

DPSCM 4155.6
SUBSECTION 235.1

INSPECTION OF CARRIER'S EQUIPMENT AT SUPPLY
POINTS AND RECEIVING INSTALLATIONS

I. REFERENCES.

- A. DoD Regulation 4145.19-R-1, Storage and Materials Handling-
- B. AR 40-657/NAVSUPNST 4355.4/MCD P10110.31, Veterinary Medical Food Inspection.
- C. DLAR 4140.55/AR 735-11-2/NAVMINST4355.73/AFR 400-54/MCO 4430.3, Reporting of Item and Package Discrepancies.
- D. DLAR 4500.15/AR 55-38/NAVSUPINST 4610-33/AFR 75-18/MCO P4610.19, Reporting of Transportation Discrepancies.
- E. AFR 161-32, Food Safety and Inspection Program.
- F. DPSC Handbook 4235.1, Overseas Subsistence Requisitioner's Handbook.
- G. DPSC Handbook 4235.6, CONUS Perishable Subsistence Requisitioner's Handbook.
- H. USDA Agriculture Handbook No. 593, Export Handbook for U.S. Agricultural Products.
- I. MSC Container Agreement and Rate Guide.
- J. DPSC Regulation 4500.7, Government Owned Perishable Subsistence Supplies Damaged in Transit.

II. PURPOSE AND SCOPE. This Subsection prescribes procedures for the inspection of carrier equipment prior to shipment of DLA owned/controlled subsistence to CONUS and overseas locations. It prescribes procedures for reporting carrier equipment and product deficiencies directly related to equipment failure found during receipt inspection of DLA owned/controlled subsistence at supply points and receiving installations. It is applicable to Quality Assurance Representatives (QAR) at DPSC supply points; other facilities storing DLA owned/controlled subsistence, and receiving installations. Portions also apply to DSO Chiefs at sites storing DLA owned/controlled subsistence.

NOTE: The use of the term DSO Chief in this document will include similar DPSC representative at location without a DSO.

This Subsection supersedes Subsection 235.1, 2 Oct 87, and Change No. 1.

*Denotes Changes.

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III. FORMS.

A. DPSC Form 2402 (Carrier Arrival and Loading Schedule) (Enclosure 1): The front side of this form provides a complete record of warehouse and carrier performance, including a record of opening temperatures of carrier's equipment on arrival. The reverse side highlights significant features of carrier's minimum standards of performance in the following areas: vehicle interior temperature minimum standards of service, and equipment standards and carrier responsibility.

B. DPSC Form 4072 (Report of Unsatisfactory Carrier Performance) (Enclosure 2): This form is intended for use only at shipping and/or receiving supply points for DLA owned/controlled subsistence to provide a record of carrier performance.

C. DD Form 1232 (Quality Assurance Representative's Correspondence) (Enclosure 3): This form is used by food inspection personnel to report carrier equipment and product deficiencies related to equipment failure found during receipt inspection of DLA owned/controlled subsistence at supply points, other similar facilities and receiving installations. Its use does not negate other reports that may be required from QARs and/or transportation officials IAW reference I.C. and/or I.D.

IV. RESPONSIBILITIES.

A. The QARs at supply points and other facilities storing DLA owned/controlled subsistence shall:

1. Determine that carrier's equipment is in satisfactory condition prior to loading (i.e., trailer sanitation, vehicle in good repair, refrigeration unit capabilities, etc.).
2. Complete DPSC Form 2402 and forward through the DSO Chief to the Transportation Officer (DPSC-NTC, HDSRP-NT or HDSRE-DN).

B. DSO Chiefs at supply points or other facilities storing DLA owned/controlled subsistence shall:

1. Schedule carrier arrival/shipment times and provide this information to QARs at least 24 hours prior to loading.
2. Ensure unsatisfactory carrier equipment is rectified or replaced.
3. Complete DPSC Form 4072 and forward to the Transportation Officer, DPSC-NTC, HDSRP-NT or HDSRE-ON, when necessary.

C. The QARs at receiving installations shall:

1. Determine condition of carrier equipment on arrival.
2. Advise the applicable receiving/accountable officer and local transportation officer or agent of product discrepancies related to equipment failure which preclude acceptance of product.
3. When deficiencies exist, forward to the DPSC Transportation Officer (DPSC-NTC, HDSRP-NT or HDSRE-DN, as applicable) a DD Form 1232 containing, as a minimum, the information indicated in Enclosure 3. Copies will also be provided to the DSO Chief that affected shipment.

V. PROCEDURES.

A. In CONUS Shipments. Prior to shipment, the following will be accomplished:

1. QARs shall:

a. Assure that the carrier's equipment meets minimum standards shown on the reverse side of DPSC Form 2402.

b. Assure that the applicable portions on the front side of DPSC Form 2402 are completed to indicate the driver's initials, trailer number, arrival time, opening temperature, time loading commenced, time loading completed, and the closing temperature.

c. When major irregularities exist that would damage the shipment, report to the DSO Chief for instruction on action to be taken.

d. Pertinent remarks (e.g., irregularities noted, action taken, instructions received, etc.) will be annotated on the DPSC Form 2402 by the end of each work day. A continuation sheet may be used if additional space for remarks is required. An original and one copy will be forwarded to the DSO Chief. The DSO Chief will forward the original copy to the appropriate DPSC Transportation Officer (DSPC-NTC, HDSRP-NT or HDSRE-DN). A copy will be retained for the inspector's file.

2. DSO Chiefs shall:

a. Resolve unsatisfactory carrier equipment issue reported by QAR.

b. Coordinate resolution of QAR reported unsatisfactory equipment issues with the appropriate DPSC Transportation Officer, when necessary.

c. Report deviations from transportation instructions to the appropriate DPSC Transportation Officer, when necessary.

d. Complete DPSC Form 4072 when it is felt that deviations from transportation instructions warrant reporting to the appropriate DPSC Transportation Officer. Forward one copy to DPSC-NTC, HDSRP-NT or HDSRE-DN, as appropriate. A copy shall be retained in the originator's files.

B. Overseas Shipments.

1. QARs shall:

a. Comply with subparagraphs V.A.1.a. through V.A.1.d. However, separate DPSC Form 2402s will be maintained for overseas shipments. Each completed form will be marked at the top in red ink as follows: "Overseas Shipment Information."

b. Monitor outboard shipments and report any product compatibility problems noted to the DSO Chief or other similar DPSC representative, as applicable, for instructions on action required when major irregularities exist which could lead to in-transit quality loss/deterioration/contamination. Compatibility guidance may be found in references I.A. and I.H. Pertinent remarks (e.g., incompatibilities noted, references, actions taken, instructions received, etc.) will be annotated in the remarks block of the DPSC Form 2402. A properly titled and dated blank sheet may be attached with continuing remarks if more space is needed.

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- c. Ensure that each carrier furnishes a continuous temperature recording instrument with each container required by reference I.1. Report noncompliances to the DSO Chief.
- d. Ensure that air flow is not impeded on top flow containers. The clearance between cargo and ceiling or free hanging air flow curtains shall be as recommended by the carrier for the type and size of containers used.
- e. When requested by the DSO Chief, record departing conveyance temperatures on DPSC Form 2402. This information may be used to help establish liability (Government versus carrier) when loss is noted at final destination. Local modification of DPSC Form 2402 to accommodate this requirement is authorized. Outbound conveyance temperatures will be compared to the requirements given on the reverse side of DPSC Form 2402. The DSO Chief will be notified of all discrepancies.
- f. For intra-theater shipments, should a conflict exist, refer to local MEDCOM and theater regulations.

2. DSO Chiefs shall:

- a. Comply with subparagraphs VA.2.a. through V.A.2.d.
- b. Resolve compatibility issues reported by the QARs.
- c. Coordinate resolution of QAR reported compatibility issues with the appropriate DPSC Contracting, Quality, Supply and/or Transportation Office, when necessary.

C. Receipt Inspections of DLA Owned/Controlled Subsistence.

- 1. At supply points and other similar facilities storing DLA owned/controlled subsistence.
 - a. QARs shall:
 - (1) Prepare DD Form 1232 whenever equipment failure related deficiencies are observed. As a minimum, the information indicated in Enclosure 3 will be provided. The completed, original report will be promptly mailed to the appropriate DPSC Transportation Officer (DPSC-NTC, HDSRP-NT or HDSRE-DN). One copy will be forwarded to the DSO Chief or other similar DPSC representative. A copy will be retained in the QAR's file.
 - (2) Contact the DSO Chief prior to rejected product to the carrier when any vehicle equipment discrepancy, damage or unsanitary condition is found that would preclude acceptance of the shipment.
 - b. DSO Chiefs shall:
 - (1) Determine liability for the deficiency (e.g., carrier or shipper). Abandonment of DLA owned/controlled property to a carrier is rarely justified. In cases where there is a partial loss or damage that does not render the entire shipment worthless, it is the duty of the consignee to accept the freight in its damaged condition and file a claim for the damaged material. Reference I.G. contains additional guidance in this area.
 - (2) Coordinate with the appropriate DPSC Transportation Office prior to abandonment of DLA owned/controlled property to a carrier.

2. At receiving installations.

a. QARs shall:

(1) Prepare DD Form 1232 whenever equipment failure related deficiencies are observed. As a minimum, the information indicated in Enclosure 3 will be provided. The completed original report will be promptly mailed to the appropriate DPSC Transportation Officer (DPSC-NTC, HDSRP-NT or HDSRE-DN). Copies will also be provided to local Accountable and Transportation Officers. One copy will be maintained in the QAR's file.

(2) Coordinate, as necessary, with QARs at shipping activities in order to effect change and/or inform them of equipment failure related deficiencies. Copies of the DD Form 1232 will be provided QARs and/or Accountable Officers located at the shipping site, when requested.

b. Local Accountable/Receiving and/or Transportation Officer shall:

(1) Determine liability for the deficiency (e.g., carrier or shipper). Abandonment of DLA owned/controlled property to a carrier is rarely justified. In cases where there is a partial loss or damage that does not render the entire shipment worthless, it is the duty of the consignee to accept the freight in its damaged condition and file a claim for the damaged material.

(2) Coordinate with the appropriate DPSC representative at the shipping activity prior to the abandonment of DLA owned/controlled property to the carrier.

BY ORDER OF THE COMMANDER

3 Encl

LEONARD N. AQUILINO
Ch., Administrative Services Division
Office of Installation Services

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VEHICLE INTERIOR TEMPERATURE MINIMUM STANDARDS OF SERVICE

STRAIGHT FREEZE LOADS

Pre-cool equipment to 25° F or lower, maintain 0° or lower while in transit.

STRAIGHT CHILL LOADS

Pre-cool equipment to 40° - 50° F, maintain temperature of 40° to 50° F while in transit.

MIXED CHILL AND FREEZE

The same minimum and maximum temperature standards as for a straight chill load. However, the frozen products in the load shall be completely segregated by effective measures which will prevent damage to the chilled products in the load. In this respect, insulated barrier should be plywood, wood, or aluminum, or as a minimum standard, insulated blankets, insulated tarpaulins or heavy insulated waterproof barrier for segregation of the chilled and frozen products. Frozen products shall be hard frozen at destination with no signs of defrosting, and the temperature of the frozen product shall not be above 20° F.

EQUIPMENT STANDARDS AND CARRIER RESPONSIBILITY

- 1 The trailer body will be completely tight when doors are closed.
- 2 The interior of the truck will be free of foreign odors and debris.
- 3 Sidewalls and floor racks will be clean. Blankets or other equipment used as barriers will be clean and odorless.
- 4 The carrier will provide adequate equipment for segregation and protection of product. Deficiencies in equipment will be corrected or satisfactory replacement will be provided within one hour.
- 5 No freight other than food for human consumption will be included in this vehicle.
- 6 Loads will not be stacked higher than 10 inches from the ceiling to allow for proper circulation of air. Ribbed flooring or floor racks should provide at least 2 inches clearance under the load unless shipment is palletized. Carrier equipment employing nitrogen as a refrigerant will be accepted for local drayage movements only unless rigged with wall and door strips and ribbed floor.
- 7 Carrier will provide adequate labor for loading and unloading to the tailgate.

INSTRUCTIONS ON USE OF THIS FORM

- 1 THIS FORM WILL BE IN THE HANDS OF SUPPLY POINT INSPECTORS FOR EXECUTION WHEN CARRIER ARRIVES FOR LOADING
- 2 THREE COPIES WILL BE PREPARED.
- 3 DISTRIBUTION 1 copy retained by inspectors; 2 copies forwarded through the DSO Chief (retain one copy) with the original forwarded to the applicable Transportation Office (DPSC-NTC, HDSRP NT, or HDSRP-ON)

REMARKS

VEHICLE TEMPERATURE MINIMUM STANDARDS OF SERVICE

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Pre-cool equipment to 25 F or lower, maintain 0 or lower while in transit.

STRAIGHT CHILL LOADS

Pre-cool equipment to 40-50 F, maintain temperature of 40 to 50 F while in transit.

MIXED AND CHILL FREEZE

The same minimum and maximum temperature standards as a straight chill load. However, the frozen products in the load shall be completely segregated by effective measures which will prevent damage to chilled products in the load. In this respect, insulated barrier should be plywood, wood, or aluminum, or as a minimum standard, insulated blankets, insulated tarpaulins or heavy insulated waterproof barrier for segregation of the chilled and frozen products. Frozen products shall be hard frozen at destination with no signs of defrosting, and the temperature of the frozen products shall not be above 20 F.

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REMARKS

DATE:

SUBJECT: Report of Unsatisfactory Carrier Performance

FROM:

TO: DPSC-NTC

The following incident of unsatisfactory carrier performance is reported:

Shipper:	_____	Prepared By:	_____
Consignee:	_____		_____ Shipper
Date of Shipment:	_____		_____ Consignee
Carrier:	_____		
GBL:	_____		
Tractor/Trailer:	_____		

Complaint:

- A. Carrier did not perform pick-up on _____
 - 1. Alternate Carrier (_____) provided service.
 - 2. Shipment delayed until _____, when carrier performed pick-up.

- B. Carrier caused delay at Origin
 - 1. Scheduled Arrival Time: _____
 - 2. Actual Arrival Time: _____
 - 3. Actual Departure Time: _____

- C. Carrier caused delay at Destination
 - 1. Scheduled Arrival Time: _____
 - 2. Actual Arrival Time: _____

Details of Complaint: (Provide brief description of unsatisfactory carrier performance. Include statement of increased costs to Government attributable to carrier performance, and advise whether GRL or carrier's delivery document was annotated per Provision 3 of Perishable Subsistence Carrier Service Agreement.)

Signature and Title

QUALITY ASSURANCE REPRESENTATIVE'S CORRESPONDENCE	
1. TO: Appropriate DPSC Transportation Officer (refer to Subsection 235.1, subparagraphs V.C.1.a. (1) and/or V.C.2.a. (1))	2. FROM: (Name, address, ZIP Code, and office telephone number) Inspection Activity performing the Class 5 Receipt Inspection on the Shipment
3. CONTRACT, P. O. OR G. I. NUMBER N/A	4. ITEM Indicate Type of Load (e.g., Straight Freeze, Mixed or Chill)
5. PAPER CONTRACTOR NAME, ADDRESS AND ZIP CODE N/A	6. PLANT NAME, ADDRESS AND ZIP CODE N/A
<p>SUBJECT: Report of Unsatisfactory Equipment and Related Product Deficiencies</p> <ol style="list-style-type: none"> 1. Reference: DPSC Manual 4155.6, Subsection 235.1. 2. Shipping DSO: 3. Date of Shipment: 4. Carrier: 5. GBL Number: 6. Tractor/Trailer Number: 7. Date and Time of Arrival: 8. Unloading Times (Start/Finish): 9. Opening Temperature: 10. Product Temperature(s): 11. Product Condition: 12. Details of Unsatisfactory Equipment and/or Product Deficiency: (Provide a brief description and advise whether carrier's delivery document was annotated. Use a properly titled continuation sheet if necessary.) <p style="margin-top: 20px;">Copy furnished: (as appropriate) Shipping DSO Chief or similar DPSC Representative Receiving DSO Chief or similar DPSC Representative Local Transportation Officer Local Accountable Officer</p>	
7. SIGNATURE OF GAR Self explanatory	8. DATE Self explanatory