(iii) Alternate II (Oct 2001) of 52.219-9.	
(iv) Alternate III (Oct 2015) of 52.219-9.	
52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).	
52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).	
52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).	
52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657f).	
52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).	
52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).	all
52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).	Under the

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V 52 222 2 Comit	at Labor (June 2000) (F.O. 44755)		
	ct Labor (June 2003) (E.O. 11755).		
	d Labor—Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126)	).	
_X 52.222-21, Proh	ibition of Segregated Facilities (Apr 2015).		
_X 52.222-26, Equa	al Opportunity (Apr 2015) (E.O. 11246).		
X_ 52.222-35, Equa	al Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).		
_X 52.222-36, Equa	al Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).		
_X 52.222-37, Emp	_X 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).		
_X 52.222-40, Notif	_X 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).		
X_ (i) 52.222-50, Co	ombating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13	3627).	
(ii) Alternate I (Ma	ar 2015) of 52.222-50, (22 U.S.C. chapter 78 and E.O. 13627).		
	loyment Eligibility Verification (Oct 2015). (E. O. 12989). (Not applicable to the e off-the-shelf items or certain other types of commercial items as prescribed in		
	nate of Percentage of Recovered Material Content for EPA-Designated Items tapplicable to the acquisition of commercially available off-the-shelf items.)	(May 2008) (42 U.S.C.	
(ii) Alternate I (Ma available off-the-shelf	ay 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition items.)	on of commercially	
(i) 52.223-13, Acq	quisition of EPEAT® -Registered Imaging Equipment (Jun 2014) (E.O.s 13423	and 13514	
(ii) Alternate I (Oc	et 2015) of 52.223-13.		
(i) 52.223-14, Acq	quisition of EPEAT® -Registered Television (Jun 2014) (E.O.s 13423 and 135	14).	
(ii) Alternate I (Jui	n 2014) of 52.223-14.		
52.223-15, Energ	y Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).		
(i) 52.223-16, Acq	quisition of EPEAT® -Registered Personal Computer Products (Oct 2015) (E.C	D.s 13423 and 13514).	
(ii) Alternate I (Jui	n 2014) of 52.223-16.		
_X 52.223-18, Enco	ouraging Contractor Policies to Ban Text Messaging while Driving (Aug 2011)	(E.O. 13513).	
X_ 52.225-1, Buy A	mericanSupplies (May 2014) (41 U.S.C. chapter 83).		
note, 19 U.S.C. 2112 i	AmericanFree Trade AgreementsIsraeli Trade Act (May 2014) (41 U.S.C. onote, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-283, 110-138, 112-41, 112-42, and 112-43).		
(ii) Alternate I (Ma	ay 2014) of 52.225-3.		
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	(iii) Alternate II (M	May 2014) of 52.225-3.	
	(iv) Alternate III (N	May 2014) of 52.225-3.	
	52.225-5, Trade A	Agreements (Feb 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).	
		ictions on Certain Foreign Purchases (Jun 2008) (E.O.'s, proclamations, and stets Control of the Department of the Treasury).	atutes administered by the
		actors Performing Private Security Functions Outside the United States (Jul 20 onal Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).	13) (Section 862, as
	52.226-4, Notice	of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).	
	52.226-5, Restric	tions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 l	J.S.C. 5150).
	52.232-29, Terms	s for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505	), 10 U.S.C. 2307(f)).
	52.232-30, Install	ment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C.	2307(f)).
	_X 52.232-33, Payment by Electronic Funds Transfer— System for Award Management (Jul 2013) (31 U.S.C. 3332).		
	52.232-34, Payment by Electronic Funds Transfer—Other Than System for Award Management (Jul 2013) (31 U.S.C. 3332).		
	52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).		
	52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).		
	(i) 52.247-64, Pre U.S.C. 2631).	eference for Privately Owned U.SFlag Commercial Vessels (Feb 2006) (46 U.	S.C. Appx 1241(b) and 10
	(ii) Alternate I (Ap	or 2003) of 52.247-64.	
Officer h		y with the FAR clauses in this paragraph (c), applicable to commercial services incorporated in this contract by reference to implement provisions of law or exens:	
		[Contracting Officer check as appropriate.]	
	52.222-17, Nondi	splacement of Qualified Workers (May 2014) (E.O. 13495)	
	52.222-41, Service	ce Contract Labor Standards (May 2014) (41 U.S.C. chapter 67.).	
	52.222-42, Stater	ment of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41	U.S.C. chapter 67).
		abor Standards Act and Service Contract Labor Standards Price Adjustment ) (29 U.S.C.206 and 41 U.S.C. chapter 67).	: (Multiple Year and Option
	52.222-44, Fair La 206 and 41 U.S.C. ch	abor Standards Act and Service Contract Labor Standards Price Adjustment apter 67).	: (May 2014) (29 U.S.C.
		ption from Application of the Service Contract Labor Standards to Contracts fo of Certain EquipmentRequirements (May 2014) (41 U.S.C. chapter 67).	r Maintenance,
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		ption from Application of the Service Contract Labor Standards to Contracts for 014) (41 U.S.C. chapter 67).	· Certain Services
	52.222-55, Minim	num Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).	
	52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792).		
	52.237-11, Accep	oting and Dispensing of \$1 Coin (Sep 2008) (31 U.S.C. 5112(p)(1)).	
awarded		ination of Record The Contractor shall comply with the provisions of this paragred bid, is in excess of the simplified acquisition threshold, and does not contain on.	
		General of the United States, or an authorized representative of the Comptroller examine any of the Contractor's directly pertinent records involving transaction	
	examination, audit, or FAR Subpart 4.7, Corterminated, the record settlement. Records r	all make available at its offices at all reasonable times the records, materials, a reproduction, until 3 years after final payment under this contract or for any shotractor Records Retention, of the other clauses of this contract. If this contract its relating to the work terminated shall be made available for 3 years after any elating to appeals under the disputes clause or to litigation or the settlement of ct shall be made available until such appeals, litigation, or claims are finally reso	orter period specified in is completely or partially resulting final termination claims arising under or
	regardless of type and	use, records include books, documents, accounting procedures and practices, d regardless of form. This does not require the Contractor to create or maintain naintain in the ordinary course of business or pursuant to a provision of law.	
(e)			
	required to flow down	ne requirements of the clauses in paragraphs (a), (b), (c) and (d) of this clause, any FAR clause, other than those in this paragraph (e)(1) in a subcontract for elow, the extent of the flow down shall be as required by the clause—	
	(i) 52.203-13	3, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509	9).
	offer further exceeds \$70	Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3 subcontracting opportunities. If the subcontract (except subcontracts to small b 0,000 (\$1.5 million for construction of any public facility), the subcontractor must be contracts that offer subcontracting opportunities.	usiness concerns)
		7, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down ph (1) of FAR clause 52.222-17.	required in accordance
	(iv) 52.222-2	21, Prohibition of Segregated Facilities (Apr 2015).	
	(v) 52.222-2	6, Equal Opportunity (Apr 2015) (E.O. 11246).	
	(vi) 52.222-3	5, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).	
	(vii) 52.222-3	36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).	
	(viii) 52.222-	37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).	
		0, Notification of Employee Rights Under the National Labor Relations Act (Decelequired in accordance with paragraph (f) of FAR clause 52.222-40.	c 2010) (E.O. 13496).



52.204-07 SYSTEM FOR AWARD MANAGEMENT (JUL 2013) FAR

52.204-13 SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (JUL 2013) FAR

252.204-7003 CONTROL OF GOVERNMENT PERSONNEL WORK PRODUCT (APR 1992) DFARS

252.204-7004 ALTERNATE A, SYSTEM FOR AWRD MANAGEMENT (FEB 2014) DFARS

252.204-7009 LIMITATIONS ON THE USE OR DISCLOSURE OF THIRD-PARTY CONTRACTOR REPORTED CYBER INCIDENT INFORMATION (OCT 2016) DFARS

(a) Definitions. As used in this clause—

"Compromise" means disclosure of information to unauthorized persons, or a violation of the security policy of a system, in which unauthorized intentional or unintentional disclosure, modification, destruction, or loss of an object, or the copying of information to unauthorized media may have occurred.

"Controlled technical information" means technical information with military or space application that is subject to controls on the access, use, reproduction, modification, performance, display, release, disclosure, or dissemination. Controlled technical information would meet the criteria, if disseminated, for distribution statements B through F using the criteria set forth in DoD

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Instruction 5230.24, Distribution Statements on Technical Documents. The term does not include information that is lawfully publicly available without restrictions.

"Covered defense information" means unclassified information that—

- (1) Is-
- (i) Provided to the contractor by or on behalf of DoD in connection with the performance of the contract; or
- (ii) Collected, developed, received, transmitted, used, or stored by or on behalf of the contractor in support of the performance of the contract: and
- (2) Falls in any of the following categories:
  - (i) Controlled technical information.
  - (ii) Critical information (operations security). Specific facts identified through the Operations Security process about friendly intentions, capabilities, and activities vitally needed by adversaries for them to plan and act effectively so as to guarantee failure or unacceptable consequences for friendly mission accomplishment (part of Operations Security process).
  - (iii) Export control. Unclassified information concerning certain items, commodities, technology, software, or other information whose export could reasonably be expected to adversely affect the United States national security and nonproliferation objectives. To include dual use items; items identified in export administration regulations, international traffic in arms regulations and munitions list; license applications; and sensitive nuclear technology information.
  - (iv) Any other information, marked or otherwise identified in the contract, that requires safeguarding or dissemination controls pursuant to and consistent with law, regulations, and Governmentwide policies (e.g., privacy, proprietary business information).

"Cyber incident" means actions taken through the use of computer networks that result in a compromise or an actual or potentially adverse effect on an information system and/or the information residing therein.

- (b) Restrictions. The Contractor agrees that the following conditions apply to any information it receives or creates in the performance of this contract that is information obtained from a third-party's reporting of a cyber incident pursuant to DFARS clause 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (or derived from such information obtained under that clause):
  - (1) The Contractor shall access and use the information only for the purpose of furnishing advice or technical assistance directly to the Government in support of the Government's activities related to clause 252.204-7012, and shall not be used for any other purpose.
  - (2) The Contractor shall protect the information against unauthorized release or disclosure.
  - (3) The Contractor shall ensure that its employees are subject to use and non-disclosure obligations consistent with this clause prior to the employees being provided access to or use of the information.
  - (4) The third-party contractor that reported the cyber incident is a third-party beneficiary of the non-disclosure agreement between the Government and Contractor, as required by paragraph (b)(3) of this clause.
  - (5) A breach of these obligations or restrictions may subject the Contractor to—
    - (i) Criminal, civil, administrative, and contractual actions in law and equity for penalties, damages, and other appropriate remedies by the United States; and
    - (ii) Civil actions for damages and other appropriate remedies by the third party that reported the cyber incident, as a third party beneficiary of this clause.
- (c) Subcontracts. The Contractor shall include this clause, including this paragraph (c), in subcontracts, or similar contractual instruments, for services that include support for the Government's activities related to safeguarding covered defense information and cyber incident reporting, including subcontracts for commercial items, without alteration, except to identify the parties.

(End of clause)

## 252.204-7012 SAFEGUARDING COVERED DEFENSE INFORMATION AND CYBER INCIDENT REPORTING (OCT 2016) DFARS

(a) Definitions. As used in this clause-

"Adequate security" means protective measures that are commensurate with the consequences and probability of loss, misuse, or unauthorized access to, or modification of information.

"Compromise" means disclosure of information to unauthorized persons, or a violation of the security policy of a system, in which unauthorized intentional or unintentional disclosure, modification, destruction, or loss of an object, or the copying of information to unauthorized media may have occurred.

"Contractor attributional/proprietary information" means information that identifies the contractor(s), whether directly or indirectly, by the grouping of information that can be traced back to the contractor(s) (e.g., program description, facility locations), personally identifiable information, as well as trade secrets, commercial or financial information, or other commercially sensitive information that is not customarily shared outside of the company.

"Contractor information system" means an information system belonging to, or operated by or for, the Contractor.

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"Controlled technical information" means technical information with military or space application that is subject to controls on the access, use, reproduction, modification, performance, display, release, disclosure, or dissemination. Controlled technical information would meet the criteria, if disseminated, for distribution statements B through F using the criteria set forth in DoD Instruction 5230.24, Distribution Statements on Technical Documents. The term does not include information that is lawfully publicly available without restrictions.

"Covered contractor information system" means an information system that is owned, or operated by or for, a contractor and that processes, stores, or transmits covered defense information.

"Covered defense information" means unclassified information that—

(i) Is-

- (A) Provided to the contractor by or on behalf of DoD in connection with the performance of the contract; or
- (B) Collected, developed, received, transmitted, used, or stored by or on behalf of the contractor in support of the performance of the contract; and
- (ii) Falls in any of the following categories:
  - (A) Controlled technical information.
  - (B) Critical information (operations security). Specific facts identified through the Operations Security process about friendly intentions, capabilities, and activities vitally needed by adversaries for them to plan and act effectively so as to guarantee failure or unacceptable consequences for friendly mission accomplishment (part of Operations Security process).
  - (C) Export control. Unclassified information concerning certain items, commodities, technology, software, or other information whose export could reasonably be expected to adversely affect the United States national security and nonproliferation objectives. To include dual use items; items identified in export administration regulations, international traffic in arms regulations and munitions list; license applications; and sensitive nuclear technology information.
  - (D) Any other information, marked or otherwise identified in the contract, that requires safeguarding or dissemination controls pursuant to and consistent with law, regulations, and Governmentwide policies (e.g., privacy, proprietary business information).
- "Cyber incident" means actions taken through the use of computer networks that result in a compromise or an actual or potentially adverse effect on an information system and/or the information residing therein.
- "Forensic analysis" means the practice of gathering, retaining, and analyzing computer-related data for investigative purposes in a manner that maintains the integrity of the data.
- "Malicious software" means computer software or firmware intended to perform an unauthorized process that will have adverse impact on the confidentiality, integrity, or availability of an information system. This definition includes a virus, worm, Trojan horse, or other code-based entity that infects a host, as well as spyware and some forms of adware.
- "Media" means physical devices or writing surfaces including, but is not limited to, magnetic tapes, optical disks, magnetic disks, large-scale integration memory chips, and printouts onto which information is recorded, stored, or printed within an information system.
- "Operationally critical support" means supplies or services designated by the Government as critical for airlift, sealift, intermodal transportation services, or logistical support that is essential to the mobilization, deployment, or sustainment of the Armed Forces in a contingency operation.
- "Rapid(ly) report(ing)" means within 72 hours of discovery of any cyber incident.
- "Technical information" means technical data or computer software, as those terms are defined in the clause at DFARS 252.227-7013, Rights in Technical Data-Non Commercial Items, regardless of whether or not the clause is incorporated in this solicitation or contract. Examples of technical information include research and engineering data, engineering drawings, and associated lists, specifications, standards, process sheets, manuals, technical reports, technical orders, catalog-item identifications, data sets, studies and analyses and related information, and computer software executable code and source code.
  - (b) Adequate security. The Contractor shall provide adequate security for all covered defense information on all covered contractor information systems that support the performance of work under this contract. To provide adequate security, the Contractor shall—
    - (1) Implement information systems security protections on all covered contractor information systems including, at a minimum—
      - (i) For covered contractor information systems that are part of an Information Technology (IT) service or system operated on behalf of the Government—
        - (A) Cloud computing services shall be subject to the security requirements specified in the clause 252.239-7010, Cloud Computing Services, of this contract: and
        - (B) Any other such IT service or system (i.e., other than cloud computing) shall be subject to the security requirements specified elsewhere in this contract; or
      - (ii) For covered contractor information systems that are not part of an IT service or system operated on behalf of the Government and therefore are not subject to the security requirement specified at paragraph (b)(1)(i) of this clause—

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- (A) The security requirements in National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171, "Protecting Controlled Unclassified Information in Nonfederal Information Systems and Organizations," http://dx.doi.org/10.6028/NIST.SP.800-171 that is in effect at the time the solicitation is issued or as authorized by the Contracting Officer, as soon as practical, but not later than December 31, 2017. The Contractor shall notify the DoD CIO, via email at osd.dibcsia@mail.mil, within 30 days of contract award, of any security requirements specified by NIST SP 800-171 not implemented at the time of contract award; or
- (B) Alternative but equally effective security measures used to compensate for the inability to satisfy a particular requirement and achieve equivalent protection accepted in writing by an authorized representative of the DoD CIO; and
- (2) Apply other information systems security measures when the Contractor easonably determines that information systems security measures, in addition to those identified in paragraph (b)(1) of this clause, may be required to provide adequate security in a dynamic environment based on an assessed risk or vulnerability.
- (c) Cyber incident reporting requirement.
  - (1) When the Contractor discovers a cyber incident that affects a covered contractor information system or the covered defense information residing therein, or that affects the contractor's ability to perform the requirements of the contract that are designated as operationally critical support, the Contractor shall—
    - (i) Conduct a review for evidence of compromise of covered defense information, including, but not limited to, identifying compromised computers, servers, specific data, and user accounts. This review shall also include analyzing covered contractor information system(s) that were part of the cyber incident, as well as other information systems on the Contractor's network(s), that may have been accessed as a result of the incident in order to identify compromised covered defense information, or that affect the Contractor's ability to provide operationally critical support; and
    - (ii) Rapidly report cyber incidents to DoD at http://dibnet.dod.mil.
  - (2) Cyber incident report. The cyber incident report shall be treated as information created by or for DoD and shall include, at a minimum, the required elements at http://dibnet.dod.mil.
- (3) *Medium assurance certificate requirement.* In order to report cyber incidents in accordance with this clause, the Contractor or subcontractor shall have or acquire a DoD-approved medium assurance certificate to report cyber incidents. For information on obtaining a DoD-approved medium assurance certificate, see http://iase.disa.mil/pki/eca/Pages/index.aspx.
  - (d) Malicious software. The Contractor or subcontractors that discover and isolate malicious software in connection with a reported cyber incident shall submit the malicious software in accordance with instructions provided by the Contracting Officer.
  - (e) Media preservation and protection. When a Contractor discovers a cyber incident has occurred, the Contractor shall preserve and protect images of all known affected information systems identified in paragraph (c)(1)(i) of this clause and all relevant monitoring/packet capture data for at least 90 days from the submission of the cyber incident report to allow DoD to request the media or decline interest.
  - (f) Access to additional information or equipment necessary for forensic analysis. Upon request by DoD, the Contractor shall provide DoD with access to additional information or equipment that is necessary to conduct a forensic analysis.
  - (g) Cyber incident damage assessment activities. If DoD elects to conduct a damage assessment, the Contracting Officer will request that the Contractor provide all of the damage assessment information gathered in accordance with paragraph (e) of this clause.
  - (h) DoD safeguarding and use of contractor attributional/proprietary information. The Government shall protect against the unauthorized use or release of information obtained from the contractor (or derived from information obtained from the contractor) under this clause that includes contractor attributional/proprietary information, including such information submitted in accordance with paragraph (c). To the maximum extent practicable, the Contractor shall identify and mark attributional/proprietary information. In making an authorized release of such information, the Government will implement appropriate procedures to minimize the contractor attributional/proprietary information that is included in such authorized release, seeking to include only that information that is necessary for the authorized purpose(s) for which the information is being released.
  - (i) Use and release of contractor attributional/proprietary information not created by or for DoD. Information that is obtained from the contractor (or derived from information obtained from the contractor) under this clause that is not created by or for DoD is authorized to be released outside of DoD—
    - (1) To entities with missions that may be affected by such information:
    - (2) To entities that may be called upon to assist in the diagnosis, detection, or mitigation of cyber incidents;
    - (3) To Government entities that conduct counterintelligence or law enforcement investigations;
    - (4) For national security purposes, including cyber situational awareness and defense purposes (including with Defense Industrial Base (DIB) participants in the program at 32 CFR part 236); or

- (5) To a support services contractor ("recipient") that is directly supporting Government activities under a contract that includes the clause at 252.204-7009, Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information.
- (j) Use and release of contractor attributional/proprietary information created by or for DoD. Information that is obtained from the contractor (or derived from information obtained from the contractor) under this clause that is created by or for DoD (including the information submitted pursuant to paragraph (c) of this clause) is authorized to be used and released outside of DoD for purposes and activities authorized by paragraph (i) of this clause, and for any other lawful Government purpose or activity, subject to all applicable statutory, regulatory, and policy based restrictions on the Government's use and release of such information.
- (k) The Contractor shall conduct activities under this clause in accordance with applicable laws and regulations on the interception, monitoring, access, use, and disclosure of electronic communications and data.
- (I) Other safeguarding or reporting requirements. The safeguarding and cyber incident reporting required by this clause in no way abrogates the Contractor's responsibility for other safeguarding or cyber incident reporting pertaining to its unclassified information systems as required by other applicable clauses of this contract, or as a result of other applicable U.S. Government statutory or regulatory requirements.
- (m) Subcontracts. The Contractor shall—
  - (1) Include this clause, including this paragraph (m), in subcontracts, or similar contractual instruments, for operationally critical support, or for which subcontract performance will involve a covered contractor information system, including subcontracts for commercial items, without alteration, except to identify the parties; and
  - (2) When this clause is included in a subcontract, require subcontractors to rapidly report cyber incidents directly to DoD at http://dibnet.dod.mil and the prime Contractor. This includes providing the incident report number, automatically assigned by DoD, to the prime Contractor (or next higher-tier subcontractor) as soon as practicable.

(End of clause)

## 52.213-9012 INDEFINITE DELIVERY PURCHASE ORDER (IDPO) - BILATERAL (APR 2014) DLAD

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- (a) The contractor agrees that it will accept additional orders under the same terms and conditions specified in the order. This agreement becomes binding upon delivery of the initial order, which is the minimum quantity for this IDPO. The initial delivery order represents the minimum quantity for this IDPO, and the Government is under no obligation to place additional orders under this contract. The Government may place additional orders for a period of year(s) from the date of the basic order. All additional orders will reference the initial order. The aggregate value of all orders shall not exceed the simplified acquisition threshold. Therefore, the maximum value under the IDPO is \$150,000, or \$6,500,000 for acquisitions conducted under Federal Acquisition Regulation (FAR) Subpart 13.5.
- (b) Evaluation of Quotes. If quotes include variable pricing based upon conditions such as quantity ranges, transportation zones, and/or option years, quotes will be evaluated by establishing an average unit price. The average unit price will be established for awards under \$150,000, by adding all unit prices together, then dividing the sum by the number of unit prices. For acquisitions conducted under FAR Subpart 13.5 that exceed \$150,000, quotes will be evaluated in accordance with

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52.227-01 AUTHORIZATION AND CONSENT (DEC 2007) FAR

52.227-02 NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT (DEC 2007) FAR

252.232-7010 LEVIES ON CONTRACT PAYMENTS (DEC 2006) DFARS

52.242-15 STOP-WORK ORDER (AUG 1989) FAR

52.242-17 GOVERNMENT DELAY OF WORK (APR 1984) FAR

52.247-34 F.O.B. DESTINATION (NOV 1991) FAR

252,247-7023 TRANSPORATION OF SUPPLIES BY SEA (APR 2014) DFARS

52.252-02 CLAUSES INCORPORATED BY REFERENCE (FEB 1998) FAR

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): http://www.dla.mil/Acquisition and http://farsite.hill.af.mil/.

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(End of Clause)

#### 52.253-01 COMPUTER GENERATED FORMS (JAN 1991) FAR

#### 252.225-7048 EXPORT CONTROLLED ITEMS (JUN 2013) DFARS

- (a) *Definition.* "Export-controlled items," as used in this clause, means items subject to the Export Administration Regulations (EAR) (15 CFR Parts 730-774) or the International Traffic in Arms Regulations (ITAR) (22 CFR Parts 120-130). The term includes:
  - (1) "Defense items," defined in the Arms Export Control Act, 22 U.S.C. 2778(j)(4)(A), as defense articles, defense services, and related technical data, and further defined in the ITAR, 22 CFR Part 120.
  - (2) "Items," defined in the EAR as "commodities", "software", and "technology," terms that are also defined in the EAR, 15 CFR 772.1.
- (b) The Contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, but not limited to, the requirement for contractors to register with the Department of State in accordance with the ITAR. The Contractor shall consult with the Department of State regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the EAR.
- (c) The Contractor's responsibility to comply with all applicable laws and regulations regarding export-controlled items exists independent of, and is not established or limited by, the information provided by this clause.
- (d) Nothing in the terms of this contract adds, changes, supersedes, or waives any of the requirements of applicable Federal laws, Executive orders, and regulations, including but not limited to—
  - (1) The Export Administration Act of 1979, as amended (50 U.S.C. App. 2401, et seq.);
  - (2) The Arms Export Control Act (22 U.S.C. 2751, et seq.);
  - (3) The International Emergency Economic Powers Act (50 U.S.C. 1701, et seq.);
  - (4) The Export Administration Regulations (15 CFR Parts 730-774);
  - (5) The International Traffic in Arms Regulations (22 CFR Parts 120-130); and
  - (6) Executive Order 13222, as extended.
- (e) The Contractor shall include the substance of this clause, including this paragraph (e), in all subcontracts. (End of clause)

#### **RP001**

#### **RP001: DLA PACKAGING REQUIREMENTS FOR PROCUREMENT**

- (1) Additional Packaging and Marking Requirements:
- (a) Prohibited cushioning and wrapping materials: Use of asbestos, excelsior, newspaper, shredded paper (all types, including wax paper and computer paper), and similar hygroscopic or non-neutral materials and all types of loose-fill materials, including polystyrene, is prohibited for application such as cushioning, fill, stuffing, and dunnage. In addition, the use of yellow wrapping or packaging material is prohibited except where used for the containment of radioactive material.
- (b) MIL-STD-129 establishes requirements for contractors that ship packaged materiel to the Government to provide both linear bar codes and two-dimensional (2D) symbols on shipping labels. Shipping labels with 2D symbols are referred to as Military Shipping Labels (MSL) and are required on all CONUS and OCONUS shipments with the following exceptions:
- (1) Subsistence items procured through full-line food distributors (prime contractors), "market ready" type items shipped within the Continental United States (CONUS) to customers within CONUS;
- (2) Any item for which ownership remains with the contractor until the item is placed in designated locations at the customer location prior to issuance to the customer. Government control begins upon placement of the item by the contractor into the designated location or issuance from the designated location by contractor personnel (i.e., the contractor is required to stock bins at the customer location and/or issue parts from a contractor controlled parts room).
- (3) Bulk petroleum, oil and lubricant products delivered by pipeline; or tank car, tanker and tank trailer for which the container has a capacity greater than 450 L (119 gallons) as a receptacle for a liquid; a maximum net mass greater than 400 kg (882 pounds) and a capacity greater than 450 L (119 gallons) as a receptacle for a solid; or a water capacity greater than 454 kg (1000 138 pounds) as a receptacle for a gas.
- (4) Medical items procured through Customer Direct suppliers or prime contractors that do not enter the Defense Transportation System.
- (5) Delivery orders when the basic contract has not been modified to require MIL-STD-129.
- (c) MIL-STD-129 provides numerous illustrations of what should be bar-coded and the recommended placement of the bar code. Further information is available on the DLA Packaging Web Site at:

http://www.dla.mil/LandandMaritime/Offers/Services/TechnicalSupport/Logistics/Packaging.aspx.

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- (2) Requirements for Treatment of Wood Packaging Material (WPM)
- (a) Assets packed in or on wood pallets, skids, load boards, pallet collars, wood boxes, reels, dunnage, crates, frames, and cleats must comply with the Heat Treatment (HT) or Heat Treatment/Kiln Dried (HT/KD) (continuous at 56 degrees Centigrade for 30 minutes) standard in DoD Manual 4140.65-M "Compliance for Defense Packaging: Phytosanitary Requirements for Wood Packaging Material (WPM)". WPM must be stamped or branded with the appropriate certification markings as detailed in DOD 4140.65-M and be certified by an accredited American Lumber Standards Committee (ALSC)-recognized agency. The WPM certification markings must be easily visible, especially in pallet loads, to inspectors.
- (3) Palletization shall be in accordance with MD00100452, REVISION C, DATED 09/2016 found at http://www.dla.mil/LandandMaritime/Offers/Services/TechnicalSupport/Logistics/Packaging/Palletization.aspx

(End of TQ Requirement)

#### **RQ011**

#### **RQ011: REMOVAL OF GOVERNMENT IDENTIFICATION FROM NON-ACCEPTED SUPPLIES**

The Contractor shall remove or obliterate from a rejected end item and its packing and packaging, any marking, symbol, or other representation that the end item or any part of it has been produced or manufactured for the United States Government. Removal or obliteration shall be accomplished prior to any donation, sale, or disposal in commercial channels.

(End of TQ Requirement)

## **Sanitary Conditions**

#### **SANITARY CONDITIONS**

- (a) Food establishments.
- (1) All establishments and distributors furnishing subsistence items under DLA Troop Support contracts are subject to sanitation approval and surveillance as deemed appropriate by the Military Medical Service or by other Federal agencies recognized by the Military Medical Service. The Government does not intend to make any award for, nor accept, any subsistence products manufactured, processed, or stored in a facility which fails to maintain acceptable levels of food safety and food defense, is operating under such unsanitary conditions as may lead to product contamination or adulteration constituting a health hazard, or which has not been listed in an appropriate Government directory as a sanitarily approved establishment when required. Accordingly, the supplier agrees that, except as indicated in paragraphs (2) and (3) below, products furnished as a result of this contract will originate only in establishments listed in the U.S. Army Public Health Command (USAPHC) Circular 40-1, Worldwide Directory of Sanitarily Approved Food Establishments for Armed Forces Procurement, (Worldwide Directory) (available at:
- http://phc.amedd.army.mil/topics/foodwater/ca/Pages/DoDApprovedFoodSources.aspx ). Compliance with the current edition of DoD Military Standard 3006A, Sanitation Requirements for Food Establishments, is mandatory for listing of establishments in the Worldwide Directory. Suppliers also agree to inform the Contracting Officer immediately upon notification that a facility is no longer sanitarily approved and/or removed from the Worldwide Directory and/or other Federal agency's listing, as indicated in paragraph (2) below. Suppliers also agree to inform the Contracting Officer when sanitary approval is regained and listing is reinstated.
- (2) Establishments furnishing the products listed below and appearing in the publications indicated need not be listed in the worldwide directory. Additional guidance on specific listing requirements for products/plants included in or exempt from listing is provided in Appendix A of the worldwide directory.
- (i) Meat and meat products and poultry and poultry products may be supplied from establishments which are currently listed in the "Meat, Poultry and Egg Inspection Directory,] published by the United States Department of Agriculture, Food Safety and Inspection Service (USDA, FSIS), at http://www/fsis/usda/gov/wps/portal/fsis/topics/inspection/mpi-directory. The item, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the USDA shield and applicable establishment number. USDA listed establishments processing products not subject to the Federal Meat and Poultry Products Inspection Acts must be listed in the Worldwide Directory for those items.
- (ii) Intrastate commerce of meat and meat products and poultry and poultry products for direct delivery to military installations within the same state (intrastate) may be supplied when the items are processed in establishments under state inspection programs certified by the USDA as being "at least equal to" the Federal Meat and Poultry Products Inspection Acts. The item, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the official inspection legend or label of the inspection agency and applicable establishment number.
- (iii) Shell eggs may be supplied from establishments listed in the "List of Plants Operating under USDA Poultry and Egg Grading Programs" published by the USDA, Agriculture Marketing Service (AMS) at http://www.ams.usda.gov/poultry/grading.htm. (iv) Egg products (liquid, dehydrated, frozen) may be supplied from establishments listed in the "Meat, Poultry and Egg Product Inspection Directory" published by the USDA FSIS at http://apps.ams.usda.gov/plantbook/Query\_Pages/PlantBook\_Query.asp . All products, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the official inspection legend or label of the inspection agency and applicable establishment number.

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- (v) Fish, fishery products, seafood, and seafood products may be supplied from establishments listed under "U.S. Establishments Approved For Sanitation And For Producing USDC Inspected Fishery Products" in the "USDC Participants List for Firms, Facilities, and Products", published electronically by the U.S. Department of Commerce, National Oceanic and Atmospheric Administration Fisheries (USDC, NOAA) (available at: seafood.nmfs.noaa.gov). All products, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the full name and address of the producing facility.
- (vi) Pasteurized milk and milk products may be supplied from plants having a pasteurization plant compliance rating of 90 percent or higher, as certified by a state milk sanitation officer and listed in "Sanitation Compliance and Enforcement Ratings of Interstate Milk Shippers" (IMS), published by the U.S. Department of Health and Human Services, Food and Drug Administration (USDHHS, FDA) at http://www.fda.gov/Food/GuidanceRegulation/FederalStateFoodPrograms/ucm2007965.htm. These plants may serve as sources of pasteurized milk and milk products as defined in Section I of the "Grade 'A' Pasteurized Milk Ordinance" (PMO) published by the USDHHS, FDA at http://www.fda.gov/Food/GuidanceRegulation/GuidanceDocumentsRegulatoryInformation/Milk/default.htm. (vii) Manufactured or processed dairy products only from plants listed in Section I of the "Dairy Plants Surveyed and Approved for USDA Grading Service", published electronically by Dairy Grading Branch, AMS, USDA (available at:

http://www.ams.usda.gov/AMSv1.0/getfile?dDocName=STELPRD3651022 ) may serve as sources of manufactured or processed dairy products as listed by the specific USDA product/operation code. Plants producing products not specifically listed by USDA product/operation code must be Worldwide Directory listed (e.g., plant is coded to produce cubed cheddar but not shredded cheddar; or, plant is coded for cubed cheddar but not cubed mozzarella). Plants listed in Section II and denoted as "P" codes (packaging and processing) must be Worldwide Directory listed.

- (viii) Oysters, clams and mussels from plants listed in the "Interstate Certified Shellfish Shippers Lists" (ICSSL), published by the USDHHS, FDA at http://www.fda.gov/food/guidanceregulation/federalstatefoodprograms/ucm2006753.htm.
- (3) Establishments exempt from Worldwide Directory listing. Refer to AR 40-657/NAVSUPINST 4355.4H/MCO P1010.31H, Veterinary/Medical Food Safety, Quality Assurance, and Laboratory Service, for a list of establishment types that may be exempt from Worldwide Directory listing. (AR 40-657 is available from National Technical Information Service, 5301 Shawnee Road, Alexandria, VA 22312; 1-888-584-8332; or download from web site: http://www.apd.army.mil/pdffiles/r40\_657.pdf) For the most current listing of exempt plants/products, see the Worldwide Directory (available at:

http://phc.amedd.army.mil/topics/foodwater/ca/Pages/DoDApprovedFoodSources.aspx).

- (4) Subsistence items other than those exempt from listing in the Worldwide Directory, bearing labels reading "Distributed By", "Manufactured For", etc., are not acceptable unless the source of manufacturing/processing is indicated on the label or on accompanying shipment documentation.
- (5) When the Military Medical Service or other Federal agency acceptable to the Military Medical Service determines the levels of food safety and food defense of the establishment or its products have or may lead to product contamination or adulteration, the Contracting Officer will suspend the work until such conditions are remedied to the satisfaction of the appropriate inspection agency. Suspension of the work shall not extend the life of the contract, nor shall it be considered sufficient cause for the Contractor to request an extension of any delivery date. In the event the Contractor fails to correct such objectionable conditions within the time specified by the Contracting Officer, the Government shall have the right to terminate the contract in accordance with the "Default" clause of the contract. (b) Delivery conveyances.

The supplies delivered under this contract shall be transported in delivery conveyances maintained to prevent tampering with and /or adulteration or contamination of the supplies, and if applicable, equipped to maintain a prescribed temperature. The delivery conveyances shall be subject to inspection by the government at all reasonable times and places. When the sanitary conditions of the delivery conveyance have led, or may lead to product contamination, adulteration, constitute a health hazard, or the delivery conveyance is not equipped to maintain prescribed temperatures, or the transport results in product 'unfit for intended purpose', supplies tendered for acceptance may be rejected without further inspection.

(End of Text)

#### **Attachments**

#### **List of Attachments**

Description	File Name
ATTACH.2	Attachment 2 - Montana
	School and Trib
ATTACH.1	Attachment 1
RESERVATION	RESERVATION -
	BLANK Sched
ATTACH.1 SCHOOL	Attachment 1 SCHOOL -
	BLANK Schedule o
ATTACH.3	Attachment 3 -
	FFAVORS User
	Manual.pdf
ATTACH.4	Attachment 4 -

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#### **Part 12 Provisions**

#### 52.212-03 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (OCT 2016) FAR

An offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certifications electronically via https://www.acquistion.gov If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (o) of this provision.

(a) Definitions. As used in this provision-

"Economically disadvantaged women-owned small business (EDWOSB) concern" means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service-

- (1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Inverted domestic corporation" as used in this section, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c). An inverted domestic corporation as herein defined does not meet the definition of an inverted domestic corporation as defined by the Internal Revenue code at 26 U.S.C. 7874.

"Manufactured end product" means any end product in Federal Supply Classes (FSC) 1000-9999, except—

- (1) FSC 5510, Lumber and Related Basic Wood Materials;
- (2) Federal Supply Group (FSG) 87, Agricultural Supplies;
- (3) FSG 88, Live Animals;
- (4) FSG 89, Food and Related Consumables;
- (5) FSC 9410, Crude Grades of Plant Materials;
- (6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) FSC 9610, Ores;
- (9) FSC 9620, Minerals, Natural and Synthetic; and
- (10) FSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.
- "Sensitive technology" -
- (1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically -
- (i) To restrict the free flow of unbiased information in Iran; or

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- (ii) To disrupt, monitor, or otherwise restrict speech of the people or Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).
- "Service-disabled veteran-owned small business concern"—
- (1) Means a small business concern—
- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).
- "Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.
- "Subsidiary" means an entity in which more than 50 percent of the entity is owned -
- (1) Directly by a parent corporation; or
- (2) Through another subsidiary of a parent corporation.
- "Veteran-owned small business concern" means a small business concern—
- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.
- "Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- "Women-owned small business concern" means a small business concern—
- (1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.
- "Women-owned small business (WOSB) concern eligible under the WOSB Program" (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.
- (b) (1) Annual Representations and Certifications. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

[Offeror to identify the applicable paragraphs at (c) through (o) of this provision that the offeror has completed for the purposes of this solicitation only, if any.

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]

- (c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.
- (1) Small business concern. The offeror represents as part of its offer that it ( ) is, ( ) is not a small business concern.
- (2) Veteran-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it ( ) is, ( ) is not a veteran-owned small business concern.

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	<u>.                                    </u>	
(3) Service-disabled veteran-ov	wned small business concern. [Complete only if the offeror represented itse	elf as a veteran-owned small
	(c)(2) of this provision.] The offeror represents as part of its offer that it	
disabled veteran-owned sma		
(4) Small disadvantaged busine	ess concern. [Complete only if the offeror represented itself as a small busing	ness concern in
paragraph (c)(1) of this provision		
	eneral statistical purposes, that it ( ) is, ( ) is not a small disadvantag	ged business concern as
defined in 13 CFR 124.1002.	······································	,
	ess concern. [Complete only if the offeror represented itself as a small busi	ness concern in
	on.] The offeror represents that it ( ) is, ( ) is not a women-owned sm	
	er the WOSB Program. [Complete only if the offeror represented itself as a	
	(c)(5) of this provision.] The offeror represents that—	women-owned small
	B concern eligible under the WOSB Program, has provided all the require	ed documents to the WOSB
	sircumstances or adverse decisions have been issued that affects its eligibil	
	venture that complies with the requirements of 13 CFR part 127, and the	
	sion is accurate for each WOSB concern eligible under the WOSB Progrfar	
businesses that are in the <b>joint</b>	r the name or names of the WOSB concern eligible under the WOSB Progr t <b>venture:</b> ] Each WOSB concern elibible	
	e shall submit a separate signed copy of the WOSB representation.	ander the WOOD Frogram
	d women-owned small business (EDWOSB) concern. [Complete only if the	offeror represented itself as a
WOSB concern eligible under t	he WOSB Program in (c)(6) of this provision.] The offeror represents that—	_
	OSB concern, has provided all the required documents to the WOSB Rep	ository, and no change in
	sions have been issued that affects its eligibility; and venture that complies with the requirements of 13 CFR part 127, and th	no representation in
	sion is accurate for each EDWOSB concern participating in the joint venture	
	B concern and other small businesses that are <b>participating in the joint v</b>	
	Each EDWOSB concern participating in the joint venture shall submit a	
EDWOSB representation.		
	(c)(8) and (c) (9) only if this solicitation is expected to exceed the simplified	
	encern (other than small business concern). [Complete only if the offeror is a itself as a small business concern in paragraph (c)(1) of this provision.] The	
a women-owned business cond		, one or represents that it oris
	olus area concerns. If this is an invitation for bid, small business offerors ma	ay identify the labor surplus
areas in which costs to be incu	rred on account of manufacturing or production (by offeror or first-tier subco	
than 50 percent of the contrac		
	tation contains the clause at FAR 52.219-23, Notice of Price Evaluation Ad erns, or FAR 52.219-25, Small Disadvantaged Business Participation Prog	
	desires a benefit based on its disadvantaged status.]	Tam—Disauvantaged Status
(i) General. The offeror represe		
	d by the Small Business Administration as a small disadvantaged busin	ness concern and identified,
	on, as a certified small disadvantaged business concern in the CCR Dynam	
	nall Business Administration, and that no material change in disadvantaged	
	and, where the concern is owned by one or more individuals claiming disac whom the certification is based does not exceed \$750,000 after taking into a	
exclusions set forth at 13 CFR		account the applicable
	pmitted a completed application to the Small Business Administration	or a Private Certifier to be
certified as a small disadvantage	ged business concern in accordance with 13 CFR 124, Subpart B, and a de	ecision on that application is
	hange in disadvantaged ownership and control has occurred since its appli	
	he Price Evaluation Adjustment for Small Disadvantaged Business Concert	
	venture that complies with the requirements in 13 CFR 124.1002(f) and tha rision is accurate for the small disadvantaged business concern that is parti	
	he of the small disadvantaged business concern that is participating in the $j$	

(11) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that—

(i) It [ ] is, [ ] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and (ii) It [ ] is, [ ] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(11)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture:

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				atoma alcall acclement
senarate signed co		Each HUBZone small bus JBZone representation.	siness concern participating in the HUBZone joint ver	nture shall submit a
		implement provisions of	Executive Order 11246—	
	=	npliance. The offeror repre		
			ontract or subcontract subject to the Equal Opport	unity clause of this
solicitation; and	•		,	•
(ii) It ( ) has, ( ) I	has not file	d all required compliand	e reports.	
(2) Affirmative Action	on Compliar	nce. The offeror represent	s that—	
(i) It ( ) has devel	oped and h	as on file, ( ) has not d	eveloped and does not have on file, at each estab	olishment, affirmative action
programs required	by rules and	d regulations of the Secret	ary of Labor (41 CFR parts 60-1 and 60-2), or	
(ii) It ( ) has not p	reviously h	ad contracts subject to	the written affirmative action programs requireme	ent of the rules and
regulations of the S	Secretary of	Labor.		
(e) Certification Re	garding Pay	ments to Influence Federa	al Transactions (31 U.S.C. 1352). (Applies only if the	contract is expected to
exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated				
funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a				
Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on				
	•	, ,	, ,	
			ror shall complete and submit, with its offer, OMB St	
		•	the registrants. The offeror need not report regularly	employed officers or
		• •	le compensation were made.	<b>5</b> • • • • • •
· · · · · ·			se at Federal Acquisition Regulation (FAR) 52.225-1	, Buy American Act—
Supplies, is include		•	listadia	
(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and				
that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or				
manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test				
	in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item" "component,"			
. • ,		•	•	•
"domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Supplies."			ins solicitation chilled	
(2) Foreign End Products:				
Line Item No.		ountry of Origin		
	00	Julia y Or Origin		

Line Item No.	Country of Origin

(List as necessary]

- (3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.
- (g)(1) Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate. (Applies only if the clause at FAR 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)
- (i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act."
- (ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin

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/l :at as massass w.d			J	
(List as necessary)		il di e		
		• •	end products (other than those listed in paragraph (g)	
		-	erican Act—Free Trade Agreements—Israeli Trade	
other foreign end p	roducts thos	se end products manufact	tured in the United States that do not qualify as dome	estic end products, i.e., an
end product that is	not a COTS	item and does not meet	the component test in paragraph (2) of the definition	of "domestic end product."
Other Foreign End	d Products:	; !		
Line Item No.	Co	ountry of Origin	]	
			-	
			-	
			-	
(List as necessary)				
(iv) The Governme	nt will evalu	ate offers in accordance v	with the policies and procedures of FAR Part 25.	
(2) Buy American A	Act—Free Ti	ade Agreements—Israeli	i Trade Act Certificate, Alternate I. If Alternate I to the	clause at FAR 52.225-3 is
included in this soli	citation, sub	stitute the following parag	graph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic pro	ovision:
			are Canadian end products as defined in the clause of	
		ree Trade Agreements—I		
Canadian End Pro		oo maao ngroomomo n	oracii Trado Act.	
Odiladian End 110	Line Item	No.	1	
	Line item	NO.		
(List as necessary)				
(3) Buy American	Act—Free T	rade Agreements—Israe	li Trade Act Certificate, Alternate II. If Alternate II to t	he clause at FAR 52.225-3
is included in this s	olicitation, s	ubstitute the following pa	ragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic	provision:
			are Canadian end products or Israeli end products as	<del>-</del>
		- · · ·	Agreements—Israeli Trade Act":	
Canadian or Israe	-		Agreements Israeli Hade Not .	
Line Item No.			1	
Line item No.	CC	ountry of Origin	-	
(List as necessary)				
(4) Buy American A	Act – Free T	rade Agreements – Israel	li Trade Act Certificate, Alternate III. If Alternate III to	the clause at 52.225-3 is
· · ·			graph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic pro	
			are Free Trade Agreement country end products (oth	
			nd products) or Israeli end products ads defined in the	
				e clauses of this solicitation
-		e Trade Agreements – Is		
~	nent Country	/ End Products (Other tha	an Bahrainian, Korean, Moroccan, Omani, or Peruvia	in End Products) or Israeli
End Products:				
			_	
Line Item No.	Co	ountry of Origin		
			]	
			1	
			1	
(List as necessary)			J	
(List as necessary)		nata (Annlina anly if the a	Jauco at EAR 52 225 5. Trada Agraementa in includ	ad in this solicitation
			lause at FAR 52.225-5, Trade Agreements, is include	
(i) The otheror certif	nes mar eac	n ena product, except the	ose listed in paragraph (g)(5)(ii) of this provision, is a	o.smade of designated

country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

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(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products. **Other End Products**:

Line Item No.	Country of Origin

(List as necessary)

- (iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.
- (h) Certification Regarding Responsibility Matters (Executive Order 12689). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—
- (1) ( ) Are, ( ) are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
- (2) ( ) Have, ( ) have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;
- (3) ( ) Are, ( ) are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and
- (4) ( ) Have, ( ) have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.
- (i) Taxes are considered delinquent if both of the following criteria apply:
- (A) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.
- (B) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

  (ii) Examples.
- (A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
- (B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
- (C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.
- (D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).
- (i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]
- (1) Listed end products.

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Listed End Product	Listed Countries of Origin		•	
(2) Certification. Ilf the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then				

- (2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]
- [ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.
- [ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.
- (j) Place of manufacture. (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—
- (1) ( ) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or
- (2) ( ) Outside the United States.
- (k) Certificates regarding exemptions from the application of the Service Contract Act. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]
- [ ] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4 (c)(1). The offeror ( ) does ( ) does not certify that—
- (i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;
- (ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4 (c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and
- (iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.
- [ ] (2) Certain services as described in FAR 22.1003-4 (d)(1). The offeror ( ) does ( ) does not certify that—
- (i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations:
- (ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4 (d)(2)(iii));
- (iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and
- (iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.
- (3) If paragraph (k)(1) or (k)(2) of this clause applies—
- (i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and
- (ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.
- (I) Taxpayer Identification Number (TIN) (26 U.S.C 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)
- (1) All offerors must submit the information required in paragraphs (I)(3) through (I)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

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(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c) (3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.  (3) Taxpayer Identification Number (TIN).  ( ) TIN:				
conduct of a trade or business United States;	ien, foreign corporation, or foreign partnership that does not have income on the United States and does not have an office or place of business or a			
	strumentality of a foreign government; strumentality of the Federal Government.			
<ul><li>( ) Corporate entity (not tax-e</li><li>( ) Corporate entity (tax-exem</li><li>( ) Government entity (Federate</li><li>( ) Foreign government;</li></ul>	npt); al, State, or local);			
<ul> <li>( ) International organization</li> <li>( ) Other</li> <li>(5) Common parent.</li> <li>( ) Offeror is not owned or co</li> <li>( ) Name and TIN of common</li> </ul>	ntrolled by a common parent;			
NameTIN	ions in Sudan. By submission of its offer, the offeror certifies that the offeror	or does not conduct any		
(1) Relation to Internal Revenu domestic corporation as define	with Inverted Domestic Corporations. e Code. An inverted domestic corporation as herein defined does not mee d by the Internal Revenue Code 25 U.S.C. 7874. sion of its offer, the offeror represents that –	t the definition of an inverted		
(1) The offeror shall e-mail que	•			
provision, by submission of its (i) Represents, to the best of its Iran or any entities or individua	offer, the offeror— s knowledge and belief, that the offeror does not export any sensitive techr ls owned or controlled by, or acting on behalf or at the direction of, the gov any person owned or controlled by the offeror, does not engage in any act	nology to the government of vernment of Iran;		
(iii) Certifies that the offeror, an exceeds \$3,000 with Iran's Rev of which are blocked pursuant Designated Nationals and Bloc (3) The representation and cert (i) This solicitation includes a tr	d any person owned or controlled by the offeror, does not knowingly engage volutionary Guard Corps or any of its officials, agents, or affiliates, the properto the International Emergency Economic Powers Act (50 U.S.C. 1701 et seed Persons List at http://www.treasury.gov/ofac/downloads/t11sdn.pdf). itification requirements of paragraph (o)(2) of this provision do not apply if—ade agreements certification (e.g., 52.212-3(g) or a comparable agency products to be supplied are designated country end products.	verty and interests in property seq.) (see OFAC's Specially  - rovision); and		
52.212-03 OFFEROR REPRE FAR	ESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (MAR	t 2015), ALT I (OCT 2014)		

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As prescribed in 12.301(b)(2), add the following paragraph (c)(12) to the basic provision: (12) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) or (c)(8) of this provision.)  The offeror shall check the category in which its ownership falls:  [ ] Black American.  [ ] Hispanic American.  [ ] Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).  [ ] Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).  [ ] Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).  [ ] Individual/concern, other than one of the preceding.				
PROVISIONS ADDED TO PART 12 BY ADDENDUM				
252.203-7005 REPRESENTA	TION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS	(NOV 2011) DFARS		
252.203-7994 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS—REPRESENTATION (NOV 2016) DFARS				
AGREMENTS—REPRESENT  (a) In accordance with section appropriations act that extends Consolidated and Further Contiavailable) by this or any other Aseeking to report fraud, waste, such employees or contactors frepresentative of a Federal dep	ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERFATION (OCT 2015) DFARS  101(a) of the Continuing Appropriations Act, 2016 (Pub. L. 114-53) and a to FY 2016 funds the same restrictions as are contained in section 743 or inuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds apparent may be used for a contract with an entity that requires employees or storr abuse to sign internal confidentiality agreements or statements prohibit from lawfully reporting such waste, fraud, or abuse to a designated investigartment or agency authorized to receive such information.  Graph (a) of this provision does not contravene requirements applicable to	ny subsequent FY 2016 f division E, title VII, of the propriated (or otherwise made abcontractors of such entity ting or otherwise restricting agative or law enforcement		

- 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.
- (c) Representation. By submission of its offer, the Offeror represents that it does not require employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contactors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(End of provision)

## 252.204-7008 COMPLIANCE WITH SAFEGUARDING COVERED DEFENSE INFORMATION CONTROLS (OCT 2016) DFARS

(a) *Definitions*. As used in this provision—

"Controlled technical information," "covered contractor information system," and "covered defense information" are defined in clause 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting.

- (b) The security requirements required by contract clause 252.204-7012, Covered Defense Information and Cyber Incident Reporting, shall be implemented for all covered defense information on all covered contractor information systems that support the performance of this contract.
- (c) For covered contractor information systems that are not part of an information technology (IT) service or system operated on behalf of the Government (see 252.204-7012(b)(1)(ii))-
  - (1) By submission of this offer, the Offeror represents that it will implement the security requirements specified by National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171, "Protecting Controlled Unclassified Information in Nonfederal Information Systems and Organizations" (see http://dx.doi.org/10.6028/NIST.SP.800-171), not later than December 31, 2017.
  - (2)(i) If the Offeror proposes to vary from any of the security requirements specified by NIST SP 800-171 that is in effect at the time the solicitation is issued or as authorized by the Contracting Officer, the Offeror shall submit to the Contracting Officer, for consideration by the DoD Chief Information Officer (CIO), a written explanation of-
    - (A) Why a particular security requirement is not applicable; or

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- (B) How an alternative but equally effective, security measure is used to compensate for the inability to satisfy a particular requirement and achieve equivalent protection.
- (ii) An authorized representative of the DoD CIO will adjudicate offeror requests to vary from NIST SP 800-171 requirements in writing prior to contract award. Any accepted variance from NIST SP 800-171 shall be incorporated into the resulting contract.

  (End of provision)

# 252.209-7998 REPRESENTATION REGARDING CONVICTION OF A FELONY CRIMINAL VIOLATION UNDER ANY FEDERAL OR STATE LAW (DEVIATION 2012-00007) (MAR 2012)

- (a) In accordance with section 514 of Division H of the Consolidated Appropriations Act, 2012, none of the funds made available by that Act may be used to enter into a contract with any corporation that was convicted of a felony criminal violation under any Federal or State law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that it **is** [ ] **is not** [ ] **a corporation** that was convicted of a felony criminal violation under a Federal or State law within the preceding 24 months. (End of provision)

## 252.209-7999 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 2012-00004) (JAN 2012)

- (a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012, (Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that-
- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.
- (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that-
- (1) It **is [] is not [] a corporation** that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
- (2) It is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

## L06 AGENCY PROTESTS (DEC 2016)

## 52.233-9001 DISPUTES - AGREEMENT TO USE ALTERNATIVE DISPUTE RESOLUTION (DEC 2016) DLAD

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- (c) The offeror should check here to opt out of this clause:
- [ ]. Alternate wording may be negotiated with the contracting officer.

#### 52.252-01 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998) - FAR

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electron ically at this/these address(es): http://www.dla.mil/Acquisition and http://farsite.hil.af.mil/ . (End of Provision)