

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, THE US VIRGIN ISLANDS, GUAM, AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: (All States Log Number P02-0011) Guidance and Usage of the Tailored Operational Training Meal (TOTM)

1. This memorandum will assist States with guidance for formulating requirements and requesting TOTMs for Inactive Duty Training and certain Annual Training (AT) usage (to and from AT location).
2. The National Guard Bureau, Logistics Division (NGB-ARL), in association with Defense Supply Center Philadelphia (DSCP) has introduced an alternative meal in lieu of procuring commercially prepared "sacked, boxed, bagged off the shelf type lunches". The meal is labeled TOTM. Additional information can be found at <http://www.dscp.dla.mil/subs/oprat.htm>.
3. The TOTM is designed for usage in situations where employment of a traditional operational ration is not mandated. The TOTM is not designed to serve as a replacement of the Meal Ready to Eat (MRE). It is designed as an alternative meal for commercially procured meals to include catered meals.
4. The TOTM effort is being executed to promote doctrine requirements and "the train as we fight" philosophy, while meeting the consumer's budgetary needs. As a training tool, this meal will aid units in gaining familiarity with the preparation, usage, consumption, and disposal of a prepackaged meal similar to the MRE.
5. The intent of NGB-ARL is for States to procure TOTMs in all training situations where the alternative to unit prepared subsistence would be a commercially procured meal. This could be boxed, bagged, sacked, off the shelf type meal, to include catered on site, or to go type hot meals.
6. The marketing approach by DSCP is designed for "just in time" delivery utilizing commercial sources. The target for delivery is within a seven to ten day window, shipped directly from the distributor. Points of contact for DSCP are Ms. Sandra Murray, at DSN 444-7338 or e-mail smurray@dscp.dla.mil and Mr. Tony Desinno, at DSN 444-2869 or email tdessino@dscp.dla.mil.

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7. Orders requested by individual ARNG units will be directed through respective United States Property and Fiscal Office (USPFO) and Directors of Logistics. The NGB-ARL recommends a consolidated type concept for acquisition, delivery, payment and accountability transitioned through current supply functions as established by the USPFO and logistics element (Unit Level Logistics System and the Standard Army Retail Supply System).

8. This memorandum will expire 1 March 2003, unless sooner rescinded or superseded.

9. Point of contact is CW5 Harold Jaquett, Senior Food Service Technician, Materiel Branch, at DSN 327-7494 or 703-607-7494.

10. The Army Logistics Division, Keeping the Guard Ready.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

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