FACT SHEET

SUBJECT: Buyer Analysis

BACKGROUND:

- At the November 19, 2012 Inventory Management Council (IMC) meeting, VADM Mark Harnitchek tasked DORRA to perform a high level analysis to determine how many buyers DLA should have on-hand.
- The effort related to the Director's goal to improve the Purchase Request (PR) production process; in particular, the Agency metrics for ALT, PRs On-hand, and Aged PRs.
- The Director had previously tasked the Primary Level Field Activities (PLFAs) and DLA HQs to devise methods for improving PR production and the acquisition workforce.
- Given the PLFA and DLA HQ efforts, the DLA Operations Research and Resource Analysis (DORRA) focused on determining the number of buyers required to improve PR production metrics and achieve optimal PR production.

DISCUSSION:

- Coordinating across the Agency, DORRA assessed the major factors impacting the manual PR production problem and identified efforts that have the greatest potential to create positive influence.
- In assessing those efforts and the anticipated near to long term impacts, DORRA found that DLA has the correct density of buyers.
- Meaning that while DLA does have the right number of buyers, there are opportunities to focus the buyers to further improve the overall PR production process.
- The analysis focused on three factors to develop the targeted objective state; enhanced performance expectations, increased use of automated procurement tools, and reduced manual PR workload.

RECOMMENDATION:

- DORRA recommended that the Supply Chains pursue and continue to pursue those efforts identified as best business practices for improving the PR production process and the acquisition workforce.
- Best business practices include alignment of buyer skill to PR complexity, increased use of automated procurement tools, and continued placement of items on Long Term Contracts (LTCs).
- DORRA will revisit the results of the Buyer Analysis with the development of Procurement Staffing Models under Spiral II of the Enterprise Staffing Model Analysis.