



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

J-13

August 14, 2015

MEMORANDUM FOR COLONEL KENTON RUTHARDT AND MR. TERRY DAY, CHIEF
NEGOTIATORS AT DLA OKLAHOMA CITY, OKLAHOMA

SUBJECT: Locally Negotiated Agreement for Article 6, Use of Official Facilities and Services,
between the Defense Logistics Agency (DLA) Oklahoma City, Oklahoma and the American
Federation of Government Employees (AFGE) Local 916

The subject local agreement (attached), executed on July 22, 2015, has been reviewed
pursuant to Article 38, Section 5 of the Master Labor Agreement (MLA) between DLA and
AFGE Council 169. The local agreement is approved subject to the following understandings:

- **Section 1D.D** is approved with the understanding that such equipment and technology
will be provided consistent with MLA Article 6, Section 1G, "as budget and equipment
availability permit."

- **Section 1D.E** is approved with the understanding that DLA Union Steward access to
DLA buildings is subject to management's internal security requirements and consistency with
the MLA under Article 6, Section 1H.

- **Section 2B.2** is approved with the understanding that release of employees to the union
hall for meetings must concern representational matters (e.g., grievances), and not internal
business of the union, consistent with 5 U.S.C. 7131(b).

If you have any questions on this matter, you may contact me at (703)767-6412 or
DSN 427-6412.

DARRYL E. ROBERTS
Staff Director
Labor and Employee Relations
Human Resources

Attachment

cc:
Mr. Frank Reinti, AFGE Council 169

DLA OKLAHOMA CITY & AFGE COUNCIL 169 LOCAL 916
LOCAL AGREEMENTS
ARTICLE 6
USE OF OFFICIAL FACILITIES AND SERVICES

SECTION 1D: USE BY UNION

- A. The Employer will provide the Union with secure office space on base within DLA controlled facilities. The Union's office will be used for the exclusive use of the Union and will be easily accessible, providing for privacy. The Employer and Union agree that should additional office space be required, due to geographical necessity, it will be handled on a case by case basis as mission changes dictate.
- B. The Employer agrees that should the occasion arise necessitating the Union's business be relocated, office space will be provided that is at least equivalent to the space being vacated. The Employer will provide the Union with adequate notice and opportunity to bargain prior to the change.
- C. The Employer will provide DSN and Class A telephones for Union's use. The Employer will install them at the office space provided. Should any site have a need, the employer agrees to make telecommunication devices available for deaf, hard of hearing and speech impaired employees.
- D. The Employer will make available laptops/computers with full internet access, fax machine, scanner, copier, office furniture with lockable file cabinets and all operational supplies. When circumstances deem it necessary to improve communications between union officials and management, a cell phone/blackberry may be provided. If presently being provided, it will continue.
- E. The Employer agrees to provide and install/mount lockable bulletin boards next to, or near the Official Bulletin Board for Union use. Maintenance of keys will be the responsibility of the union. The Employer will provide all DLA Union Stewards access to DLA buildings.
- F. The Employer agrees to provide parking placards and parking space available for purposes of representing bargaining unit employees within the limitations of the host installation parking policies. Union office parking space will be assigned as close to the Union office as possible.

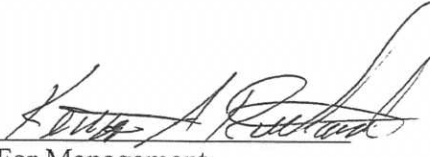
SECTION 2B: USE BY EMPLOYEES

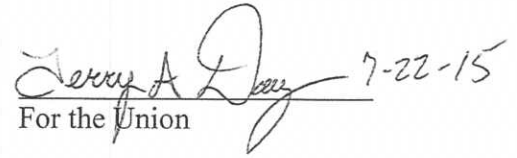
- 1. Employer agrees to provide access to on-site health and fitness areas, which are determined by host installation. DLA will not pay for fitness center memberships. Employer will further provide smoking areas with protection from elements, within reasonable walking distance of work area IAW DoD, applicable regulations and host installation directives. Access to break/lunch rooms within reasonable walking distance of work area will be provided IAW host installation.

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2. The employer agrees due to privacy and security issues, to release employees to the union hall for meetings on union related issues to include travel time. (Minimum of 15 minutes travel time for travel to and from the union hall).


For Management


For the Union