

**DLA SES EVALUATION PANEL (DSEP)  
CERTIFICATE OF ELIGIBLE CANDIDATES**

POSITION TITLE	ORGANIZATION	JOA#
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**BEST QUALIFIED CANDIDATES REFERRED FOR SELECTION** *(Last, First, MI - in Alphabetical Order)*

Empty space for listing candidates
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**Inter-Defense Agency Executive Resources Board (IDA ERB) Certification**

In accordance with 5 CFR 317.501(C) and DoD 1402.3-H, Chapters 1-2, this is to certify that merit staffing requirements have been adhered to and affirmative action principles have been followed in the recruitment and evaluation process for the subject Senior Executive Service (SES) vacancy announcement.

IDA ERB MEMBER SIGNATURE and DATE

**SELECTING OFFICIAL USE ONLY**

(Note: This certificate of eligibles is valid for 30 days. A 30-day extension may be granted, however, after 60 days if no selection is made, the SES allocation supporting this position will be withdrawn).

**Returned signed certificate and all application materials to CAHW, Room 3630, Attn: SES Program Manager.**

Selectee <i>(Type)</i>	Pay Rate <i>(Justification required if pay rate is NOT consistent with DoD 1402.3-H, Chapter 3)</i>
Selecting Official's Name <i>(Type)</i>	Selecting Official's Title <i>(Type)</i>
Selecting Official's Signature	Date

JUSTIFICATION FOR SPECIAL PAY RATE AND/OR  
RETENTION/RELOCATION ALLOWANCES